

**Rio Hondo Community College District**

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**Curriculum Committee**

**Minutes**

**Wednesday, April 3, 2019 Board Room**

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**Voting Members Present:** Dana Arazi, Sharon Bell, Janet Cha, Alex Gardos, Rose Marie Gaw, Jannine Livingston, Patti Luna, Moises Mata, Jim Newman, Michelle Pilati, Dorali Pichardo-Diaz, Ted Preston, Elizabeth Ramirez, Jay Ribaya, Mutsuno Ryan, Jodi Senk, Christian Vaca, Arlette Raigosa (ASB Representative)

**Voting Members Absent:** Ryan Carey, Marius Dornean, Mike Javanmard, Claudia Rivas, Warren Roberts, Mike Slavich

**Non-Voting Members:** Rose Sanceda

**Guests:** Michael Garabedian

**I. Approval of the minutes for the meeting held on March 13, 2019**

It was moved by Jannine Livingston; seconded by Alex Gardos.

Approved w/ 1 opposition       Not Approved       Tabled

**II. ACTION ITEMS:**

**A) Approval of Consent Agenda:**

**Course Change**  
**Item 1819-311**

**ELEC 041: High Reliability Electronic  
Fabrication**  
Delete from catalog

**Course Change**  
**Item 1819-312**

**FABR 040 & 045**  
Delete from catalog

**Course Change**  
**Item 1819-313**

**FAC 4351, 4353 & 4362**  
Delete from catalog

**Course Change**  
**Item 1819-314**

**EUT 110, 112, 114, 116, 118 & 120**  
Delete from catalog

It was moved by Ted Preston; seconded by Jay Ribaya.

Approved                       Not Approved                       Tabled

**B) Second Readings: No Items**

**C) First Readings:**

**Course Revision**

**Item 1819-315**

**LIT 112A: American Literature**

**Title: To:** American Literature through 1865

**Description:** Punctuation

Revise content and update text

***Correction Needed: Textbook – Most recent version***

It was moved by Alex Gardos; seconded by Jim Newman.

Approved                       Not Approved                       Tabled

**Course Revision**

**Item 1819-316**

**LIT 112AH: American Literature Honors**

**Title: To:** American Literature through 1865

Honors

**Description:** Punctuation

Revise content and update text

***Correction Needed: Textbook – Most recent version***

It was moved by Alex Gardos; seconded by Jim Newman.

Approved                       Not Approved                       Tabled

**Course Revision**

**Item 1819-317**

**LIT 112B: American Literature**

**Title: To:** American Literature after 1865

Revise content and update text

***Correction Needed: Textbook – Most recent version & verification of author Henry David Hwang or David Henry Hwang***

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Approved                       Not Approved                       Tabled

**Course Revision**

**Item 1819-318**

**LIT 112BH: American Literature Honors**

**Title: To:** American Literature after 1865

Honors

Revise content and update text

***Correction Needed: Textbook – Most recent version & verification of author Henry David Hwang or David Henry Hwang***

It was moved by Alex Gardos; seconded by Jim Newman.

\_X\_ Approved                       Not Approved                       Tabled

**Non Credit Course Revision**

**Item 1819-319**

**NCOA 012: Physical Fitness for the Older Adult**

**Title: To:** Principles of Mind and Body  
Health II: Strength and Balance

**Hours: From:** 1 to 48 Lecture

**To:** 1 to 24 Lecture

**Description**

Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

\_X\_ Approved                       Not Approved                       Tabled

**Course Revision**

**Item 1819-320**

**POLS 125: Law and Democracy**

**Description**

Revise content and update text

It was moved by Alex Gardos; seconded by Jim Newman.

\_X\_ Approved                       Not Approved                       Tabled

**Course Revision**

**Item 1819-321**

**POLS 290: CWE Political Science**

Revise content and update text

***Correction Needed: Textbook – Most recent version***

It was moved by Jannine Livingston; seconded by Alex Gardos.

\_X\_ Approved                       Not Approved                       Tabled

**New Credit Course**

**Item 1819-322**

**SOC 130: Introduction to Disability Studies**

**Units:** 3.0

**Hours:** 54 Lecture Hours

**Advisory:** READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement; SOC 101

It was moved by Rose Marie Gaw; seconded by Alex Gardos.

Approved                       Not Approved                       Tabled

**New Certificate**  
**Item 1819-323**                      **CoA – Finance**  
**Units: 17**

***Correction Needed: Description from 16 units to 17 units.***  
***Add number of students 35***

It was moved by Alex Gardos; seconded by Janet Cha.

Approved                       Not Approved                       Tabled

**New Certificate**  
**Item 1819-324**                      **CoA – Income Tax and Payroll**  
**Units: 16**

***Correction Needed: Description capitalize CoA name. Add***  
***number of students 35***

It was moved by Alex Gardos; seconded by Janet Cha.

Approved                       Not Approved                       Tabled

**Degree Change**  
**Item 1819-325**                      **AA-T – History**  
**Course Changes**

It was moved by Rose Marie Gaw; seconded by Jim Newman

Approved                       Not Approved                       Tabled

**Request for Assigning Courses to Discipline**  
**Item 1819-326**                      **Mathematics, Sciences and Engineering**

It was moved by Ted Preston; seconded by Jim Newman.

Approved                       Not Approved                       Tabled

Ted Preston motioned that all Courses Assigned by Discipline be housed on the Division Matrices until a further solution is available. (possibly CurrIQunet) The motion was seconded by Jim Newman and approved by the committee.

Michelle Pilati motioned for the First Read items to be granted Second Read approval; seconded by Jim Newman and approved by the committee.

### **III. UNFINISHED BUSINESS:**

#### **Course Revision**

##### **Item 1819-293**

##### **ART 180: Art Gallery Display Design**

**Title: To:** Gallery and Exhibit Design

**Units: From:** 2 units to 3 units

**Hours: From:** 18 Lecture/54 Lab

**To:** 36 Lecture/72 Lab

##### **Description**

*First Read 03/13/19. Pending TOP Code clarification*

#### **New Non-Credit Course**

##### **Item 1819-297**

##### **NSCI 041: Introduction to Human Anatomy**

**Hours:** 48 Lecture

*Tabled 3/13/19. Pending NHSN courses that are part of the curriculum sequence for the Certificate of Completion: Medical Billing Specialist. Committee would like to review all simultaneously.*

### **IV. DISCUSSION ITEMS/ATTACHMENT:**

#### **1. Noncredit CTE review criteria/process**

Michelle Pilati distributed a handout on noncredit. The handout outlined the recognized non-credit areas. She suggested that there should be a clear standard for noncredit offerings that are intended to prepare students for employment (short-term vocational courses and programs with high employment potential) and contrasted that with those courses that are workforce preparation (workforce preparation courses in the basic skills of speaking, listening, reading, writing, mathematics, decision making, problem solving skills, and other courses required for preparation to participate in job-specific technical training). The committee will need to discuss how to handle noncredit courses that claim to prepare students for employment as we want to ensure that all CTE programs (credit and noncredit) are providing students for available jobs.

#### **2. Graduation requirements**

Michelle Pilati brought forward new information in regards to reading placement. She clarified that students can place out of reading using the same process that places students into transfer-level math and English courses. Sharon Bell reported that the reading faculty has designed courses specifically for disciplines, specifically nursing and public safety, and would be happy to work with other disciplines.

### **3. Curriculum Committee terms**

Michelle asked committee members to consider changing the start date of Curriculum Committee term from Spring to Fall since the Chancellor's Office requires that curriculum training takes place in the fall. She asked the members to bring this up in their division meetings and report back with suggestions.

### **V. ADJOURNMENT:**

Michelle announced that the next meeting will be held on April 17, 2019.

The meeting adjourned at 12:28 pm