

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, April 24, 2019 Board Room

Voting Members Present: Dana Arazi, Sharon Bell, Ryan Carey, Janet Cha, Marius Dornean, Alex Gardos, Rose Marie Gaw, Mike Javanmard, Patti Luna, Jim Newman, Michelle Pilati, Dorali Pichardo-Diaz, Ted Preston, Elizabeth Ramirez, Jay Ribaya, Claudia Rivas, Warren Roberts, Mutsuno Ryan, Christian Vaca

Voting Members Absent: Jannine Livingston, Moises Mata, Jodi Senk, Mike Slavich, Arlette Raigosa (ASB Representative)

Non-Voting Members: Rose Sanceda

Guests: Francisco Suarez

I. Approval of the minutes for the meeting held on April 17, 2019

It was moved by Dana Arazi; seconded by Alex Gardos.

Approved w/ 1 opposition Not Approved Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda:

Course Change
Item 1819-355 TCED 045, 046, 070, 080
Delete from catalog

It was moved by Dana Arazi; seconded by Jim Newman.

Approved Not Approved Tabled

B) Second Readings:

It was moved by Jim Newman; seconded by Dana Arazi to table item **1819-328** and move to unfinished business pending clarification of MATH advisory. In addition, it was determined that "Public Safety Officer" would be added to the titles of NAJ 003 and 006 in order to make the target audience explicit.

Approved Not Approved Tabled

It was moved by Ted Preston; seconded by Jim Newman and approved by the committee to approve items **1819-329 through 1819-354** for second read as a group:

New Course (TABLED)

~~**Item 1819-328** — **ART 145: Glaze Composition**~~

~~**Units:** 3.0~~

~~**Hours:** 36 Lecture/72 Lab~~

~~**Prerequisite:** ART 140 or ART 142~~

~~**Advisory:** MATH 062 or appropriate placement~~

Course Revision

Item 1819-329

FTEC 103: Fire Behavior and Combustion

Description: Punctuation

Revise content and update text

Course Revision

Item 1819-330

FTEC 104: Fire Prevention Technology

Description: Punctuation

Revise content and update text

Course Revision

Item 1819-331

FTEC 105: Building Construction for Fire Protection

Revise content and update text

Course Revision

Item 1819-332

FTEC 106: Fire Protection Equipment and Systems

Description: Punctuation

Course Revision

Item 1819-333

FTEC 107: Hazardous Materials I

Revise content and update text

Course Revision

Item 1819-334

FTEC 108: Hazardous Materials II

Revise content and update text

Course Revision

Item 1819-335

FTEC 109: Fire Fighting Tactics and Strategy

Description: Replace “tactical” with “incident action”

Revise content and update text

Course Revision

Item 1819-336

HET 121: Introduction to Heavy Equipment Maintenance

Description: Minor changes

Course Revision
Item 1819-337

**HET 122: Introduction to Heavy Equipment
Electrical and Diagnostic Procedures**
Description: Minor changes

Course Revision
Item 1819-338

**HET 123: Introduction to Heavy Equipment
Mobile Hydraulics**
Description: Minor changes

Course Revision
Item 1819-339

**HET 124: Introduction to Heavy Equipment
Powertrains**
Description: Minor changes

New Course
Item 1819-340

**HET 125: Introduction to Diesel Engines,
Fuel Systems and Emissions**
Units: 3.0
Hours: 45 Lecture/27 Lab
Advisory: ENGL 035 or ENLA 100 or
appropriate placement; READ 043 or
appropriate placement

New Course
Item 1819-341

**HMLD 200: Foundations of Critical
Infrastructure Protection**
Units: 3.0
Hours: 54 Lecture
Advisory: ENGL 035 or ENLA 100 or
appropriate placement; READ 043 or
appropriate placement

New Non- Credit Course
Item 1819-342

**NAJ 001: Public Safety Careers
Exploration**
Hours: 8 Lecture

New Non- Credit Course
Item 1819-343

**NAJ 003: Public Safety Officer - Lifetime
Wellness and Stress Management I**
Hours: 8 Lecture

New Non- Credit Course
Item 1819-344

**NAJ 004: Introduction to Laws of
Arrest/Search and Seizure**
Hours: 4 Lecture

New Non- Credit Course

Item 1819-345 **NAJ 005: Fundamentals of Report Writing**
Hours: 8 Lecture

New Non- Credit Course

Item 1819-346 **NAJ 006: Public Safety Officer - Lifetime**
Wellness and Stress Management II
Hours: 6 Lecture

New Non- Credit Course

Item 1819-347 **NAJ 007: PELLETB: Exam Preparation**
Hours: 4 Lecture

Course Revision

Item 1819-348 **PHIL 110: Critical Thinking**
Revise content and update text

Course Revision

Item 1819-349 **PHIL 110H: Critical Thinking Honors**
Revise content and update text

Course Revision

Item 1819-350 **PHIL 115: Symbolic Logic**
Revise content and update text

Request to Offer a Course via Distance Education

Item 1819-351 **ANTH 101L: Physical Anthropology Lab**
Online

Request to Offer a Course via Distance Education

Item 1819-352 **FR 201: French III**
Hybrid

Request to Offer a Course via Distance Education

Item 1819-353 **FR 202: French IV**
Hybrid

Request to Offer a Course via Distance Education

Item 1819-354 **MATH 150: Quantitative Reasoning in**
Today's World
Online

C) First Readings:

Course Revision

Item 1819-356 **ART 252: Advanced Printmaking**
TOP Code: From: 1009.00 To: 1002.00
Description
Revise content and update text

It was moved by Alex Gardos; seconded by Ted Preston.

Approved Not Approved Tabled

Course Revision
Item 1819-357

**CD 106: Child Growth and
Development
Description**

Revise content and update text

Correction Needed: Change explanation: Remove C-ID reference

It was moved by Alex Gardos; seconded by Patti Luna.

Approved Not Approved Tabled

Course Revision
Item 1819-358

**CD 111: Early Childhood Education
Curriculum
Description**

Revise content and update text

Correction Needed: Change explanation: Remove C-ID reference

It was moved by Alex Gardos; seconded by Mike Javanmard.

Approved Not Approved Tabled

Course Revision
Item 1819-359

EDEV 030: English Skills

Revise content and update text

It was moved by Alex Gardos; seconded by Jim Newman.

Approved Not Approved Tabled

Course Revision
Item 1819-360

EDEV 134: Study Techniques

Revise content and update text

Correction Needed: Needs/Justification correct Title for READ 134

It was moved by Rose Marie Gaw; seconded by Alex Gardos.

Approved Not Approved Tabled

Course Revision
Item 1819-361

FAC 043: Advanced Fire Course

Units: From: .074 to 1.482

To: .148 to 2.962

Description: Punctuation

Revise content and update text

It was moved by Alex Gardos; seconded by Ted Preston.

Approved Not Approved Tabled

Course Revision

Item 1819-362

FTEC 102: Principles of Fire & Emergency Services Safety & Survival

Description: (one word)

Revise content and update text

It was moved by Patti Luna; seconded by Rose Sanceda.

Approved Not Approved Tabled

Course Revision

Item 1819-363

FTEC 110: Rescue Practices

Description: Punctuation

Revise content and update text

Correction Needed: Course Content 1b – First Aider to First Aid Responder

It was moved by Alex Gardos; seconded by Rose Sanceda.

Approved Not Approved Tabled

Course Revision

Item 1819-364

FTEC 150: Truck Academy Operations

Units: From: 2.0 **To:** 2.5

Hours: From: 20 Lecture/60 Lab

To: 25 Lecture/60 Lab

Prerequisite: Add: FAC 118

Revise content and update text

Correction Needed: Need/Justification – Add “environment” to 1st sentence

It was moved by Jim Newman; seconded by Alex Gardos.

Approved Not Approved Tabled

Course Revision

Item 1819-365

FTEC 290: CWE/Internship for Fire Technology Related Fields

Revise content and update text

It was moved by Rose Marie Gaw; seconded by Jim Newman.

Approved Not Approved Tabled

Course Revision

Item 1819-366 **MUS 135: Music in Film**
Revise content and update text

It was moved by Rose Marie Gaw; seconded by Ted Preston.

Approved Not Approved Tabled

Course Revision

Item 1819-367 **MUS 136: History of Jazz**
Revise content and update text

It was moved by Ted Preston; seconded by Alex Gardos.

Approved Not Approved Tabled

New Non-Credit Course

Item 1819-368 **NAJ 002: Employment Readiness: Oral
Interview and Personal History**
Hours: 8 Lecture

Correction Needed: Add Public Safety Officer to Title

It was moved by Jim Newman; seconded by Patti Luna.

Approved Not Approved Tabled

New Non-Credit Course

Item 1819-369 **NVOC 021: OSHA 10 for General Industry**
Hours: 14 – 18 Lecture Hours

***Correction Needed: Text – Add OSHA published materials &
most recent version***

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

New Non-Credit Course

Item 1819-370 **NVOC 027: OSHA 10 for Construction
Trades**
Hours: 14 – 18 Lecture Hours

Correction Needed: Text – Add most recent version

It was moved by Ted Preston; seconded by Patti Luna.

Approved Not Approved Tabled

Course Revision

Item 1819-371 **PHIL 325: Applied and Professional**

Ethics

Advisory: From: ENGL 201 or ENGL 201H

To: ENGL 201 or ENGL 201H
or PHIL 110 or PHIL 110H

Description

Revise content and update text

***Correction Needed: Explain Changes - Correct spelling of “prerequisite”
& Text - check dates and editions of 2014 texts***

It was moved by Ted Preston; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

Course Revision

Item 1819-372

TCED 044: OSHA Workplace Safety

Title: To: OSHA -10 for the Workplace

TOP Code: From: 0956.00 **To:** 0956.70

Description: Minor changes

Revise content and update text

Correction Needed: Text- check year of OSHA Workbook

It was moved by Ryan Carey; seconded by Alex Gardos.

Approved Not Approved Tabled

Request to Offer a Course via Distance Education

Item 1819-373

**AUTO 370: Standard Accounting Systems
of the Automotive Industry
Hybrid**

It was moved by Alex Gardos; seconded by Ryan Carey.

Approved Not Approved Tabled

Request to Offer a Course via Distance Education

Item 1819-374

**AUTO 430: Finance & Insurance
Regulations for the Automotive Industry
Hybrid**

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

Request to Offer a Course via Distance Education

Item 1819-375

**AUTO 450: Variable & Fixed Operations of
the Automotive Industry
Hybrid**

Correction Needed: 1A – Correct Course#

It was moved by Jay Ribaya; seconded by Jim Newman.

Approved Not Approved Tabled

New Certificate
Item 1819-376

**Certificate of Achievement in Health
Science Preparation**
Units: 21.5

Correction Needed: Spell out Certificate Name – “Preparation”

It was moved by Rose Marie Gaw; seconded by Ryan Carey.

Approved Not Approved Tabled

Degree Change
Item 1819-377

A.A. in Art
Title: To: A.A. in Studio Art
Description
Course Additions

It was moved by Ted Preston; seconded by Ryan Carey.

Approved Not Approved Tabled

It was moved by Alex Gardos; seconded by Dana Arazi and approved by the committee to approve items **1819-378** through **1819-380** - Requests for Assigning Courses to Disciplines.

Request for Assigning Courses to Discipline
Item 1819-378 **Biotechnology**

Request for Assigning Courses to Discipline
Item 1819-379 **Graphic Design**

Request for Assigning Courses to Discipline
Item 1819-380 **Homeland Security**

Dana Arazi motioned for the First Read items to be granted Second Read approval; seconded by Alex Gardos and approved by the committee.

III. UNFINISHED BUSINESS:

Course Revision

Item 1819-293

ART 180: Art Gallery Display Design

Title: To: Gallery and Exhibit Design

Units: From: 2 units to 3 units

Hours: From: 18 Lecture/54 Lab

To: 36 Lecture/72 Lab

Description

First Read 03/13/19. Pending TOP Code clarification

IV. DISCUSSION ITEMS/ATTACHMENT:

1. Assigning Courses to Disciplines

Michelle read a proposal to the committee in regards to Assigning Courses to Discipline. The proposal was written to clarify “ownership” of courses and course responsibilities in regards to course updates, SLO’s, and course review. She will email the committee the document and asked members to review and bring any changes or additions to the next meeting.

2. Course Preparation

Michelle informed the committee that several MATH courses will not be offered in the future. i.e., MATH 020, 030, 050, 070. Her concern is that these courses are listed as advisories and prerequisites for other courses and how can we list something we are no longer offering? She asked the committee members to consider new language to use in lieu of listing course numbers in the upcoming catalog. Conversation to be continued at next meeting.

V. ADJOURNMENT:

Michelle Pilati adjourned the meeting at 12:17 p.m.