**Rio Hondo Community College District**

**Curriculum Committee**

**Minutes**

**Wednesday, September 5, 2018 Board Room**

**Voting Members Present:** Dana Arazi, Jim Newman, Alex Gardos, Marius Dornean, Elizabeth Ramirez, Jodi Senk, Mike Slavich, Mutsuno Ryan, Claudia Rivas, Jannine Livingston, Dorali Pichardo, Ryan Bronkar, Jay Ribaya, Ryan Carey, Michelle Pilati, Janet Cha, Moises Mata, Rose Marie Gaw, Mike Javanmard, Ted Preston, Sharon Bell, Katherin Brandt

**Voting Members Absent:** Warren Roberts

**Non-Voting Members Present:** Rose Sanceda

I. **ACTION ITEMS:**

A) **Approval of Consent Agenda:** *No Items*

B) **Second Readings:** *No Items*

C) **First Readings:**

1) **Course Revision**
   
   **Item 1819-001**  
   **AET 120: Introduction to Alternative Energy Technology**  
   **Advisory:** Remove: MATH 030/030D  
   **Add:** MATH 033B  
   **Description Change**  
   Revise content and update text  
   
   It was moved by Mike Slavich; seconded by Jannine Livingston.

   __X_ Approved  ____ Not Approved  ____ Tabled

2) **Course Revision**
   
   **Item 1819-002**  
   **AUTO 107: Introduction to Automotive Light Service**  
   **Advisory:** Update to READ 043  
   Revise content and update text  
   
   It was moved by Alex Gardos; seconded by Dana Arazi.

   __X_ Approved  ____ Not Approved  ____ Tabled
3) **New Course**  
**Item 1819-003**  
**CIT 114: Introduction to DevOps and Cloud Computing**  
**Units:** 4.0  
**Hours:** 63 Lecture/27 Lab/90 Total Hours  
**Advisory:** READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment  

It was moved by Jannine Livingston; seconded by Ted Preston.  

___X___ Approved  _____ Not Approved  _____ Tabled

*Correction needed: Description changes for C-ID alignment – Move to Unfinished Business*

4) **New Course**  
**Item 1819-004**  
**CIT 172: Database Essentials in Amazon Web Services**  
**Units:** 3.0  
**Hours:** 45 Lecture/27 Lab/ 90 Total Hours  
**Prerequisite:** CIT 114  

It was moved by Dana Arazi; seconded by Alex Gardos.  

___X___ Approved  _____ Not Approved  _____ Tabled

*Correction needed: Description changes for C-ID alignment – Move to Unfinished Business*

5) **New Course**  
**Item 1819-005**  
**HMLD 203: Homeland Security: Leadership, Policy and Practice**  
**Units:** 3.0  
**Hours:** 54 Lecture  
**Advisory:** READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment  

It was moved by Mike Slavich; seconded by Jannine Livingston.  

___X___ Approved  _____ Not Approved  _____ Tabled

6) **New Course**  
**Item 1819-006**  
**HMLD 205: Cybersecurity: Policy and Practice**  
**Units:** 3.0  
**Hours:** 54 Lecture  
**Advisory:** READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or
appropriate assessment

It was moved by Alex Gardos; seconded by Ryan Carey.

__X__ Approved  _____ Not Approved  _____ Tabled

7) **Course Revision**  
**Item 1819-007**  
**MUS 120: Concert Choir I**  
**Prerequisite:** ADD: Successful audition with instructor approval required prior to enrollment to demonstrate proficiency of entry skills.  
**Description Change**  
Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

__X__ Approved  _____ Not Approved  _____ Tabled

*Correction needed: On GE Page replace @ with “AT”*

8) **Non Credit Revision**  
**Item 1819-008**  
**NCIT 002: US Citizenship Preparation**  
**Description Change**  
Revise content and update text

It was moved by Alex Gardos; seconded by Ted Preston.

__X__ Approved  _____ Not Approved  _____ Tabled

*Correction needed: Fix outline formatting*

9) **Non Credit Revision**  
**Item 1819-009**  
**NVOC 059: Introduction to Welding Processes**  
**SAM Code:** FROM: A (Apprenticeship)  
**TO:** C (Occupational)  
**Hours:** Remove Variable Hours  
**NEW:** 18 Lecture/54 Lab/72 Total  
Revise content and update text

It was moved by Dana Arazi; seconded by Alex Gardos.

__X__ Approved  _____ Not Approved  _____ Tabled

*Correction needed: Current textbook/add commas to Other Instructional Materials*

10) **Non Credit Revision**  
**Item 1819-010**  
**NVOC 060: Semi-Automatic Welding**
Processes
SAM Code: FROM: A (Apprenticeship)
TO: C (Occupational)
Hours: Remove Variable Hours
NEW: 36 Lecture/108 Lab/144 Total
Description Change
Revise content and update text

It was moved by Dana Arazi; seconded by Alex Gardos.

Correction needed: Current textbook/Other Instructional Materials punctuation

11) Non Credit Revision
Item 1819-011
NVOC 061: Production Welding Techniques
SAM Code: FROM: A (Apprenticeship)
TO: C (Occupational)
Hours: Remove Variable Hours
NEW: 36 Lecture/108 Lab/144 Total
Description Change
Revise content and update text

It was moved by Alex Gardos; seconded by Ted Preston.

Correction needed: Current textbook/Other Instructional Materials punctuation/add NVOC 071 to advisory

12) New Non Credit Course
Item 1819-012
NVOC 070: Advanced Gas Tungsten Arc Welding
Hours: 36 Lecture/108 Lab/144 Total Hours
Advisory: WELD 065 or NVOC 070: READ 043 or appropriate assessment

It was moved by Alex Gardos; seconded by Dana Arazi.

Correction needed: Advisory change to NVOC 069/textbook update

13) New Non Credit Course
Item 1819-013
NVOC 071: Basic Electric Arc Welding
Hours: 18 Lecture/54 Lab/72 Total Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or
It was moved by Dana Arazi; seconded by Alex Gardos.

_\_X_ Approved   ___ Not Approved   ___ Tabled

**Correction needed: Textbook year/Other Instructional Materials punctuation**

14) **New Non Credit Course**

**Item 1819-014**

**NVOC 072: Manual Electric Arc Welding Processes**

**Hours:** 36 Lecture/108 Lab/144 Total Hours

**Advisory:** NVOC 059 or WELD 040; READ 043 or appropriate assessment

It was moved by Alex Gardos; seconded by Dana Arazi.

_\_X_ Approved   ___ Not Approved   ___ Tabled

**Correction needed: Textbook year – OK per Mike Slavich most recent**

15) **New Non Credit Course**

**Item 1819-015**

**NVOC 073: Introduction to Gas Tungsten Arc Welding**

**Hours:** 36 Lecture/108 Lab/144 Total Hours

**Advisory:** NVOC 059 or WELD 040; READ 043 or appropriate assessment

It was moved by Dana Arazi; seconded by Rose Marie Gaw.

_\_X_ Approved   ___ Not Approved   ___ Tabled

**Correction needed: Textbook year/course number change to NVOC 069**

16) **New Non Credit Course**

**Item 1819-016**

**NVOC 075: Certification Welding I**

**Hours:** 36 Lecture/108 Lab/144 Total Hours

**Advisory:** NVOC 072 or WELD 055; READ 043 or appropriate assessment

It was moved by Mike Slavich; seconded by Dana Arazi.

_\_X_ Approved   ___ Not Approved   ___ Tabled

**Correction needed: Methods of Instruction dups – Corrected in Curricunet**

17) **New Non Credit Course**

**Item 1819-017**

**NVOC 080: Certification Welding II**

**Hours:** 36 Lecture/108 Lab/144 Total Hours

**Advisory:** NVOC 072 or WELD 055;
It was moved by Dana Arazi; seconded by Mike Slavich.

___X___ Approved    ___ Not Approved    ___ Tabled

Correction needed: Textbook update? OK per Mike Slavich most recent

18) Course Revision
Item 1819-018  PHIL 135: Philosophy and Contemporary Issues
Description Change
Revise content and update text

It was moved by Ted Preston; seconded by Jannine Livingston.

___X___ Approved    ___ Not Approved    ___ Tabled

Correction needed: Need/Justification/Goals

19) New Course
Item 1819-019  TESL 100: Tesla Student Automotive Technician (START) Program
Units: 16.0
Hours: 198 Lec/270 Lab/468 Total Hours
Prerequisite: AUTO 265

It was moved by Alex Gardos; seconded by Dana Arazi.

___X___ Approved    ___ Not Approved    ___ Tabled

Correction needed: Course Outline – More detail to warrant 16 units/Date for TESLA publications – Move to Unfinished Business

20) Request to offer a course via Distance Ed
Item 1819-020  HMLD 103: Terrorism & Violence in Society ONLINE

It was moved by Jim Newman; seconded by Ryan Carey.

___X___ Approved    ___ Not Approved    ___ Tabled

Correction needed: Remove 1st sentence from #1A and #7

21) Request to offer a course via Distance Ed
Item 1819-021  HMLD 104: Emergency Planning & Response ONLINE
It was moved by Alex Gardos; seconded by Jay Ribaya.

__X_ Approved     ____ Not Approved     ____ Tabled

Correction needed: Remove 1st sentence from #1A and #7

22) Degree Change
   Item 1819-022 A.S. in Graphic Design
   Course Changes
   Description Change

It was moved by Alex Gardos; seconded by Mike Slavich.

__X_ Approved     ____ Not Approved     ____ Tabled

II. UNFINISHED BUSINESS: No Items

III. DISCUSSION ITEMS/ATTACHMENT:

2018-2019 Curriculum Training
Due to time constraints training will be postponed until next week. Michelle plans on proposing criteria using Title 5 guidelines for local COA approvals to avoid potential problems in the future.

Committee Membership Updates
Michelle asked the committee if there were any membership updates.
Committee roster status quo for this semester.

Curricunet for 2018-2019
Michelle announced that by the end of this semester we should begin to transition into using Curricunet for new programs and revisions. Will keep everyone posted of progress.

RHC Curriculum Activities

Criteria: No report

Assigning courses to disciplines
Michelle announced that this year she plans on establishing criteria for assigning courses by discipline. She will prepare a proposal to present to the curriculum committee in the near future.
Graduation Competencies

Michelle also stated that this year a request for a committee will be formed to evaluate graduation competencies, in particular Math and Reading courses.

DE Addendum

Another project to work on this year. More to follow at upcoming meetings.

IV. **ADJOURNMENT:**

The meeting adjourned at 12:30 p.m.