**Online Education Committee Minutes – 4/8/2019**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **x** | Jodi Senk | **x** | Matt Pitassi | **x** | Jill Pfeiffer | **x** | Irene Truong |
| **x** | Zulma Calderon | **x** | Scott Jaeggi |  | Michelle Pilati | **x** | Grant Linsell |
|  | ~~Suzanne Fredrickson~~ |  | Lorraine Jeffrey | **x** | Carol Sigala | **x** | Vann Priest |
| **x** | Gabriela Olmos | **x** | Lydia Llerena | **x** | Bianca Urquidi | **x** | Gary Van Voorhis |
| **x** | Eugene Blackmun | **x** | Cynthia Lewis |  | ~~Steve Tomory~~ |  | Warren Roberts |
| **x** | Lupe Alvarado |  |  |  |  |  |  |

1. Approval of March 11, 2019 Meeting Minutes

Motion-Jill Second-Vann; Motion passes unanimously, minutes adopted by group

1. Instructional Technology Tools and Setting (Zulma and Gabby)-
	1. Discussion for multiple forms of assessment (fill-ins, drop down menus, etc.), can be done in Canvas
2. Manager’s Report (Grant)
* Institute of the Future (attended by Grant, Jill. Zulma, Gabby, and Lisa Chavez), not sure of the purpose, and Foothill left after first day
* CTE Pathways grant- Proposal due May 1st. Money only for stipends, training, services
* One year grant from 7/1/19-6/30/20 (up to $500,000)
1. Professional Development (Jodi)
	1. Katie Sent an email for OTC June 17-19 in Anaheim, CA: Jill will be funded to attend along with 4 other faculty (2 FT, 2 PT) approved by DE; Gabby and Zulma will be funded through CTE; Grant will be going
	2. Finish Faster Online (FFO) –list of all online courses from CCC who want to participate. Jodi made a motion to have Rio participate in FFO, Gary second. Approved unanimously
2. Technology Update (Gary)

-Canvas update on April 17th

1. Online Counseling

-a total of 3 counselors will do up to 8 hours/week each while on campus spring and fall (no summer); exploring ways to improve online counseling/expectations

-Junior Hernandez is coordinating online counseling

-will offer COUN 101 and 151

1. Library Online Services (Irene)

-chat services are being used, had one issue with the library database, but fixed by IT

- creating a campus literature module (e.g. “what’s a web search?”)

-available when library is open

1. Online Education Initiative Update-Michelle

-None

1. DSPS/Access report (TBD)

-no report

1. Division reports

-Math offering Math 150 in Fall

1. New Business/Other/Discussion
* Change and update by-laws; Motion was made an approved unanimously

Meeting Adjourned: 2:15pm

Minutes submitted by Gary Van Voohis