

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, March 12, 2014 Board Room

Voting Members Present: Armando Ayala; Sharon Bell; Ryan Bronkar; Fran Cummings; Scott Dixon; Marius Dornean; Song Le Graham; Margaret Griffith; Gary Halverson; Mark Littrell; Jeannie Liu; Jannine Livingston; Moises Mata; Jim Newman; Judy Sevilla-Marzona; Juana Mora; Ted Preston; Tracy Rickman; Ralph Velazquez; Valeria Guerrero (ASB Representative)

Voting Members Absent: Pam Boyd; Dorali Pichardo; Mike Slavich

Non-Voting Member Present: Rose Sanceda

Guest: Darinka Becerra (Student)

I. MOTION:

Approval of the minutes for the meetings on February 12 and 19, 2014 and electronic meeting minutes on March 6, 2014

It was moved by Ted Preston; seconded by Jannine Livingston.

X Approved with 1 Nay Not Approved Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda: No Items

B) Second Readings: No Items

C) First Readings:

1) **Course Revision**
Item 1314-291

CIT 152: Introduction to Web page Design for Business

Hour Change: TO: 72 Total Hours
(45 Lecture/27 Lab)

Advisory Change: TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment; MATH 030 or MATH 030D or MATH 033 or appropriate assessment; CIT 101 (Remove CIT 150)

Description Change

Revise content and update text.

It was moved by Jim Newman; seconded by Ted Preston.

Approved Not Approved Tabled

Content Review

CIT 152: Introduction to Web page Design for Business

It was moved by Jim Newman; seconded by Ryan Bronkar.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

CIT 152: Introduction to Web page Design for Business

It was moved by Mark Littrell; seconded by Valeria Guerrero.

Approved Not Approved Tabled

2) Course Revision

Item 1314-292

LOG 110: Warehouse Management

Advisory Change: TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MATH 050 or MATH 050D or MATH 053 or appropriate assessment; CIT 042; LOG 101
Revise content and update text.

Correction Needed: On Academic Level page (#2), include Certificate of Achievement in Logistics Management

It was moved by Mark Littrell; seconded by Jim Newman.

Approved Not Approved Tabled

Content Review

LOG 110: Warehouse Management

It was moved by Mark Littrell; seconded by Jannine Livingston.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

LOG 110: Warehouse Management

It was moved by Mark Littrell; seconded by Sharon Bell.

Approved Not Approved Tabled

3) **Course Revision**
Item 1314-293

LOG 115: Inventory Management

Advisory Change: TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MATH 050 or MATH 050D or MATH 053 or appropriate assessment; CIT 042; LOG 101
Revise content and update text.

Correction Needed: On Academic Level page (#2), include Certificate of Achievement in Logistics Management

It was moved by Mark Littrell; seconded by Jim Newman.

Approved Not Approved Tabled

Content Review

LOG 115: Inventory Management

It was moved by Tracy Rickman; seconded by Mark Littrell.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

LOG 115: Inventory Management

It was moved by Mark Littrell; seconded by Jim Newman.

Approved Not Approved Tabled

4) **Course Revision**
Item 1314-294

LOG 120: Transportation Management

Advisory Change: TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MATH 050 or MATH 050D or MATH 053 or appropriate assessment; CIT 042; LOG 101
Revise content and update text.

Correction Needed: On Academic Level page (#2), include Certificate of Achievement in Logistics Management

It was moved by Ted Preston; seconded by Tracy Rickman.

Approved Not Approved Tabled

Content Review

LOG 120: Transportation Management

It was moved by Mark Littrell; seconded by Jim Newman.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

LOG 120: Transportation Management

It was moved by Mark Littrell; seconded by Ted Preston.

Approved Not Approved Tabled

5) Course Revision

Item 1314-295

LOG 125: Contract Management

Advisory Change: TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MATH 050 or MATH 050D or MATH 053 or appropriate assessment; CIT 042; LOG 101
Revise content and update text.

Correction Needed: On Academic Level page (#2), include Certificate of Achievement in Logistics Management

It was moved by Mark Littrell; seconded by Tracy Rickman.

Approved Not Approved Tabled

Content Review

LOG 125: Contract Management

It was moved by Jim Newman; seconded by Tracy Rickman.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

LOG 125: Contract Management

It was moved by Jim Newman; seconded by Ted Preston.

Approved Not Approved Tabled

6) Course Revision

Item 1314-296

KINA 132: Aqua Aerobics

Description Change

Revise content and update text.

Correction Needed: On Academic Level page (#3), insert "No".

It was moved by Jim Newman; seconded by Valeria Guerrero.

Approved Not Approved Tabled

Content Review

KINA 132: Aqua Aerobics

It was moved by Jim Newman; seconded by Mark Littrell.

Approved Not Approved Tabled

Prereq/Coreq/Advisory

KINA 132: Aqua Aerobics

It was moved by Mark Littrell; seconded by Jim Newman.

Approved Not Approved Tabled

II. UNFINISHED BUSINESS:

(Tabled items from Agenda 12/4/13 that need 1st Reading)

1) **Course Revision**
Item 1314-213

DANC 162: Dance Production

Unit Change: TO: 4 Units

Hour Change: TO: 180 Total Hours

(18Lecture/108 Lab/54 Performance)

III. DISCUSSION ITEMS/ATTACHMENTS

- The committee discussed the possibility of revising the bylaws regarding Dean participation. Mike Slavich is currently representing two Dean positions and the question as to whether we need another Dean on the committee or not was discussed. Committee members exchanged their positions on this subject and it was noted that it would take a two-thirds vote to amend these bylaws. However, it was decided that further discussion will take place when Mike Slavich is present to voice his input.
- Inactivation of courses versus deletion from catalog or curriculum was discussed. Song expressed her concern of how these actions affect articulation and offerings in our catalog. The committee discussed the need for preserving course offerings, course numbers and deadlines for revising courses that are deleted from the catalog. A narrative was requested displaying the definitions of these actions to courses and different options they can choose from.
 - **Delete Course from the Catalog:** course is deleted from the catalog but not from the State system or Assist. After three years, if the course is not brought back it is made inactive in the State system and pulled from Assist.
 - **Inactivate Course:** course is deleted from the catalog, the State system and Assist. The course can be brought back but requires a Course Revision and rearticulation.

- **Delete Course from Curriculum:** course is deleted from the Catalog, the State system and Assist. The course cannot be brought back: the number of the course is retired.
- The need to develop repeatability language for Kinesiology courses was discussed and Armando and Scott will work on this as soon as possible.
- Fran distributed handouts of the Student Success Initiative Recommendation 4.1. She asked the committee for help in identifying what curriculum is doing to support and fulfill the recommendations in order for students to be successful. Fran will compile the information she receives and then report back to the SSI committee.

IV. ADJOURNMENT

The meeting adjourned at 12:16p.m.