**Staff Development/FLEX Meeting**

**August 8th, 2018, 2:00-3:00**

1. **Approval of Staff Development and FLEX Minutes for 7/11/18**

**III. Updates**

A. CSEA

B. Management/Confidential

C. Leadership Academy

D. Basic Skills

E. Technology Training

F. Title V

G. Integrated Professional Development Committee

H. Other

1. **Other**

A. Proposed Meeting change – 2nd & 4th ~~Thursdays~~ Wednesday of the month

B. Review fillable grant application documents

C. 2018-2019 Grants timeline

**FLEX Meeting**

**I. Fall FLEX Day**

A. Review of Agenda & Workshops

B. Other

**II. Other**

**Staff Development/FLEX Committee Meeting**

**Wednesday, July 11th, 2018**

**Present –** Katie O’Brien, Sable Cantus, Alice Mecom, Kathy Gomez, Lisa Sandoval, Ruthie Retana, Teresa Martinez

**Approval of Minutes –** The minutes of the May 16th, 2018 were approved as submitted

**Staff Development Reporting Change** – Katie and Teresa will no longer be reporting to Dr. Laura Ramirez and will now be reporting to Loy Nashua and Teresa Dreyfuss.

**Staff Development Budget Update –**

* There will be no roll over of the budget, the summer grants that were approved will be funded but there will not be summer grants next year
* The MCC set aside funds will come out the 18-19 budget
* The committee decided to cancel the Fall FLEX Day gathering given the fact of no rollover. **Updates –**

**CSEA –**

* Classified Professional Development day went well and including a CPR Certification course and a Cloud Computing workshop. Both were well attended.
* Evaluation survey results are not available yet.
* The organizing committee will be working on the next CPD day and are considering having a Self Defense focus.

**MCC –** New Positions on the MCC: Ceci Rocha – President, Alice Mecom – V.P., Maria Elenea Martinez – Secretary,

Mark Matsui – Treasurer

**Leadership Academy –**

* Steering Committee Retreat will be on August 6th, 2018
* New Cohort retreat will be on August 10th & August 11th, 2018 at Cal State Fullerton
* Dr. Keith Hall will be facilitating
* The New Cohort will be introduced at the Fall FLEX Day morning session

**Basic Skills-** There will be a two day On Course workshop on August 9th and 10th, 2018

**Title V –** Avance Faculty will be participating in workshops on August 14th and 15th and Michelle Bean and Julio Flores will be among the facilitators.

**Other –** Next meeting date will be on Wednesday, August 8th, 2018 to go over final FLEX day planning

**Fall FLEX Day Agenda –**

* The morning session will be held in the Campus Inn
* Marketing will be handling the PowerPoint – Teresa will send the request online
* The committee reviewed the breakout proposals and all look good. There will be more to come Katie will send them to the committee via email for approval
* After a short discussion the committee agreed to the following agenda -
  + 8am – 10:15am - Morning Session
  + 10:30am – 11:20am – Breakout session
  + 11:30 – 12:30pm – Lunch distribution
  + 12:30pm – 3pm –Division Meetings

This meeting adjourned at 3:30pm, with the next meeting to be on Wednesday, August 8th, 2018