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**RIO HONDO COLLEGE ACADEMIC SENATE****Minutes****May 13, 2008****1:00-2:20 p.m****Board Room**

**Present:** Frank Accardo, Lupe Alvarado, Robin Babou, Robert Bethel, Fran Cummings (arrival at 2:00 p.m.), Marie Eckstrom, John Frala, Theresa Freije, Mike Jacanmard, Barbara Keith, Matt Koutroulis, Mark Littrell, Katie Louis, Rebecca Green, Katie O'Brien, Gil Puga, Beverly Reilly, Lisette Rhi, Melissa Rifino-Juarez, Barbara Salazar, Henry Saucedo, Lorraine Sfeir, Shelly Spenser, Julius Thomas, Jon Whitford,

**Guests:** Terry Keller

I. Call to Order

Incoming Academic Senate President Beverly Reilly convened the meeting at 1:03 p.m.

II. Roll Call

III. Approval of Minutes.

Minutes of February 19, 2008: Approval of the minutes was delayed until the next meeting.

IV. President's Report

Gil Puga delivered the report from Cabinet.

- Basic Skills. The Basic Skills action plan was submitted to the Chancellor's Office. There will be a Basic Skills Institute in Newport Beach from August 10-13, 2008. We should send a Senate representative.
  - PFC Restructure. Part 2 on May 13<sup>th</sup> with the college president's consultant, Scott Epstein.
  - Bookstore. Early submission of the Textbook Adoption Form helps mitigate textbook costs. To encourage early submission of these forms, Follett has instituted a \$250 "Spotlight on Future Leaders of Tomorrow," bookstore scholarship on behalf of the faculty whose name is selected by lottery. Tracy Rickman is the spring 2008 winner.
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- Parking. A significant increase in construction on campus is expected. Faculty are advised to arrive early in order to obtain parking.

#### V. Old Business

Foundation Report. Terry Keller presented the RHC Foundation highlights of the year, which include the following:

- completion of its first year of 100 percent self sufficiency;
- increase profit of 105 percent in golf tournament over previous year;
- successful Inaugural Presidential Gala, raising over \$80,000 to support veteran's programs as RHC;
- provided more than \$100,000 in scholarships for RHC students;
- funded one full-time position in Nursing and a Clerk II position in Health Sciences;
- completed the installation of new microscopes and other equipment for the microbiology lab;
- provided book scholarships for the Dual Enrollment Program;
- received \$100,000 pledge from Quinn Caterpillar for faculty position in the new Heavy Equipment Mechanics Program;
- raised \$20,000 for scholarships for Honors students what are transferring.
- Additional Information: If there is a need for funds, it usually takes several years to realize the request through the Foundation. And to set up a personal or are scholarship, please contact Terry Keller for details. If anyone would like to be part of next year's gala, please contact the Foundation office.
- Upcoming Event: The Annual Scholarship Reception of the Clarke Estate in Santa Fe Springs on May 15<sup>th</sup> at 6:00 p.m.

#### VI. New Business

Review of Self Study Report—Standards Three and Four (dated May 12, 2008).

- The Senate reviewed each standard, assisted by a power-point presentation and a hard copy of the report.

- Open discussion ensued. Appropriate commendations and/or recommendations from the review of the Standards will be taken to the Planning/Fiscal Council (PFC) by the President of Senate.

VII. Committee Reports

- A. Curriculum. The Chair of the Curriculum Committee asked the Senate to vote on supporting the current template for academic degrees. Fran Cummings made a motion to accept the template; Gil Puga seconded the motion; MPU
- B. Learning Outcomes. No report.
- C. Bookstore. No report.
- D. FLEX. No report.
- E. MIS. No report.
- F. Virtual College. No report.

VIII. Announcements

After Graduation Social. There was a short discussion about an after graduation get-together at one of the restaurants in uptown Whittier. The Staff Development office will investigate the possibility.

IX. Public Comments. None

X. Adjournment. Meeting adjourned at 2:20 p.m.

Reilly/Eckstrom