I. **MOTION:**

   **Approval of the minutes for the meeting on September 26, 2018**

   It was moved by Alex Gardos; seconded by Jannine Livingston.

   [-X- Approved with one opposition  ___ Not Approved  ____ Tabled]

II. **ACTION ITEMS:**

   A) **Approval of Consent Agenda: No Items**

   B) **Second Readings:**

   It was moved by Mike Slavich; seconded by Ted Preston and approved by the Committee to approve items **1819-025 thru 1819-027 and 1819-029 thru 1819-044** as a group.

   1) **Course Revision**

      **Item 1819-025**  
      PSY 114: Introduction to Abnormal Psychology  
      Description Change  
      Revise content and update text

   2) **Request to Offer a Course via Distance Ed**

      **Item 1819-026**  
      HMLD 203: Homeland Security: Leadership, Policy and Practice Online
3) Request to Offer a Course via Distance Ed
   Item 1819-027  HMLD 205: Cybersecurity: Policy and Practice
                   Online

4) Course Revision
   Item 1819-029  ACCT 109: Volunteer Income Tax Assistance Program II
                   Hours: FROM: 54 Lecture
                          TO: 9 Lecture/27 Lab
                   Description Change
                   Revise content and update text

5) New Course
   Item 1819-030  AET 126: Solar PV Technical Sales
                   Units: 3.0
                   Hours: 54 Lecture
                   Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment; MATH 033 or MATH 033B or appropriate assessment

6) New Course
   Item 1819-031  AET 183: Energy Management Systems
                   Units: 3.0
                   Hours: 54 Lecture
                   Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment; MATH 033 or MATH 033B or appropriate assessment

7) Course Revision
   Item 1819-032  CIT 127: Programming Concepts and Methodology I with Python
                   Title: To: Python Programming I
                   Revise content and update text

8) Course Revision
   Item 1819-033  CIT 128: Programming Concepts and Methodology II
                   Using Python
                   Title: To: Python Programming II
                   Revise content and update text

9) Course Revision
   Item 1819-034  CIT 131: Windows Server Active Directory
                   Hours: From: 36 Lecture/54 Lab/90 Total
                          To: 45 Lecture/27 Lab/72 Total
                   Prerequisite: Remove: CIT 130
                   Advisory: Add: CIT 130
10) Course Revision  
**Item 1819-035**  
CIT 133: Windows Server Applications  
Infrastructure  
**Hours:** From: 36 Lecture/54 Lab/90 Total  
To: 45 Lecture/27 Lab/72 Total  
**Prerequisite:** Remove: CIT 130  
**Advisory:** Add: CIT 130  
**TOP Code:** From: 0702.10 To: 0708.00  
Revise content and update text

11) New Course  
**Item 1819-036**  
CIT 139: Linux I  
**Units:** 3.0  
**Hours:** 45 Lecture/27 Lab/72 Total  
**Prerequisite:**  
**TOP Code:** From: 0702.10 To: 0708.00  
Revise content and update text

12) Course Revision  
**Item 1819-037**  
CIT 212: Cisco® Networking III  
**Advisory:** Remove: CIT 101  
**TOP Code:** From: 0708.10 To: 0708.00  
Revise content and update text

13) Course Revision  
**Item 1819-038**  
CIT 213: Cisco® Networking IV  
**Advisory:** Remove: CIT 101  
**TOP Code:** From: 0708.10 To: 0708.00  
Revise content and update text

14) New Course  
**Item 1819-039**  
HET 121: Introduction to Heavy Equipment Maintenance  
**Units:** 3.0  
**Hours:** 45 Lecture/27 Lab/72 Total  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

15) Course Revision  
**Item 1819-040**  
JOUR 110: Digital Photo Journalism  
**Title Change:** TO: Digital Photojournalism I  
**Description Change**  
Revise content and update text

16) Course Revision  
**Item 1819-041**  
JOUR 243: Newspaper Production II  
**Advisory:** ADD: JOUR 120  
**Description Change**
17) RHC/CSU GE/IGETC Request
   Item 1819-042  PHIL 135: Philosophy and Contemporary Issues
   RHC Area: 6
   CSU GE Area: D
   IGETC Area: 4

18) New Certificate
   Item 1819-043  COA Entrepreneurial Graphic Design
   Units: 21

19) Degree Change
   Item 1819-044  AA-T Philosophy

C) First Readings:

1) Course Revision
   Item 1819-045  ADN 075: LVN Transition into the Associate Degree Nursing Program
   Advisory: ADD: MATH 073B
   Description Change
   Revise content and update text

   It was moved by Jim Newman; seconded by Alex Gardos.
   __X_ Approved  ___ Not Approved  ____ Tabled

2) Course Revision
   Item 1819-046  ART 130: Freehand Drawing I
   Revise content and update text

   It was moved by Alex Gardos; seconded by Jim Newman.
   __X_ Approved  ___ Not Approved  ____ Tabled

   Correction Needed: Need/Justification/Goals reference RHC GE/CSU GE

3) Course Revision
   Item 1819-047  ART 135: Beginning Painting
   Description Change
   Revise content and update text

   It was moved by Alex Gardos; seconded by Jannine Livingston.
   __X_ Approved  ___ Not Approved  ____ Tabled

   Correction Needed: Need/Justification/Goals reference RHC GE/CSU GE
4) **Course Revision**  
**Item 1819-048**  
**ART 150: Beginning Printmaking**  
**Advisory:** REMOVE: ART 121  
Revise content and update text  

It was moved by Ryan Carey; seconded by Rose Marie Gaw.  

_ _ Approved  ____ Not Approved  ____ Tabled  

5) **Course Revision**  
**Item 1819-049**  
**ART 230: Beginning Life Drawing**  
Revise content and update text  

It was moved by Alex Gardos; seconded by Dana Arazi.  

_ _ Approved  ____ Not Approved  ____ Tabled  

6) **New Course**  
**Item 1819-050**  
**EDEV 151: Career Exploration and Life Planning**  
**Units:** 3.0  
**Hours:** 54 Lecture  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment  

It was moved by Alex Gardos; seconded by Mike Slavich.  

_ _ Approved  ____ Not Approved  ____ Tabled  

**Correction Needed:** Methods of Instruction/Methods of Evaluation  

7) **New Course**  
**Item 1819-051**  
**HET 122: Introduction to Heavy Equipment Electrical and Diagnostic Procedures**  
**Units:** 3.0  
**Hours:** 45 Lecture/27 Lab/72 Total Hours  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment  

It was moved by Alex Gardos; seconded by Jay Ribaya.  

_ _ Approved  ____ Not Approved  ____ Tabled  

8) **New Course**  
**Item 1819-052**  
**HET 123: Introduction to Heavy Equipment Mobile Hydraulics**  
**Units:** 3.0
Hours: 45 Lecture/27 Lab/72 Total Hours  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

It was moved by Jannine Livingston; seconded by Mike Slavich.

__X_ Approved  ___ Not Approved  ___ Tabled

9) New Course  
Item 1819-053  
HET 124: Introduction to Heavy Equipment Powertrains  
Units: 3.0  
Hours: 45 Lecture/27 Lab/72 Total Hours  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

It was moved by Alex Gardos; seconded by Mike Slavich.

__X_ Approved  ___ Not Approved  ___ Tabled

10) Course Revision  
Item 1819-054  
HUSR 118: Chemical Dependency: Intervention, Treatment & Recovery  
Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

__X_ Approved  ___ Not Approved  ___ Tabled

11) Course Revision  
Item 1819-055  
HUSR 122: Introduction to Group Leadership and Process  
TOP Code: From: 2001.00 To: 2104.40  
Revise content and update text

It was moved by Ryan Bronkar; seconded by Mike Slavich.

__X_ Approved  ___ Not Approved  ___ Tabled

Correction Needed: Methods of Instruction/Methods of Evaluation

12) Course Revision  
Item 1819-056  
HUSR 124: Introduction to Case Management and Documentation  
TOP Code: From: 2104.00 To: 2104.40  
Revise content and update text
It was moved by Jim Newman; seconded by Alex Gardos.

__X_ Approved   ___ Not Approved   ___ Tabled

Correction Needed: Methods of Instruction/Methods of Eval/Textbook Date

13) Course Revision
Item 1819-057  HUSR 126: Counseling the Family of the Addicted Person
TOP Code: From: 2001.00 To: 2104.40
Revise content and update text

It was moved by Jannine Livingston; seconded by Alex Gardos.

__X_ Approved   ___ Not Approved   ___ Tabled

Correction Needed: Methods of Instruction/Methods of Eval/Textbook

14) Course Revision
Item 1819-058  HUSR 128: Chemical Dependency and Co-Occurring Disorders
TOP Code: From: 2104.00 To: 2104.40
Description Change
Revise content and update text

It was moved by Mike Slavich; seconded by Alex Gardos.

__X_ Approved   ___ Not Approved   ___ Tabled

Correction Needed: Methods of Instruction/Methods of Eval/Textbook

15) Course Revision
Item 1819-059  HUSR 130: Essential Counseling Skills
TOP Code: From: 2001.00 To: 2104.40
Revise content and update text

It was moved by Ryan Carey; seconded by Alex Gardos.

__X_ Approved   ___ Not Approved   ___ Tabled

Correction Needed: Methods of Instruction/Methods of Evaluation

16) New Course
Item 1819-060  LIT 147H: Cinema as Literature Honors
Units: 3.0
Hours: 54 Lecture
Advisory: READ 043 or appropriate assessment
Prerequisite: ENGL 101
It was moved by Alex Gardos; seconded by Dana Arazi.

__X__ Approved  ____ Not Approved  ____ Tabled

**Correction Needed: GE Page/Methods of Instruction & Evaluation & Assignments**

17) Course Revision  
**Item 1819-061**  
MUST 101: Introduction to Music Technology  
Description Change  
Revise content and update text

It was moved by Mike Slavich; seconded by Jannine Livingston.

__X__ Approved  ____ Not Approved  ____ Tabled

**Correction Needed: Need/Justification/Goals – “transfer to CSU”**

18) Course Revision  
**Item 1819-062**  
POLS 110: Government of the United States  
Revise content and update text

It was moved by Alex Gardos; seconded by Ted Preston.

__X__ Approved  ____ Not Approved  ____ Tabled

19) Request to Offer a Course via Distance Ed  
**Item 1819-063**  
AUTO 350: Principles of Automotive Service Management  
Hybrid

It was moved by Alex Gardos; seconded by Mike Slavich.

__X__ Approved  ____ Not Approved  ____ Tabled

**Correction Needed: 2B replace “I” with “students”**

20) Request to Offer a Course via Distance Ed  
**Item 1819-064**  
AUTO 410: Digital Marketing for the Automotive Industry  
Hybrid

It was moved by Jay Ribaya; seconded by Ted Preston.

__X__ Approved  ____ Not Approved  ____ Tabled

**Correction Needed: 2B replace “I” with “students”**
20) RHC/CSU GE/IGETC Request
Item 1819-065  GDSN 110: History of Graphic Design
RHC Area: 7A
CSU GE Area: C1
IGETC Area: 3A

It was moved by Alex Gardos; seconded by Mike Slavich.

__X_ Approved   ____ Not Approved   ____ Tabled

III. UNFINISHED BUSINESS:

A motion was made by Alex Gardos; seconded by Sharon Bell and approved by the committee to un-table items 1819-024 and 1819-028 for first read consideration.

1) Course Revision
Item 1819-024  FIN 101: Introduction to Financial Planning
Description Change
Prerequisite Remove: MATH 030/030D/033
Add: MATH 050, 050D, 053, 053B
Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

__X_ Approved with one abstention   ____ Not Approved   ____ Tabled

2) RHC GE/CSU GE Request
Item 1819-028  FIN 101: Introduction to Financial Planning
RHC GE Area: 2
CSU GE Area: B4

It was moved by Mike Slavich; seconded by Alex Gardos.

__X_ Approved with one abstention   ____ Not Approved   ____ Tabled

IV. DISCUSSION ITEMS/ATTACHMENT:

a.) CSU Executive Order #1100 –

Articulation Office Elizabeth Ramirez provided an overview of the impact of this EO. Most notably, it removes the specific requirement that all transferable quantitative reasoning courses (the CSU math general education category) must have a prerequisite of intermediate algebra. This change may make some courses eligible to fill this transfer requirement that previously were not able to. She also shared a timeline
for courses to be considered for CSU GE Breadth of IGETC (UC transferable GE).

b.) **Requirements for Certificates of Achievements with a goal of “local”:**

Michelle shared that she has encouraged some faculty to submit certificates with a goal of “local” for committee consideration so that the approach to these awards can be informed by actual examples.

c.) **Graduation competencies**

Michelle distributed a handout outlining graduating competencies at several local community colleges. She asked the committee to consider the following and email or bring back ideas to the next meeting.

1. How should all references to “assessment” be handled as we move forward without assessment tests as a means of placement?
2. Should passing a reading courses or being placed into a course beyond READ 043 be the college’s requirement? Are there data we need to answer this question?
3. Do modifications need to be made to the college’s written expression requirement? Do modifications need to be made to the college’s math competency requirement? Should/could its presentation be simplified?

If the committee feels any changes need to be made to the existing language in regards to graduation competency, then the committee should start working on this now for inclusion in the 2019/2020 catalog.

d.) **Assigning courses to disciplines: Time constraints – move to next agenda**

Michelle Pilati announced that the next Curriculum Meeting will be 10/17/18.

V. **ADJOURNMENT:** The meeting adjourned at 12:30 p.m.