

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, September 26, 2018 Board Room

Voting Members Present: Dana Arazi, Sharon Bell, Katherin Brandt, Jim Newman, Alex Gardos, Marius Dornean, Jodi Senk, Mike Slavich, Mutsuno Ryan, Claudia Rivas, Jannine Livingston, Dorali Pichardo-Diaz, Ryan Bronkar, Jay Ribaya, Ryan Carey, Michelle Pilati, Janet Cha, Moises Mata, Ted Preston, Warren Roberts

Voting Members Absent: Mike Javanmard, Elizabeth Ramirez, Rose Marie Gaw

Non-Voting Members Present: Rose Sanceda

I. MOTION:

Approval of the minutes for the meeting on September 12, 2018

It was moved by Mike Slavich; seconded by Alex Gardos.

___ Approved with one opposition ___ Not Approved ___ Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda: *No Items*

B) Second Readings:

It was moved by Jim Newman; seconded by Ted Preston and approved by the Committee to approve item **1819-023**.

1) New Course

Item 1819-023

AET 125: Energy Storage Systems

Units: 3.0

Hours: 45 Lecture/27 Lab/72 Total Hours

Advisory: ENGL 035 or ENLA 100 or appropriate assessment, READ 043 or appropriate assessment, MATH 030 or MATH 030D or MATH 033 or MATH 033B or appropriate assessment

C) First Readings:

It was moved by Ryan Bronkar; seconded by Janet Cha, and approved by the Committee to table items 1819-024 and 1819-028 until updates are completed.

**1) Course Revision
Item 1819-024**

FIN 101: Introduction to Financial Planning
Description Change
Prerequisite Remove: MATH 030/030D/033
Add: MATH 050, 050D, 053, 053B
Revise content and update text

Approved Not Approved Tabled

**2) Course Revision
Item 1819-025**

PSY 114: Introduction to Abnormal Psychology
Description Change
Revise content and update text
p.23 September 12th Agenda

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

**3) Request to Offer a Course via Distance Ed
Item 1819-026**

HMLD 203: Homeland Security: Leadership, Policy and Practice
Online
p.28 September 12th Agenda

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

**4) Request to Offer a Course via Distance Ed
Item 1819-027**

HMLD 205: Cybersecurity: Policy and Practice
Online
p.34 September 12th Agenda

It was moved by Jim Newman; seconded by Ted Preston.

Approved Not Approved Tabled

**5) RHC GE/CSU GE Request
Item 1819-028**

FIN 101: Introduction to Financial Planning

RHC GE Area: 2
CSU GE Area: B4
p.40 September 12th Agenda

Approved Not Approved Tabled

6) Course Revision
Item 1819-029

ACCT 109: Volunteer Income Tax Assistance Program II
Hours: FROM: 54 Lecture
TO: 9 Lecture/27 Lab
Description Change
Revise content and update text
p.12

It was moved by Mike Slavich; seconded by Alex Gardos

Approved Not Approved Tabled

Correction Needed: Typo on Description last sentence/Textbook update to current tax year

7) New Course
Item 1819-030

AET 126: Solar PV Technical Sales
Units: 3.0
Hours: 54 Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment; MATH 033 or MATH 033B or appropriate assessment
p.16

It was moved by Mike Slavich; seconded by Jodi Senk.

Approved Not Approved Tabled

8) New Course
Item 1819-031

AET 183: Energy Management Systems
Units: 3.0
Hours: 54 Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment; MATH 033 or MATH 033B or appropriate assessment
p.20

It was moved by Ted Preston; seconded by Alex Gardos

Approved Not Approved Tabled

9) Course Revision
Item 1819-032

CIT 127: Programming Concepts and Methodology I with Python
Title To: Python Programming I
Revise content and update text
p.24

It was moved by Dana Arazi; seconded by Jannine Livingston.

Approved Not Approved Tabled

Verification of RHC General Education Category 8B with Elizabeth Ramirez

10) Course Revision
Item 1819-033

CIT 128: Programming Concepts and Methodology II Using Python
Title To: Python Programming II
Revise content and update text
p.28

It was moved by Mike Slavich; seconded by Dana Arazi.

Approved Not Approved Tabled

Verification of RHC General Education Category with Elizabeth Ramirez/Textbook newer version?

11) Course Revision
Item 1819-034

CIT 131: Windows Server Active Directory
Hours: From: 36 Lecture/54 Lab/90 Total
To: 45 Lecture/27 Lab/72 Total
Prerequisite: Remove: CIT 130
Advisory: Add: CIT 130
TOP Code: From: 0702.10 **To:** 0708.00
Revise content and update text
p.32

It was moved by Dana Arazi; seconded by Ted Preston.

Approved Not Approved Tabled

12) Course Revision
Item 1819-035

CIT 133: Windows Server Applications Infrastructure
Hours: From: 36 Lecture/54 Lab/90 Total
To: 45 Lecture/27 Lab/72 Total
Prerequisite: Remove: CIT 130
Advisory: Add: CIT 130
TOP Code: From: 0702.10 **To:** 0708.00

Revise content and update text
p.37

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

Correction Needed: Description - 2nd sentence the word "to" is missing

13) New Course

Item 1819-036

CIT 139: Linux I

Units: 3.0

Hours: 45 Lecture/27 Lab/72 Total

Prerequisite: CIT 114 or CIT 101

p.42

It was moved by Jodi Senk; seconded by Dana Arazi.

Approved Not Approved Tabled

Possible correction: More detailed Lecture Outline

14) Course Revision

Item 1819-037

CIT 212: Cisco® Networking III

Advisory: Remove: CIT 101

TOP Code: From: 0708.10 **To:** 0708.00

Revise content and update text

p.45

It was moved by Jannine Livingston; seconded by Jim Newman.

Approved Not Approved Tabled

15) Course Revision

Item 1819-038

CIT 213: Cisco® Networking IV

Advisory: Remove: CIT 101

TOP Code: From: 0708.10 **To:** 0708.00

Revise content and update text

p.50

It was moved by Dana Arazi; seconded by Mike Slavich.

Approved Not Approved Tabled

16) New Course

Item 1819-039

HET 121: Introduction to Heavy Equipment Maintenance

Units: 3.0

Hours: 45 Lecture/27 Lab/72 Total Hours

Advisory: ENGL 035 or ENLA 100 or

appropriate assessment; READ 043 or
appropriate assessment
p.55

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

17) Course Revision
Item 1819- 040

JOUR 110: Digital Photo Journalism
Title Change: TO: Digital Photojournalism I
Description Change
Revise content and update text
p.62

It was moved by Jodi Senk; seconded by Alex Gardos.

Approved Not Approved Tabled

18) Course Revision
Item 1819-041

JOUR 243: Newspaper Production II
Advisory: ADD: JOUR 120
Description Change
Revise content and update text
p.66

It was moved by Mike Slavich; seconded by Dana Arazi.

Approved Not Approved Tabled

19) RHC/CSU GE/IGETC Request

Item 1819-042

**PHIL 135: Philosophy and Contemporary
Issues**
RHC Area: 6
CSU GE Area: D
IGETC Area: 4
p.71

It was moved by Ted Preston; seconded by Ryan Carey.

Approved Not Approved Tabled

20) New Certificate
Item 1819-043

COA Entrepreneurial Graphic Design
Units: 21
p.72

It was moved by Mike Slavich; seconded by Jodi Senk.

Approved Not Approved Tabled

**21) Degree Change
Item 1819-044**

**AA-T Philosophy
Course Changes
p.76**

It was moved by Ted Preston; seconded by Dorali Pichardo-Diaz

Approved Not Approved Tabled

III. UNFINISHED BUSINESS: *No Items*

III. DISCUSSION ITEMS/ATTACHMENT:

- a. Requirements for Certificates of Achievements with a goal of “local”

Michelle Pilati distributed a handout outlining potential criteria for approval of local certificates of achievement (non CTE). The committee discussed the challenge of ensuring the integrity and value of CoAs in the context of the new funding formula. A committee member suggested that we continue to submit all CoAs to the Chancellor’s office for approval. She asked all members to read over the handout, and to bring back any thoughts for future discussion.

The committee agreed that our local process for approving a Certificate of Achievement should be informed by the following considerations:

1. It is assumed that the Certificate of Achievement. (Statement from draft low-unit CoA document developed by in 2008)
2. A Certificate of Achievement is a credit certificate **that appears by name on a student transcript, diploma, or completion award.** (PCAH)
3. Local: All other AA and AS degrees and certificates, not in a CTE TOP Code, that are **developed to meet locally defined needs consistent with the system mission**, including transfer preparation. These degrees must align with a TOP Code. (PCAH)
4. The award of a certificate of achievement is **intended to represent more than an accumulation of units.** (Title 5)
5. Listing of the certificate of achievement on a student transcript symbolizes **successful completion of patterns of learning experiences designed to develop certain capabilities** that may be oriented to career or general education. (Title 5)
6. Content and assessment standards for certificates shall be defined by the local curriculum committee and comply with the requirements of this chapter. Such **standards should also ensure that certificate programs will be consistent with the mission of the college, meet a demonstrated need, be feasible, and adhere to guidelines on academic integrity which may be developed by the Chancellor, the Academic Senate for California Community Colleges or other appropriate statewide bodies.** (Title 5)

- b. Graduation competencies: *Time constraint – move to next agenda*
- c. Assigning courses to disciplines: *Time constraint – move to next agenda*

V. ADJOURNMENT: The meeting adjourned at 12:30 p.m.