I. Approval of the minutes for the meeting held on November 14, 2018

II. ACTION ITEMS

A) Approval of Consent Agenda:

1) Course Change  
   Item 1819-175  
   CIT 107: Microsoft® Excel®
   Delete from catalog
   p.28

2) Course Change  
   Item 1819-176  
   CIT 109: Microsoft® Access®
   Delete from catalog
   p.29

3) Course Change  
   Item 1819-177  
   MGMT 052: Business Mathematics
   Delete from catalog
   p.30

4) Course Change  
   Item 1819-178  
   MGMT 160, 162, 164, 166
   Project Management courses
   Delete from catalog
   p.31

5) Course Change  
   Item 1819-179  
   NVOC 014: College Community Orchestra
   Delete from catalog
   p.32

6) Course Change  
   Item 1819-180  
   NVOC 005, 285, 291, 292, 293, 294
   Prefix From: NVOC To: NART
   p.33

7) Certificate Change  
   Item 1819-181  
   CoA – Computer Information Technology/ 
   Network Administrator
   Course Title Change
   p.34
8) Degree Change
   Item 1819-182 A.S. – Computer Information Technology/
                  Network Administrator
   Course Title Changes
   p.37

B) Second Readings:

1) Course Revision
   Item 1819-145 ART 120: Two Dimensional Design
   Hours: From: 54 Lec/54 Lab/108 Total
   To: 36 Lec/72 Lab/108 Total
   Advisory: From: READ 022 To: READ 043
   Revise content and update text

2) Course Revision
   Item 1819-146 ART 131: Freehand Drawing II
   Hours: From: 27 Lec/81 Lab/108 Total
   To: 36 Lec/72 Lab/108 Total
   Revise content and update text

3) Course Revision
   Item 1819-147 ART 141: Ceramics II
   Advisory: From: ENGL 030/034/READ 022
   To: ENGL 035/ENLA 100/READ 043
   Description Change
   Revise content and update text

4) Course Revision
   Item 1819-148 ART 146: Introduction to Sculpture
   Hours: From: 27 Lec/81 Lab/108 Total
   To: 36 Lec/72 Lab/108 Total
   Revise content and update text

5) Course Revision
   Item 1819-149 ART 233: Freehand Drawing III
   Advisory: From: READ 022 To: READ 043
   Revise content and update text

6) Course Revision
   Item 1819-150 ART 234: Watercolor Painting
   Advisory: From: READ 022 To: READ 043
   Revise content and update text

7) Course Revision
   Item 1819-151 ART 235: Advanced Painting I
   Advisory: From: ENGL 030/ENLA 034
   To: ENGL 035/ENLA 100
   Revise content and update text
8) **Course Revision**  
*Item 1819-152*  
**ART 236: Advanced Painting II**  
Revise content and update text

9) **Course Revision**  
*Item 1819-153*  
**HS 051: CNA Acute Care Training Course**  
Advisory: Remove: MATH 020/020C  
Description Change  
Revise content and update text

10) **Course Revision**  
*Item 1819-154*  
**HS 051L: CNA Acute Care Training Lab**  
Units: From: 1.0 To: 1.5  
Hours: From: 54 Lab To: 81 Lab  
Advisory: Add: ENGL 035/ENLA 100 and READ 043  
Description Change  
Revise content and update text

11) **Course Revision**  
*Item 1819-155*  
**HS 054: Beginning Terminology for Healthcare Workers**  
TOP Code: From: 1230.80 To: 1201.00  
SAM Code: From: “D” Possibly To: “C” Clearly  
Advisory: Remove: MATH 020/020C  
Description Change  
Revise content and update text

12) **Course Revision**  
*Item 1819-156*  
**LIB 101: Fundamentals of Library Research**  
Title To: Research Skills & Information Intelligence  
Advisory: From: CIT 100A To: CIT 051  
Description Change  
Revise content and update text

13) **Course Revision**  
*Item 1819-157*  
**MUS 120: Concert Choir I**  
Title To: Concert Choir  
Hours: From: 9 Lec/27 Lab/36 Total To: 54 Lab Hours  
Revise content and update text

14) **Course Revision**  
*Item 1819-158*  
**MUS 150: Beginning Guitar**  
Advisory: Remove: ENGL 035/ENLA 100  
Revise content and update text
15) Course Revision Item 1819-159  
MUS 151: Intermediate Guitar  
**Hours:** From: 18 Lec/27 Lab/45 Total  
**To:** 27 Lecture  
**Advisory:** Remove: ENGL 035/ENLA 100  
Revise content and update text

16) Course Revision Item 1819-160  
MUS 156: Musicianship III  
**Hours:** From: 9 Lec/27 Lab/45 Total  
**To:** 54 Lab  
Revise content and update text

17) Course Revision Item 1819-161  
MUS 157: Musicianship IV  
**Hours:** From: 9 Lec/27 Lab/45 Total  
**To:** 54 Lab  
Revise content and update text

18) Non Credit Course Revision Item 1819-162  
NVOC 051: CNA Acute Care Training Course  
**Prefix Change:** To: NHSN  
**Advisory:** Add: ENGL 035/ENLA 100 and READ 043  
**Prerequisite:** Add: NHSN 050/NHSN 050L  
**Corequisite:** Add: NHSN 051L  
Revise content and update text

19) Non Credit Course Revision Item 1819-163  
NVOC 051L: CNA Acute Training Lab  
**Prefix:** To: NHSN  
**Hours:** From: 54 Lab **To:** 81 Lab  
**Advisory:** Add: ENGL 035/ENLA 100 and READ 043  
**Prerequisite:** Add: NHSN 050/NHSN 050L  
**Corequisite:** Add: NHSN 051  
**Description Change**  
Revise content and update text

20) Request to Offer a Course via Distance Education Item 1819-164  
HS 051: Certified Nurse Assistant Acute Care  
ONLINE

21) Request to Offer a Course via Distance Education Item 1819-165  
HS 054: Beginning Terminology for Healthcare Workers  
ONLINE
22) Request to Offer a Course via Distance Education  
   Item 1819-166  NHSN 051: Certified Nurse Assistant  
   Acute Care  
   ONLINE

23) Request to Offer a Course via Distance Education  
   Item 1819-167  PHIL 124: History of Philosophy: Ancient  
   ONLINE

24) Request to Offer a Course via Distance Education  
   Item 1819-168  PHIL 126: History of Philosophy: Modern  
   ONLINE

25) Request to Offer a Course via Distance Education  
   Item 1819-169  PHIL 128: Intro to Political Philosophy  
   ONLINE

26) Request to Offer a Course via Distance Education  
   Item 1819-170  PHIL 135: Philosophy & Contemporary Issues  
   ONLINE

27) Request to Offer a Course via Distance Education  
   Item 1819-171  PHIL 140: Philosophy of Religion  
   ONLINE

28) Request to Offer a Course via Distance Education  
   Item 1819-172  PHIL 325: Applied & Professional Ethics  
   ONLINE

29) Request to Offer a Course via Distance Education  
   Item 1819-173  SPCH 100: Interpersonal Communication  
   ONLINE

30) Certificate Change  
   Item 1819-174  Fitness Specialist  
   Added Additional Course options

C) First Readings:

1) Course Revision  
   Item 1819-183  COUN 105: Orientation and Education Planning  
   Description Change  
   Revise content and update text  
   p.40

2) Course Revision  
   Item 1819-184  GDSN 178: Digital Imaging Design
Advisory: Remove: ENGL 030/ENLA 034 & READ 022
Add: ENGL 035/ENLA 100 & READ 043

Description Change
Revise content and update text
p.44

3) Course Revision
Item 1819-185
KINA 103: Softball I
Advisory: Remove: ENGL 030/ENLA 034
READ 022
Add: ENGL 035/ENLA 100
TOP Code: From: 0835.00 To: 0835.50
Revise content and update text
p.50

4) New Course
Item 1819-186
KINA 151: Strength and Conditioning for Intercollegiate Athletics
Units: 1.0
Hours: 54 Lab Hours
Advisory: READ 043 or appropriate placement
p.54

5) New Course
Item 1819-187
KINA 210: Futsal (Indoor Soccer) II
Units: 1.0
Hours: 54 Lab Hours
Advisory: KINA 110
p.58

6) Course Revision
Item 1819-188
LIT 147: Cinema as Literature
Description Change
Revise content and update text
p.62

7) Course Revision
Item 1819-189
LOG 110: Warehouse Management
Advisory: From: CIT 042 To: CIT 051
Revise content and update text
8) Course Revision
   Item 1819-190
   LOG 115: Inventory Management
   Advisory: From: CIT 042 To: CIT 051
   Revise content and update text
   p.72

9) Course Revision
   Item 1819-191
   LOG 120: Transportation Management
   Advisory: From: CIT 042 To: CIT 051
   Revise content and update text
   p.76

10) Course Revision
    Item 1819-192
    LOG 125: Contract Management
    Advisory: From: CIT 042 To: CIT 051
    Revise content and update text
    p.80

11) Course Revision
    Item 1819-193
    LOG 130: Computerized Logistics
    Advisory: From: CIT 042 To: CIT 051
    Revise content and update text
    p.84

12) Course Revision
    Item 1819-194
    LOG 135: Quality Management Concepts
    Advisory: From: CIT 042, LOG 101
    To: CIT 051, LOG 105
    Revise content and update text
    p.88

13) New Course
    Item 1819-195
    MATH 003: Mathematics Acceleration
    Units: 1.0
    Hours: 18 Lecture
    Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment
    p.92
14) New Course
Item 1819-196  MATH 013E: Essential Topics for Statistics
Units: 1.0
Hours: 18 Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment
Corequisite: MATH 130 p.96

15) New Course
Item 1819-197  MATH 015E: Essential Topics for Quantitative Reasoning in Today's World
Units: 2.0
Hours: 36 Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment
Corequisite: MATH 150 p.100

16) New Course
Item 1819-198  MATH 016E: Essential Topics for College Algebra
Units: 1.0
Hours: 18 Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment
Corequisite: MATH 160 p.104

17) New Course
Item 1819-199  MATH 017E: Essential Topics for Plane Trigonometry
Units: 1.0
Hours: 18 Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment
Corequisite: MATH 175 p.108
18) New Course
   Item 1819-200  MATH 018E: Essential Topics for Pre-Calculus
   Units: 1.0
   Hours: 18 Lecture
   Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment
   Corequisite: MATH 180
   p.112

19) Course Revision
   Item 1819-201  MGMT 108: Business Writing
   Advisory: Remove: MGMT 050
   Revise content and update text
   p.116

20) Course Revision
   Item 1819-202  SPCH 101H: Public Speaking Honors
   Revise content and update text
   p.120

21) Request to Offer a Course via Distance Education
   Item 1819-203  POLS 128: Introduction to Political Philosophy
   ONLINE
   p.125

22) RHC/CSU GE/IGETC Request
   Item 1819-204  ENGL 101S/101SP: College Composition And Research
   RHC GE: Area 1b, 8a
   CSU GE: Area A2
   IGETC: Area 1A
   p.131

23) RHC/CSU GE/IGETC Request
   Item 1819-205  LIT 147H: Cinema as Literature Honors
   RHC GE: Area 7B
   CSU GE: Area C2
   IGETC: Area 3B
   p.132
24) RHC/CSU GE/IGETC Request
   Item 1819-206  MATH 130S: Statistics with Support
                    RHC GE: Area 2 and 8B
                    CSU GE: Area B4
                    IGETC: Area 2
                        p.133

25) RHC/CSU GE/IGETC Request
   Item 1819-207  MATH 150: Quantitative Reasoning in Today's World
                    RHC GE: Area 2 and 8B
                    CSU GE: Area B4
                    IGETC: Area 2
                        p.135

26) RHC/CSU GE/IGETC Request
   Item 1819-208  MATH 160S: College Algebra with Support
                    RHC GE: Area 2 and 8B
                    CSU GE: Area B4
                    IGETC: Area 2
                        p.136

27) RHC/CSU GE/IGETC Request
   Item 1819-209  MATH 175S: Plane Trigonometry with Support
                    RHC GE: Area 2 and 8B
                    CSU GE: Area B4
                    IGETC: Area 2
                        p.138

28) RHC/CSU GE/IGETC Request
   Item 1819-210  MATH 180S: Pre-Calculus with Support
                    RHC GE: Area 2 and 8B
                    CSU GE: Area B4
                    IGETC: Area 2
                        p.140

29) New Certificate
   Item 1819-211  CoA – Computer Information Technology/Network Technician
                   18 Units
                       p.142
30) New Certificate
Item 1819-212 CoA – Computer Information Technology/Cloud Computing Practitioner
16 – 19 Units
p.148

31) New Certificate
Item 1819-213 CoA – Dance
18 Units
p.153

32) New Certificate
Item 1819-214 CoA – Basic Fire Academy
18 Units
p.161

33) Certificate Change
Item 1819-215 CoA – Accounting
Course changes and addition
p.168

34) Degree Change
Item 1819-216 A.S. - Accounting
Course changes and addition
p.171

35) Certificate Change
Item 1819-217 CoA – Coaching of Sports
Course Changes
p.174

36) Certificate Change
Item 1819-218 CoA – International Business
Units: From: 18-19 To: 18
Course additions
p.177

37) Certificate Change
Item 1819-219 COA – Computer Information Technology/Computer Systems
Units: From: 23 To: 19 – 21
Course Changes
Description Change
38) Degree Change
Item 1819-220
A.S. – Computer Information Technology/Computer Systems
Units: From: 23 To: 19 – 21
Course Changes
Description Change
p.183

39) Certificate Change
Item 1819-221
CoA – Computer Information Technology/Office Technologies
Course changes
p.186

40) Degree Change
Item 1819-222
A.S. – Computer Information Technology/Office Technologies
Course Changes
p.189

41) Certificate Change
Item 1819-223
CoA - Computer Information Technology/System Administrator
Course Changes
Description Change
p.192

42) Degree Change
Item 1819-224
A.S. – Computer Information Technology/System Administrator
Course Changes
Description Change
p.195

43) Certificate Change
Item 1819-225
Career Certificate – Desktop Technician
Course Addition
Units: From: 10 To: 13
p.198
44) Certificate Change  
Item 1819-226  
Career Certificate – Entry Network Technician  
Course Addition  
Units: From: 9 To: 12  
p.201

45) Certificate Change  
Item 1819-227  
Career Certificate – PC Repair Technician  
Course Addition  
Units: From: 7 To: 10  
p.204

46) CSU GE Request  
Item 1819-228  
COUN 104: Stress and Anxiety Management for Emotional Well-Being  
CSU GE: Area E  
p.207

III. UNFINISHED BUSINESS:

(First Read 10/3/2018)

1) New Course  
Item 1819-060  
LIT 147H: Cinema as Literature Honors  
Units: 3.0  
Hours: 54 Lecture  
Advisory: READ 043 or appropriate assessment  
Prerequisite: ENGL 101  

(First Read 10/24/18)

2) Course Revision  
Item 1819-095  
RDIO 104: Introduction to Broadcasting  
Revise content and update text

IV. DISCUSSION ITEMS/ATTACHMENT:

1. Using “placement” instead of “assessment”

2. Revised DE Addendum (see attachment - page 208)

3. Going paperless

V. ADJOURNMENT: