Voting Members Present: Dana Arazi, Katherin Brandt, Ryan Bronkar, Ryan Carey, Janet Cha, Alex Gardos, Rose Marie Gaw, Mike Javanmard, Moises Mata, Jim Newman, Mike Slavich, Mutsuno Ryan, Claudia Rivas, Jannine Livingston, Jay Ribaya, Michelle Pilati, Ted Preston, Jodi Senk, Elizabeth Ramirez, Dorali Pichardo-Diaz, Warren Roberts

Voting Members Absent: Sharon Bell, Marius Dornean

Non-Voting Members Absent: Rose Sanceda

Guests: Lydia Llerena

I. MOTION:

Approval of the minutes for the meeting on October 31st, 2018

It was moved by Jannine Livingston; seconded by Alex Gardos.

_X_ Approved w/1 opposition       ___ Not Approved       ___ Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda:

It was moved by Mike Slavich; seconded by Jim Newman and approved by the committee to approve consent item 1819-112.

_X_ Approved       ___ Not Approved       ___ Tabled

1) Course Change

   Item 1819-112   RDA 051/052: Registered Dental Assisting I and II
                   Delete from Curriculum

B) Second Readings:

It was moved by Mike Slavich; seconded by Ted Preston and approved by the Committee to approve items 1819-097 thru 1819-111 for second read.
1) Course Revision  
Item 1819-097  
ART 140: Ceramics I  
Advisory: Remove: ENGL 030/ENLA 034 and READ 022  
Add: ENGL 035/ENLA 100 and READ 043  
Revise content and update text

2) Course Revision  
Item 1819-098  
FAC 4310: Management Orientation  
Units: From: .074 to 1.482  
To: .50 to 3.00  
Hours: From: 2 to 40 Lec/2 to 40 Lab  
To: 9 to 40 Lec/0 to 54 Lab  
Description Change  
Revise content and update text

3) Course Revision  
Item 1819-099  
MUS 106: Musicianship I  
Hours: From: 9 Lecture/27 Lab  
To: 54 Lab  
Revise content and update text

4) Course Revision  
Item 1819-100  
MUS 107: Musicianship II  
Hours: From: 9 Lecture/27 Lab  
To: 54 Lab  
Revise content and update text

5) Course Revision  
Item 1819-101  
MUS 251: Advanced Guitar I  
Advisory: Remove: ENGL 035/ENLA 100  
Revise content and update text

6) Course Revision  
Item 1819-102  
MUS 252: Advanced Guitar II  
Advisory: Remove: ENGL 035/ENLA 100  
Revise content and update text

7) Course Revision  
Item 1819-103  
RDIO 290: CWE/Internship for Radio Related Fields  
Prerequisite Remove: JOUR 147  
Add: RDIO 104  
Revise content and update text

8) New Course  
Item 1819-104  
READ 044: Learning Strategies for Composition and Research  
Units: 1.50  
Hours: 27 Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment

9) Request to Offer a Course via Distance Education
   Item 1819-105  CIT 213: Cisco Networking IV
   HYBRID

10) Request to Offer a Course via Distance Education
    Item 1819-106  KIN 159: Leadership Empowerment of Sport
    ONLINE

11) Request to Offer a Course via Distance Education
    Item 1819-107  KIN 188: Theory of Coaching
    ONLINE

12) Request to Offer a Course via Distance Education
    Item 1819-108  SPCH 150: Intercultural Communication
    ONLINE

13) Degree Change
    Item 1819-109  A.S. Civil Design Technology
    Unit Changes and Course Changes

14) New Degree
    Item 1819-110  A.S.-T in Computer Science for Transfer
    31 – 32 Required Units in Major

15) Degree Change
    Item 1819-111  A.S. in Geographic Information Systems (GIS)
    Unit Changes and Course Changes

C) First Readings:

1) New Course
   Item 1819-113  ACCT 110: Excel for Business and Accounting
   Units: 1.0
   Hours: 13.50 Lecture/13.50 Lab/27 Total
   Advisory: CIT 107
   Prerequisite: ACCT 101
   p.18

Correction Needed: Add advisories from ACCT 101

It was moved by Janet Cha; seconded by Ted Preston.

___X___ Approved       ____ Not Approved       ____ Tabled
2) **Course Revision**
   **Item 1819-114**  
   BUSL 110: The Legal Environment of Business  
   Revise content and update text  
   p.23

   It was moved by Jannine Livingston; seconded by Alex Gardos.

   __X_ Approved    ____ Not Approved    ____ Tabled

3) **New Course**
   **Item 1819-115**  
   CIT 117: Microsoft® Excel®  
   Units: 3.0  
   Hours: 45 Lecture/27 Lab/72 Total  
   Advisory: CIT 101, READ 043 or appropriate assessment  
   p.27

   It was moved by Jay Ribaya; seconded by Jodi Senk.

   __X_ Approved    ____ Not Approved    ____ Tabled

4) **New Course**
   **Item 1819-116**  
   CIT 119: Microsoft® Access®  
   Units: 3.0  
   Hours: 45 Lecture/27 Lab/72 Total  
   Advisory: CIT 101, READ 043 or appropriate assessment  
   p.31

   It was moved by Alex Gardos; seconded by Ted Preston.

   __X_ Approved    ____ Not Approved    ____ Tabled

5) **New Course**
   **Item 1819-117**  
   CIT 173: Compute Engines in Amazon Web Services  
   Units: 1.50  
   Hours: 22.50 Lecture/13.50 Lab/36 Total  
   Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment  
   Prerequisite: CIT 114  
   p.36

   It was moved by Alex Gardos; seconded by Mike Slavich.

   __X_ Approved    ____ Not Approved    ____ Tabled
6) **New Course**  
**Item 1819-118**  
**CIT 174**: Security in Amazon Web Services  
*Units:* 1.50  
*Hours:* 22.50 Lecture/13.50 Lab/36 Total  
*Advisory:* READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment  
*Prerequisite:* CIT 114  
*Advisory:* READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment  
*Prerequisite:* CIT 114  
*p.40*  

It was moved by Jannine Livingston; seconded by Rose Marie Gaw.  

___X___ Approved  
___ Not Approved  
___ Tabled

7) **New Course**  
**Item 1819-119**  
**CIT 175**: DevOps Engineering in Amazon Web Services  
*Units:* 3.0  
*Hours:* 45 Lecture/27 Lab/72 Total  
*Advisory:* CIT 127; READ 043 or Appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment  
*Prerequisite:* CIT 173 and CIT 174  
*p.44*  

It was moved by Dana Arazi; seconded by Janet Cha.  

___X___ Approved  
___ Not Approved  
___ Tabled

8) **Course Revision**  
**Item 1819-120**  
**LOG 101**: Supply Chain Management  
*Sam Code:* From: “D” To: “C”  
Revise content and update text  
*p.49*  

**Correction Needed:** Remove Advisory CIT 042  

It was moved by Alex Gardos; seconded by Jim Newman.  

___X___ Approved  
___ Not Approved  
___ Tabled

9) **Course Revision**  
**Item 1819-121**  
**LOG 105**: Purchasing Management  
Revise content and update text  
*p.53*  

**Correction Needed:** Remove Advisory CIT 042  

It was moved by Alex Gardos; seconded by Mike Slavich.
10) New Course
Item 1819-122
MATH 070AB: Intermediate Algebra: Part I
Units: 2.0
Hours: 45 Lecture/63 Outside Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

It was moved by Mike Slavich; seconded by Jay Ribaya.

11) New Course
Item 1819-123
MATH 070CD: Intermediate Algebra: Part II
Units: 2.0
Hours: 45 Lecture/63 Outside Hours
Prerequisite: MATH 070AB

It was moved by Alex Gardos; seconded by Mike Slavich.

12) New Course
Item 1819-124
MATH 130S: Statistics with Support
Units: 5.0
Hours: 90 Lecture
Advisory: ENGL 101; READ 101 or appropriate assessment
Prerequisite: MATH 070 or MATH 070D or MATH 073 or MATH 073B or MATH 062 or appropriate placement

It was moved by Mike Slavich; seconded by Ted Preston.

13) Course Revision
Item 1819-125
MATH 140: Mathematics for Elementary Teachers
Hours: From: 72 Lecture to 90 Lecture
From: 144 Outside to 126 Outside
Revise content and update text

Correction Needed: Possible Updated Textbook
It was moved by Ted Preston; seconded by Ryan Carey.

__X__ Approved  ____ Not Approved  ____ Tabled

14) New Course
Item 1819-126  MATH 150: Quantitative Reasoning in Today's World
Units: 3.0  Hours: 54 Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment
Prerequisite: MATH 070 or MATH 070D or MATH 073 or MATH 073B or appropriate placement
p.78

Correction Needed: Add SAM Code “B”/Justification add CSU GE Mathematics, etc.

It was moved by Rose Marie Gaw; seconded by Jannine Livingston.

__X__ Approved  ____ Not Approved  ____ Tabled

15) New Course
Item 1819-127  MATH 160S: College Algebra with Support
Units: 5.0  Hours: 90 Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment
Prerequisite: MATH 070 or MATH 070D or MATH 073 or MATH 073B or appropriate placement
p.83

Correction Needed: Add CSU GE Math/Quantitative Reasoning to Justification

It was moved by Mike Slavich; seconded by Alex Gardos.

__X__ Approved w/1 abstention  ____ Not Approved  ____ Tabled

16) New Course
Item 1819-128  MATH 175S: Plane Trigonometry with Support
Units: 4.0  Hours: 90 Lecture/126 Outside Hours
Advisory: READ 043 or appropriate
17) **New Course**

**Item 1819-129**  
**MATH 180S: Pre-Calculus with Support**  
**Units:** 5.0  
**Hours:** 90 Lecture  
**Advisory:** READ 101 or appropriate assessment; ENGL 101  
**Prerequisite:** MATH 175 or MATH 175S or appropriate placement

**Correction Needed:** Add CSU GE Math/Quantitative Reasoning to Justification

It was moved by Alex Gardos; seconded by Mike Slavich.

__X_ Approved w/1 abstention  ____ Not Approved  ____ Tabled

18) **Course Revision**

**Item 1819-130**  
**MATH 190: Calculus I**  
Revise content and update text

**Correction Needed:** List all degrees in the Justification section

It was moved by Jannine Livingston; seconded by Alex Gardos.

__X_ Approved  ____ Not Approved  ____ Tabled

19) **Course Revision**

**Item 1819-131**  
**MATH 190H: Calculus I Honors**  
**Advisory:** Remove: READ 043  
**Add:** READ 101 or appropriate assessment  
Revise content and update text

**Correction Needed:** List all degrees in the Justification section
Michelle Pilati announced that the faculty member/course originator had pulled items 1819-132 and 1819-133 from the agenda.

20) **Course Revision**  
**Item 1819-132**  
**MGMT 162: Project Cost and Schedule Management**  
Revise content and update text  
*p.113*

21) **Course Revision**  
**Item 1819-133**  
**MGMT 164: Project Risk Management**  
Revise content and update text  
*p.116*

22) **Course Revision**  
**Item 1819-134**  
**PAC 075B: Basic Course-Module III (Ext)**  
Units: From: 6.0 To: 7.0  
Hours: From: 72 Lecture/112 Lab/184 Total  
To: 99 Lecture/81 Lab/180 Total  
Revise content and update text  
*p.120*

Correction Needed: Minimum Required section add verbiage from PAC 075B

It was moved by Mike Slavich; seconded by Rose Marie Gaw.

23) **Course Revision**  
**Item 1819-135**  
**PAC 075C: Basic Course-Module II (Ext)**  
Units From: 8.0 To: 8.5  
Hours: From: 90 Lecture/162 Lab/252 Total  
To: 117 Lecture/108 Lab/225 Total  
**Description Change**  
Revise content and update text  
*p.124*

24) **Course Revision**  
**Item 1819-136**  
**PAC 075D: Basic Course-Module I (Ext)**  
Units: From: 8.0 To: 21.5  
Hours: From: 162 Lecture/232 Lab/394 Total  
To: 297 Lecture/270/Lab/567 Total
Description Change
Revise content and update text

p.128

It was moved by Mike Slavich; seconded by Jim Newman.

__X_ Approved  ___ Not Approved  ___ Tabled

25) New Course
Item 1819-137
PAC 075E: Basic Academy Intensive
Modular III
Units: 7.0
Hours: 99 Lecture/81 Lab/180 Total Hours
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment
Prerequisite: Medical Clearance, California Department of Justice clearance for firearms training, passing scores on POST written and physical tests (agency sponsored cadets are exempt)
p.132

It was moved by Mike Slavich; seconded by Jannine Livingston.

__X_ Approved  ___ Not Approved  ___ Tabled

26) New Course
Item 1819-138
PAC 075F: Basic Academy Intensive
Modular II
Units: 8.5
Hours: 117 Lecture/108 Lab/225 Total
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment
Prerequisite: Medical Clearance, California Department of Justice clearance for firearms training, passing scores on POST written and physical tests (agency sponsored cadets are exempt) and PAC 075E
p.136

It was moved by Jim Newman; seconded by Alex Gardos.

__X_ Approved  ___ Not Approved  ___ Tabled

27) New Course
Item 1819-139
PAC 075G: Basic Academy Intensive
Modular I
Units: 21.50
**Hours:** 297 Lecture/270 Lab/569.50 Total

**Advisory:** READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

**Prerequisite:** Medical Clearance, California Department of Justice clearance for firearms training, Passing scores on POST written and physical tests (agency sponsored cadets are exempt) and PAC 075F p.140

It was moved by Mike Slavich; seconded by Alex Gardos.

__X__ Approved    ___ Not Approved    ____ Tabled

28) **Request to Offer a Course via Distance Education**
   **Item 1819-140** ACCT 106: Computerized Accounting
   ONLINE p.144

*Correction needed: Add Student to Student Contact Methods of Instruction*

It was moved by Alex Gardos; seconded by Janet Cha.

__X__ Approved    ___ Not Approved    ____ Tabled

29) **Request to Offer a Course via Distance Education**
   **Item 1819-141** FR 102: French II
   ONLINE p.150

*Correction needed: Add Student to Student Contact Methods of Instruction/Assignments HOW??*

It was moved by Dana Arazi; seconded by Alex Gardos.

__X__ Approved    ___ Not Approved    ____ Tabled

30) **Request to Offer a Course via Distance Education**
   **Item 1819-142** SPAN 201: Spanish III
   ONLINE p.156

*Correction needed: Add Student to Student Contact Methods of Instruction/Assignments HOW??*

It was moved by Dana Arazi; seconded by Jannine Livingston.

__X__ Approved    ___ Not Approved    ____ Tabled
31) Request to Offer a Course via Distance Education  
Item 1819-143  SPAN 201H: Spanish III Honors  
ONLINE  
p.162

Correction needed: Add Student to Student Contact Methods of Instruction/Assignments HOW??

It was moved by Rose Marie Gaw; seconded by Alex Gardos.

_X_ Approved    ___ Not Approved    ___ Tabled

III. UNFINISHED BUSINESS:

(First Read 10/3/2018)

1) New Course  
Item 1819-060  LIT 147H: Cinema as Literature Honors  
Units: 3.0  
Hours: 54 Lecture  
Advisory: READ 043 or appropriate assessment  
Prerequisite: ENGL 101

(First Read 10/24/2018)

2) Course Revision  
Item 1819-095  RDIO 104: Introduction to Broadcasting  
Revise content and update text

IV. DISCUSSION ITEMS/ATTACHMENT:

Michelle Pilati announced that Senate approved the Assigning Courses to Discipline proposal. Her goal is to have this completed by mid-March at latest. She will be happy to attend any division meetings to discuss the process and answer questions that faculty may have.

V. ADJOURNMENT: The meeting adjourned at 12:23 p.m.