

**Rio Hondo Community College District**

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**Curriculum Committee**

**Minutes**

**Wednesday, October 17, 2018 Board Room**

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**Voting Members Present:** Dana Arazi, Sharon Bell, Jim Newman, Alex Gardos, Mike Slavich, Mutsuno Ryan, Claudia Rivas, Jannine Livingston, Ryan Bronkar, Jay Ribaya, Michelle Pilati, Janet Cha, Elizabeth Ramirez, Dorali Pichardo-Diaz

**Voting Members Absent:** Katherin Brandt, Ryan Carey, Marius Dornean, Mike Javanmard, Rose Marie Gaw, Moises Mata, Ted Preston, Jodi Senk, Warren Roberts

**Non-Voting Members Absent:** Rose Sanceda

**I. MOTION:**

**Approval of the minutes for the meeting on October 3rd, 2018**

It was moved by Jannine Livingston; seconded by Mike Slavich.

Approved with one opposition     Not Approved     Tabled

**II. ACTION ITEMS:**

**A) Approval of Consent Agenda: *No Items***

**B) Second Readings:**

It was moved by Jim Newman; seconded by Jannine Livingston and approved by the Committee to approve items **1819-024, 1819-028, 1819-045 thru 1819-065** with the exception of **item 1819-060** which will be moved to unfinished business.

**1) Course Revision**

**Item 1819-024**

**FIN 101: Introduction to Financial Planning**

**Description Change**

**Prerequisite Remove: MATH 030/030D/033**

**Add: MATH 050, 050D, 053, 053B**

Revise content and update text

**2) RHC GE/CSU GE Request**

**Item 1819-028**

**FIN 101: Introduction to Financial Planning**

**RHC GE Area: 2**

**CSU GE Area: B4**

- 3) **Course Revision**  
**Item 1819-045**      **ADN 075: LVN Transition into the Associate Degree Nursing Program**  
**Advisory: ADD: MATH 073B**  
**Description Change**  
Revise content and update text
- 4) **Course Revision**  
**Item 1819-046**      **ART 130: Freehand Drawing I**  
Revise content and update text
- 5) **Course Revision**  
**Item 1819-047**      **ART 135: Beginning Painting**  
**Description Change**  
Revise content and update text
- 6) **Course Revision**  
**Item 1819-048**      **ART 150: Beginning Printmaking**  
**Advisory: REMOVE: ART 121**  
Revise content and update text
- 7) **Course Revision**  
**Item 1819-049**      **ART 230: Beginning Life Drawing**  
Revise content and update text
- 8) **New Course**  
**Item 1819-050**      **EDEV 151: Career Exploration and Life Planning**  
**Units: 3.0**  
**Hours: 54 Lecture**  
**Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment**
- 9) **New Course**  
**Item 1819-051**      **HET 122: Introduction to Heavy Equipment Electrical and Diagnostic Procedures**  
**Units: 3.0**  
**Hours: 45 Lecture/27 Lab/72 Total Hours**  
**Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment**
- 10) **New Course**  
**Item 1819-052**      **HET 123: Introduction to Heavy Equipment Mobile Hydraulics**  
**Units: 3.0**  
**Hours: 45 Lecture/27 Lab/72 Total Hours**

**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

**11) New Course**

**Item 1819-053**

**HET 124: Introduction to Heavy Equipment Powertrains**

**Units:** 3.0

**Hours:** 45 Lecture/27 Lab/72 Total Hours

**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

**12) Course Revision**

**Item 1819-054**

**HUSR 118: Chemical Dependency: Intervention, Treatment & Recovery**

Revise content and update text

**13) Course Revision**

**Item 1819-055**

**HUSR 122: Introduction to Group Leadership and Process**

**TOP Code: From:** 2001.00 **To:** 2104.40

Revise content and update text

**14) Course Revision**

**Item 1819-056**

**HUSR 124: Introduction to Case Management and Documentation**

**TOP Code: From:** 2104.00 **To:** 2104.40

Revise content and update text

**15) Course Revision**

**Item 1819-057**

**HUSR 126: Counseling the Family of the Addicted Person**

**TOP Code: From:** 2001.00 **To:** 2104.40

Revise content and update text

**16) Course Revision**

**Item 1819-058**

**HUSR 128: Chemical Dependency and Co-Occurring Disorders**

**TOP Code: From:** 2104.00 **To:** 2104.40

**Description Change**

Revise content and update text

**17) Course Revision**

**Item 1819-059**

**HUSR 130: Essential Counseling Skills**

**TOP Code: From:** 2001.00 **To:** 2104.40

Revise content and update text

- 18) **New Course**  
Item 1819-060      **LIT 147H: Cinema as Literature Honors**  
**Units:** 3.0  
**Hours:** 54 Lecture  
**Advisory:** READ 043 or appropriate assessment  
**Prerequisite:** ENGL 101
- 19) **Course Revision**  
Item 1819-061      **MUST 101: Introduction to Music Technology**  
**Description Change**  
Revise content and update text
- 20) **Course Revision**  
Item 1819-062      **POLS 110: Government of the United States**  
Revise content and update text
- 21) **Request to Offer a Course via Distance Ed**  
Item 1819-063      **AUTO 350: Principles of Automotive Service Management**  
**Hybrid**
- 22) **Request to Offer a Course via Distance Ed**  
Item 1819-064      **AUTO 410: Digital Marketing for the Automotive Industry**  
**Hybrid**
- 23) **RHC/CSU GE/IGETC Request**  
Item 1819-065      **GDSN 110: History of Graphic Design**  
**RHC Area:** 7A  
**CSU GE Area:** C1  
**IGETC Area:** 3A

**C) First Readings:**

- 1) **New Course**  
Item 1819-066      **CIT 140: Linux II**  
**Units:** 3.0  
**Hours:** 45 Lecture/27 Lab/72 Total Hours  
**Prerequisite:** CIT 139  
**p.17**

It was moved by Alex Gardos; seconded by Dana Arazi.

X Approved       Not Approved       Tabled

**Correction Needed: Check on Advisories from Linux I; Objectives Items 6 & 7 make course specific**

**2) New Course**

**Item 1819-067**

**CS 142: Computer Architecture and Organization**

**Units: 3.0**

**Hours: 54 Lecture**

**Prerequisite: CIT 127**

**p.21**

It was moved by Jay Ribaya; seconded by Dana Arazi.

Approved

Not Approved

Tabled

***Correction Needed: Add Outside Class Hours; Remove CSU/UC from Justification; Objectives Item 2 make specific to subject***

**3) New Course**

**Item 1819-068**

**CS 152: Discrete Structures**

**Units: 3.0**

**Hours: 54 Lecture**

**Prerequisites: CIT 127**

**p.24**

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved

Not Approved

Tabled

***Correction Needed: Add Outside Class Hours***

**4) Course Revision**

**Item 1819-069**

**ENGL 101S: College Composition and Research**

**Advisory: Remove:** ENGL 035 or ENLA 100 or appropriate assessment

**Prerequisite: Add:** ENGL 035 or ENLA 100 or appropriate assessment

**p.28**

It was moved by Jannine Livingston; seconded by Alex Gardos.

Approved w/1 abstention

Not Approved

Tabled

***Correction Needed: Lecture Outline 3,i,A – correction of verbiage; Methods of Evaluation combine “Other Methods”***

**5) Course Revision**

**Item 1819-070**

**ENGL 101SP: College Composition and Research**

**Advisory: Remove:** ENGL 035 or ENLA 100 or appropriate assessment

**Prerequisite: Add:** ENGL 035 or ENLA 100  
or appropriate assessment  
**p.34**

It was moved by Dana Arazi; seconded by Jannine Livingston.

Approved w/3 abstentions     Not Approved     Tabled

**Correction Needed: Outline Item 3,i,A – correct verbiage**

**6) New Course**

**Item 1819-071**

**ENGL 104: Tutorial Skills in Composition**

**Units:** .50

**Hours:** 9 Lecture Hours

**Prerequisite:** ENGL 101 with a grade of A or  
ENGL 201 with a grade of A or B

**Prerequisite/Corequisite:** ED 090

**p.40**

It was moved by Alex Gardos; seconded by Dana Arazi.

Approved     Not Approved     Tabled

**Correction Needed: Lecture Item A – more detail**

**7) Course Revision**

**Item 1819-072**

**JOUR 244: Digital Newspaper Production II**

**Advisory: Remove:** ENGL 035 or ENLA 100  
or appropriate assessment; READ 043 or  
appropriate assessment

**Description**

Revise content and update text

**p.44**

It was moved by Jannine Livingston; seconded by Mike Slavich.

Approved     Not Approved     Tabled

**Correction Needed: Assignments – ask originator to add additional student  
roles, as appropriate**

**8) Course Revision**

**Item 1819-073**

**JOUR 290: Cooperative Work Experience/  
Internship for Journalism Related Fields**

**Advisory: Remove:** ENGL 035 or ENLA 100  
or appropriate assessment; READ 043 or  
appropriate assessment

**Prerequisite: Add:** ENGL 101, JOUR 241

Revise content and update text

**p.50**

It was moved by Jannine Livingston; seconded by Dana Arazi.

Approved       Not Approved       Tabled

**9) Course Revision**

**Item 1819-074**

**POLS 130: Comparative Government**

Revise content and update text

**p.54**

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved       Not Approved       Tabled

**10) Course Revision**

**Item 1819-075**

**POLS 140: International Relations**

Revise content and update text

**p.59**

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved       Not Approved       Tabled

**11) Request to Offer a Course via Distance Education**

**Item 1819-076**

**CIT 212: Cisco Networking III**

**HYBRID**

**p.64**

It was moved by Jannine Livingston; seconded by Alex Gardos.

Approved       Not Approved       Tabled

**III. UNFINISHED BUSINESS: *No Items***

**IV. DISCUSSION ITEMS/ATTACHMENT:**

a.) Process for assigning courses to disciplines

Michelle Pilati prepared and distributed a handout titled, "Assigning Courses to Disciplines at Rio Hondo College". The college has never had a process for assigning courses to disciplines and she is seeking to address this. She asked the committee to review her proposal and get back to her with any questions, concerns or revisions. Michelle is hoping to present this proposal to Academic Senate in two weeks.

**V. ADJOURNMENT: The meeting adjourned at 12:28 p.m.**