I. Approval of the minutes for the meeting held on September 26, 2018

II. ACTION ITEMS

A) Approval of Consent Agenda: No Items

B) Second Readings:

1) Course Revision Item 1819-025 PSY 114: Introduction to Abnormal Psychology
   Description Change
   Revise content and update text

2) Request to Offer a Course via Distance Ed Item 1819-026 HMLD 203: Homeland Security: Leadership, Policy and Practice
   Online

3) Request to Offer a Course via Distance Ed Item 1819-027 HMLD 205: Cybersecurity: Policy and Practice
   Online

4) Course Revision Item 1819-029 ACCT 109: Volunteer Income Tax Assistance Program II
   Hours: FROM: 54 Lecture
   TO: 9 Lecture/27 Lab
   Description Change
   Revise content and update text

5) New Course Item 1819-030 AET 126: Solar PV Technical Sales
   Units: 3.0
   Hours: 54 Lecture
   Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment; MATH 033 or MATH 033B or appropriate assessment
6) **New Course**  
**Item 1819-031**  
AET 183: Energy Management Systems  
**Units:** 3.0  
**Hours:** 54 Lecture  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment; MATH 033 or MATH 033B or appropriate assessment

7) **Course Revision**  
**Item 1819-032**  
CIT 127: Programming Concepts and Methodology I with Python  
**Title:** To: Python Programming I  
Revise content and update text

8) **Course Revision**  
**Item 1819-033**  
CIT 128: Programming Concepts and Methodology II Using Python  
**Title To:** Python Programming II  
Revise content and update text

9) **Course Revision**  
**Item 1819-034**  
CIT 131: Windows Server Active Directory  
**Hours:** From: 36 Lecture/54 Lab/90 Total  
To: 45 Lecture/27 Lab/72 Total  
**Prerequisite:** Remove: CIT 130  
**Advisory:** Add: CIT 130  
**TOP Code:** From: 0702.10 To: 0708.00  
Revise content and update text

10) **Course Revision**  
**Item 1819-035**  
CIT 133: Windows Server Applications Infrastructure  
**Hours:** From: 36 Lecture/54 Lab/90 Total  
To: 45 Lecture/27 Lab/72 Total  
**Prerequisite:** Remove: CIT 130  
**Advisory:** Add: CIT 130  
**TOP Code:** From: 0702.10 To: 0708.00  
Revise content and update text

11) **New Course**  
**Item 1819-036**  
CIT 139: Linux I  
**Units:** 3.0  
**Hours:** 45 Lecture/27 Lab/72 Total  
**Prerequisite:** CIT 114 or CIT 101

12) **Course Revision**  
**Item 1819-037**  
CIT 212: Cisco® Networking III  
**Advisory:** Remove: CIT 101
13) Course Revision
   Item 1819-038
   CIT 213: Cisco® Networking IV
   Advisory: Remove: CIT 101
   TOP Code: From: 0708.10 To: 0708.00
   Revise content and update text

14) New Course
   Item 1819-039
   HET 121: Introduction to Heavy Equipment Maintenance
   Units: 3.0
   Hours: 45 Lecture/27 Lab/72 Total Hours
   Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

15) Course Revision
   Item 1819-040
   JOUR 110: Digital Photo Journalism
   Title Change: TO: Digital Photojournalism I
   Description Change
   Revise content and update text

16) Course Revision
   Item 1819-041
   JOUR 243: Newspaper Production II
   Advisory: ADD: JOUR 120
   Description Change
   Revise content and update text

17) RHC/CSU GE/IGETC Request
   Item 1819-042
   PHIL 135: Philosophy and Contemporary Issues
   RHC Area: 6
   CSU GE Area: D
   IGETC Area: 4

18) New Certificate
   Item 1819-043
   COA Entrepreneurial Graphic Design
   Units: 21

19) Degree Change
   Item 1819-044
   AA-T Philosophy
   Course Changes

C) First Readings:

1) Course Revision
   Item 1819-045
   ADN 075: LVN Transition into the Associate Degree Nursing Program
Advisory: ADD: MATH 073B
Description Change
Revise content and update text
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2) Course Revision
Item 1819-046
ART 130: Freehand Drawing I
Revise content and update text
p.21

3) Course Revision
Item 1819-047
ART 135: Beginning Painting
Description Change
Revise content and update text
p.27

4) Course Revision
Item 1819-048
ART 150: Beginning Printmaking
Advisory: REMOVE: ART 121
Revise content and update text
p.33

5) Course Revision
Item 1819-049
ART 230: Beginning Life Drawing
Revise content and update text
p.38

6) New Course
Item 1819-050
EDEV 151: Career Exploration and Life Planning
Units: 3.0
Hours: 54 Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
p.44

7) New Course
Item 1819-051
HET 122: Introduction to Heavy Equipment Electrical and Diagnostic Procedures
Units: 3.0
Hours: 45 Lecture/27 Lab/72 Total Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
p.49

8) New Course
Item 1819-052
HET 123: Introduction to Heavy Equipment Mobile Hydraulics
Units: 3.0
Hours: 45 Lecture/27 Lab/72 Total Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

9) New Course
   Item 1819-053
   HET 124: Introduction to Heavy Equipment Powertrains
   Units: 3.0
   Hours: 45 Lecture/27 Lab/72 Total Hours
   Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
   p.55

10) Course Revision
    Item 1819-054
    HUSR 118: Chemical Dependency: Intervention, Treatment & Recovery
    Revise content and update text
    p.60

11) Course Revision
    Item 1819-055
    HUSR 122: Introduction to Group Leadership and Process
    TOP Code: From: 2001.00 To: 2104.40
    Revise content and update text
    p.65

12) Course Revision
    Item 1819-056
    HUSR 124: Introduction to Case Management and Documentation
    TOP Code: From: 2104.00 To: 2104.40
    Revise content and update text
    p.69

13) Course Revision
    Item 1819-057
    HUSR 126: Counseling the Family of the Addicted Person
    TOP Code: From: 2001.00 To: 2104.40
    Revise content and update text
    p.73

14) Course Revision
    Item 1819-058
    HUSR 128: Chemical Dependency and Co-Occurring Disorders
    TOP Code: From: 2104.00 To: 2104.40
    Description Change
    Revise content and update text
15) Course Revision
   Item 1819-059  HUSR 130: Essential Counseling Skills
   TOP Code: From: 2001.00 To: 2104.40
   Revise content and update text

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16) New Course
   Item 1819-060  LIT 147H: Cinema as Literature Honors
   Units: 3.0
   Hours: 54 Lecture
   Advisory: READ 043 or appropriate assessment
   Prerequisite: ENGL 101

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17) Course Revision
   Item 1819-061  MUST 101: Introduction to Music Technology
   Description Change
   Revise content and update text

p.90

18) Course Revision
   Item 1819-062  POLS 110: Government of the United States
   Revise content and update text

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19) Request to Offer a Course via Distance Ed
   Item 1819-063  AUTO 350: Principles of Automotive Service Management
   Hybrid

p.100

20) Request to Offer a Course via Distance Ed
   Item 1819-064  AUTO 410: Digital Marketing for the Automotive Industry
   Hybrid

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20) RHC/CSU GE/IGETC Request
   Item 1819-065  GDSN 110: History of Graphic Design
   RHC Area: 7A
   CSU GE Area: C1
   IGETC Area: 3A

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III. **UNFINISHED BUSINESS:**

1) **Course Revision**  
   **Item 1819-024**  
   **FIN 101: Introduction to Financial Planning**  
   **Description Change**  
   **Prerequisite**  
   Remove: MATH 030/030D/033  
   Add: MATH 050, 050D, 053, 053B  
   Revise content and update text

2) **RHC GE/CSU GE Request**  
   **Item 1819-028**  
   **FIN 101: Introduction to Financial Planning**  
   **RHC GE Area**: 2  
   **CSU GE Area**: B4

IV. **DISCUSSION ITEMS/ATTACHMENT:**

a.) CSU Executive Order #1100

b.) Requirements for Certificates of Achievements with a goal of “local”

c.) Graduation competencies

d.) Assigning courses to disciplines

V. **ADJOURNMENT:**