

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, January 30, 2019 Board Room

Voting Members Present: Dana Arazi, Sharon Bell, Janet Cha, Marius Dornean, Alex Gardos, Mike Javanmard, Jannine Livingston, Patti Luna, Moises Mata, Jim Newman, Michelle Pilati, Dorali Pichardo-Diaz, Ted Preston, Elizabeth Ramirez, Claudia Rivas, Jay Ribaya, Mutsuno Ryan, Jodi Senk, Mike Slavich, Christian Vaca

Voting Members Absent: Ryan Carey, Rose Marie Gaw, Warren Roberts

Non-Voting Members Absent: Rose Sanceda

Guests: Karleen Curlee, Alice Mecum

I. ACTION ITEMS:

A) Approval of Consent Agenda: *No Items*

B) Second Readings: *No Items*

C) First Readings:

1) New Course

Item 1819-229

ASL 120: Introduction to Deaf Studies

Units: 3.0

Hours: 54 Lecture

Prerequisite: ASL 101

Advisory: ENGL 035 or ENLA 100 or appropriate placement and READ 043

Correction Needed: Spelling on Lecture Item #4/Textbook verbiage

It was moved by Dana Arazi; seconded by Dorali Pichardo-Diaz.

Approved

Not Approved

Tabled

2) New Course

Item 1819-230

ASL 124: Deaf Culture

Units: 3.0

Hours: 54 Lecture

Prerequisite: ASL 102

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Correction Needed: TOP to 0850.10/Textbook verbiage

It was moved by Dana Arazi; seconded by Ted Preston.

Approved Not Approved Tabled

3) New Course

Item 1819-231

ED 105: Tutoring Reading Skills to Adult Students

Units: .50

Hours: 9 Lecture

Prerequisite: READ 043 with a grade of A or B; ED 090 may be taken as a prerequisite or Corequisite

Advisory: ENGL 101

It was moved by Alex Gardos; seconded by Jodi Senk.

Approved Not Approved Tabled

4) Course Revision

Item 1819-232

ENGL 101: College Composition and Research

Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

5) Course Revision

Item 1819-233

HOSP 101: Introduction to the Hospitality Industry

Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

6) Course Revision

Item 1819-234

HOSP 102: Introduction to Hotel Operations

Revise content and update text

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

7) Course Revision

Item 1819-235 HOSP 103: Sanitation and Safety
Revise content and update text

Correction Needed: Fix Course Outline numbering

It was moved by Mike Slavich; seconded by Patti Luna.

Approved Not Approved Tabled

8) Course Revision

Item 1819-236 HOSP 104: Introduction to Food and Beverage
Revise content and update text

Correction Needed: Fix Course Outline numbering

It was moved by Jannine Livingston; seconded by Mike Slavich.

Approved Not Approved Tabled

9) Course Revision

Item 1819-237 MGMT 120: Human Relations in Business
Revise content and update text

It was moved by Mike Slavich; seconded by Dana Arazi.

Approved Not Approved Tabled

10) Course Revision

Item 1819-238 MGMT 146: Human Resources Management
Advisory: From: ENGL 030, ENLA 034,
READ 023
To: ENGL 035, ENLA 100,
READ 043
Revise content and update text

Correction Needed: Check textbook information (confirmed that title of text is “HR” as in “Human Resources”)

It was moved by Ted Preston; seconded by Alex Gardos.

Approved Not Approved Tabled

11) Course Revision

Item 1819-239

PHY 220: Unmanned Rocket Science

Prerequisite: From: CIT 125 or CIT 135

To: PHY 211

Prereq/Coreq: Remove: PHY 213

Revise content and update text

Correction Needed: Spacing before Lab Outline

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

12) Request to Offer a Course via Distance Education

Item 1819-240

GEOG 310: Environmental Geography

ONLINE

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

13) New Certificate

Item 1819-241

CoA – American Sign Language

16 Units

Correction Needed: Verify TOP/Add to Justification question #2 and correct answers to questions 1,2,4

It was moved by Alex Gardos; seconded by Dana Arazi.

Approved Not Approved Tabled

14) Certificate Change

Item 1819-242

CoA – Computerized Accounting System

Course # Change

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

15) Certificate Change

Item 1819-243 **CoA – Drug Studies**
Course Changes

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

16) Degree Change

Item 1819-244 **A.S. – Drug Studies**
Course Changes

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

17) Certificate Change

Item 1819-245 **Skill Proficiency Cert – Human Services**
Course Changes

Correction Needed: Units should be 15 - 16

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

18) Degree Change

Item 1819-246 **AA-T – Studio Art**
Course Elective Additions

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

Mike Slavich motioned for the First Read items to go for Second Read approval; seconded by Dana Arazi and approved by the committee.

II. UNFINISHED BUSINESS: *No Items*

III. DISCUSSION ITEMS/ATTACHMENT:

1. Using “placement” instead of “assessment”

Michelle reminded the committee that moving forward the word assessment will be replaced with the word placement. As courses are revised in

Curriqunet this will automatically updated. Also, the new catalog will reflect this change on all course listings.

2. Revised DE Addendum (see attachment page 91)

Michelle asked the committee to review the revised DE Addendum Form. Committee members were in favor of the changes. The new form will go into effect as soon as Michelle can upload to the Curriculum Webpage.

3. Going paperless

Michelle asked the committee for ideas on how to “go paperless”. Dana suggested that committee members use iPads or Surface Tablets in future curriculum meetings so that each member has the ability to read thru the curriculum and request changes. He also stated that IT has devices available that are available for check out. Another suggestion was to have the agenda be emailed to each member in a PDF file prior to the meeting in lieu of printing the paper agenda.

4. Red Notebook Update

Michelle announced that she will be revising the Red Notebook. The Notebook has not been revised in over 10 years. Her goal is to work on a section at a time. Michelle will then send the revisions to the committee members for approval.

IV. ADJOURNMENT:

The meeting was adjourned by Michelle Pilati at 12:20 pm