**Rio Hondo Community College District**

**Curriculum Committee**

**Minutes**

**Wednesday, October 24, 2018 Board Room**

**Voting Members Present:** Dana Arazi, Sharon Bell, Katherin Brandt, Marius Dornean, Alex Gardos, Rose Marie Gaw, Mike Slavich, Mutsuno Ryan, Claudia Rivas, Jannine Livingston, Ryan Bronkar, Jay Ribaya, Michelle Pilati, Ted Preston, Jodi Senk, Elizabeth Ramirez, Dorali Pichardo-Diaz, Warren Roberts

**Voting Members Absent:** Ryan Carey, Janet Cha, Mike Javanmard, Moises Mata, Jim Newman

**Non-Voting Members Absent:** Rose Sanceda

I. **MOTION:**

**Approval of the minutes for the meeting on October 17th, 2018**

It was moved by Jannine Livingston; seconded by Alex Gardos.

- Approved
- Not Approved
- Tabled

II. **ACTION ITEMS:**

A) **Approval of Consent Agenda:**

It was moved by Mike Slavich; seconded by Ted Preston to approve consent items **1819-077** thru **1819-082** as a group.

- Approved
- Not Approved
- Tabled

1) **Course Change**
   - **Item 1819-077**
   - NVOC 008: Fundamentals of Law Enforcement
   - **Prefix: From:** NVOC  **To:** NAJ

2) **Course Change**
   - **Item 1819-078**
   - NVOC 015: Practical Experience in Fire Suppression
   - **Prefix: From:** NVOC  **To:** NFIR

3) **Course Change**
   - **Item 1819-079**
   - NVOC 038,039,040,041 (Non Credit Real Estate courses)
   - **Prefix: From:** NVOC  **To:** NBIZ
4) Course Change
   Item 1819-080  NVOC 043: Conversational Spanish
                  Prefix: From: NVOC To: NCOM

5) Course Change
   Item 1819-081  NVOC 030,031,032,050,050L,052,052L
                  (Non Credit Nursing courses)
                  Prefix: From: NVOC To: NHSN

6) Course Change
   Item 1819-082  NVOC 100: Basic Computer Skills
                  Workshop for Healthcare Professionals
                  Delete from catalog

B) Second Readings:
   It was moved by Jannine Livingston; seconded by Alex Gardos and
   approved by the Committee to approve items 1819-066 thru 1819-076
   for second read with the exception of item 1819-072 (move to
   unfinished business).

1) New Course
   Item 1819-066  CIT 140: Linux II
                  Units: 3.0
                  Hours: 45 Lecture/27 Lab/72 Total Hours
                  Prerequisite: CIT 139

2) New Course
   Item 1819-067  CS 142: Computer Architecture and
                  Organization
                  Units: 3.0
                  Hours: 54 Lecture
                  Prerequisite: CIT 127

3) New Course
   Item 1819-068  CS 152: Discrete Structures
                  Units: 3.0
                  Hours: 54 Lecture
                  Prerequisites: CIT 127

4) Course Revision
   Item 1819-069  ENGL 101S: College Composition and
                  Research
                  Advisory: Remove: ENGL 035 or ENLA 100
                  or appropriate assessment
                  Prerequisite: Add: ENGL 035 or ENLA 100
                  or appropriate assessment

5) Course Revision
   Item 1819-070  ENGL 101SP: College Composition and
                  Research
6) New Course
   Item 1819-071
   ENGL 104: Tutorial Skills in Composition
   Units: .50
   Hours: 9 Lecture Hours
   **Prerequisite:** ENGL 101 with a grade of A or ENGL 201 with a grade of A or B
   **Prerequisite/Corequisite:** ED 090

7) Course Revision
   Item 1819-072
   JOUR 244: Digital Newspaper Production II
   **Advisory: Remove:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
   **Description**
   Revise content and update text

8) Course Revision
   Item 1819-073
   JOUR 290: Cooperative Work Experience/Internship for Journalism Related Fields
   **Advisory: Remove:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
   **Prerequisite: Add:** ENGL 101, JOUR 241
   Revise content and update text

9) Course Revision
   Item 1819-074
   POLS 130: Comparative Government
   Revise content and update text

10) Course Revision
   Item 1819-075
   POLS 140: International Relations
   Revise content and update text

11) Request to Offer a Course via Distance Education
   Item 1819-076
   CIT 212: Cisco Networking III
   **HYBRID**

C) First Readings:

1) Course Revision
   Item 1819-083
   ANIM 110: Digital Character Animation
   **Description Change**
   Revise content and update text

It was moved by Alex Gardos; seconded by Jodi Senk.
Correction Needed: Check for more recent textbook

2) Course Revision
   Item 1819-084  ART 136: Intermediate Painting
   Revise content and update text

   It was moved by Alex Gardos; seconded by Mike Slavich.

   __X_ Approved  ____ Not Approved  ____ Tabled

3) Course Revision
   Item 1819-085  ART 151: Intermediate Printmaking
   TOP Code: From: 1009.00 To: 1002.00
   Revise content and update text

   It was moved by Alex Gardos; seconded by Rose Marie Gaw.

   __X_ Approved  ____ Not Approved  ____ Tabled

Correction Needed: Attach Hours Rationale/Add Need Justification

4) Course Revision
   Item 1819-086  ART 170: Introduction to Digital Painting
   Hours: From: 27 Lecture/81 Lab/108 Total
            To: 36 Lecture/72 Lab/108 Total
   Prerequisite: Add: ART 130
   Advisory: Remove: ART 120, ART 130, and ART 135
   TOP Code: From: 0614.40 To: 1002.00
   SAM Code: From: “D” Possibly Occupational
             To: “E” Non Occupational
   Revise content and update text

   It was moved by Alex Gardos; seconded by Dana Arazi.

   __X_ Approved  ____ Not Approved  ____ Tabled

Correction Needed: Attach Hours Rationale/Expand Course Content

5) Course Revision
   Item 1819-087  ART 231: Intermediate Life Drawing
   Revise content and update text

   It was moved by Alex Gardos; seconded by Rose Marie Gaw.

   __X_ Approved  ____ Not Approved  ____ Tabled
6) Course Revision  
**Item 1819-088**  
**ART 232: Advanced Life Drawing**  
**Prerequisite:** Add: ART 260  
**Description Change**  
Revise content and update text  

It was moved by Jannine Livingston; seconded by Alex Gardos.  

__X__ Approved  
___ Not Approved  
___ Tabled

*Correction needed: Remove references to course counting for existing degrees at the college/Correct spelling error in textbook section*

7) Course Revision  
**Item 1819-089**  
**ANIM 260: Figure Drawing for Animators**  
**Prefix:** To: ART 260  
**TOP Code: From:** 0614.40  
**SAM Code: From:** “D” Possibly  
**To:** “E” Non Occupational  
**Description Change**  
Revise content and update text  

It was moved by Jodi Senk; seconded by Ted Preston.  

__X__ Approved  
___ Not Approved  
___ Tabled

*Correction Needed: Advisory/Entry Skill update to READ 043/Clarify degree references*

8) Course Revision  
**Item 1819-090**  
**CIT 114: Introduction to DevOPs and Cloud Computing**  
**Title:** To: Introduction to Cloud Computing with DevOPs  

It was moved by Alex Gardos; seconded by Dana Arazi.  

__X__ Approved  
___ Not Approved  
___ Tabled

9) Course Revision  
**Item 1819-091**  
**CIT 192: Network Security**  
**Title:** To: Security +  

It was moved by Alex Gardos; seconded by Dana Arazi.  

__X__ Approved  
___ Not Approved  
___ Tabled

10) Course Revision
Item 1819-092  CIT 200: Systems Analysis and Design
Prerequisite: Add: CIT 114
Revise content and update text

It was moved by Dana Arazi; seconded by Ted Preston.

_ Approved  ___ Not Approved  ___ Tabled

11) Course Revision
Item 1819-093  GDSN 299: Directed Study in Graphic Design
Advisory: Add: Read 022 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment
SAM Code: From: “D” Possibly Occupational
To: “C” Clearly Occupational
Revise content and update text

It was moved by Jannine Livingston; seconded by Jodi Senk.

_ Approved  ___ Not Approved  ___ Tabled

Correction Needed: Advisory/Entering Skills update to READ 043/ENGL 035/ENLA 100

12) Course Revision
Item 1819-094  KINA 203: Off Season Softball
Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

_ Approved  ___ Not Approved  ___ Tabled

Correction Needed: Course does satisfy PE activity requirement.

13) Course Revision
Item 1819-095  RDIO 104: Introduction to Broadcasting
Revise content and update text

It was moved by Jannine Livingston; seconded by Ted Preston.

_ Approved  ___ Not Approved  ___ Tabled

Correction Needed: Add Broadcast/Podcast to course content

14) New Certificate of Achievement
Item 1819-096  Tesla Student Automotive Technician
(START)
Units: 16

It was moved by Alex Gardos; seconded by Jay Ribaya.
III. **UNFINISHED BUSINESS:**

(First Read 10/3/2018)

1) **New Course**
   **Item 1819-060**  
   **LIT 147H: Cinema as Literature Honors**  
   **Units:** 3.0  
   **Hours:** 54 Lecture  
   **Advisory:** READ 043 or appropriate assessment  
   **Prerequisite:** ENGL 101

IV. **DISCUSSION ITEMS/ATTACHMENT:**

a.) Assigning courses to disciplines

Michelle asked members if they had discussions with their divisions in regards to assigning courses to disciplines. She stated that other colleges with CurriQunet actually have a drop down to specify course disciplines. Michelle would like to find a specific place in CurriQunet where this information can be notated. The committee agreed that this information could be indicated in the “Rationale” section (Needs/Justification/Goals when printed). Michelle asked the committee if she could take the plan forward to Senate, the committee approved.

b.) Graduation Competencies

Michelle distributed a handout that provided information about current reading competency requirements from other colleges. According to her research there is not a lot of consistency between institutions. Michelle plans on forming a subcommittee in the future to review Rio Hondo current graduation competencies and recommendations for future policy.

c.) Indicating Term Offered

Michelle distributed a proposal for Indicating Term Course Offerings/Scheduling and Catalog. The committee agreed that it would be beneficial to have this information in the catalog for student scheduling. A suggestion was made by Dana Arazi to include verbiage in the catalog using “typically” so the college is not tied into offering a course if unforeseen circumstances arise. Jannine Livingston motioned to approve the Scheduling Information proposal; Michelle Pilati seconded and the committee approved.

d.) The need to have a process for representing cross-listed courses in CurriQunet was discussed.

V. **ADJOURNMENT:** The meeting adjourned at 12:23 p.m.