

*Rio Hondo Community College District*

---

**Curriculum Committee**

**Agenda (Amended 9/4/13)**

**Wednesday, September 4, 2013 Board Room**

---

**I. Approval of the minutes for the meeting on May 8, 2013 and Electronic meeting on May 22, 2013**

**II. ACTION ITEMS**

**A) Approval of Consent Agenda:**

- 1) **Course Change  
Item 1314-01**      **AUTO 045: Honda/Acura Proformance I**  
**Title Change: TO:** Honda/Acura Express  
Service  
**New Prerequisite:** AUTO 102 or AUTO 103  
**p. 34**
  
- 2) **Course Change  
Item 1314-02**      **AUTO 0451: Honda/Acura Proformance II**  
**Title Change: TO:** Honda/Acura Chassis  
Electrical  
Systems  
**Description Change**  
**p. 37**
  
- 3) **Course Change  
Item 1314-03**      **AUTO 046: Honda/Acura Proformance III**  
**Title Change: TO:** Honda/Acura Automatic  
Transmission Systems  
**Description Change**  
**p. 41**
  
- 4) **Course Change  
Item 1314-04**      **AUTO 0461: Honda/Acura Proformance IV**  
**Title Change: TO:** Honda/Acura Occupant  
Safety Systems  
**Description Change**  
**p. 45**
  
- 5) **Course Change  
Item 1314-05**      **AUTO 049: Automotive Specialty Practice**  
Delete from Catalog  
**p. 49**

- 6) **Course Change**  
**Item 1314-06**      **AUTO 0501: ASE A6 Alternative Course-**  
**Automotive Electrical/Electronic Diagnosis**  
**and Repair**  
Delete from Catalog  
**p. 50**
- 7) **Course Change**  
**Item 1314-07**      **AUTO 0502: ASE A8 Alternative Course-**  
**Automotive Engine Performance Diagnosis**  
**and Repair**  
Delete from Catalog  
**p. 51**
- 8) **Course Change**  
**Item 1314-08**      **AUTO 0503: ASE L1 Alternative Course-**  
**Automotive Advanced Engine Performance**  
**Diagnosis and Repair**  
Delete from Catalog  
**p. 52**
- 9) **Course Change**  
**Item 1314-09**      **AUTO 0504: Automotive Engine Service**  
**Excellence (ASE) Certification Preparation**  
Delete from Catalog  
**p. 53**
- 10) **Course Change**  
**Item 1314-10**      **AUTO 102: Introduction to Honda/Acura**  
**Service and Repair**  
**Advisory Change: TO:** READ 023 or  
appropriate assessment (remove AUTO 101)  
**p. 54**
- 11) **Course Change**  
**Item 1314-11**      **AUTO 108: Introduction to Automotive**  
**Diesel Service & Operation**  
**New Prerequisite:** AUTO 101  
**Advisory Change: TO:** ENGL 035 or ENLA  
100 or appropriate assessment; READ 023 or  
appropriate assessment (remove MATH 030)  
**p. 56**

- 12) **Course Change**  
**Item 1314-12**      **AUTO 110: Introduction to Engine  
Diagnosis & Tune-Up**  
**New Prerequisite:** AUTO 101  
**Advisory Change: TO:** ENGL 035 or ENLA  
100 or appropriate assessment; READ 023 or  
appropriate assessment; AUTO 106 (remove  
AUTO 103)  
**p. 59**
- 13) **Course Change**  
**Item 1314-13**      **AUTO 115: Computerized Engine Controls  
and Diagnostics**  
**New Prerequisite:** AUTO 106  
**Advisory Change: TO:** ENGL 035 or ENLA  
100 or appropriate assessment; READ 023 or  
appropriate assessment; (remove AUTO 103,  
AUTO 106 and MATH 030)  
**p. 62**
- 14) **Course Change**  
**Item 1314-14**      **AUTO 118: Light Duty Vehicle Diesel Fuel  
Systems & Emission Control Diagnostics**  
**New Prerequisite:** AUTO 101  
**Advisory Change: TO:** ENGL 035 or ENLA  
100 or appropriate assessment; READ 023 or  
appropriate assessment; AUTO 108 (remove  
MATH 030)  
**Description Change**  
**p. 65**
- 15) **Course Change**  
**Item 1314-15**      **AUTO 120: Engine Tune-Up/Performance**  
**New Prerequisite:** AUTO 101  
**Advisory Change: TO:** ENGL 035 or ENLA  
100 or appropriate assessment; READ 023 or  
appropriate assessment; AUTO 110; AUTO  
115  
**p. 69**
- 16) **Course Change**  
**Item 1314-16**      **AUTO 125: Power Train Systems &  
Transmission Diagnostics**  
**New Prerequisite:** AUTO 102 or AUTO 103  
**Advisory Change: TO:** ENGL 035 or ENLA  
100 or appropriate assessment; READ 023 or  
appropriate assessment (remove AUTO 102  
and MATH 050)  
**p. 72**

- 17) **Course Change**  
**Item 1314-17**      **AUTO 128: Fuel Injection Systems I**  
**New Prerequisite:** AUTO 106  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; AUTO 110 (remove AUTO 106)  
**p. 75**
- 18) **Course Change**  
**Item 1314-18**      **AUTO 138: Fuel Injection Systems II**  
**New Prerequisite:** AUTO 106  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; AUTO 110 (remove AUTO 106)  
**p. 77**
- 19) **Course Change**  
**Item 1314-19**      **AUTO 140: Body and Chassis Electrical Systems**  
**New Prerequisite:** AUTO 102 or AUTO 106  
**Description Change**  
**p. 79**
- 20) **Course Change**  
**Item 1314-20**      **AUTO 148: Vehicle Safety, Comfort and Convenience Systems**  
**New Prerequisite:** AUTO 106  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment (remove AUTO 106)  
**p. 83**
- 21) **Course Change**  
**Item 1314-21**      **AUTO 150: Engine Electrical Systems**  
**New Prerequisite:** AUTO 102 or AUTO 106  
**Description Change**  
**p. 85**
- 22) **Course Change**  
**Item 1314-22**      **AUTO 160: Upper End Engine Rebuilding and Machining**  
**New Prerequisite:** AUTO 101 or AUTO 102  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment (remove AUTO 101)  
**Description Change**  
**p. 89**

- 23) **Course Change**  
**Item 1314-23**      **AUTO 170: Lower End Engine Rebuilding and Machining**  
**New Prerequisite:** AUTO 101  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; AUTO 160 (remove AUTO 101)  
**p. 93**
- 24) **Course Change**  
**Item 1314-24**      **AUTO 180: Advanced Automotive Diagnostics**  
**New Prerequisite:** AUTO 101  
**p. 95**
- 25) **Course Change**  
**Item 1314-25**      **AUTO 200: Suspension, Steering, and Alignment Service**  
**New Prerequisite:** AUTO 103  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment (remove AUTO 101 and AUTO 103)  
**Description Change**  
**p. 97**
- 26) **Course Change**  
**Item 1314-26**      **AUTO 201: Automotive Brake and Suspension Service**  
**New Prerequisite:** AUTO 102 or AUTO 103  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment (remove AUTO 101 and AUTO 103)  
**p. 101**
- 27) **Course Change**  
**Item 1314-27**      **AUTO 210: Automotive Brake Systems**  
**New Prerequisite:** AUTO 103  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment (remove AUTO 101 and AUTO 103)  
**Description Change**  
**p. 103**

- 28) **Course Change**  
**Item 1314-28** **AUTO 211: Antilock Brakes/Traction Control Systems**  
**New Prerequisite: AUTO 103**  
**p. 107**
- 29) **Course Change**  
**Item 1314-29** **AUTO 230: Automatic Transmission/ Transaxle**  
**New Prerequisite: AUTO 103**  
**Description Change**  
**p. 109**
- 30) **Course Change**  
**Item 1314-30** **AUTO 256: Automotive Scantools and Vehicle Network Systems**  
**New Prerequisite: AUTO 106**  
**p. 113**
- 31) **Course Change**  
**Item 1314-31** **CIT 185: PC Maintenance – A+ Certification Practical Application**  
Delete from Catalog  
**p. 115**
- 32) **Course Change**  
**Item 1314-32** **RDIO 236: Advanced Radio Production**  
**Hour Change: TO: 99 Total Hours**  
(54 Lecture/72 Lab)  
**p. 116**
- 33) **Certificate Change**  
**Item 1314-33** **Career Certificate: Forensic Identification**  
Delete from Catalog  
**p. 119**

**B) Second Readings: No Items**

**C) First Readings:**

- 1) **Course Revision**  
**Item 1314-34** **ADN 075: LVN Transition into the Associate Degree Nursing Program**  
**Advisory Change: TO: READ 023 or appropriate assessment; MATH 070 or MATH 070D or MATH 073 or appropriate assessment**  
Revise content and update text.  
**p. 120**

- 2) **Course Revision**  
**Item 1314-35**      **ADN 151: Clinical Nursing Concepts**  
**Advisory Change: TO:** READ 023 or appropriate assessment; MATH 070 or MATH 070D or MATH 073 or appropriate assessment  
Revise content and update text.  
**p. 128**
  
- 3) **Course Revision**  
**Item 1314-36**      **ADN 251: Nursing Process Applied to Aging, Perception, Coordination and Mobility**  
**New Advisory:** READ 023 or appropriate assessment  
Revise content and update text.  
**p. 137**
  
- 4) **Course Revision**  
**Item 1314-37**      **ART 113: The History of Photography**  
Revise content and update text.  
**p. 146**
  
- 5) **New Course**  
**Item 1314-38**      **AUTO 060: Smog Technician Diagnostic and Repair Procedures**  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
**Degree Applicable; 3 Units**  
**p. 154**
  
- 6) **Major Revision**  
**Item 1314-39**      **AUTO 130: Basic Clean Air Car Course**  
**Title Change: TO:** Level-I Smog Technician Training Course: Engine and Emission Control Fundamentals  
**Unit Change: TO:** 3 Units  
**Hour Change: TO:** 72 Total Hours (45 Lecture/27 Lab)  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; AUTO 060(Remove AUTO 115 and AUTO 120)  
**Description Change**  
Revise content and update text.  
**p. 162**

- 7) **Major Revision**  
**Item 1314-40** **AUTO 135: Advanced Clean Air Car Course**  
**Title Change: TO:** Level-II Smog Technician  
Training Course: Smog Check Inspection  
Procedures  
**Unit Change: TO:** 3 Units  
**Hour Change: TO:** 72 Total Hours  
(45 Lecture/27 Lab)  
**Advisory Change: TO:** ENGL 035 or ENLA  
100 or appropriate assessment; READ 023 or  
appropriate assessment; AUTO 130 (Remove  
AUTO 120 and MATH 030)  
**Description Change**  
Revise content and update text.  
**p. 170**
- 8) **Course Revision**  
**Item 1314-41** **AUTO 155: Automotive On Board**  
**Diagnostics Generations One and Two (OBD**  
**I and OBD II)**  
**New Prerequisite:** AUTO 101  
**Advisory Change: TO:** ENGL 035 or ENLA  
100 or appropriate assessment; READ 023 or  
appropriate assessment; AUTO 056; AUTO  
120 (remove MATH 030)  
Revise content and update text.  
**p. 178**
- 9) **Course Revision**  
**Item 1314-42** **AUTO 157: Automotive Specialized**  
**Electronics Training**  
**Advisory Change: TO:** ENGL 035 or ENLA  
100 or appropriate assessment; READ 023 or  
appropriate assessment; AUTO 106 (remove  
AUTO 103 and MATH 030)  
Revise content and update text.  
**p. 186**
- 10) **Course Revision**  
**Item 1314-43** **BIOL 112: Outdoor Biology**  
**Advisory Change: TO:** ENGL 035 or ENLA  
100 or appropriate assessment; READ 023 or  
appropriate assessment; MATH 030 or MATH  
030D or MATH 033  
**Description Change**  
Revise content and update text.  
**p. 194**



- 11) **Course Revision**  
**Item 1314-44** **CD 106: Child Growth and Development**  
Revise content and update text.  
**p. 201**
- 12) **Course Revision**  
**Item 1314-45** **CD 110: Principles and Practices of Early Childhood Education**  
Revise content and update text.  
**p. 209**
- 13) **Course Revision**  
**Item 1314-46** **CD 208: Child, Family and Community**  
Revise content and update text.  
**p. 218**
- 14) **Course Revision**  
**Item 1314-47** **CD 224: Diversity Issues During Early Childhood, School Age and Adolescence**  
Revise content and update text.  
**p. 226**
- 15) **Course Revision**  
**Item 1314-48** **ED 110: Introduction to Teaching**  
**Description Change**  
Revise content and update text.  
**p. 234**
- 16) **Course Revision**  
**Item 1314-49** **FTEC 107: Hazardous Materials I**  
**Description Change**  
Revise content and update text.  
**p. 242**
- 17) **Course Revision**  
**Item 1314-50** **FTEC 108: Hazardous Materials II**  
**Description Change**  
Revise content and update text.  
**p. 251**
- 18) **Course Revision**  
**Item 1314-51** **FTEC 109: Fire Fighting Tactics and Strategy**  
**Description Change**  
Revise content and update text.  
**p. 259**

- 19) **Course Revision**  
**Item 1314-52** **HEM 043: Heavy Equipment Hydraulic Fundamentals**  
**Prefix Change: TO: HET**  
**Description Change**  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; HET 040  
Revise content and update text.  
**p. 267**
- 20) **Course Revision**  
**Item 1314-53** **HEM 044: Heavy Equipment Diesel Engine Fundamentals**  
**Prefix Change: TO: HET**  
**Title Change: TO:** Heavy Equipment Diesel Engines  
**Description Change**  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; HET 040  
Revise content and update text.  
**p. 277**
- 21) **Course Revision**  
**Item 1314-54** **HEM 045: Heavy Equipment Powertrain Fundamentals**  
**Prefix Change: TO: HET**  
**Title Change: TO:** Heavy Equipment Powertrains I  
**Description Change**  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; HET 040; HET 043  
Revise content and update text.  
**p. 286**
- 22) **Course Revision**  
**Item 1314-55** **HEM 047: Heavy Equipment Machine Specific Instruction**  
**Prefix Change: TO: HET**  
**Description Change**  
Revise content and update text.  
**p. 295**

- 23) **Course Revision**  
**Item 1314-56** **HS 051: Certified Nurse Assistant Acute Care Training Course**  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MATH 020 or MATH 020 C or appropriate assessment  
Revise content and update text.  
**p. 306**
- 24) **Course Revision**  
**Item 1314-57** **HS 052: Home Health Aide Training Course**  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MATH 020 or MATH 020 C or appropriate assessment  
**Description Change**  
Revise content and update text.  
**p. 314**
- 25) **Course Change**  
**Item 1314-58** **MUS 110: College Community Orchestra**  
**Repeatability:** This course may be taken once and repeated three times for credit.  
**Description Change**  
Revise content and update text.  
**p. 322**
- 26) **Course Change**  
**Item 1314-59** **MUS 119: Advanced College Community Orchestra**  
**Repeatability:** This course may be taken once and repeated three times for credit.  
**Description Change**  
Revise content and update text.  
**p. 324**
- 27) **Course Revision**  
**Item 1314-60** **MUS 134: Rio Hondo College Singers**  
**Title Change: TO:** Rio Hondo College Singers I  
**Description Change**  
Revise content and update text.  
**p. 326**

- 28) **New Course**  
**Item 1314-61**      **MUS 178: Masterworks Chorale III**  
**Prerequisite:** MUS 158 and audition  
**Advisory:** ENGL 030 or ENLA 034 or  
appropriate assessment  
**Degree Applicable; 2 Units**  
**p. 333**
- 29) **New Course**  
**Item 1314-62**      **MUS 234: Rio Hondo College Singers II**  
**Prerequisite:** MUS 134  
**Advisory:** ENGL 030 or ENLA 034 or  
appropriate assessment  
**Degree Applicable; 2 Units**  
**p. 340**
- 30) **New Non-Credit Course**  
**Item 1314-63**      **NVOC 101: Basic Computer Skills**  
**Workshop for Healthcare Professionals**  
**p. 347**
- 31) **Course Revision**  
**Item 1314-64**      **PE 148: Strength Training**  
**Grading Change: TO: Standard Grading**  
**p. 349**
- 32) **Course Revision**  
**Item 1314-65**      **PSY 112: Lifespan Development**  
**Title Change: TO: Lifespan Development**  
**Description Change**  
Revise content and update text.  
**p. 357**
- 33) **Course Revision**  
**Item 1314-66**      **PSY 114: Introduction to Abnormal**  
**Psychology**  
Revise content and update text.  
**p. 365**

- 34) **New Course**  
**Item 1314-67**      **THTR 172: Performing and Preparing the Comedy**  
**Advisory:** ENGL 030 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; THTR 110 or THTR 150  
**Degree Applicable; 3 Units**  
**p. 373**
- 35) **New Course**  
**Item 1314-68**      **THTR 175: The Original Play in Production**  
**Advisory:** ENGL 030 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; THTR 110 or THTR 150 or THTR 160  
**Degree Applicable; 3 Units**  
**p. 381**
- 36) **Request to Offer a Course via Distance Education (HYBRID)**  
**Item 1314-69**      **PETH 188: Theory and Practice of Coaching**  
**p. 389**
- 37) **Request to Offer a Course via Distance Education (ONLINE)**  
**Item 1314-70**      **PHIL 110: Critical Thinking**  
**p. 396**
- 38) **Request to Offer a Course via Distance Education (ONLINE)**  
**Item 1314-71**      **PHIL 124: History of Philosophy: Ancient**  
**p. 402**
- 39) **Request to Offer a Course via Distance Education (ONLINE)**  
**Item 1314-72**      **PHIL 126: History of Philosophy: Modern**  
**p. 408**
- 40) **Request to Offer a Course via Distance Education (ONLINE)**  
**Item 1314-73**      **PHIL/POLS 128: Introduction to Political Philosophy**  
**p. 414**
- 41) **Request to Offer a Course via Distance Education (ONLINE)**  
**Item 1314-74**      **PHIL 140: Philosophy of Religion**  
**p. 420**

- 42) **Degree Change**  
**Item 1314-75** **A.S. Degree – Advanced Engine Performance**  
**Unit Change: TO: 32 or 33**  
**Course Changes:**  
*Add: AUTO 060*  
*Remove: AUTO 0501, 0502, 0503*  
**p. 426**
- 43) **Certificate Change**  
**Item 1314-76** **COA – Advanced Engine Performance**  
**Unit Change: TO: 32 or 33 Units**  
**Course Changes:**  
*Add: AUTO 060*  
*Remove: AUTO 0501, 0502, 0503*  
**p. 429**
- 44) **Certificate Change**  
**Item 1314-77** **COA – Advanced Engine Performance-Technician**  
**Unit Change: TO: 12 Units**  
**Course Changes:**  
*Add: AUTO 060*  
*Remove: AUTO 0501, 0502, 0503*  
**p. 432**
- 45) **Degree Change**  
**Item 1314-78** **A.S. Degree - Architecture**  
**Course Change:**  
*From: ENGT 122*  
*To: ARCH 236 or ARCH 261*  
(No change in units)  
**p. 435**
- 46) **Degree Change**  
**Item 1314-79** **A.S. Degree – Architectural Design & Drawing**  
**Course Change:**  
*From: ARCH 260*  
*To: ARCH 260 or ARCH/ENGT 280*  
(No change in units)  
**Remove asterisk from CIV 140** (no longer has prerequisite)  
**p. 438**

- 47) **Degree Change**  
**Item 1314-80** **A.S. Degree – Civil Design Technology**  
**Unit Change: TO: 33-36 Units**  
Changed from required courses only to  
required/elective courses for areas of  
specialization  
**p. 441**
- 48) **Degree Change**  
**Item 1314-81** **A.S. Degree – Mass Communications/Print  
Media Specialization**  
**Course Changes:**  
*From:* JOUR 241 and JOUR 242 each taken  
for two semesters  
*To:* JOUR 241, JOUR 242, JOUR 243, and  
JOUR 244 each taken once  
(No change in units)  
**p. 445**
- 49) **Certificate Change**  
**Item 1314-82** **COA – Mass Communications/Print Media  
Specialization**  
**Unit Change: TO: 38 Units**  
**Course Changes:**  
*From:* JOUR 241 and JOUR 242 each taken  
for two semesters; PHTO 185 as requirement  
*To:* JOUR 241, JOUR 242, JOUR 243, and  
JOUR 244 each taken once; Remove PHTO  
185 as requirement  
**p. 448**
- 50) **Degree Change**  
**Item 1314-83** **A.A. Degree – Music**  
**Unit Change: TO: 41-43 Units**  
**Course Changes:**  
*Add:* MUS 107, 145, 146, 147 and 148 to  
required courses  
*Add:* MUS 116, 117, 120, 134, 138, 139,  
158, 216, 217 and 220 to restricted electives  
**p. 451**
- 51) **Degree Change**  
**Item 1314-84** **A.A. Degree in Sociology for Transfer**  
Presentation of requirements in degree to  
provide greater clarity for students  
(No change in units)  
**p. 455**

- 52) **Degree Change**  
**Item 1314-85** **A.S Degree – Wildland Fire Technology**  
**Unit Change: TO: 24-28 Units**  
**Course Change:**  
*From: WFT 077 as a required course*  
*To: WFT 077 as a restricted elective*  
**p. 458**
- 53) **Certificate Change**  
**Item 1314-86** **COA – Wildland Fire Technology**  
**Unit Change: TO: 24-28 Units**  
**Course Change:**  
*From: WFT 077 as a required course*  
*To: WFT 077 as a restricted elective*  
**p. 461**
- 54) **New Certificate**  
**Item 1314-87** **COA – Honda/Acura Air Conditioning and Supplemental Restraint Systems (14 Units)**  
**p. 464**
- 55) **New Certificate**  
**Item 1314-88** **COA – Honda/Acura Engine Repair and Chassis Electrical Systems (15 Units)**  
**p. 470**
- 56) **New Certificate**  
**Item 1314-89** **COA – Honda/Acura Power Train and Transmission Systems (14 Units)**  
**p. 477**
- 57) **New Certificate**  
**Item 1314-90** **COA – Honda/Acura Brakes, Suspension, and Electronic Systems (15 Units)**  
**p. 484**
- 58) **Correction**  
**Item 1314-91** **Department of Public Safety**  
*Correction of unit values to PAC Courses (see attached)*  
**p. 491**



- 59) **Course Revision**  
**Item 1314-92**      **AUTO 220: Automatic Drive Trains and Axles**  
**New Prerequisite:** AUTO 103  
**Description Change**  
Revise content and update text.  
**p. 494**
- 60) **Course Revision**  
**Item 1314-93**      **AUTO 240 Heating and Air Conditioning**  
**New Prerequisite:** AUTO 102 or AUTO 103  
**Advisory Change: TO:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
**Description Change**  
Revise content and update text.  
**p. 502**

**III.      UNFINISHED BUSINESS**

**IV.      DISCUSSION ITEMS/ATTACHMENTS**

**V.      ADJOURNMENT**