

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, November 28, 2018 Board Room

Voting Members Present: Dana Arazi, Sharon Bell, Katherin Brandt, Ryan Bronkar, Ryan Carey, Janet Cha, Marius Dornean, Alex Gardos, Rose Marie Gaw, Moises Mata, Jim Newman, Mike Slavich, Mutsuno Ryan, Claudia Rivas, Jannine Livingston, Jay Ribaya, Michelle Pilati, Ted Preston, Jodi Senk, Elizabeth Ramirez, Dorali Pichardo-Diaz, Warren Roberts

Voting Members Absent: Mike Javanmard

Non-Voting Members Absent: Rose Sanceda

Guests: Alyson Cartagena, Lisa Chavez

I. MOTION:

Approval of the minutes for the meeting on November 14, 2018

It was moved by Ted Preston; seconded by Alex Gardos.

Approved w/1 opposition Not Approved Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda:

It was moved by Mike Slavich; seconded by Jannine Livingston and approved by the committee to approve consent item **1819-175 thru 1819-182.**

Approved Not Approved Tabled

**1) Course Change
Item 1819-175**

CIT 107: Microsoft® Excel®
Delete from catalog

**2) Course Change
Item 1819-176**

CIT 109: Microsoft® Access®
Delete from catalog

**3) Course Change
Item 1819-177**

MGMT 052: Business Mathematics
Delete from catalog

- 3) **Course Revision**
Item 1819-147 **ART 141: Ceramics II**
Advisory: From: ENGL 030/034/READ 022
 To: ENGL 035/ENLA 100/READ 043
Description Change
Revise content and update text

- 4) **Course Revision**
Item 1819-148 **ART 146: Introduction to Sculpture**
Hours: From: 27 Lec/81 Lab/108 Total
 To: 36 Lec/72 Lab/108 Total
Revise content and update text

- 5) **Course Revision**
Item 1819-149 **ART 233: Freehand Drawing III**
Advisory: From: READ 022 **To:** READ 043
Revise content and update text

- 6) **Course Revision**
Item 1819-150 **ART 234: Watercolor Painting**
Advisory: From: READ 022 **To:** READ 043
Revise content and update text

- 7) **Course Revision**
Item 1819-151 **ART 235: Advanced Painting I**
Advisory: From: ENGL 030/ENLA 034
 To: ENGL 035/ENLA 100
Revise content and update text

- 8) **Course Revision**
Item 1819-152 **ART 236: Advanced Painting II**
Revise content and update text

- 9) **Course Revision**
Item 1819-153 **HS 051: CNA Acute Care Training Course**
Advisory: Remove: MATH 020/020C
Description Change
Revise content and update text

- 10) **Course Revision**
Item 1819-154 **HS 051L: CNA Acute Care Training Lab**
Units: From: 1.0 **To:** 1.5
Hours: From: 54 Lab **To:** 81 Lab
Advisory: Add: ENGL 035/ENLA 100 and
READ 043
Description Change
Revise content and update text

- 11) **Course Revision**
Item 1819-155 **HS 054: Beginning Terminology for Healthcare Workers**
TOP Code: From: 1230.80 **To:** 1201.00
SAM Code: From: "D" Possibly
To: "C" Clearly
Advisory: Remove: MATH 020/020C
Description Change
Revise content and update text
- 12) **Course Revision**
Item 1819-156 **LIB 101: Fundamentals of Library Research**
Title To: Research Skills & Information Intelligence
Advisory: From: CIT 100A **To:** CIT 051
Description Change
Revise content and update text
- 13) **Course Revision**
Item 1819-157 **MUS 120: Concert Choir I**
Title To: Concert Choir
Hours: From: 9 Lec/27 Lab/36 Total
To: 54 Lab Hours
Revise content and update text
- 14) **Course Revision**
Item 1819-158 **MUS 150: Beginning Guitar**
Advisory: Remove: ENGL 035/ENLA 100
Revise content and update text
- 15) **Course Revision**
Item 1819-159 **MUS 151: Intermediate Guitar**
Hours: From: 18 Lec/27 Lab/45 Total
To: 27 Lecture
Advisory: Remove: ENGL 035/ENLA 100
Revise content and update text
- 16) **Course Revision**
Item 1819-160 **MUS 156: Musicianship III**
Hours: From: 9 Lec/27 Lab/45 Total
To: 54 Lab
Revise content and update text
- 17) **Course Revision**
Item 1819-161 **MUS 157: Musicianship IV**
Hours: From: 9 Lec/27 Lab/45 Total
To: 54 Lab
Revise content and update text

- 18) **Non Credit Course Revision**
Item 1819-162 **NVOC 051: CNA Acute Care Training Course**
Prefix Change: To: NHSN
Advisory: Add: ENGL 035/ENLA 100 and
READ 043
Prerequisite: Add: NHSN 050/NHSN 050L
Corequisite: Add: NHSN 051L
Revise content and update text
- 19) **Non Credit Course Revision**
Item 1819-163 **NVOC 051L: CNA Acute Training Lab**
Prefix: To: NHSN
Hours: From: 54 Lab **To:** 81 Lab
Advisory: Add: ENGL 035/ENLA 100 and
READ 043
Prerequisite: Add: NHSN 050/NHSN 050L
Corequisite: Add: NHSN 051
Description Change
Revise content and update text
- 20) **Request to Offer a Course via Distance Education**
Item 1819-164 **HS 051: Certified Nurse Assistant**
Acute Care
ONLINE
- 21) **Request to Offer a Course via Distance Education**
Item 1819-165 **HS 054: Beginning Terminology for**
Healthcare Workers
ONLINE
- 22) **Request to Offer a Course via Distance Education**
Item 1819-166 **NHSN 051: Certified Nurse Assistant**
Acute Care
ONLINE
- 23) **Request to Offer a Course via Distance Education**
Item 1819-167 **PHIL 124: History of Philosophy: Ancient**
ONLINE
- 24) **Request to Offer a Course via Distance Education**
Item 1819-168 **PHIL 126: History of Philosophy: Modern**
ONLINE
- 25) **Request to Offer a Course via Distance Education**
Item 1819-169 **PHIL 128: Intro to Political Philosophy**
ONLINE
- 26) **Request to Offer a Course via Distance Education**
Item 1819-170 **PHIL 135: Philosophy & Contemporary**
Issues

Advisory: Remove: ENGL 030/ENLA 034
READ 022

Add: ENGL 035/ENLA 100

TOP Code: From: 0835.00 **To:** 0835.50

Revise content and update text

p.50

Possible Correction: Check on a READ Advisory

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

4) New Course

Item 1819-186

KINA 151: Strength and Conditioning for Intercollegiate Athletics

Units: 1.0

Hours: 54 Lab Hours

Advisory: READ 043 or appropriate placement

p.54

Correction Needed: SAM Code change to “E” Non Occupational

It was moved by Ryan Carey; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

5) New Course

Item 1819-187

KINA 210: Futsal (Indoor Soccer) II

Units: 1.0

Hours: 54 Lab Hours

Advisory: KINA 110

p.58

Correction Needed: SAM Code “E” Non Occupational/Change Futsal to lower case in Needs/Justification/Description correct 2nd word to “advanced”

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

6) Course Revision

Item 1819-188

**LIT 147: Cinema as Literature
Description Change**

Revise content and update text
p.62

Correction Needed: Textbooks add Rationale

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

7) Course Revision

Item 1819-189

LOG 110: Warehouse Management

Advisory: From: CIT 042 To: CIT 051

Revise content and update text
p.67

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

8) Course Revision

Item 1819-190

LOG 115: Inventory Management

Advisory: From: CIT 042 To: CIT 051

Revise content and update text
p.72

It was moved by Alex Gardos; seconded by Ryan Carey.

Approved Not Approved Tabled

9) Course Revision

Item 1819-191

LOG 120: Transportation Management

Advisory: From: CIT 042 To: CIT 051

Revise content and update text
p.76

It was moved by Janet Cha; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

10) Course Revision

Item 1819-192

LOG 125: Contract Management

Advisory: From: CIT 042 To: CIT 051

Revise content and update text
p.80

It was moved by Ryan Bronkar; seconded by Janet Cha.

Approved Not Approved Tabled

11) Course Revision

Item 1819-193

LOG 130: Computerized Logistics

Advisory: From: CIT 042 **To:** CIT 051

Revise content and update text

p.84

It was moved by Jodi Senk; seconded by Ted Preston.

Approved Not Approved Tabled

12) Course Revision

Item 1819-194

LOG 135: Quality Management Concepts

Advisory: From: CIT 042, LOG 101

To: CIT 051, LOG 105

Revise content and update text

p.88

It was moved by Rose Marie Gaw; seconded by Jay Ribaya.

Approved Not Approved Tabled

13) New Course

Item 1819-195

MATH 003: Mathematics Acceleration

Units: 1.0

Hours: 18 Lecture

Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

p.92

It was moved by Sharon Bell; seconded by Ted Preston.

Approved Not Approved Tabled

14) New Course

Item 1819-196

MATH 013E: Essential Topics for Statistics

Units: 1.0

Hours: 18 Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment
Corequisite: MATH 130
p.96

Correction Needed: Textbooks add ISBN#'s

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

15) New Course

Item 1819-197

MATH 015E: Essential Topics for Quantitative Reasoning in Today's World

Units: 2.0

Hours: 36 Lecture

Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

Corequisite: MATH 150

p.100

Possible Correction: Check on title "Today's World"

It was moved by Ted Preston; seconded by Jim Newman.

Approved Not Approved Tabled

16) New Course

Item 1819-198

MATH 016E: Essential Topics for College Algebra

Units: 1.0

Hours: 18 Lecture

Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

Corequisite: MATH 160

p.104

It was moved by Ryan Carey; seconded by Ted Preston.

Approved Not Approved Tabled

17) New Course

Item 1819-199

MATH 017E: Essential Topics for Plane Trigonometry

Units: 1.0

Hours: 18 Lecture

Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

Corequisite: MATH 175

p.108

Correction Needed: Textbooks add ISBN#'s

It was moved by Rose Marie Gaw; seconded by Alex Gardos.

Approved

Not Approved

Tabled

18) New Course

Item 1819-200

MATH 018E: Essential Topics for Pre-Calculus

Units: 1.0

Hours: 18 Lecture

Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

Corequisite: MATH 180

p.112

It was moved by Sharon Bell; seconded by Ted Preston.

Approved

Not Approved

Tabled

19) Course Revision

Item 1819-201

MGMT 108: Business Writing

Advisory: Remove: MGMT 050

Revise content and update text

p.116

It was moved by Janet Cha; seconded by Jodi Senk.

Approved

Not Approved

Tabled

20) Course Revision

Item 1819-202

SPCH 101H: Public Speaking Honors

Revise content and update text
p.120

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

Correction needed: Justification remove UC add IGETC/Textbook ISBN#'s

- 21) Request to Offer a Course via Distance Education**
Item 1819-203 POLS 128: Introduction to Political
Philosophy
ONLINE
p.125

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

- 22) RHC/CSU GE/IGETC Request**
Item 1819-204 ENGL 101S/101SP: College Composition
And Research
RHC GE: Area 1b, 8a
CSU GE: Area A2
IGETC: Area 1A
p.131

It was moved by Mike Slavich; seconded by Jannine Livingston.

Approved Not Approved Tabled

- 23) RHC/CSU GE/IGETC Request**
Item 1819-205 LIT 147H: Cinema as Literature Honors
RHC GE: Area 7B
CSU GE: Area C2
IGETC: Area 3B
p.132

It was moved by Mike Slavich; seconded by Jannine Livingston.

Approved Not Approved Tabled

- 24) RHC/CSU GE/IGETC Request**
Item 1819-206 MATH 130S: Statistics with Support
RHC GE: Area 2 and 8B

CSU GE: Area B4
IGETC: Area 2
p.133

It was moved by Mike Slavich; seconded by Jannine Livingston.

Approved Not Approved Tabled

25) RHC/CSU GE/IGETC Request

Item 1819-207 **MATH 150: Quantitative Reasoning in Today's World**
RHC GE: Area 2 and 8B
CSU GE: Area B4
IGETC: Area 2
p.135

It was moved by Jannine Livingston; seconded by Ryan Bronkar.

Approved Not Approved Tabled

26) RHC/CSU GE/IGETC Request

Item 1819-208 **MATH 160S: College Algebra with Support**
RHC GE: Area 2 and 8B
CSU GE: Area B4
IGETC: Area 2
p.136

It was moved by Mike Slavich; seconded by Jannine Livingston.

Approved Not Approved Tabled

27) RHC/CSU GE/IGETC Request

Item 1819-209 **MATH 175S: Plane Trigonometry with Support**
RHC GE: Area 2 and 8B
CSU GE: Area B4
IGETC: Area 2
p.138

Correction Needed: Remove IGETC Area 2

It was moved by Mike Slavich; seconded by Jannine Livingston.

Approved Not Approved Tabled

28) RHC/CSU GE/IGETC Request

Item 1819-210 **MATH 180S: Pre-Calculus with Support**
RHC GE: Area 2 and 8B
CSU GE: Area B4
IGETC: Area 2
p.140

It was moved by Mike Slavich; seconded by Jannine Livingston.

Approved Not Approved Tabled

29) New Certificate

Item 1819-211 **CoA – Computer Information Technology/
Network Technician**
18 Units
p.142

It was moved by Dana Arazi; seconded by Ryan Carey.

Approved Not Approved Tabled

30) New Certificate

Item 1819-212 **CoA – Computer Information Technology/
Cloud Computing Practitioner**
16 – 19 Units
p.148

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

31) New Certificate

Item 1819-213 **CoA – Dance**
18 Units
p.153

It was moved by Jim Newman; seconded by Mike Slavich.

Approved Not Approved Tabled

32) New Certificate

Item 1819-214 **CoA – Basic Fire Academy**
18 Units
p.161

Correction Needed: Title to: Basic Fire Academy Recruit Class

It was moved by Jodi Senk; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

33) Certificate Change

Item 1819-215 CoA – Accounting
Course changes and addition
p.168

It was moved by Alex Gardos; seconded by Jodi Senk.

Approved Not Approved Tabled

34) Degree Change

Item 1819-216 A.S. - Accounting
Course changes and addition
p.171

It was moved by Janet Cha; seconded by Alex Gardos.

Approved Not Approved Tabled

35) Certificate Change

Item 1819-217 CoA – Coaching of Sports
Course Changes
p.174

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

36) Certificate Change

Item 1819-218 CoA – International Business
Units: From: 18-19 To: 18
Course additions
p.177

It was moved by Rose Marie Gaw; seconded by Janet Cha.

Approved Not Approved Tabled

37) Certificate Change

Item 1819-219 COA – Computer Information Technology/

Computer Systems

Units: From: 23 To: 19 – 21

Course Changes

Description Change

p.180

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

38) Degree Change

Item 1819-220

**A.S. – Computer Information Technology/
Computer Systems**

Units: From: 23 To: 19 – 21

Course Changes

Description Change

p.183

It was moved by Janet Cha; seconded by Dana Arazi.

Approved Not Approved Tabled

39) Certificate Change

Item 1819-221

**CoA – Computer Information Technology/
Office Technologies**

Course changes

p.186

It was moved by Janet Cha; seconded by Dana Arazi.

Approved Not Approved Tabled

40) Degree Change

Item 1819-222

**A.S. – Computer Information Technology/
Office Technologies**

Course Changes

p.189

It was moved by Alex Gardos; seconded by Janet Cha.

Approved Not Approved Tabled

41) Certificate Change

Item 1819-223

**CoA - Computer Information
Technology/System Administrator**

**Course Changes
Description Change
p.192**

It was moved by Ted Preston; seconded by Ryan Carey.

Approved Not Approved Tabled

**42) Degree Change
Item 1819-224**

**A.S. – Computer Information Technology/
System Administrator
Course Changes
Description Change
p.195**

It was moved by Ryan Carey; seconded by Mike Slavich.

Approved Not Approved Tabled

**43) Certificate Change
Item 1819-225**

**Career Certificate – Desktop Technician
Course Addition
Units: From: 10 To: 13
p.198**

It was moved by Mike Slavich; seconded by Janet Cha.

Approved Not Approved Tabled

**44) Certificate Change
Item 1819-226**

**Career Certificate – Entry Network
Technician
Course Addition
Units: From: 9 To: 12
p.201**

It was moved by Jay Ribaya; seconded by Ted Preston.

Approved Not Approved Tabled

**45) Certificate Change
Item 1819-227**

**Career Certificate – PC Repair Technician
Course Addition
Units: From: 7 To: 10
p.204**

It was moved by Alex Gardos; seconded by Janet Cha.

Approved Not Approved Tabled

It was moved by Mike Slavich; seconded by Jim Newman to move forward with the CSU GE Request for COUN 104 pending meetings between KDA/Counseling departments. It was agreed that the course would not be offered for credit in Area E until all parties are satisfied and CSU GE Area E approval is granted.

Approved Not Approved Tabled

46) CSU GE Request

Item 1819-228

**COUN 104: Stress and Anxiety Management
for Emotional Well-Being**

CSU GE: Area E

p.207

It was moved by Doralí Pichardo-Díaz; seconded by Ryan Carey.

Approved w/3 abstentions Not Approved Tabled

III. UNFINISHED BUSINESS:

A motion was made by Mike Slavich; seconded by Alex Gardos and approved by the committee to move item **1819-060** to second read.

1) New Course

Item 1819-060

LIT 147H: Cinema as Literature Honors

Units: 3.0

Hours: 54 Lecture

Advisory: READ 043 or appropriate
assessment

Prerequisite: ENGL 101

A motion was made by Mike Slavich; seconded by Ted Preston and approved by the committee to pull item **1819-095** from unfinished business and return to originator for updates.

2) Course Revision

Item 1819-095

RDIO 104: Introduction to Broadcasting

Revise content and update text

IV. DISCUSSION ITEMS/ATTACHMENT:

- 1. Using “placement” instead of “assessment” – *No report***
- 2. Revised DE Addendum (see attachment - page 208) - *No report***
- 3. Going paperless - *No report***

V. ADJOURNMENT: The meeting adjourned at 12:33 p.m.