



Academic Senate 2018/19

Minutes

April 16, 2019

Location: Board Room

1:00 p.m.

Members Present:, Lupe Alvarado, , Kevin Barman, Michelle Bean, Robert Bethel, Brian Brutlag, Angela Cheung, , William Curington, Alexandre Dejean, Michael Dighera, Karen Gottlieb, Jupei Hsiao, Jorge Huinquez, Erin Irwin, Steve Johnson, Michael Koger, Katherine Lampert, Violeta Lewis, Jeannie Liu, Sheila Lynch, Marina Markossian, Angelica Martinez, , Gerson Montiel, Farrah Nakatani, Katie O'Brien, Tyler Okamoto, Jill Pfeiffer, Doralí Pichardo-Díaz, Matthew Pitassi, Rudy Rios, Tracy Rickman, Angela Rhodes, Jose Rodriguez, Stephen Smith, Irma Valdivia, Viviana Villanueva, Adam Wetsman **Members Absent:** Frank Accardo, Robin Babou, Fran Cummings, Marie Eckstrom, Theresa Freije, Yunior Hernandez, George Kimber, Carley Mitchell, Juana Mora, Monica Serafin, Matt Schleicher, Shelly Spencer, George Wheeler **Ad hoc members present:** Elizabeth Ramirez, Michelle Pilati **GUESTS:** Kevin Smith, Alyson Cartagena, Christina Almanza, Jose Lara, Diana Valladares, Andrea Kirtonea, Caroline Durdella

I. **Call to Order:1:02pm**

II. **Approval of Minutes:** April 2, 2019 approved without edits

III. **Public Comment:** *No public comment*

IV. **Guest:** Christina Almanza, Association Student of Rio Hondo College Representative

- A. Almanza is the chair for cultural diversity, visited to share personal experience as a student. Low income, first generation, female, queer. Shared personal experience of visiting UC Berkley on the northern trip sponsored by the transfer center. She typically has a fear of going to restroom because she gets looked at as if she does not belong. When she went to the restroom at UC Berkeley, there were faculty and students who did not look at her the way she is used to being looked at. Almanza felt accepted, seen, and not marginalized and wants that also be the experience at Rio Hondo. Grateful for Michelle Bean and shared that when she found out that Bean was from Montebello and East LA just like she is, she saw a role model in her. She also saw herself in Magdalena Munoz for being so open about being a queer woman of color. Representation is important because when she has a Caucasian professor, she does not know if they will understand that she has to help family at home or does not have money to purchase a book. When she has professors like Juana Mora and Monica Serafin, they understand the struggles and do their best to understand. It has been essential to her success. Almanza sits on the equal employment opportunity committee and did not know how important it is to be part of the committee and has been the only student representative. The makeup of Faculty don't represent the student population but the faculty voices are being heard, but what about the students that don't look like them? Felt lucky to be on the committee, as a disabled student she wondered why this was not a more known thing on campus. Shared importance of having representation of diverse



Academic Senate 2018/19

- faculty on the committees and that it is essential to student success. Wants to promote equity, not equality because nobody started the same, everyone has different struggles.
- B. Michelle shared that she brought Christina because she knows it is important to faculty to bring the student voice. Bean shared with Almanza that her voice matters and apologized if at any point it was marginalized. Bean stated faculty are behind her 100%.
 - C. Several faculty acknowledged Christina for her bravery in speaking. It was recommended that faculty consider sharing their stories so that they can connect to students by being vulnerable.
 - D. Pichardo-Diaz asked Almanza to go back to her committee and ask students to share what type of actions make students feel valued and heard? Pichardo-Diaz shared that faculty often have good intentions and believe they are being supporters but perhaps it is not being received that way by students. Invited Almanza to return with some suggestions.
- V. **Guest:** Dr. Caroline Durdella—Local Goal Setting Presentation
- A. Co-chair is Abbie Perry. Vision for success which chancellor's office rolled out in 2018 and rolled out the local goal setting template. More guidance has been shared since then and it included each campus to certify local goals by May 2019, student success metrics, general goals for disproportionality impacted groups etc (see attachment)
 - B. May choose performance standards and can also set additional goals beyond minimum. Current requirements are enough to keep us busy. Released student success metrics in late January 2019. There were tech issues that emerged and several revisions on the dashboard. RHC complained about several items and they were addressed, and they will continue to be addressed next year. Still have compliance deadline of May 31st. IEC met and discussed all requirements from chancellor's office. What became clear was that there needs to be extra heads such as subject matter experts to set goals. Reached out to CTE, Math, and student equity. Temporarily expanded group while they set data. Looked at historical data and 2 peer colleges LBCC and Cerritos and looked at transfer.
 - C. As part of governance process (table 2) took to planning retreat for feedback and now they are here at senate for feedback. Next, they will go to PFC, president's cabinet and board so it can be submitted by the 31st. State provided targets for us for example 10% decrease in units attempted by 2022, increase transfer by 35% etc. Most of goals were in line, but most exceeded.
 - D. Wetsman asked how we go from goals to action plans related to the goals as a next step. Durdella agreed and shared that the college does a lot of annual planning, but should be multi-year. Planning is at the unit level, but there is also institutional planning that has a gap that needs to be filled in so they can see IEC making those recommendations to move the college forward. Kroger shared that it was alarming to see 0 foster youth transferring to UC. Durdella shared that DSPS, foster youth, and LGBT are relatively new items and students self-report that. It's a new variable and new field and is not as well developed as others. If you have below 50, the variance is so wide that it is hard to make a projection. Committee decided to be more conservative.
 - E. Strong workforce looks at high wage, high demand
 - F. Please send any feedback from your divisions for Michelle Bean & Dorali Pichardo-Diaz by April 29th by 3pm. Durdella asked that you share with division the increase and target



Academic Senate 2018/19

language. Explain to your division that a strong effort to be inclusive was made. The more eyes on the targets, the better.

- G. Montiel asked if she had feedback from Friday's Institutional Planning Retreat. Durdella shared that the consensus was that the targets were in line, if anything what was shared was that the targets were not ambitious enough. Trying to make all the language the same with student equity.
- H. Durdella shared that vision for success started with legislation 1809 which is a blueprint to foster completion in a more efficient way. We are suppose to move the needle on transfer degrees, certificates, and reduce the amount of units they take before they leave us. This is not an opt it. We owe it to our students.

VI. **Committee Reports**

Senate Committees:

- Academic Rank - Meeting scheduled for April 18th. Academic ranks were acknowledged at last weeks board meeting. Lynch wants to express that academic rank is a big deal and that a lot of faculty participated, and it was nice to acknowledge PT faculty as well.
- Curriculum – Get items by noon on May 2ND to get them through for this semester. The deadline to get items in the catalog has passed already.
- Guided Pathways Steering (GPS) - Meeting next Friday, continuing work groups and trying to get programs mapped. Meeting is for the workgroups, but is trying to get the whole group together.
- Instructional Technology (ITC) – Looking to incorporate courses into campus wide movement. Will meet in 2 weeks. A few recommendations regarding campus security are being explored. There are issues with school districts who are waiting last minute for taxes but there is fraud occurring. This occurred by someone clicking on a link in an email from an unknown person. Always check your accounts and if you see something strange, report it. Pilati asked why there isn't someone warning us when there are fishy emails. Rudy shared that we don't have a cyber security officer.
- Online Education (OEC)— Bethel shared that there have been discussions about changing the label. Bethel shared that at the committee level, they voted to go back to Distance Education Committee. All name changes go to president's council and update it in the governance manual. It was changed because it was believed that Online education committee made more sense to students, but now it is believed that it should be in line with the language used at the chancellor's office. Bean will change it on this new agenda.
- Open Educational Resources (OER) - Lynch shared that she is no longer the chair, that Young Lee is the new chair and that he has been attending conferences. Lynch emailed anyone involved with statistics about a conference at RHC on May 3rd and you get fed to discuss approaches to finding educational resources that are viable. Begins at 930am to 230pm. Pilati clarified that It is specifically for Math faculty and it is about the use of the homework system such as My Open Lab.
- Staff Dev./Flex- May 1st is the flex deadline, reminders have been sent and Deans have been contacted. If you are not done, you can project out to May 30th. Welcome event for new faculty at El Tepeyac, everyone is invited 3 to 7pm on Thursday May 9th. Anticipate having limited funds for staff development with max of \$200 for local training. August 13 and 14 doing another OnCourse institute with strategies to use across disciplines. If you are looking to develop own resources, would direct you to cyber security program and have a model laying out the different pathways with salary and information.
- Outcomes- 20 training session sin first 8 weeks, thus far over 2, 030 outcomes have been inputted so great progress has been made. Completed governance and guided pathways report. Presented quick 2-minute presentation on planning retreat and now working on the catalog. Trying to input all data by May 31st for this semester.



Academic Senate 2018/19

Planning & Fiscal Council Committees:

- Institutional Effectiveness (IEC)
- Program Review
- Safety – working on setting up another meeting, otherwise no report

Other Committees:

- Basic Skills- Team is going to a tutoring conference next week
- Bookstore- no report
- Enterprise Systems Advisory- Bean has asked multiple times but still no report
- Online Education Initiative (OEI) – No report
- Student Equity – No report
- Student Success and Support Program (SSSP)- No report

VII. **President's Report**

- A. Senator Homework Reminder: see Bean's email sent on Tuesday, April 9, 2019 with background info, key points, and the two new documents (AP 7211 and Minimum Qualifications and Equivalency Form)
- B. Assigning Courses to Disciplines—due end of spring 2019
- C. ACCJC Review
- D. Shared a message from Belen Torres-Gil in appreciation of the award she will be receiving.
- E. May 6th will be the forums for presidential search committee
- F. Law went into effect that we need to put hotline numbers on the back of every student ID. If you want magnets for yourself or your office, contact admissions.
- G. Suicide is a level 1 crisis, reach out to Loy in Student Affairs and then also share with your own Dean. Look at crisis management plan but will check to see if the plan of action is still the same one that was initiated by Dean Kirkwood or if there is a new action plan.
 - A. Bethel will email Loy to put a card in everyone's box.
 - B. Lynch shared that a student was hospitalized for attempted suicide, Bean suggested that she share with Loy.

VIII. **Vice Presidents' Reports**

- A. 1st Vice President- no report
- B. 2nd Vice President- no report

IX. **Unfinished Business:** None

X. **New Business**

A. **Equivalency List**

Executive Motion: To direct RHC Human Resources Office to remove the "Rio Hondo Community College District Master List of MQ's and Equivalencies" document from the Rio Hondo College website until an updated document can be provided by Academic Senate on or before May 15, 2019.

- a) Katie expressed if that promise is realistic? Pilati shared that everyone is already looking. Katie asked if everyone who is on the erroneous list has already been informed? Pilati shared that most people have been contacted.
- b) Motion Passes unanimously**



Academic Senate 2018/19

B. Student Funding Formula

- A. Met with A & R and there was a list of a little under 200 students denied with things like missing transcripts. Used cognos and had students turn in transcripts and was able to get 21 students to have their degrees awarded.
- B. Next steps included hiring a 4th evaluator. It currently takes 6 months for students to get a degree awarded. There are many students that are eligible for a degree but never apply. Looking at new software because evaluators currently do it manually. Changing petition deadline to be sooner. Clearing holds for simple things that may be stopping students from getting degrees. There is a need for equipment such as printers for evaluators.
- C. Wetsman shared that this is very intensive personnel work and will give recommendation to guided pathways. Shared that it is very challenging for student services personnel and we need to work on this for students. Alvarado shared that many were denied because the application asks students to share all information from all schools attended even if it was not used for the degree. Huinquez shared that students get confused when it says graduation website which is on the A&R website vs the transfer degrees that are on the transfer website. Pichardo-Diaz shared that you need to have the outside transcripts because a cumulative GPA needs to be calculated.

C. ASCCC Plenary Resolutions Update (final resolutions packet at <https://asccc.org/events/2019-04-11-150000-2019-04-13-230000/2019-spring-plenary-session>)

- A. A resolution that got passed had to do with homeless students being able to sleep on campus in their vehicles. This would likely happen in the KDA area. This has not passed yet, its still in legislation.

XI. Announcements

XII. Adjournment: 2:24pm



Academic Senate 2018/19

Addendum A:

Academic Senate | APRIL 16, 2019

1

- Approval of Minutes: April 2, 2019
- Public Comment

2

Guest: Christina Almanza
CULTURAL DIVERSITY SENATOR
 ASSOCIATED STUDENTS OF RIO HONDO COLLEGE

3

Guest: Caroline Durdella
LOCAL GOAL SETTING
 DEAN OF INSTITUTIONAL RESEARCH AND PLANNING

4

Committee Reports

President's Report

- Belen Torres-Gil's Appreciation Message to Senate
- Foundation Scholarship Readers Needed—sign up sheet
- Senator Homework Reminder:
 - See Bean's email sent on Tuesday, April 9, 2019 with two new documents (AP 7211 and Minimum Qualifications and Equivalency Form)
 - Feedback due May 14
- Assigning Courses to Disciplines—due end of spring 2019
- Presidential Search Forum—May 6
- ACCJC Review
- Student ID Card Hotline IIS





Academic Senate 2018/19

1st VP Report

7

2nd VP Report

8

New Business

A. Equivalency List

Executive Motion: To direct RHC Human Resources Office to remove the "Rio Hondo Community College District Master List of MQ's and Equivalencies" document from the Rio Hondo College website until an updated document can be provided by Academic Senate on or before May 15, 2019.

9

New Business

B. Student Funding Formula

C. ASCCC Plenary Resolutions Update

10

Announcements

Adjournment

In order to maintain optimism, we need to realize that what we will see tomorrow may not be what we have today.

--Mark LIEU, Past ASCCC President from Ohlone College