**Online Education Committee Minutes – 2/11/2019**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **x** | Jodi Senk | **x** | Matt Pitassi | **x** | Jill Pfeiffer |  | Irene Truong |
| **x** | Zulma Calderon | **x** | Scott Jaeggi |  | Michelle Pilati | **x** | Grant Linsell |
|  | ~~Suzanne Fredrickson~~ | **x** | Lorraine Jeffrey | **x** | Carol Sigala | **x** | Vann Priest |
| **x** | Gabriela Olmos |  | Lydia Llerena |  | Bianca Urquidi | **x** | Gary Van Voorhis |
| **x** | Eugene Blackmun | **x** | Cynthia Lewis |  | Steve Tomory |  |  |

1. Approval of Nov. 19, 2018 Meeting Minutes

Motion-Jill, Second-Scott; Motion passes unanimously, minutes adopted by group

1. Instructional Technology Tools and Setting (Zulma and Gabby)

-None to report aside from banner issues

1. Manager’s Report (Grant)

-Faculty Resource Center (FRC) will be launched this week; VP will send an email to all faculty and deans

-Outcomes, Online Ed, and Union items are published

-Should have a guide for Peer Review

-Program plan submitted last fall, will draft a letter to president with priorities for online ed

- Jill said she has been speaking to board members about their buy-in and suggests a special study for online ed.

-Vann suggested adding the faculty handbook to the FRC

-Cynthia said there may be an accessibility issue with POCR and DSPS; perhaps new DSPS person can attends POCR

1. Professional Development (Jodi)
2. POCR Club- Cynthia has completed and received a stipend, Jill and Bianca still working on it.
3. New CEO of 115 hired, Health Hiles
4. Digital Learning Day is Feb 28
5. Technology Update (Gary)

-no report

1. Online Counseling

-no report

1. Library Online Services (Irene)

-no report

1. Online Education Initiative Update-Grant
2. Namecoach is a valuable tool for OE
3. Gary shared there is no start date for the second wave of the OEI or discussion for the back-end needs
4. DSPS/Access report (TBD)

-no report

1. Division reports

-Math/Science (Matt)-divisin has had discussion for more online sections

-Communications

1. New Business/Other/Discussion
2. Nominations for new OE Coordinator; Carol nominated Jill, Gene and Matt gave a second and third. Jill accepted. Official election will take place Feb 25-March 1.

Future Meetings:

April 8, 2019

May 10, 2019

Meeting Adjourned: 215pm

Minutes submitted by Jodi Senk