I. Approval of the minutes for the meeting held on May 8, 2019

II. ACTION ITEMS

A) Approval of Consent Agenda:

Request for Assigning Courses to Discipline
Item 1819-411 Animation
   p.12

Request for Assigning Courses to Discipline
Item 1819-412 Behavioral and Social Science
   p.13

Request for Assigning Courses to Discipline
Item 1819-413 Photography
   p.15

Request for Assigning Courses to Discipline
Item 1819-414 Theatre
   p.16

B) Second Readings: No Items

C) First Readings: No Items

III. UNFINISHED BUSINESS:

Course Revision
Item 1819-293 ART 180: Art Gallery Display Design
   Course Number To: ART 190
   Title: To: Gallery and Exhibit Design
   Units: From: 2 units to 3 units
   Hours: From: 18 Lecture/54 Lab
          To: 36 Lecture/72 Lab
   Description
   p.17

First Read 03/13/19. Pending TOP Code clarification

IV. ADJOURNMENT:
Rio Hondo Community College District

Curriculum Committee
Minutes
Wednesday, May 8, 2019 - LR 128

Voting Members Present: Dana Arazi, Sharon Bell, Ryan Carey, Janet Cha, Marius Dorncan, Michael Garabedian, Alex Gardos, Rose Marie Gaw, Mike Javanmard, Jannine Livingston, Patti Luna, Moises Mata, Jim Newman, Michelle Pilati, Dorali Pichardo-Diaz, Elizabeth Ramirez, Jay Ribaya, Claudia Rivas, Warren Roberts, Mutsuno Ryan, Jodi Senk, Mike Slavich, Christian Vaca

Voting Members Absent: Ted Preston, Arlette Raigosa (ASB Representative)

Non-Voting Members: Rose Sanceda

Guests: Grant Linsell, Francisco Suarez, Brian Young

I. Approval of the minutes for the meeting held on April 24, 2019

It was moved by Alex Gardos; seconded by Jannine Livingston.

_X_ Approved w/ 1 opposition
___ Not Approved
___ Tabled

II. ACTION ITEMS:

It was moved by Dana Arazi and seconded by Alex Gardos to include two additional consent items on the agenda, 1819-409 and 1819-410. The committee approved unanimously.

A) Approval of Consent Agenda:

Course Change
Item 1819-381 KINA 138,174,175,182,184,186
Delete from catalog

Course Change
Item 1819-382 POLS 290: CWE/Internship for Political Science Related Fields
Delete from catalog

Course Change
Item 1819-409 ASL 124: Deaf Culture
Change Prerequisite to Corequisite

Course Change
Item 1819-410 PAC Courses
Course Number Changes

It was moved by Alex Gardos; seconded by Mike Slavich.

__X__ Approved  __ Not Approved  ____ Tabled

B) Second Readings: No Items

C) First Readings:

Course Revision
Item 1819-383  ADN 253: Medical/Surgical Nursing III
Description
Revise content and update text

It was moved by Jodi Senk; seconded by Alex Gardos.

__X__ Approved  __ Not Approved  ____ Tabled

Course Revision
Item 1819-384  ADN 253L: Medical/Surgical Nursing III Lab
Description
Revise content and update text

Correction Needed: Originator name to Katherin E Brandt

It was moved by Mike Slavich; seconded by Dana Arazi.

__X__ Approved  __ Not Approved  ____ Tabled

Course Revision
Item 1819-385  ART 104: Art of the Ancient Americas
Advisory: From: ENGL 030 or ENLA 034
To: ENGL 035 or ENLA 100
Description
Revise content and update text

It was moved by Jim Newman; seconded by Alex Gardos,

__X__ Approved  __ Not Approved  ____ Tabled

Course Revision
Item 1819-386  ART 105: Survey of Western Art: Prehistory
through the Middle Ages
Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

__X__ Approved  __ Not Approved  ____ Tabled
Course Revision
Item 1819-387  ART 105H: Survey of Western Art: Prehistory through the Middle Ages Honors
Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

__X__ Approved  ______ Not Approved  ______ Tabled

Course Revision
Item 1819-388  ART 107: The Art of Asia
Description
Revise content and update text

Correction Needed: Content spelling of Heian to Heian

It was moved by Jodi Senk; seconded by Jim Newman.

__X__ Approved  ______ Not Approved  ______ Tabled

Course Revision
Item 1819-389  ART 108: The Art of Mexico
Description
Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

__X__ Approved  ______ Not Approved  ______ Tabled

Course Revision
Item 1819-390  ART 109: Old Art of the Americas: Colonial to the Present
Title: To: History of American Art
Advisory: From: ENGL 030 or ENLA 034
   To: ENGL 035 or ENLA 100
Description
Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

__X__ Approved  ______ Not Approved  ______ Tabled

Course Revision
Item 1819-391  ART 113: The History of Photography
Revise content and update text
It was moved by Alex Gardos; seconded by Rose Gaw.

_X_ Approved  __ Not Approved  ___ Tabled

**Course Revision**

**Item 1819-392**  ART 115: The Art of Film  
Revise content and update text

It was moved by Jim Newman; seconded by Alex Gardos.

_X_ Approved  __ Not Approved  ___ Tabled

**New Course**

**Item 1819-393**  ART 117: History of World Ceramics  
**Units:** 3.0  
**Hours:** 54 Lecture  
**Advisory:** ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

*Correction Needed: Remove last sentence of course description*

It was moved by Alex Gardos; seconded by Jannine Livingston.

_X_ Approved  __ Not Approved  ___ Tabled

**Course Revision**

**Item 1819-394**  CD 224: Diversity Issues During Early Childhood, School Age, and Adolescence  
**Advisory:** From: ENGL 030 or ENLA 034  
**To:** ENGL 035 or ENLA 100  
**Description**  
Revise content and update text

It was moved by Mike Javanmard; seconded by Mike Slavich.

_X_ Approved  __ Not Approved  ___ Tabled

**Course Revision**

**Item 1819-395**  EDEV 030W: English Skills Workshop  
**Description**  
Revise content and update text

*Correction Needed: Content clarification of “Skills Bank”*
It was moved by Rose Marie Gaw; seconded by Jodi Senk.

X Approved with 2 abstentions  Not Approved  Tabled

Course Revision
Item 1819-396  FTEC 111: Fire Hydraulics
Advisory: From: MATH 020 or 020C
Add: Students must be able to add, subtract, multiply, and divide.
Description
Revise content and update text

It was moved by Mike Slavich; seconded by Jay Ribaya.

X Approved  Not Approved  Tabled

Course Revision
Item 1819-397  FTEC 112: Fire Apparatus and Equipment
Revise content and update text

Correction Needed: Add advisory to entering skills/Formatting of assignments

It was moved by Rose Marie Gaw; seconded by Jim Newman.

X Approved  Not Approved  Tabled

Course Revision
Item 1819-398  FTEC 114: Fire Investigation
Description
Revise content and update text

It was moved by Jannine Livingston; seconded by Sharon Bell.

X Approved  Not Approved  Tabled

Course Revision
Item 1819-399  FTEC 117: Fire Service Management, Safety, and Wellness
Revise content and update text

Correction Needed: Content 3A add "Prevention of"

It was moved by Alex Gardos; seconded by Dana Arazzi.
__X__ Approved  ___ Not Approved  ___ Tabled

**New Course**

**Item 1819-400**  
GIS 150: Small Unmanned Aircraft Systems Procedures and Regulations  
Units: 1.50  
Hours: 18 Lecture/27 Lab  
Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement

*Correction Needed: Description add “and” to last sentence/Fix formatting of Methods of Evaluation*

It was moved by Alex Gardos; seconded by Patti Luna.

__X__ Approved  ___ Not Approved  ___ Tabled

**New Course**

**Item 1819-401**  
HUSR 120: Introduction to Rehabilitation Services  
Units: 3.0  
Hours: 54 Lecture  
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

*Correction Needed: Content fix formatting*

It was moved by Rose Marie Gaw; seconded by Alex Gardos.

__X__ Approved  ___ Not Approved  ___ Tabled

**Non-Credit Course Revision**

**Item 1819-402**  
NCOA 010: Hatha Yoga for Older Adults  
Title To: Principles of Mind and Body Health I: Flexibility and Balance  
Hours From: 8 to 24 Lecture  
To: 1 to 24 Lecture  
Description  
Revise content and update text

*Correction Needed: Title add “For Older Adults”*
It was moved by Patti Luna; seconded by Rose Marie Gaw.

_X_ Approved with 1 abstention  ____ Not Approved  ____ Tabled

**Non-Credit Course Change**
**Item 1819-403**  NCOM 043: Conversational Spanish
Delete from Curriculum

It was moved by Dana Arazi; seconded by Mike Slavich.

_X_ Approved  ____ Not Approved  ____ Tabled

**Request to Offer a Course via Distance Education**
**Item 1819-404**  CHIN 101: Chinese I
Hybrid

It was moved by Dana Arazi; seconded by Alex Gardos.

_X_ Approved  ____ Not Approved  ____ Tabled

**New Certificate**
**Item 1819-405**  CoA in Administration of Justice
Units: 12.0

It was moved by Ryan Carey; seconded by Sharon Bell.

_X_ Approved  ____ Not Approved  ____ Tabled

It was moved by Alex Gardos; seconded by Patti Luna and approved by the committee to approve items 1819-378 through 1819-380 – Requests for Assigning Courses to Disciplines.

**Request for Assigning Courses to Discipline**
**Item 1819-406**  Counseling and NBAS

**Request for Assigning Courses to Discipline**
**Item 1819-407**  Human Services

**Correction Needed: Change prefix to HUSR**

**Request for Assigning Courses to Discipline**
**Item 1819-408**  Astronomy

**III. UNFINISHED BUSINESS:**
Course Revision

Item 1819-293

ART 180: Art Gallery Display Design
Title: To: Gallery and Exhibit Design
Units: From: 2 units to 3 units
Hours: From: 18 Lecture/54 Lab
To: 36 Lecture/72 Lab
Description

First Read 03/13/19. Pending TOP Code clarification

A motion was made by Alex Gardos; seconded by Dana Arazia and approved by the committee to move unfinished business Item 1819-328 to second read.

New Course

Item 1819-328

ART 145: Glaze Composition
Units: 3.0
Hours: 36 Lecture/72 Lab
Prerequisite: ART 140 or ART 142
Advisory: MATH 062 or appropriate Placement
Correction Needed: Advisory add “ability to”

It was motioned by Mike Slavich; seconded by Dana Arazia and approved by the committee to grant a second read to items 1819-328, and 1819-383 thru 1819-408.

IV. DISCUSSION ITEMS/ATTACHMENT:

Michelle Pilati nominated Dana Arazia to be Co-Chair of the Curriculum Committee beginning with the Fall 2019 semester. The motion was seconded by Alex Gardos and approved unanimously by the committee.

1. Criteria for noncredit courses - Per the PCAH:

Michelle Pilati asked the committee members to review the criteria for noncredit courses. (See below) Her goal is for the committee to establish guidelines for new noncredit CTE courses that lead to jobs. She explained that CTE programs need LAOCRC approval on the credit side and that we need to establish a clear process for CTE noncredit courses as well. She asked the committee to think about how this would work and bring back ideas in Fall.
Noncredit curriculum is defined in title 5, section 55002(c): “A noncredit course is a course which, at a minimum, is recommended by the college and/or district curriculum committee (the committee described and established under subdivision (a) (1) of this section) and approved by the district governing board as a course meeting the needs of enrolled students.”

For college preparation noncredit curriculum, need is presumed to exist if:
   a. there is a student demand for a program or course AND
   b. its transition to credit work has been documented.

For both credit and noncredit Career Technical Education (CTE) programs, or those that respond to economic development interests, need for the program must be documented by:
   a. supplying current labor market information (LMI) within the local service area of the individual college
   b. and/or a recent employer survey as per Education Code 78015.
   c. In addition, a current job market analysis, or other comparable information, must show that jobs are available for program completers within the local service area of the individual college
   d. and/or that job enhancement or promotion justifies the proposed curriculum.

However, if cooperative planning with neighboring colleges has occurred, labor market evidence for the region as a whole may be sufficient. Statewide or national labor market evidence may be included as supplementary support, but evidence of need in the specific college service area or region is also necessary. If the college believes the program has statewide or national importance and wishes to substitute statewide or national labor market evidence for local evidence, an explicit justification of why this is appropriate must be included.

Two noncredit CTE categories:

1. Short-term Vocational Programs are designed for high employment potential that lead to a career-technical objective, or a certificate or award directly related to employment. Short-term vocational programs should be designed to: improve employability; provide job placement opportunities; or prepare students for college-level coursework or transfer to a four-year degree program. They shall also be mission appropriate (Ed. Code § 66010.4(a)(1)), meet a documented labor market demand, ensure there is no unnecessary duplication of other employment training programs in the region, demonstrate effectiveness as measured by the employment and completion success of students, and be reviewed in the institution's program review process every two years (Ed. Code, §§ 78015, 78016, and 84757(a)(6)).

For short-term vocational program proposals colleges must provide evidence of high employment potential in one of two ways. They can
a. Identify the area of instruction on the list of occupational titles with high employment potential (http://www.labormarketinfo.ca.gov) or b. Attach another data source containing current labor market or job availability data with an explanation of how the data is verified.

2. **Workforce Preparation** courses provide instruction for speaking, listening, reading, writing, mathematics, decision-making and problem-solving skills that are necessary to participate in job-specific technical training (Cal. Code Regs., tit. 5, § 55151).

V. **ADJOURNMENT:**

Michelle announced that an Electronic Agenda will be sent to Curriculum committee members next week in lieu of meeting in person since there are a few items that we need to clean up prior to the end of this fiscal year.

Michelle Pilati adjourned the meeting at 12:20 p.m.
## Course Discipline Assignment Form

<table>
<thead>
<tr>
<th>Course Identifier (ENGL 101)</th>
<th>Type of Assignment (1, 2, or 3)</th>
<th>Discipline or Disciplines</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANIM 101</td>
<td>I</td>
<td>ANIMATION</td>
</tr>
<tr>
<td>ANIM 105</td>
<td>I</td>
<td>ANIMATION</td>
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<tr>
<td>ANIM 110</td>
<td>I</td>
<td>ANIMATION</td>
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<td>ANIM 120</td>
<td>I</td>
<td>ANIMATION</td>
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<tr>
<td>ANIM 130</td>
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<td>ANIMATION</td>
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<tr>
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<td>ANIMATION</td>
</tr>
<tr>
<td>ANIM 140</td>
<td>I</td>
<td>ANIMATION</td>
</tr>
</tbody>
</table>

The signatures below indicate that the specified discipline assignments have been deemed appropriate for the indicated courses.

**Name (Printed)**
- Robert Miller
- Alex Garcia
- Cynthia Lewis
- Cinda Brown

**Faculty Member**

**Signature**

**Division Dean**

*Required if there are four or more full-time faculty in the discipline.*
Behavioral & Social Science Division Meeting – April 25, 2019

(Excerpt from Division Minutes)

Courses Assigned to Discipline Assignment

1. Motion: Adam

   ANTH-courses all assigned to Anthropology except ANTH 110 which is assigned to Anthropology or Sociology
   2nd: Brian
   Unanimous approval

2. Motion: Michelle

   PSY- courses all assigned to Psychology
   2nd: Kevin
   Unanimous approval

3. Motion: Ted

   PHIL-courses all assigned to Philosophy except PHIL 128/H which is assigned to Philosophy or Political Science
   2nd: Kevin B.
   Unanimous approval

4. Motion: Colin

   POLS-courses all assigned to Political Science except 1. POLS 128/H which is assigned to Philosophy or Political Science, 2. POLS 135 which is assigned to Economics or Political Science, and 3. POLS 150 (TBD)
   2nd: Ea
   Unanimous approval

5. Motion: Mike

   ECON-courses all assigned to Economics except ECON 135 which is assigned to Economics or Political Science
   2nd: Abbie
   Unanimous approval
6. Motion: Melissa

SOC- courses all assigned to Sociology except SOC 110 which is assigned to Anthropology or Sociology and SOC 148 (TBD)
2nd: Juana

7. Motion: Hector

HUM-courses all assigned to Humanities
2nd: Adam
Unanimous approval

8. Motion: Carol

CD-courses all assigned to Child Development
2nd: Kelly
Unanimous approval

9. ED-table the min qual.

10. Motion: Ea

HIST-courses all assigned to History
2nd: Ted
Unanimous approval
Course Discipline Assignment Form

There are three types of assignments that may be made:
1. Course assigned to a **single discipline**. ENGL 101 is assigned to English. The minimum qualifications (MQs) for English provide adequate preparation to teach the course content.
2. Course assigned to **more than one discipline with an “or”**. ART 101 is assigned to Art or Graphic Design. The MQs for either discipline provide adequate preparation.
3. Course assigned to **more than one discipline with an “and”** (interdisciplinary). HUMA 120 is assigned to Humanities and Ethnic Studies. The MQs for both disciplines together provide adequate preparation to teach the course content.

Please use one form per discipline, add rows as needed, and submit to your Curriculum Representative once all required signatures have been obtained. The signatures of a minimum of three full-time faculty members and the Division Dean must be provided. If there are more than three full-time faculty members in a department, four discipline faculty signatures are required. If there are fewer than three, signatures from full-time faculty in related disciplines must be provided. Please delete these instructions.

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</tr>
</thead>
<tbody>
<tr>
<td>All Photo Courses</td>
<td>1</td>
<td>Photography</td>
</tr>
</tbody>
</table>

The signatures below indicate that the specified discipline assignments have been deemed appropriate for the indicated courses.

**Name (Printed)**

Miyo Stevens-Gandara
Faculty Member

Chris Acuna-Hansen
Faculty Member

Robert Miller
Faculty Member

Grant Linnell
Division Dean

*Faculty Member
*Required if there are four or more full-time faculty in the discipline.
Course Discipline Assignment Form

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3. Course assigned to more than one discipline with an "and" (interdisciplinary). HUMA 120 is assigned to Humanities and Ethnic Studies. The MQs for both disciplines together provide adequate preparation to teach the course content.

Please use one form per discipline, add rows as needed, and submit to your Curriculum Representative once all required signatures have been obtained. The signatures of a minimum of three full-time faculty members and the Division Dean must be provided. If there are more than three full-time faculty members in a department, four discipline faculty signatures are required. If there are fewer than three, signatures from full-time faculty in related disciplines must be provided. Please delete these instructions.

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</tr>
</thead>
<tbody>
<tr>
<td>THTR 171</td>
<td>2</td>
<td>THEATRE ABS OR MUSIC</td>
</tr>
<tr>
<td>THTR 112</td>
<td>2</td>
<td>THEATRE ABS OR FILM STUDIES</td>
</tr>
<tr>
<td>THTR 160</td>
<td>2</td>
<td>THEATRE ABS OR FILM STUDIES OR ENGLISH OR</td>
</tr>
<tr>
<td>THTR 161</td>
<td>2</td>
<td>THEATRE ABS OR FILM STUDIES OR ENGLISH OR</td>
</tr>
<tr>
<td>ALL OTHER THTR COURSES</td>
<td>1</td>
<td>THEATRE</td>
</tr>
</tbody>
</table>

The signatures below indicate that the specified discipline assignments have been deemed appropriate for the indicated courses.

Name (Printed)       Signature
Matt Schleider        [Signature]
Faculty Member

WILLIAM KORF          Signature
Faculty Member

STELLA LYNCH          Signature
Faculty Member

*Faculty Member

Grant Linsell         Signature
Division Dean
*Required if there are four or more full-time faculty in the discipline.
Rio Hondo College

Credit Course Revision

ART 190 - Gallery and Exhibition Design

Spring 2019 / Robert Miller

Revision Type:

Identify and Explain the Changes Checked Above:
After much discussion, this is effectively being treated as a new course. The changes were so substantial - changes in units, hours, content, etc. - that the number has been changed. This was given a 1st reading as ART 180 and got "stuck" in the process due to a TOP Code issue.

Do the changes being made to this course affect a currently offered degree or Certificate? No

Do the proposed hours for this class fall out of the standard unit-hour ration (1 unit lecture = 18 Hours, 1 unit lab - 54 hours)? Yes

Yes

Rationale for non-standard calculation of unit/hours has been provided.

Course Description:
This course is a combination of studio and lecture that provides students with creative experience in exhibition design and display. It is appropriate for all students interested in art, art exhibitions, museum studies, and cultural studies. The topics addressed include exhibition space planning, principles of color and design, art exhibition principles, and proper care and handling of art objects. Students are also given an introduction to the basic principles of art curating and display.

I. Discipline/Department: Arts and Cultural Programs
   Course Number: ART 190
   Course Title: Gallery and Exhibition Design
   Units: 3.000 Units
   Lecture: 36.000 Hours
   Lab: 72.000 Hours
   Outside-of-Class Hours: 72.000 Hours
   Total Contact Hours: 108.000 Hours
   Advisory: ENGL 035 or ENLA 100 or appropriate placement, READ 043 or appropriate placement
   Prerequisite: None
   Corequisite: None
   Prerequisite/Corequisite: None
   TOP Code: 1002.00 - Art/Art Studies, General
   SAM Code: E - Non-Occupational

II. Need/Justification/Goals
This course is appropriate for all students interested in art, art exhibitions, museum studies, and cultural studies. This course will be a requirement for a certificate of achievement under development. The course will also be submitted for GE.

III. General Education
   Academic Level and General Education Information:
   Course fulfills a major course requirement at the four-year level: No
   Course is intended to fulfill a major course requirement at the four year level: No
   Course fulfills a requirement for an approved certificate of achievement or associate degree: No
Course will be a requirement for a certificate of achievement or associate degree currently under development: Yes

Which approved certificate/degree: Gallery and Exhibition Design Certificate of Achievement

Course is designed to be a general education course at:

Community College Level: No
Is this course designed to fulfill a local graduation requirement at Rio Hondo College?

Competence in reading: No
Competence in written expression: No
Competence in mathematics: No
Physical Education activity: No

Course is designed to be a general education course at:
The 4-year college level: Yes

General Education
- CSU GE Area C: Arts, Literature, Philosophy and Foreign Languages
  - C1 - Arts, Dance, Music, Theater

IV. Library Resources
Originator's recommendations

None. The library will be notified if and when appropriate items are identified.

The originator recommends the following items be added to the library collection: (Please prioritize requests and give author, title, publisher, date of publication, and price if known. It is a library policy to not purchase class textbooks.): No

V. Title V Requirements

A. Entering Skills ("Upon entering the course, students should be able to..."):  
   1. Comprehend textbook reading written at the early college level. (READ 043)
   2. Write a multi-paragraph essay with a thesis statement and general introductory and concluding remarks. (ENGL 035 or ENLA 100)

B.Exiting Skills ("Upon exiting the course, students should be able to"):  
   1. Explain the basic operations of a public exhibition space for the display of art.
   2. Explain the educational aspects of a college art gallery.
   3. Understand theories and principles of exhibition design.
   4. Explain time-management skills involved in mounting exhibitions.
   5. Understand the physical skills required to install art and prepare the exhibition space.
   6. Demonstrate knowledge of media, materials, tools, equipment, and techniques applied in exhibition of artworks.
   7. Demonstrate a practical understanding, within the physical space of the gallery, of basic principles of art display.
   8. Demonstrate an understanding of the proper care and handling of art objects displayed in the gallery space.
   9. Describe and critique an art exhibition viewed in a museum or alternative space off campus during the semester.

C. Minimum Required for a "C": Students must satisfactorily complete a minimum of 70% of in-class assignments in order to pass the class with a grade of "C."

VI. Course Content
Lecture Outline:
Students will be introduced to the history and basic principles of the curation and display of art exhibitions from the 17th century to the present day.

1. Brief Overview of the History of Art Exhibitions from the 17th Century to Present Practices
2. Introduction to Visual Elements and Principles of Design
3. Galleries as Public Resources
   i. Cultural Heritage
   ii. Educational Programs
   iii. Public Outreach
   iv. Archives
4. Role of Curator
   i. Curator as Preserver, Selector, Historical Contextualizer, and Arranger of Art and Artifacts
   ii. Curator as Interpreter of Art Exhibitions and the Art and Artifacts on View
   iii. Curator as Liaison and Diplomat Between Artist, Public, and Institution
5. Exhibition Design: Visual Storytelling and Spatial Planning
   i. Tailoring Display Space to Suit the Artwork
      ii. Solo Shows
      ii. Group Shows
      iii. Non-Traditional Media
      iv. Site-Specific Art, both Indoor and Outdoor
   ii. Exhibition Design Process
      i. Concept Development
      ii. Schematic Design
      iii. Design Development
      iv. Final Design
      v. Construction Documents
      vi. Fabrication
      vii. Installation
   iii. Designing Linear Flow
      i. Lighting
      ii. Color
      iii. Graphics and Wall Text
      iv. Artwork Labels
      v. Pedestals
      vi. Moveable Walls and Sound/Light Barriers
   iv. Methods Used to Aid in Visualization
      i. Concept Sketches
      ii. Scale Models
      iii. Photography and Computer Software
      iv. Grouping Works Thematically, Formally, by Rank, or by Other Criteria
   v. Designing for the Gallery Visitor
      i. Accessibility: hours of operation, location, ADA compliance
      ii. Inclusivity: diversity, multiculturalism
      iii. Enhancing the Viewing Experience: wayfinding, print/audio/video guides, podcasts, apps, interactive learning rooms, virtual simulations
6. Care and Handling of Art and Artifacts
7. Types of Art Galleries
   i. Academic Galleries
   ii. Commercial Galleries
   iii. Artist-Run-Initiatives
   iv. Rental Galleries
   v. Vanity Galleries
   vi. Online Galleries

Lab Outline:
Supervision of individual student work for ability to apply concepts delineated in course content to all assignments and course objectives related to this course: assisting gallery visitors, assisting gallery coordinator, designing group project for student gallery, etc.

VII. Course Objectives
The Student Will Be Able To:

1. Explain the basic operations of a public exhibition space for the display of art.
2. Explain the educational aspects of a college art gallery.
3. Understand theories and principles of exhibition design.
4. Explain time-management skills involved in mounting exhibitions.
5. Understand the physical skills required to install art and prepare the exhibition space.
6. Demonstrate knowledge of media, materials, tools, equipment, and techniques applied in exhibition of artworks.
7. Demonstrate a practical understanding, within the physical space of the gallery, of basic principles of art display.
8. Demonstrate an understanding of the proper care and handling of art objects displayed in the gallery space.
9. Describe and critique an art exhibition viewed in a museum or alternative space off campus during the semester.

VIII. Methods of Instruction:
A. Activity (individual)
B. Activity (group)
C. Classwork
D. Collaborative Learning
E. Demonstration
F. Evaluation (peer)
G. Field Experience
H. Lecture and Laboratory (one class)

Other Methods:

IX. Assignments:
1. Read assigned course material. - Read assigned material from textbook or handouts
2. Individual Projects - Assist college art gallery visitors
3. Group Projects - Assist college art gallery coordinator during class time
4. Group Projects - Observe and model proper handling of art and artifacts in college art gallery.
5. Field Trips - Visit non-profit galleries and alternative art spaces during semester and give written or oral report of the methods used to present and exhibit works of art
6. Homework - Design and display one exhibit in student art gallery outside of class time as optional group project

X. Methods of Evaluation:
A. Assess group projects for evidence of collaborative work, organization, clarity and accuracy.
B. Assess discussions for course specific content and understanding.
C. Appraise ability to research course related content in terms of thoroughness and relevancy.
D. Assess performance skills in regards to student ability to remember and perform actions appropriately.
E. Appraise group collaboration for innovation and problem solving skills.
F. Assess student understanding through participation, discussion, and/or written account of a relevant off campus experience.

Other Methods:

XI. Texts/Instructional Materials:

Other Instructional Material:
Instructor generated handouts.