



**Rio Hondo Community College District
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES – May 9, 2012**

Location:	Rio Hondo College Board Room 3600 Workman Mill Road, Whittier CA 90601
Members Present:	Ms. Norma Edith García, President Ms. Vicky Santana, Vice President Ms. Madeline Shapiro, Clerk Mr. Gary Mendez, Member Ms. Angela Acosta Salazar, Member Julianna Ojeda, Student Trustee – Excused
Members Absent:	None
Staff Members:	Dr. Ted Martinez, Jr., Superintendent/President Ms. Teresa Dreyfuss, Vice President, Finance & Business Mr. Henry Gee, Vice President, Student Services Dr. JoAnna Downey, Acting Vice President, Academic Affairs Zeus Galindo, ASB President Marie Eckstrom, Academic Senate President Colin Young, RHCFA President Sandra Rivera, CSEA President Ms. Sandy Sandello (Recorder)

A. Call to Order

Ms. Garcia called the meeting to order at 5:00 p.m.

B. Closed Session

Ms. Garcia recessed the meeting to Closed Session at 5:01 p.m.

Pursuant to Government Code Section 54956.9(b)

- **CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (2 Cases) - ADDENDUM**

Pursuant to Government Code Section 54957

- **APPOINTMENT / EMPLOYMENT: INTERIM SUPERINTENENDENT/ PRESIDENT**

Ms. Garcia reconvened the meeting at 6:40 p.m. and announced that the Board unanimously approved the appointment of Teresa Dreyfuss as the Interim Superintendent/President. The Board pledged their support for Teresa and Ms. Garcia encouraged staff to provide her that same support.

C. Pledge of Allegiance

Ms. Teresa Dreyfuss led the salute to the flag.

D. Roll Call

All members were reported present.

E. Approval of Minutes: April 9, 2012; April 11, 2012; April 23, 2012

128. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously to approve the minutes of April 9, 11 and 23, 2012.

F. Presentations

• ~~Sabbatical Leave – Robert Bethel~~

G. Commendations

- Faculty Retirees
 - Barry Dineen
 - Ned Lazaro
 - Mary Ann Pacheco
- Distinguished Service Award – Owen Newcomer
- Leadership Academy (Second Cohort)
- Student Journalism / Forensics Recognitions

BREAK FOR RECEPTION

H. Open Communication for Public Comment –

Colin Young and Adam Wetsman addressed their personal concerns regarding a personnel issue

II. CONSENT AGENDA

129. It was moved by Mr. Mendez, seconded by Ms. Acosta-Salazar and carried unanimously to approve the following Consent Agenda:

A. FINANCE & BUSINESS

1. Finance and Business Reports

- a. Purchase Order Report – Approved Purchase Order Report reviewing purchases for the preceding 60 days.
- b. Payroll Warrant Report – Approved Payroll Warrant Report for the month of April, 2012.
- c. Quarterly Report Approved Quarterly Financial Status Report CCFS-311Q period ending March 31, 2012

2. Authorization for Out-of-State Travel & Conferences

Approved the following staff members and Board Members who could attend in the following educational conferences:

Henry Gee to participate at the National Association of Student Personnel Administration Board Summer Meeting in Dallas, TX on July 19-21, 2012.

Patricia Luna to participate at the Quality & Safety for Nurses (QSEN) National Forum Innovation to Transformation in Tucson, AZ on May 30 – June 1, 2012.

Don Mason to participate at the Federal Emergency Management Agency (FEMA) 15th Annual Emergency Management Higher Education Conference in Emmitsburg, MD on June 4-7, 2012.

3. Articulation Agreement – Chamberlain College of Nursing, LLC

Approved the Transfer Articulation Agreement with the Chamberlain College of Nursing LLC.

4. **MOU for Facility Usage with El Rancho Unified School District**

Approved MOU for facility usage with El Rancho Unified School District. Community Services and Contract Education Department plans to offer classes and educational services to eligible adults and secondary students that come from Pico Rivera and surrounding cities. El Rancho Unified School District will provide one onsite classroom at its El Rancho Adult School.

5. **Revenue Agreement Renewal – Robert Bosch Corp.**

Approved Revenue Agreement Renewal with Robert Bosch Corp. Rio Hondo College will again conduct training on Bosch systems at various locations as requested by Bosch. This will be done on an as-needed basis through December 31, 2012. Robert Bosch Corporation agrees to compensate the District for 48-training hours and 24-travel and setup hours payable at \$10,080.00. Additional training time must be approved 60-calendar days in advance of the scheduled training and invoiced to Bosch at \$150.00 per hour training time and \$120.00 per hour for travel and setup time. Bosch will reimburse all travel-related expenses.

6. **Amendment A1 – Commission on Peace Officer Standards and Training (POST)**

Approved amendment A1 – Commission on Peace Officer Standards and Training (POST) which increases funding in the amount of \$7,900.00 to accommodate 100 additional Driving Simulator students.

7. **Approval Clinical Affiliation Training Agreement – California State University, Fullerton**

Approved clinical training agreement with California State University, Fullerton to provide clinical experience for Master's Program Students that the University will be supervising for the term June 1, 2012 through May 31, 2015.

8. **Acceptance of Donation – Eleven (11) Bendix/King Radios**

Approved the donation of eleven (11) Bendix/King Radios to the Rio Hondo College Public Safety in support of their fire safety programs. Public Safety estimates the value of the donation at \$800.00.

9. **Weapons Firing Range Agreement – Department of Motor Vehicles**

Approved the weapons firing range agreement with the Department of motor vehicles. The purpose of this agreement is to allow Rio Hondo College to receive on-going revenue for use of the Range. Rate charged is \$350.00 per session (session is 8-hours) or \$200.00 per half session (half session is 4-hours).

- Department of Motor Vehicles- Contract Services Section for the term through June 30, 2014

10. **Approval Clinical Affiliation Agreement – Citrus Valley Medical Center, Inter-Community/Queen of the Valley Campus**

Approved clinical affiliation agreement with Citrus Valley Medical Center, Inter-Community/Queen of the Valley Campus. The term of this hospital affiliation agreement will be for the period July 1, 2012 through June 30, 2013.

11. **Continuing Education**

Approved the following Continuation education courses:

Quayum Abdul – To instruct “Soap Making/Candle Making” – Students will create different kinds of soaps/candles for personal satisfaction or as a business. The use of molds, layering of colors, and adding herbs and fragrances will be discussed. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

John Alvarez – To instruct “Bachata, New York-Style Salsa “On2” and a variety of dance classes” – In this specialized salsa course, designed for those who would like to take their salsa dancing to the next level, you will learn how to dance salsa New York-Style, also known as “On2”. Perfect for those who want to learn how to lead/follow. All levels welcome. Come solo or with a partner. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Amanda J. Click – “Advance Tutoring” – To instruct Math, Reading, Writing, Public Speaking, instructor for Kids College – Students will gain knowledge in the subject matter. Classes will help strengthen skills through reinforcement and repetition. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Kelee Eiselein – To instruct “Aromatherapy, Massage and Body Therapy Courses” – classes will introduce the basics and history of health practices and the application of therapies. Dates of service will be July 1, 2012 – June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Craig Fucile – To instruct Digital Photography Courses – Students will learn how to get accurate focus, set white balance, adjust exposure, change ISO, control sharpness and use their lenses to get better photographs of subjects that interest them, learn about f-stops, megapixels, jpeg and raw files. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Richard Garcia – To instruct “Basic Math Solutions for the Adult Learner.” This class is intended for high school seniors and up. Math Solutions provides strategies for individuals who struggle with basic math. It is a concrete approach that makes solving complex math problems easy. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Elena Gonzalez – To instruct “Jewelry Design” – This class will present the basic stringing techniques needed for creating bead jewelry. Students will learn about tools, findings, and stringing materials. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Luisa Macias – “Studio Danza” -To instruct high energy dance classes. Students will learn how to move and groove. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Marshall Reddick Realty, Inc. – To present workshops on topics such as: Profiting from Fixer Uppers, Make a Fortune on Distressed Properties, Learn how to turn \$6,000.00 into Millions, and women related Real Estate Investment courses. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Terry Medina – To instruct “Scrapbooking and Card Making Courses” – Offering basic page layouts, intro to best products available and organizational skills needed for putting together a beautiful scrapbook. Dates of Service will be July 1, 2012 – June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Sameira Mikhael – To instruct “Threading Essentials” – Students learn to remove facial hair and shape eyebrows using a technique that requires nothing more than a thread. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Tonie Mills – To instruct a “Sewing Class” – Students will learn how to purchase their first sewing supplies and ends with the finishing touches on their garment. This class will help students get comfortable with a sewing machine or to help expand their sewing skills. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Kellie Rae Nicholson – “Grandma Gillies Greetings” – To instruct “Business Bartending” – Offering Business and Professional Bartending Course – This course is designed for those who want to work as a bartender right away without investing a lot of money or time. This class will give you a thorough understanding of how the bar business works and teach you a common sense approach to bartending that is crucial to being a valued employee. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Kellie Rae Nicholson – “Grandma Gillies Greetings” – To instruct- “Who Do You Think You Are” – Create the life you want! You will love this thought-provoking, soul-searching course. Help discover your obstacle to a happy life. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Notary Public Seminars, Inc., DBA Carrie Christensen – To present Community Service Workshops on Real Estate related topics, How to Become a Notary, Notary Renewal, Becoming a Loan Signing Agent and many more related workshops. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Dedre M. Robinson – DBA WOWmedia Instruction – To instruct classes offering students the basis of Photoshop, Photos, Web building with interactive projects. . Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Rounds, Miller & Associates – To instruct “Business Related Courses” – To provide continuing education courses such as: Build Your Own Business Website and Save \$, Six Figure Speaking, Self Publishing and Coaching, How to Protect and Sell your Own Inventions, How to Eliminate Clutter in Your Life and Get Organized, Consulting and additional Training Workshops. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

David Saint Laurent – to instruct “Piano for Adults and Children” – This course is great for beginners. Students will learn the basics of the piano and music theory. Learn how to read and play music. Dates of service will be July 1, 2012 – August 31, 2012. Payment will be split 40% to Rio Hondo College and 60% to the consultant.

David Saint Laurent – to instruct “Guitar for Adults and Children” – In this class, students will learn the basics of playing guitar and be able to identify and play basic first position chords. Students will learn the skills necessary for playing Folk, Pop, Rock and Blues. Dates of service will be July 1, 2012 – August 31, 2012. Payment will be split 40% to Rio Hondo College and 60% to the consultant.

DOV S-S SIMENS – “Hollywood Film Institute”- To instruct 2-Day Film School – Learn how to Produce, Write, and Direct – This is an intensive filmmaking crash course to teach how to write, produce and direct an independent feature film. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 50% to Rio Hondo College and 50% to the consultant.

Carolyn Simon – To offer workshops on Makeup Classes, “Color Analysis with an Emphasis on Makeup Application” – Students will learn the phenomenal power of color and what would work best on them. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Carolyn Simon – To instruct “Look Younger & Better Secrets of a Hollywood Makeup Artist” – Learn the secrets to a more beautiful appearance. You will discover how makeup artistry can transform your appearance to fabulous. Dates of service will be July 1, 2012 – June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Carolyn Simon – To instruct “Makeup Artistry Certification” – In this class, through live demonstrations and hands-on experience, you will discover the professional secrets to beautiful make up applications. You will develop improved skills and greater confidence in working with clients or just on yourself. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Carolyn Simon – To instruct “Makeup Artistry for Professional Photography” – Students will learn how to apply make up and take brilliant photo shots. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Christopher Soto – To instruct “Celestial Delights and other Astrological Classes” – Students will be introduced to the operation of a professional grade telescope and will view a number of celestial objects visually and with the aid of the observatory telescope. Planets, our moon, Interstellar nebulae and binary stars will be observed dependent upon which objects are visible at the time of the program. Dates of service will be July 1, 2012 - June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Akemi Welsh – To instruct “Hula for Fitness”– Students will learn the exotic dances of the Hawaiian Islands. This low impact dance is great for adults of all ages. This is a great way to stay active by learning the meaning behind those graceful hand gestures and move to music of the islands. Dates of service will be July 1, 2012 – June 30, 2013. Payment will be split 60% to Rio Hondo College and 40% to the consultant.

Ronald Wayne Williams – to instruct “How to make \$3k - \$8k on the Auto Wholesale Business from Home!” – Make money buying and selling wholesale cars from home, or simply buy cars for your friends, family or yourself at wholesale prices! A step-by-step guide on how to get a DMV auto dealer license and operate a profitable used car business! You will learn how and

PICHARDO DIAZ, Dorali, full-time counselor/instructor has requested a Family Care and Medical Leave, from her overload assignment, effective May 8, 2012 through the end of the semester

c. Unpaid Leave of Absence

GOSWITZ, Maria, part-time instructor in Communications and Languages has requested an unpaid leave of absence effective April 12, 2012, for the remainder of the Spring 2012 semester

d. Retirement

LAZARO, Ned, full-time instructor in Behavioral and Social Sciences. His last day of employment is May 24, 2012

PACHECO, Mary Ann, full-time instructor in Communications and Languages. Her last day of employment is May 24, 2012, and her first day of retirement is June 1, 2012

2. Management and Confidential

a. Resignation

DOWNEY-SCHILLING, JoAnna, Dean of Arts and Cultural Programs, Interim Vice President of Academic Affairs. Her last day of employment is June 30, 2012

b. Retirement

MARTINEZ, Jr., Ted, Superintendent/President. His last day of employment is June 30, 2012

3. Classified

a. Employment

Substitute

CRUZ, Savannah, Children's Center Aide, Child Devp. Ctr., effective May 1, 2012

DELGADO, Enrique, Custodian, Facilities Services, effective April 19, 2012

GOMBERG, Greg, Warehouse Storekeeper, Purchasing, effective April 17, 2012

HUERTA, Silvestre, Custodian, Facilities services, effective April 19, 2012

McNULTY, John, Heating Air Conditioning & Plumbing Journeyman, Maintenance, effective April 19, 2012

MORALES, Oscar, Custodian, Facilities Services, effective April 30, 2012

RAMIREZ, Anita, Custodian, Facilities Services, effective April 30, 2012

TORRES, Rene, Custodian, Facilities Services, effective April 19, 2012

b. Retirement

EDMUNDS, LaVerne, Instructional Division Secretary, Physical Education. Her last day of employment is June 30, 2012

4. Unrepresented (AP 7130), 2012-2013

a. Employment

Hourly

BROWN, Shirley, Model, Arts & Cultr.
LODICO, Nina, Tutor II, Basic Skills
McCOY, Matthew, Tutor II, MSC
VAISA, John, Tutor II, Basic Skills
WONG, Peggy, Tutor II, Basic Skills

CARREON, Moises, Tutor II, Basic Skills
MARTINEZ, Stephanie, Tutor II, Basic Skills
SALAZAR, George, Tutor II, Basic Skills
VARGA, Alexander, Physician, Student
Health Office

Non-Credit, Spring 2012

HUA, Nicholas, Community Services, Lecturer

Students

ALDAMA, Jesus, Library
ANGUIANO, Moises, Transfer Center
JONES, Brandon, Cal WORKS
ERICKSON, Justin, Financial Aid
FLORES, Karen, Educational Partnerships
GARCIA, Leysa, Facilities Services
HOR, Lucinda, Accounting
MARTINEZ, Carlos, Financial Aid
MEDINA, Lianna, Assessment Ctr.
MENDOZA, Isabel, Physical Education
PELAYO, Monique, Cal WORKS
REYES, Arlene, Accounting
SALAZAR, Phyllis, Human Resources
THARAKAN, Sateen, LAC
TRANG, Dat, Mathematics
VASQUEZ, Nancy, Career Dev. Ctr.

ALDAMA, Jesus, Student Life/Leadership
AYALA, Sandy, Gov't. & Comm. Relations
CAMARENA, Roberto, Facilities Services
ERICKSON, Justin, Student Life/Leadership
GALVAN, Stephanie, Counseling
HOONG, Christy, Mathematics
HUNTER, Chris, Facilities Services
McCOY, Matthew, LAC
MENDOZA, Isabel, Facilities Services
OLAGUE, Dustin, Library
RASCON, Mariah, Cal WORKS
RIVERA, Vanessa, Counseling
SCHULA, Nicholas, Mathematics
TORRES, Karla, Continuing Ed.
VALDES, Paul, Physical Education
VAZQUEZ, Nancy, Cal WORKS

III. ACTION ITEMS

A. FINANCE & BUSINESS

1. Consultants

130.

It was moved by Mr. Mendez, seconded by Ms. Shapiro and carried unanimously to approve the following consultants:

- a. Maria Dolores Alvidrez – To present/facilitate/plan Foster/Kinship Care Education workshops/classes on topics such as D-Rate Pre-Service Trainings; F-Rate Pre-Service Trainings; Grief and Loss; Diversity; Adoption; Anger Management; Behavior Management; Effective Parenting; Utilizing Balance & Limits in Parenting; LGBTO Sexuality Issues; Self-Esteem/Self Image; Sexually Transmitted Diseases; Power Struggles; Parents vs. Children; Perseverance; Chemical Dependency and Drug Addiction; Teen Pregnancy; Policies and other related topics in child development, Foster Care and parenting. Dates of Service are May 9, 2012 – June 30, 2012, Not to exceed \$1,000.00 from Foster Kinship Care Education (FKCE).
- b. Christina Maria Auer-Arriaga – To instruct/present/plan workshops/resources to and for youth in the Youth Empowerment Strategies for Success (YESS-ILP) & Youth Development Services (YDS) Programs. Dates of service: May 9, 2011- June 30, 2012. Not to exceed \$1,000.00 from Youth Empowerment Strategies for Success-Independent Living Program (YESS-ILP) and Youth Development Services (YDS).
- c. Deborah Patrice Brown – To present Foster/Kinship Care Education & Youth Empowerment Strategies for Success (YESS) classes to

Foster/Relative caregivers and foster youth on topics such as: Understanding Personality Types and Temperament Styles in Children; True Parenting; True Color trainings and other related topics in foster care and parenting. Dates of service are May 10, 2012 – June 30, 2012. Payment not to exceed \$1,000.00 from Foster Kinship Care Education (FKCE) and Youth Empowerment Strategies for Success-California (YESS-CA).

- d. Christine Elam – To provide business communication training for contract education. Dates of service are May 10, 2012 to June 30, 2012. Payment is not to exceed \$2,000.00 from Contract Education.
- e. Gabriela Olmos – To prepare/instruct no more than 2 Foster/Kinship Care Education workshops to Foster/Relative caregivers on Computer Basics for Parents. Dates of service will be May 10, 2012 – June 30, 2012. Payment not to exceed \$560.00 from Foster Kinship Care Education (FKCE).

2. Repair Central Plant Chiller Pump – EMCOR Service/Mesa Energy Systems

131. It was moved by Mr. Mendez, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the award to EMCOR Service/Mesa Energy Systems in the amount of \$9,185.00 from Bond Funds and authorized the Administration to execute the appropriate documents on behalf of District.

3. Emergency Resolution #050912 – Emergency Repair of the Santa Fe Springs Fire Academy Electrical Panels – California Building Evaluation

132. It was moved by Mr. Mendez, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees declare an emergency ratifying the award of a contract to California Building Evaluation in an amount not to exceed \$69,930.00 for the immediate repair of the electrical switch board panels and authorized the Administration to execute the Los Angeles County Office of Education Emergency Resolution form to acquire the approval of the Superintendent of Schools.

4. Santa Fe Springs fire Academy Electrical Panels – Rental of Temporary Electrical Generators

133. It was moved by Mr. Mendez, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees approve a contract to rent generators to provide a temporary source of electricity at the Santa Fe Springs Fire Academy in the amount of \$5,325.44 from Bond funds and authorized the Administration to execute appropriate documents on behalf of the District.

5. Amendment to El Camino Community College District Subcontractor Agreement

134. It was moved by Mr. Mendez, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees approve an amendment to the subcontractor agreement with El Camino Community College District as fiscal agent for ETP Grant ET11-0806 increasing the subcontract to \$200,000.00 and authorized the Administration to execute the appropriate documents on behalf of District.

6. Purchase of a New ID Badging System – Multicard

135. It was moved by Mr. Mendez, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees authorize the award of a contract to purchase an I.D. Badging System to Multicard in an amount not to exceed \$24,416.88 from Bond

Funds and authorized the Administration to execute the appropriate documents on behalf of District.

7. **Physical Education Complex – Green Building Certification Institute Fee for Design Phase Submittal Review**

136. It was moved by Mr. Mendez, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees approve the payment of fees for the design phase LEED certification review to the Green Building Certification Institute in the amount of \$2,000.00 from State and Bond Funds and authorized the Administration to execute the appropriate documents on behalf of District.

8. **South Whittier Educational Center, Quatro Design Group – Contract Modification #5**

137. It was moved by Ms. Shapiro, seconded by Mr. Mendez, and carried unanimously that the Board of Trustees approve the proposal for additional services for the South Whittier Educational Center and Annex to Quatro Design Group, Inc. in an amount not to exceed \$12,000.00 for a revised contract of \$300,155.00 to be paid from Bond Funds and authorized the Administration to execute the appropriate documents on behalf of District.

9. **Appointment or Reappointment to Rio Hondo College Citizens Oversight Committee**

138. It was moved by Mr. Mendez, seconded by Ms. Santana and carried unanimously to approve the appointments of Toby Chavez (nominated by Gary Mendez) and Lois Suba and MaryEllen Witt (nominated by Ms. Shapiro).

10. **Electric Vehicle Charging Stations – Linc Lighting & Electrical**

139. It was moved by Ms. Shapiro, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve substituting the firm Linc Lighting & Electrical to the supply and installation of four electric vehicle charging stations in lieu of Charge Point America and authorized the Administration to execute the appropriate documents on behalf of District.

11. **Bid #1162 – Student Services, Student Union and Quad Project – Change Order No. 1**

140. It was moved by Mr. Mendez, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the Change Order #1 to accept the conditions outlined and deduct \$663,443.70 for a revised contract amount of \$17,648,922.21 to be reimbursed to the bond funds and authorized the Administration to execute the Change Order on behalf of District.

12. **Bid #1151 Administration of Justice Building, Change Order No. 1**

141. It was moved by Mr. Mendez, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the agreement and authorized the Administration to execute the change order as follows:

1. Change Order #1 will be executed adding \$139,400.00 to the contract value for a revised contract amount of \$9,873,400.00.

2. The difference between the reimbursement amount and the change order (\$463,000.00-\$139,000.00 = \$323,600.00) will be transferred back from the Escrow account to the District Bond Fund.
3. Upon execution of the indemnification agreement from the Surety, the remaining retention funds will be released from escrow to the general contractor.

13. Lease Copier System – Public Safety Department – Xerox Corporation

142. It was moved by Ms. Shapiro, seconded by Ms. Santana and carried unanimously that the Board of Trustees approve the lease of two (2) copier systems for the Public Safety Department from Xerox Corporation. Amount not to exceed \$5,179.00 per year from the General Fund and authorized the Administration to execute appropriate documents on behalf of District.

14. Award of Bid #2006 – Elevator Retrofit Program – 5 Star Elevator Services, Inc.

143. It was moved by Student Trustee Ojeda, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees approve the award of a contract for Bid #2006 for the Elevator Retrofit Program to 5 Star Elevator Services, Inc. in the amount of \$156,368.00 to be paid from Bond funds and authorized the Administration to execute appropriate documents on behalf of District.

15. CurricUNET Software License and Support

144. It was moved by Ms. Shapiro, seconded by Ms. Garcia and carried unanimously that the Board of Trustees approve the CurricUNET software license and a first year annual support in the amount of \$57,000.00 to be paid from Bond funds and authorized the Administration to execute appropriate documents on behalf of District.

16. Bid #2012 Tiered Parking Stairs Project, Change Order No. 1

The Administration requested that this item be pulled.

17. Landscape Irrigation System Repair Project – Siapin Horticulture

145. It was moved by Ms. Santana, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees authorize the award of a contract for the repair of the existing irrigation system to Siapin Horticulture in an amount not to exceed \$10,700.00 from Bond funds and authorized the Administration to execute appropriate documents on behalf of District.

18. Award of Bid #2014 East Campus Vehicular Drop-Off Project – Mallcraft, Inc.

146. It was moved by Mr. Mendez, seconded by Student Trustee Ojeda and carried unanimously that the Board of Trustees approve the award of a contract for Bid #2014 for the East Campus Vehicular Drop-Off Project to Mallcraft, Inc. in the amount of \$262,000.00 to be paid from Bond funds and authorized the Administration to execute appropriate documents on behalf of District.

19. Award of Bid #2015 Campus Wayfinding Signage – Phase II Project–Sign Excellence

147. It was moved by Mr. Mendez, seconded by Ms. Santana and carried unanimously that that the Board of Trustees approve the award of a contract for Bid #2015 for the Campus Wayfinding Signage – Phase II Project to Sign Excellence in the

amount of \$111,188.00 to be paid from Bond funds and authorized the Administration to execute appropriate documents on behalf of District.

20. Physical Education & Aquatic Complex – LPA Inc., Contract Modification #7

148. It was moved by Mr. Mendez, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees authorize an increase to the contract value of LPA, Inc. for additional design services in the amount of \$69,807.00 for a revised total contract amount of \$2,163,232.00 from State and Bond Funds and authorized the Administration to execute appropriate documents on behalf of District.

21. South Whittier Educational Center Conference Table – Total Plan Business Interiors

149. It was moved by Mr. Mendez, seconded by Ms. Shapiro and carried unanimously that the Board of Trustees authorize an award of a contract for the purchase of a conference table to Total Plan Business Interiors in an amount not to exceed \$669.20 from Bond funds and authorized the Administration to execute appropriate documents on behalf of District.

B. PRESIDENT'S OFFICE

1. Approval of New Board Policy BP 3525 – On-Campus Use/Forms of Personal Transportation (First Reading)

150. It was moved by Mr. Mendez, seconded by Ms. Santana and carried unanimously to approve new board policy 3525 – On Campus Use/Forms of Personal Transportation for first reading.

2. Resolution in Recognition of Classified School Employee Week - ADDENDUM

151. It was moved by Ms. Shapiro, seconded by Ms. Santana and carried unanimously to approve the following resolution in recognition of CSEA week:

WHEREAS, classified professionals provide valuable services to the schools and students of the Rio Hondo Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals serve a vital role in providing for the welfare and safety of Rio Hondo Community College District's students; and

WHEREAS, classified professionals employed by the Rio Hondo Community College District strive for excellence in all areas relative to the educational community,

THEREFORE, BE IT RESOLVED, that the Rio Hondo Community College District hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the state of California and in the Rio Hondo Community College District and declares the week of May 21 – 25, 2012 as Classified School Employee Week in the Rio Hondo Community College District.

C. PERSONNEL

1. Declaration of Indefinite Salaries for Retroactive Pay for 2012-2013 for Managers, Faculty, Confidentials, and Classified Employees

152.

It was moved by Ms. Shapiro, seconded by Ms. Santana and carried unanimously That the Board of Trustees declare the salaries for Faculty, Administrators, Confidentials, and Classified employees are indefinite as of July 1, 2012

IV. INFORMATION ITEMS

1. **Building Program**
2. **New Administrative Procedure – AP 3525**
3. **Update on Status of Board Policies / Administrative Procedures**

V. STAFF AND BOARD COMMENTS

VI. CLOSED SESSION

Ms. Garcia recessed the meeting to Closed Session at 8:15 p.m.

Pursuant to Section 54956.8:

- **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
 - 11515 S. Colima Road, Whittier, California
 - 3017 Tyler Avenue

Pursuant to Section 54956.9(b)

- **CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (3 Cases)**

Pursuant to Section 54957

- **PUBLIC EMPLOYEE DISCIPLINE / DISMISSAL / RELEASE**

Pursuant to Section 54957.6

- **CONFERENCE WITH LABOR NEGOTIATOR**
Agency Negotiator: Teresa Dreyfuss
Employee Organization: CSEA, RHCFA

VII. ADJOURNMENT

- **Date of Next Regular Meeting – June 13, 2012, 6:00 p.m.**

**ON-CAMPUS USE/FORMS OF PERSONAL
TRANSPORTATION**

BP No.

3525

Page 1 of 1

Board Adopted: NEW

This policy is not legally required nor does CCLC have a policy addressing this topic. Policy was based on research done by the Director of Facilities.

- I. *The Board is committed to a safe and secure District work and learning environment. As part of its ongoing efforts to promote sustainability and therefore reduce emissions and pollutants, waste of potentially useful materials, consumption of raw materials and energy usage, the College encourages and supports the use of alternative forms of transportation, including bicycles, by its faculty, staff and students. Use of such forms of transportation is limited or restricted only when necessary to provide for the safety of all members of the campus community and protect College property.*

- II. *This Policy addresses the use of the following personal forms of transportation on the grounds of Rio Hondo College and property it controls: bicycles, roller skates, scooters, skateboards, motor-driven cycles of any kind, electronic personal assistive mobility devices and motorized bicycles, scooters and skateboards.*

- III. *Reference:*

California Vehicle Code Sections 40000.1 and 42001(a); California Penal Code Section 19.6; and/or California Code of Regulations, Title 5, Section 41301.

**ON-CAMPUS USE/FORMS OF PERSONAL
TRANSPORTATION**AP No.
3525

Board Reviewed: NEW

Page 1 of 3

This policy is not legally required nor does CCLC have a policy addressing this topic. Procedure was based on research done by the Director of Facilities.

I. Purpose

This Procedure addresses the use of the following personal forms of transportation on the grounds of Rio Hondo College and property it controls: bicycles, roller skates, scooters, skateboards, motor-driven cycles of any kind, electronic personal assistive mobility devices and motorized bicycles, scooters and skateboards. This Procedure applies to visitors and all members of the campus community.

II. Definitions

- A. *Bicycle. As defined by California Vehicle Code Section 231 or any subsequent revision, a "bicycle" is "a device upon which any person may ride, propelled exclusively by human power through a belt, chain, or gears, and having one or more wheels."*
- B. *Electric Personal Assistive Mobility Device. As defined by California Vehicle Code Section 313 or any subsequent revision, an "electronic personal assistive mobility device" is a "self-balancing, nontandem two-wheeled device with a maximum speed of no more than 12.5 miles per hour designed to transport only one person." Such devices are commonly referred to as "Segways."*
- C. *Motor-Driven Cycle. As defined by California Vehicle Code Section 405 or any subsequent revision, a "motor-driven cycle" is any motorcycle with a motor that displaces less than 150 cubic centimeters. Such devices are commonly referred to as "mini-motorcycles" or "pocket bikes."*
- D. *Motorized Bicycle. As defined by California Vehicle Code Section 406 or any subsequent revision, a "motorized bicycle" or "moped" is any two-wheeled or three-wheeled device having fully operative pedals for use by human power, or having no pedals if powered solely by electrical energy, an automatic transmission and a motor which produces less than 2 gross brake horsepower and is not capable of speeds exceeding 30 miles per hour on level ground. Motorized bicycles are also defined as devices with fully operative pedals for propulsion by human power and an electric motor that has a power output of not more than 1,000 watts and is incapable of exceeding speeds of more than 20 miles per hour either on ground level or if human power is used in an attempt to increase speed.*
- E. *Motorized Scooter. As defined by California Vehicle Code Section 407.5 or any subsequent revision, a "motorized scooter" is any two-wheeled device that has handlebars and a floorboard designed to be stood upon when riding, and is powered by an electric or gasoline motor. This device may also have a seat that*

**ON-CAMPUS USE/FORMS OF PERSONAL
TRANSPORTATION**AP No.
3525

Board Reviewed: NEW

Page 2 of 3

does not interfere with the ability of the rider to stand and ride and may also be designed to be powered by human propulsion.

- F. Motorized Skateboard. A "motorized skateboard" is a device propelled by an electric or gasoline motor with wheels and a floorboard designed to be stood upon when riding.*
- G. Pedestrian. As defined by California Vehicle Code Section 467 or any subsequent revision, a "pedestrian" is a "person who is afoot or who is using (a) a means of conveyance propelled by human power other than a bicycle or (b) an electric personal assistive mobility device. "Pedestrian" also includes a "person who is operating a self-propelled wheelchair, motorized tricycle, or motorized quadricycle."*
- H. Roller Skates. A "roller skate" is a shoe or boot with wheels or casters attached to its sole for skating on hard surfaces. This definition includes "in-line skates," which are roller skates whose wheels are arranged in a straight line, and "heelys," which are shoes with a wheel that protrudes and retracts from the heel, sole or boot.*
- I. Scooter. A "scooter" is a device propelled by human power that has handlebars, a floorboard designed to be stood upon when riding, and wheels.*
- J. Skateboard. A "skateboard" is a device propelled by human power with wheels and a floorboard designed to be stood upon when riding.*

III. Implementation**A. Bicycles**

- 1. Bicyclists must comply with all applicable laws and regulations, exercise due care and use reasonable caution at all times while operating a bicycle, and not obstruct or limit access to College facilities when leaving a bicycle unattended.*
- 2. Pedestrians have the right-of-way at all times.*
- 3. Bicycles may not be ridden in dismount areas, campus buildings, quad or parking lots; over shrubbery; or on grass.*
- 4. Bicycles may not be parked or stored inside a classroom/laboratory or in a manner that impedes use of a campus walkway or an entrance/exit of a building, office or other area.*
- 5. Campus Security Officers riding bicycles while on patrol are not subject to these guidelines.*
- 6. The College will where feasible provide safe and convenient routes for bicyclists to all campus facilities. The need for safe bicycle routes around construction areas will be reviewed/addressed during all construction*

**ON-CAMPUS USE/FORMS OF PERSONAL
TRANSPORTATION**AP No.
3525

Board Reviewed: NEW

Page 3 of 3

planning. The College will also provide and regularly review the location and design of bicycle racks.

B. Scooters, Roller Skates, and Skateboards

Except for instructional purposes and/or during College sanctioned events, skateboards may not be ridden anywhere on campus, including parking lots.

C. Motor-Driven Cycles, Electric Personal Assistive Mobility Devices and Motorized Bicycles, Scooters and Skateboards

- 1. Except for instructional purposes and/or during College sanctioned events, motor-driven cycles, electronic personal assistive mobility devices, motorized bicycles, motorized scooters and motorized skateboards may not be operated on campus walkways.*
- 2. Motorized bicycles and electronic personal assistive mobility devices may be operated on campus roadways.*
- 3. Motorized bicycles secured to objects or structures other than approved racks or storage containers are subject to removal by the College.*
- 4. Motor-driven cycles, electronic personal assistive mobility devices, motorized bicycles, motorized scooters and motorized skateboards may not be stored inside any campus building.*

D. Notwithstanding the above, any of the alternative forms of transportation addressed in this Procedure may be used or operated on campus or any property controlled by the College to accommodate a disability with the prior written authorization of the Director of Disabled Student Services. The written authorization will outline how and where that alternative form of transportation may be operated on campus or any property controlled by the College in that specific instance.

IV. Reference

California Vehicle Code Sections 40000.1 and 42001(a); California Penal Code Section 19.6; and/or California Code of Regulations, Title 5, Section 41301.