Rio Hondo Community College District

Curriculum Committee
Minutes
Wednesday, April 3, 2019 Board Room

Voting Members Present: Dana Arazi, Sharon Bell, Janet Cha, Alex Gardos, Rose Marie Gaw, Jannine Livingston, Patti Luna, Moises Mata, Jim Newman, Michelle Pilati, Dorali Pichardo-Diaz, Ted Preston, Elizabeth Ramirez, Jay Ribaya, Mutsuno Ryan, Jodi Senk, Christian Vaca, Arlette Raigosa (ASB Representative)

Voting Members Absent: Ryan Carey, Marius Dornean, Mike Javanmard, Claudia Rivas, Warren Roberts, Mike Slavich

Non-Voting Members: Rose Sanceda

Guests: Michael Garabedian

I. Approval of the minutes for the meeting held on March 13, 2019

It was moved by Jannine Livingston; seconded by Alex Gardos.

_X_ Approved w/ 1 opposition __ Not Approved ____ Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda:

Course Change Item 1819-311 ELEC 041: High Reliability Electronic Fabrication Delete from catalog

Course Change Item 1819-312 FABR 040 & 045 Delete from catalog

Course Change Item 1819-313 FAC 4351, 4353 & 4362 Delete from catalog

Course Change Item 1819-314 EUT 110, 112, 114, 116, 118 & 120 Delete from catalog

It was moved by Ted Preston; seconded by Jay Ribaya.
B) Second Readings: No Items

C) First Readings:

Course Revision
Item 1819-315  LIT 112A: American Literature
Title: To: American Literature through 1865
Description: Punctuation
Revise content and update text

Correction Needed: Textbook – Most recent version

It was moved by Alex Gardos; seconded by Jim Newman.

Course Revision
Item 1819-316  LIT 112AH: American Literature Honors
Title: To: American Literature through 1865 Honors
Description: Punctuation
Revise content and update text

Correction Needed: Textbook – Most recent version

It was moved by Alex Gardos; seconded by Jim Newman.

Course Revision
Item 1819-317  LIT 112B: American Literature
Title: To: American Literature after 1865
Revise content and update text

Correction Needed: Textbook – Most recent version & verification of author Henry David Hwang or David Henry Hwang

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Course Revision
Item 1819-318  LIT 112BH: American Literature Honors
Title: To: American Literature after 1865 Honors
Revise content and update text
Correction Needed: *Textbook – Most recent version & verification of author Henry David Hwang or David Henry Hwang*

It was moved by Alex Gardos; seconded by Jim Newman.

__X__ Approved  ___ Not Approved  ____ Tabled

**Non Credit Course Revision**

**Item 1819-319**  NCOA 012: Physical Fitness for the Older Adult  
**Title:** To: Principles of Mind and Body Health II: Strength and Balance  
**Hours:** From: 1 to 48 Lecture  
**To:** 1 to 24 Lecture  

**Description**
Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

__X__ Approved  ___ Not Approved  ____ Tabled

**Course Revision**

**Item 1819-320**  POLS 125: Law and Democracy  

**Description**
Revise content and update text

It was moved by Alex Gardos; seconded by Jim Newman.

__X__ Approved  ___ Not Approved  ____ Tabled

**Course Revision**

**Item 1819-321**  POLS 290: CWE Political Science  

**Description**
Revise content and update text

**Correction Needed: Textbook – Most recent version**

It was moved by Jannine Livingston; seconded by Alex Gardos.

__X__ Approved  ___ Not Approved  ____ Tabled

**New Credit Course**

**Item 1819-322**  SOC 130: Introduction to Disability Studies  

**Units:** 3.0  
**Hours:** 54 Lecture Hours  
**Advisory:** READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement; SOC 101

It was moved by Rose Marie Gaw; seconded by Alex Gardos.
New Certificate

Item 1819-323  
CoA – Finance  
Units: 17

*Correction Needed: Description from 16 units to 17 units. Add number of students 35*

It was moved by Alex Gardos; seconded by Janet Cha.

__X_ Approved  ___ Not Approved  ____ Tabled

New Certificate

Item 1819-324  
CoA – Income Tax and Payroll  
Units: 16

*Correction Needed: Description capitalize CoA name. Add number of students 35*

It was moved by Alex Gardos; seconded by Janet Cha.

__X_ Approved  ___ Not Approved  ____ Tabled

Degree Change

Item 1819-325  
AA-T – History  
Course Changes

It was moved by Rose Marie Gaw; seconded by Jim Newman

__X_ Approved  ___ Not Approved  ____ Tabled

Request for Assigning Courses to Discipline

Item 1819-326  
Mathematics, Sciences and Engineering

It was moved by Ted Preston; seconded by Jim Newman.

__X_ Approved  ___ Not Approved  ____ Tabled

Ted Preston motioned that all Courses Assigned by Discipline be housed on the Division Matrices until a further solution is available. (possibly CurriQunet) The motion was seconded by Jim Newman and approved by the committee.

Michelle Pilati motioned for the First Read items to be granted Second Read approval; seconded by Jim Newman and approved by the committee.
III. UNFINISHED BUSINESS:

Course Revision
Item 1819-293  ART 180: Art Gallery Display Design
Title: To: Gallery and Exhibit Design
Units: From: 2 units to 3 units
Hours: From: 18 Lecture/54 Lab
To: 36 Lecture/72 Lab
Description

First Read 03/13/19. Pending TOP Code clarification

New Non-Credit Course
Item 1819-297  NSCI 041: Introduction to Human Anatomy
Hours: 48 Lecture

Tabled 3/13/19. Pending NHSN courses that are part of the curriculum sequence for the Certificate of Completion: Medical Billing Specialist. Committee would like to review all simultaneously.

IV. DISCUSSION ITEMS/ATTACHMENT:

1. Noncredit CTE review criteria/process

Michelle Pilati distributed a handout on noncredit. The handout outlined the recognized non-credit areas. She suggested that there should be a clear standard for noncredit offerings that are intended to prepare students for employment (short-term vocational courses and programs with high employment potential) and contrasted that with those courses that are workforce preparation (workforce preparation courses in the basic skills of speaking, listening, reading, writing, mathematics, decision making, problem solving skills, and other courses required for preparation to participate in job-specific technical training). The committee will need to discuss how to handle noncredit courses that claim to prepare students for employment as we want to ensure that all CTE programs (credit and noncredit) are providing students for available jobs.

2. Graduation requirements

Michelle Pilati brought forward new information in regards to reading placement. She clarified that students can place out of reading using the same process that places students into transfer-level math and English courses. Sharon Bell reported that the reading faculty has designed courses specifically for disciplines, specifically nursing and public safety, and would be happy to work with other disciplines.
3. **Curriculum Committee terms**

Michelle asked committee members to consider changing the start date of Curriculum Committee term from Spring to Fall since the Chancellor’s Office requires that curriculum training takes place in the fall. She asked the members to bring this up in their division meetings and report back with suggestions.

V. **ADJOURNMENT:**

Michelle announced that the next meeting will be held on April 17, 2019.

The meeting adjourned at 12:28 pm