

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, October 3, 2018 Board Room

Voting Members Present: Dana Arazi, Sharon Bell, Katherin Brandt, Jim Newman, Alex Gardos, Rose Marie Gaw, Marius Dornean, Jodi Senk, Mike Slavich, Mutsuno Ryan, Claudia Rivas, Jannine Livingston, Ryan Bronkar, Jay Ribaya, Ryan Carey, Michelle Pilati, Janet Cha, Ted Preston, Elizabeth Ramirez, Warren Roberts

Voting Members Absent: Mike Javanmard, Dorali Pichardo-Diaz, Moises Mata

Non-Voting Members Absent: Rose Sanceda

I. MOTION:

Approval of the minutes for the meeting on September 26, 2018

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved with one opposition Not Approved Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda: *No Items*

B) Second Readings:

It was moved by Mike Slavich; seconded by Ted Preston and approved by the Committee to approve items **1819-025 thru 1819-027 and 1819-029 thru 1819-044** as a group.

1) Course Revision

Item 1819-025

PSY 114: Introduction to Abnormal Psychology

Description Change

Revise content and update text

2) Request to Offer a Course via Distance Ed

Item 1819-026

HMLD 203: Homeland Security: Leadership, Policy and Practice

Online

- 3) **Request to Offer a Course via Distance Ed**
Item 1819-027 **HMLD 205: Cybersecurity: Policy and Practice Online**
- 4) **Course Revision**
Item 1819-029 **ACCT 109: Volunteer Income Tax Assistance Program II**
Hours: FROM: 54 Lecture
 TO: 9 Lecture/27 Lab
Description Change
Revise content and update text
- 5) **New Course**
Item 1819-030 **AET 126: Solar PV Technical Sales**
Units: 3.0
Hours: 54 Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment; MATH 033 or MATH 033B or appropriate assessment
- 6) **New Course**
Item 1819-031 **AET 183: Energy Management Systems**
Units: 3.0
Hours: 54 Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment; MATH 033 or MATH 033B or appropriate assessment
- 7) **Course Revision**
Item 1819-032 **CIT 127: Programming Concepts and Methodology I with Python**
Title: To: Python Programming I
Revise content and update text
- 8) **Course Revision**
Item 1819-033 **CIT 128: Programming Concepts and Methodology II Using Python**
Title: To: Python Programming II
Revise content and update text
- 9) **Course Revision**
Item 1819-034 **CIT 131: Windows Server Active Directory**
Hours: From: 36 Lecture/54 Lab/90 Total
 To: 45 Lecture/27 Lab/72 Total
Prerequisite: Remove: CIT 130
Advisory: Add: CIT 130

TOP Code: From: 0702.10 **To:** 0708.00
Revise content and update text

10) Course Revision
Item 1819-035

CIT 133: Windows Server Applications Infrastructure
Hours: From: 36 Lecture/54 Lab/90 Total
To: 45 Lecture/27 Lab/72 Total
Prerequisite: Remove: CIT 130
Advisory: Add: CIT 130
TOP Code: From: 0702.10 **To:** 0708.00
Revise content and update text

11) New Course
Item 1819-036

CIT 139: Linux I
Units: 3.0
Hours: 45 Lecture/27 Lab/72 Total
Prerequisite: CIT 114 or CIT 101

12) Course Revision
Item 1819-037

CIT 212: Cisco® Networking III
Advisory: Remove: CIT 101
TOP Code: From: 0708.10 **To:** 0708.00
Revise content and update text

13) Course Revision
Item 1819-038

CIT 213: Cisco® Networking IV
Advisory: Remove: CIT 101
TOP Code: From: 0708.10 **To:** 0708.00
Revise content and update text

14) New Course
Item 1819-039

HET 121: Introduction to Heavy Equipment Maintenance
Units: 3.0
Hours: 45 Lecture/27 Lab/72 Total Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

15) Course Revision
Item 1819- 040

JOUR 110: Digital Photo Journalism
Title Change: TO: Digital Photojournalism I
Description Change
Revise content and update text

16) Course Revision
Item 1819-041

JOUR 243: Newspaper Production II
Advisory: ADD: JOUR 120
Description Change

Revise content and update text

17) RHC/CSU GE/IGETC Request

Item 1819-042 **PHIL 135: Philosophy and Contemporary Issues**
RHC Area: 6
CSU GE Area: D
IGETC Area: 4

18) New Certificate

Item 1819-043 **COA Entrepreneurial Graphic Design**
Units: 21

19) Degree Change

Item 1819-044 **AA-T Philosophy**
Course Changes

C) First Readings:

1) Course Revision

Item 1819-045 **ADN 075: LVN Transition into the Associate Degree Nursing Program**
Advisory: ADD: MATH 073B
Description Change
Revise content and update text

It was moved by Jim Newman; seconded by Alex Gardos.

Approved Not Approved Tabled

2) Course Revision

Item 1819-046 **ART 130: Freehand Drawing I**
Revise content and update text

It was moved by Alex Gardos; seconded by Jim Newman.

Approved Not Approved Tabled

Correction Needed: Need/Justification/Goals reference RHC GE/CSU GE

3) Course Revision

Item 1819-047 **ART 135: Beginning Painting**
Description Change
Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

Correction Needed: Need/Justification/Goals reference RHC GE/CSU GE

4) Course Revision
Item 1819-048

ART 150: Beginning Printmaking
Advisory: REMOVE: ART 121
Revise content and update text

It was moved by Ryan Carey; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

5) Course Revision
Item 1819-049

ART 230: Beginning Life Drawing
Revise content and update text

It was moved by Alex Gardos; seconded by Dana Arazi.

Approved Not Approved Tabled

6) New Course
Item 1819-050

EDEV 151: Career Exploration and Life Planning
Units: 3.0
Hours: 54 Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

Correction Needed: Methods of Instruction/Methods of Evaluation

7) New Course
Item 1819-051

HET 122: Introduction to Heavy Equipment Electrical and Diagnostic Procedures
Units: 3.0
Hours: 45 Lecture/27 Lab/72 Total Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

It was moved by Alex Gardos; seconded by Jay Ribaya.

Approved Not Approved Tabled

8) New Course
Item 1819-052

HET 123: Introduction to Heavy Equipment Mobile Hydraulics
Units: 3.0

Hours: 45 Lecture/27 Lab/72 Total Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

It was moved by Jannine Livingston; seconded by Mike Slavich.

Approved Not Approved Tabled

9) New Course

Item 1819-053

HET 124: Introduction to Heavy Equipment Powertrains

Units: 3.0

Hours: 45 Lecture/27 Lab/72 Total Hours

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

10) Course Revision

Item 1819-054

HUSR 118: Chemical Dependency: Intervention, Treatment & Recovery

Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

11) Course Revision

Item 1819-055

HUSR 122: Introduction to Group Leadership and Process

TOP Code: From: 2001.00 **To:** 2104.40

Revise content and update text

It was moved by Ryan Bronkar; seconded by Mike Slavich.

Approved Not Approved Tabled

Correction Needed: Methods of Instruction/Methods of Evaluation

12) Course Revision

Item 1819-056

HUSR 124: Introduction to Case Management and Documentation

TOP Code: From: 2104.00 **To:** 2104.40

Revise content and update text

It was moved by Jim Newman; seconded by Alex Gardos.

Approved Not Approved Tabled

Correction Needed: Methods of Instruction/Methods of Eval/Textbook Date

13) Course Revision

Item 1819-057

HUSR 126: Counseling the Family of the Addicted Person

TOP Code: From: 2001.00 To: 2104.40

Revise content and update text

It was moved by Jannine Livingston; seconded by Alex Gardos.

Approved Not Approved Tabled

Correction Needed: Methods of Instruction/Methods of Eval/Textbook

14) Course Revision

Item 1819-058

HUSR 128: Chemical Dependency and Co-Occurring Disorders

TOP Code: From: 2104.00 To: 2104.40

Description Change

Revise content and update text

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

Correction Needed: Methods of Instruction/Methods of Eval/Textbook

15) Course Revision

Item 1819-059

HUSR 130: Essential Counseling Skills

TOP Code: From: 2001.00 To: 2104.40

Revise content and update text

It was moved by Ryan Carey; seconded by Alex Gardos.

Approved Not Approved Tabled

Correction Needed: Methods of Instruction/Methods of Evaluation

16) New Course

Item 1819-060

LIT 147H: Cinema as Literature Honors

Units: 3.0

Hours: 54 Lecture

Advisory: READ 043 or appropriate assessment

Prerequisite: ENGL 101

It was moved by Alex Gardos; seconded by Dana Arazi.

Approved Not Approved Tabled

Correction Needed: GE Page/Methods of Instruction & Evaluation & Assignments

17) Course Revision

Item 1819-061

MUST 101: Introduction to Music Technology

Description Change

Revise content and update text

It was moved by Mike Slavich; seconded by Jannine Livingston.

Approved Not Approved Tabled

18) Course Revision

Item 1819-062

POLS 110: Government of the United States

Revise content and update text

It was moved by Alex Gardos; seconded by Ted Preston.

Approved Not Approved Tabled

Correction Needed: Need/Justification/Goals – “transfer to CSU”

19) Request to Offer a Course via Distance Ed

Item 1819-063

AUTO 350: Principles of Automotive Service Management Hybrid

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

Correction Needed: 2B replace “I” with “students”

20) Request to Offer a Course via Distance Ed

Item 1819-064

AUTO 410: Digital Marketing for the Automotive Industry Hybrid

It was moved by Jay Ribaya; seconded by Ted Preston.

Approved Not Approved Tabled

Correction Needed: 2B replace “I” with “students”

20) RHC/CSU GE/IGETC Request

Item 1819-065

GDSN 110: History of Graphic Design

RHC Area: 7A

CSU GE Area: C1

IGETC Area: 3A

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved

Not Approved

Tabled

III. UNFINISHED BUSINESS:

A motion was made by Alex Gardos; seconded by Sharon Bell and approved by the committee to un-table items 1819-024 and 1819-028 for first read consideration.

1) Course Revision

Item 1819-024

FIN 101: Introduction to Financial Planning

Description Change

Prerequisite Remove: MATH 030/030D/033

Add: MATH 050, 050D, 053, 053B

Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved with one abstention

Not Approved

Tabled

2) RHC GE/CSU GE Request

Item 1819-028

FIN 101: Introduction to Financial Planning

RHC GE Area: 2

CSU GE Area: B4

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved with one abstention

Not Approved

Tabled

IV. DISCUSSION ITEMS/ATTACHMENT:

a.) CSU Executive Order #1100 –

Articulation Office Elizabeth Ramirez provided an overview of the impact of this EO. Most notably, it removes the specific requirement that all transferable quantitative reasoning courses (the CSU math general education category) must have a prerequisite of intermediate algebra. This change may make some courses eligible to fill this transfer requirement that previously were not able to. She also shared a timeline

for courses to be considered for CSU GE Breadth of IGETC (UC transferable GE).

b.) Requirements for Certificates of Achievements with a goal of “local”:

Michelle shared that she has encouraged some faculty to submit certificates with a goal of “local” for committee consideration so that the approach to these awards can be informed by actual examples.

c.) Graduation competencies

Michelle distributed a handout outlining graduating competencies at several local community colleges. She asked the committee to consider the following and email or bring back ideas to the next meeting.

1. How should all references to “assessment” be handled as we move forward without assessment tests as a means of placement?
2. Should passing a reading courses or being placed into a course beyond READ 043 be the college’s requirement? Are there data we need to answer this question?
3. Do modifications need to be made to the college’s written expression requirement? Do modifications need to be made to the college’s math competency requirement? Should/could its presentation be simplified?

If the committee feels any changes need to be made to the existing language in regards to graduation competency, then the committee should start working on this now for inclusion in the 2019/2020 catalog.

d.) Assigning courses to disciplines: *Time constraints – move to next agenda*

Michelle Pilati announced that the next Curriculum Meeting will be 10/17/18.

V. ADJOURNMENT: The meeting adjourned at 12:30 p.m.