

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, October 30, 2013, Board Room

Voting Members Present: Armando Ayala; Sharon Bell; Pam Boyd; Fran Cummings; Scott Dixon; Marius Dornean; Song Le Graham; Margaret Griffith; Kats Gustafson; Gary Halverson; Jeannie Liu; Jannine Livingston; Moises Mata; Jim Newman; Juana Mora; Dorali Pichardo; Ted Preston; Jay Ribaya; Tracy Rickman; Mike Slavich; Jaime Magallon (ASB Representative)

Voting Members Absent: Sharon Bell; Alonso Garcia; Mark Littrell; Judy Sevilla-Marzona;

Non-Voting Member Present: Rose Sanceda

Guests: Ada Brown; Ronald Reeder

I. MOTION:

Approval of the minutes for the meetings on October 16, 2013

It was moved by Mike Slavich; seconded by Jannine Livingston.

Approved with one Abstention Not Approved Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda: No Items

B) Second Readings:

It was moved by Jim Newman; seconded by Mike Slavich, and approved by the Committee to approve items **1314-111** through **1314-123** as a group with the exception of item **1314-118**:

1) Course Revision
Item 1314-111

BUSL 110: Legal Environment of Business
Revise content and update text.

2) New Course
Item 1314-112

COUN 105: Orientation and Education Planning
Advisory: ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment
Degree Applicable; .5 Units

- 3) **Course Revision**
Item 1314-113 **ECON 101: Principles of Macroeconomics**
Advisory Change: TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment (remove MATH 070)
New Prerequisite: MATH 050 or MATH 050D or MATH 053 or appropriate assessment
Revise content and update text.
- 4) **Course Revision**
Item 1314-114 **ECON 102: Principles of Microeconomics**
Prerequisite Change: TO: MATH 050 or MATH 050D or MATH 053 or appropriate assessment
Revise content and update text.
- 5) **Course Revision**
Item 1314-115 **MGMT 108: Business Communications**
Title Change: TO: Business Writing
Revise content and update text.
- 6) **Course Revision**
Item 1314-116 **MGMT 130: Small Business Management-Entrepreneurship**
Revise content and update text.
- 7) **Course Revision**
Item 1314-117 **MGMT 146: Human Resources Management**
Description Change
Revise content and update text.
- 8) **Course Revision**
Item 1314-119 **PE 173: Women's Intercollegiate Softball Team**
Unit Change: TO: 3 Units
Hour Change: TO: 162 Total Lab Hours
Description Change
- 9) **Course Revision**
Item 1314-120 **PE 175: Women's Intercollegiate Cross Country Team**
Unit Change: TO: 3 Units
Hour Change: TO: 162 Total Lab Hours
Description Change
- 10) **Course Revision**
Item 1314-121 **PE 182: Men's Intercollegiate Cross Country Team**
Unit Change: TO: 3 Units
Hour Change: TO: 162 Total Lab Hours
Description Change
Revise content and update text.

11) **Course Revision**
Item 1314-122

PE 203: Softball II

Title Change: TO: Off Season Softball

TOP Code Change: TO: 083550

Advisory Change: TO: PE 103

Prerequisite Change: TO: None

Description Change

Revise content and update text.

12) **Course Revision**
Item 1314-123

PETH 194: Introduction to Kinesiology

Advisory Change: TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment; MATH 020 or MATH 020C or appropriate assessment

Description Change

Revise content and update text.

C) First Readings:

1) **Course Revision**
Item 1314-124

ART 146: Sculpture

Unit Change: TO: 3 Units

Title Change: TO: Introduction to Sculpture

Advisory Change: TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; ART 130

New Prerequisite: ART 121

Description Change

Revise content and update text.

Correction Needed: On the Academic Level page (#1) insert Yes, Art Major, UC Davis and CSUH.

It was moved by Mike Slavich; seconded by Margaret Griffith.

Approved Not Approved Tabled

Content Review

ART 146: Sculpture

It was moved by Jim Newman; seconded by Mike Slavich.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

ART 146: Sculpture

It was moved by Margaret Griffith; seconded by Tracy Rickman.

Approved Not Approved Tabled

2) Course Revision
Item 1314-125

ART 150: Beginning Printmaking

Advisory Change: TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; ART 121; ART 130

Prerequisite Change: TO: None

Description Change

Revise content and update text.

Correction Needed: On the Academic Level page (#1) insert Yes, Art Major, CSUEB and CSULB.

It was moved by Margaret Griffith; seconded by Mike Slavich.

Approved Not Approved Tabled

Content Review

ART 150: Beginning Printmaking

It was moved by Mike Slavich; seconded by Jay Ribaya.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

ART 150: Beginning Printmaking

It was moved by Mike Slavich; seconded by Jay Ribaya.

Approved Not Approved Tabled

3) New Course
Item 1314-126

ART 250: Introduction to Digital Painting

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment

Degree Applicable; 3 Units

Corrections Needed: Number change and possible hour change. Revise Needs/Justifications/Goals.

It was moved by Jannine Livingston; seconded by Margaret Griffith.

Approved Not Approved Tabled

Content Review

ART 250: Introduction to Digital Painting

It was moved by Mike Slavich; seconded by Ted Preston.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

ART 250: Introduction to Digital Painting

It was moved by Jay Ribaya; seconded by Tracy Rickman.

Approved Not Approved Tabled

4)

New Course

Item 1314-127

ART 270: Color Theory

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment

Degree Applicable; 3 Units

Corrections Needed: Number change and possible hour change.

It was moved by Mike Slavich; seconded by Jay Ribaya.

Approved Not Approved Tabled

Content Review

ART 270: Color Theory

It was moved by Jannine Livingston; seconded by Mike Slavich.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

ART 270: Color Theory

It was moved by Jay Ribaya; seconded by Margaret Griffith.

Approved Not Approved Tabled

5)

Course Revision

Item 1314-128

HUM 110: Survey of Humanities

Revise content and update text.

It was moved by Tracy Rickman; seconded by Mike Slavich.

Approved Not Approved Tabled

Content Review

HUM 110: Survey of Humanities

It was moved by Ted Preston; seconded by Track Rickman.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

HUM 110: Survey of Humanities

It was moved by Tracy Rickman; seconded by Mike Slavich.

Approved Not Approved Tabled

6) Course Revision

Item 1314-129

HUM 111: Survey of Humanities

Revise content and update text.

It was moved by Mike Slavich; seconded by Ted Preston.

Approved Not Approved Tabled

Content Review

HUM 111: Survey of Humanities

It was moved by Ted Preston; seconded by Jim Newman.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

HUM 111: Survey of Humanities

It was moved by Ted Preston; seconded by Tracy Rickman.

Approved Not Approved Tabled

7) Course Revision

Item 1314-130

HUM 125: Introduction to Mexican Culture

Revise content and update text.

Corrections Needed: On the Academic Level page (#2) add Chicano Studies and (#3) insert "No".

It was moved by Mike Slavich; seconded by Jannine Livingston.

Approved Not Approved Tabled

Content Review

HUM 125: Introduction to Mexican Culture

It was moved by Tracy Rickman; seconded by Jay Ribaya.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

HUM 125: Introduction to Mexican Culture

Correction Needed: Revise Advisory.

It was moved by Jay Ribaya; seconded by Fran Cummings.

Approved Not Approved Tabled

8) Course Revision

Item 1314-131

HUM 125H: Introduction to Mexican Culture

Revise content and update text.

Corrections Needed: Revise Title. On the Academic Level page (#2) add Chicano Studies and (#3) insert "No". Revise Entering and Exiting skills. Include "Honors" requirements in italics.

It was moved by Mike Slavich; seconded by Tracy Rickman.

Approved Not Approved Tabled

Content Review

HUM 125H: Introduction to Mexican Culture

It was moved by Jay Ribaya; seconded by Mike Slavich.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

HUM 125H: Introduction to Mexican Culture

It was moved by Ted Preston; seconded by Mike Slavich.

Approved Not Approved Tabled

9) Course Revision

Item 1314-132

HUM 130: Contemporary Mexican-American Culture

Revise content and update text.

Corrections Needed: On the Academic Level page (#2) add Chicano Studies and (#3) insert "No".

It was moved by Mike Slavich; seconded by Ted Preston.

Approved Not Approved Tabled

Content Review

HUM 130: Contemporary Mexican-American Culture

It was moved by Tracy Rickman; seconded by Mike Slavich.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

HUM 130: Contemporary Mexican-American Culture

Correction Needed: Revise Advisory.

It was moved by Fran Cummings; seconded by Mike Slavich.

Approved Not Approved Tabled

10) Course Revision

Item 1314-133

HUM 140: The Splendors of Asia

Revise content and update text.

Corrections Needed: On the Academic Level page (#3 and #4) Insert "No". Revise Entering Skills.

It was moved by Tracy Rickman; seconded by Jay Ribaya.

Approved Not Approved Tabled

Content Review

HUM 140: The Splendors of Asia

It was moved by Tracy Rickman; seconded by Jannine Livingston.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

HUM 140: The Splendors of Asia

It was moved by Jay Ribaya; seconded by Fran Cummings.

Approved Not Approved Tabled

11) Course Revision

Item 1314-134

MGMT 052: Business Mathematics

New Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MATH 020 or MATH 020C or appropriate assessment

Revise content and update text.

It was moved by Mike Slavich; seconded by Ted Preston.

Approved Not Approved Tabled

Content Review

MGMT 052: Business Mathematics

It was moved by Mike Slavich; seconded by Jay Ribaya.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

MGMT 052: Business Mathematics

It was moved by Tracy Rickman; seconded by Mike Slavich.

Approved Not Approved Tabled

12) Course Revision

Item 1314-135

MGMT 105: Elements of Supervision

Advisory Change: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MGMT 101

Revise content and update text.

Correction Needed: Revise Exiting Skill #3.

It was moved by Mike Slavich; seconded by Jeannie Liu.

Approved Not Approved Tabled

Content Review

MGMT 105: Elements of Supervision

Correction Needed: Revise content.

It was moved by Mike Slavich; seconded by Jeannie Liu.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

MGMT 105: Elements of Supervision

It was moved by Jay Ribaya; seconded by Tracy Rickman.

Approved Not Approved Tabled

- 13) **Course Revision**
Item 1314-136 **MGMT 120: Human Relations in Business**
Revise content and update text.

It was moved by Mike Slavich; seconded by Tracy Rickman.

Approved Not Approved Tabled

Content Review
MGMT 120: Human Relations in Business

It was moved by Tracy Rickman; seconded by Jay Ribaya.

Approved Not Approved Tabled

Prereq/Coreq/Advisory
MGMT 120: Human Relations in Business

It was moved by Tracy Rickman; seconded by Jay Ribaya.

Approved Not Approved Tabled

- 14) **Course Revision**
Item 1314-137 **MGMT 290: CWE/Internship for Business Management Related Fields**
Revise content and update text.

Correction Needed: Add Description Change

It was moved by Mike Slavich; seconded by Tracy Rickman.

Approved Not Approved Tabled

Content Review
MGMT 290: CWE/Internship for Business Management Related Fields

It was moved by Ted Preston; seconded by Jay Ribaya.

Approved Not Approved Tabled

Prereq/Coreq/Advisory
MGMT 290: CWE/Internship for Business Management Related Fields

It was moved by Tracy Rickman; seconded by Mike Slavich.

Approved Not Approved Tabled

**15) Course Revision
Item 1314-138**

MRKT 170: Principles of Marketing
Advisory Change: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MGMT 101
Revise content and update text.

It was moved by Mike Slavich; seconded by Ted Preston.

Approved Not Approved Tabled

Content Review

MRKT 170: Principles of Marketing

It was moved by Ted Preston; seconded by Tracy Rickman.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

MRKT 170: Principles of Marketing

It was moved by Ted Preston; seconded by Mike Slavich.

Approved Not Approved Tabled

**16) Course Revision
Item 1314-139**

MRKT 173: Principles of Selling
Advisory Change: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Revise content and update text.

It was moved by Tracy Rickman; seconded by Jim Newman.

Approved Not Approved Tabled

Content Review

MRKT 173: Principles of Selling

It was moved by Mike Slavich; seconded by Ted Preston.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

MRKT 173: Principles of Selling

It was moved by Mike Slavich; seconded by Tracy Rickman.

Approved Not Approved Tabled

- 17) **Course Revision**
Item 1314-140 **MRKT 175: Retail Management**
Revise content and update text.

Corrections Needed: On the Academic Level page (#3) insert “No” and remove certificates.

It was moved by Tracy Rickman; seconded by Jim Newman.

Approved Not Approved Tabled

- Content Review**
MRKT 175: Retail Management

It was moved by Mike Slavich; seconded by Ted Preston.

Approved Not Approved Tabled

- Prereq/Coreq/Advisory**
MRKT 175: Retail Management

It was moved by Mike Slavich; seconded by Tracy Rickman.

Approved Not Approved Tabled

- 18) **Request to Offer a Course via Distance Education (ONLINE)**
Item 1314-141 **FTEC 107: Hazardous Materials I**

Correction Needed: Revise Need/Justification 1B.

It was moved by Tracy Rickman; seconded by Jim Newman.

Approved Not Approved Tabled

- 19) **Request to Offer a Course via Distance Education (ONLINE)**
Item 1314-142 **FTEC 108: Hazardous Materials II**

Correction Needed: Revise Need/Justification 1B.

It was moved by Mike Slavich; seconded by Jim Newman.

Approved Not Approved Tabled

- 20) **New Degree**
Item 1314-143 **A.A. Degree in Studio Arts for Transfer**
(24 Units)

Correction Needed: Possible revision to elective courses.

It was moved by Margaret Griffith; seconded by Fran Cummings.

Approved Not Approved Tabled

21) Certificate Change
Item 1314-144 Career Certificate: Basic Police Training
(22 or 24 Units)

It was moved by Mike Slavich; seconded by Jim Newman.

Approved Not Approved Tabled

II. UNFINISHED BUSINESS:

III. DISCUSSION ITEMS/ATTACHMENTS

- Fran recommended that the curriculum committee reach out to the Distance Education committee in regards to requiring DE course revisions. Jim Newman, who is on the DE committee, stated that this topic is presently in discussion and he will keep us informed.
- Fran suggested that all 290 courses can be submitted through one course change form to reflect a description change.

IV. ADJOURNMENT

The meeting adjourned at 12:25p.m.