
RIO HONDO COLLEGE ACADEMIC SENATE**Minutes****May 20, 2008****1:00-2:20 p.m****Board Room**

Present: Robin Babou, Robert Bethel, Alyson Cartagena, Fran Cummings, Marie Eckstrom, Theresa Freije, Barbara Keith, Matt Koutroulis, Katie Louie, Katie O'Brien, Vann Priest, Gil Puga, Beverly Reilly, Lisette Rhi, Henry Saucedo, Jodi Senk, Lorraine Sfeir, Shelly Spencer, Julius Thomas

Guests: Jim Newman

- I. Call to Order at 1:03 p.m. by incoming Academic Senate President, Beverly Reilly.
- II. Roll Call.
- III. Approval of Minutes

A member asked to check the language of the second motion of the meeting on April 29, and it was determined that it was correct. The minutes were approved unanimously.

President's Report

- Summary of 2007-08 Senate Business. Past President Gil Puga delivered a summary of the 2007-08 business, which included "A Year in Review" paper summarizing the items the Senate addressed, with links to the education code, key contacts, and general timelines.
- President's Council. President Beverly Reilly delivered a report on what was formerly called Cabinet, emphasizing the problematic areas that surfaced during the past year and encouraging people to become involved. She also called for joint meeting of outgoing and incoming executive Senate members to discuss the upcoming year's business.
- Public Transportation. President Reilly also reported on "Go Rio" and a possible extension of the bus line and Gold Line proposal to run on the 60 freeway; an update on construction; and on the parking lot next to the A building.

- Standards. Standards 3 and 4 went to the steering committee for review. The administration will review the standards. The results will be posted on the P-Drive and will probably go the Board for approval at the end of June or the beginning of July.

IV. Old Business

- A. Elections. No Report
- B. Faculty Hiring Update. No report.

V. New Business

Self-Study Review. The Senate discussed and advised the President to include the Board's name as writers of the document.

VI. Committee Reports

- C. Curriculum. If a department wants something in the spring catalog, they are advised to submit it during the first week of fall semester. Jennette Noriega will be the technical reviewer and Charlie McFarland will be the faculty connection, to be commenced on June 1, 2008. Curriculum forms should be uploaded to the Curriculum website soon. Forms to design a new degree will be available by Flex Day. The state deadline for degree application should be extended; please refer to the Chancellor's website to review valid catalogs and certificates.
- D. Learning Outcomes. No report.
- E. Bookstore. There may be a Flex presentation in the fall on the bookstore to increase awareness of their policies and procedures.
- F. FLEX. No report.
- G. MIS. No report.
- H. Virtual College. No report.
- I. SLOs. Program-level SLOs are due June 2, 2008. Send a copy to the SLO Coordinator and deans. The institutional SLOs were drafted in spring 2006 and are now available on the web.

VII. Announcements

- An instructor discussed the final exam schedule and irregularities were noted. We may be out of compliance as stated on the final exam schedule bulletin in the Spring Schedule of Classes. This should be investigated.
- An after graduation party was discussed and those wishing to attend should RSVP to the Staff Development Office.

VIII. Public Comments. No report.

IX. Adjournment. The meeting adjourned at 2:08 p.m.

Reilly/Eckstrom

Next Meeting: Tuesday September 2, 2008 at 1:00 p.m. in the Board Room