

Rio Hondo Community College District

Curriculum Committee

Minutes -

Wednesday, May 8, 2019 - LR 128

Voting Members Present: Dana Arazi, Sharon Bell, Ryan Carey, Janet Cha, Marius Dornean, Alex Gardos, Rose Marie Gaw, Mike Javanmard, Jannine Livingston, Patti Luna, Moises Mata, Jim Newman, Michelle Pilati, Dorali Pichardo-Diaz, Elizabeth Ramirez, Jay Ribaya, Claudia Rivas, Warren Roberts, Mutsuno Ryan, Jodi Senk, Mike Slavich, Christian Vaca

Voting Members Absent: Ted Preston, Arlette Raigosa (ASB Representative)

Non-Voting Members: Rose Sanceda

Guests: Grant Linsell, Francisco Suarez, Brian Young

I. Approval of the minutes for the meeting held on April 24, 2019

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved w/ 1 opposition Not Approved Tabled

II. ACTION ITEMS:

It was moved by Dana Arazi and seconded by Alex Gardos to include two additional consent items on the agenda, **1819-409** and **1819-410**. The committee approved unanimously.

A) Approval of Consent Agenda:

Course Change
Item 1819-381 **KINA 138,174,175,182,184,186**
Delete from catalog

Course Change
Item 1819-382 **POLS 290: CWE/Internship for Political**
Science Related Fields
Delete from catalog

Course Change
Item 1819-409 **ASL 124: Deaf Culture**
Change Prerequisite to Corequisite

Course Change
Item 1819-410 **PAC Courses**

Course Number Changes

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

B) Second Readings: *No Items*

C) First Readings:

Course Revision

Item 1819-383

ADN 253: Medical/Surgical Nursing III

Description

Revise content and update text

It was moved by Jodi Senk; seconded by Alex Gardos.

Approved Not Approved Tabled

Course Revision

Item 1819-384

ADN 253L: Medical/Surgical Nursing III Lab

Description

Revise content and update text

Correction Needed: Originator name to Katherin E Brandt

It was moved by Mike Slavich; seconded by Dana Arazi.

Approved Not Approved Tabled

Course Revision

Item 1819-385

ART 104: Art of the Ancient Americas

Advisory: From: ENGL 030 or ENLA 034

To: ENGL 035 or ENLA 100

Description

Revise content and update text

It was moved by Jim Newman; seconded by Alex Gardos,

Approved Not Approved Tabled

Course Revision

Item 1819-386

ART 105: Survey of Western Art: Prehistory through the Middle Ages

Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

Course Revision
Item 1819-387

**ART 105H: Survey of Western Art:
Prehistory through the Middle Ages
Honors**

Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

Course Revision
Item 1819-388

**ART 107: The Art of Asia
Description**

Revise content and update text

Correction Needed: Content spelling of Heinan to Heian

It was moved by Jodi Senk; seconded by Jim Newman.

Approved Not Approved Tabled

Course Revision
Item 1819-389

**ART 108: The Art of Mexico
Description**

Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

Course Revision
Item 1819-390

**ART 109: Old Art of the Americas: Colonial
to the Present**

Title: To: History of American Art

Advisory: From: ENGL 030 or ENLA 034

To: ENGL 035 or ENLA 100

Description

Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

Course Revision
Item 1819-391

ART 113: The History of Photography

Revise content and update text

It was moved by Alex Gardos; seconded by Rose Gaw.

Approved Not Approved Tabled

Course Revision

Item 1819-392

ART 115: The Art of Film

Revise content and update text

It was moved by Jim Newman; seconded by Alex Gardos.

Approved Not Approved Tabled

New Course

Item 1819-393

ART 117: History of World Ceramics

Units: 3.0

Hours: 54 Lecture

Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Correction Needed: Remove last sentence of course description

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

Course Revision

Item 1819-394

CD 224: Diversity Issues During Early Childhood, School Age, and Adolescence

Advisory: From: ENGL 030 or ENLA 034

To: ENGL 035 or ENLA 100

Description

Revise content and update text

It was moved by Mike Javanmard; seconded by Mike Slavich.

Approved Not Approved Tabled

Course Revision

Item 1819-395

EDEV 030W: English Skills Workshop

Description

Revise content and update text

Correction Needed: Content clarification of "Skills Bank"

It was moved by Rose Marie Gaw; seconded by Jodi Senk.

Approved with 2 abstentions Not Approved Tabled

Course Revision

Item 1819-396

FTEC 111: Fire Hydraulics

Advisory: From: MATH 020 or 020C

Add: Students must be able to add, subtract, multiply, and divide.

Description

Revise content and update text

It was moved by Mike Slavich; seconded by Jay Ribaya.

Approved Not Approved Tabled

Course Revision

Item 1819-397

FTEC 112: Fire Apparatus and Equipment

Revise content and update text

Correction Needed: Add advisory to entering skills/Formatting of assignments

It was moved by Rose Marie Gaw; seconded by Jim Newman.

Approved Not Approved Tabled

Course Revision

Item 1819-398

FTEC 114: Fire Investigation

Description

Revise content and update text

It was moved by Jannine Livingston; seconded by Sharon Bell.

Approved Not Approved Tabled

Course Revision

Item 1819-399

FTEC 117: Fire Service Management, Safety, and Wellness

Revise content and update text

Correction Needed: Content 3A add "Prevention of"

It was moved by Alex Gardos; seconded by Dana Arazi.

Approved Not Approved Tabled

New Course

Item 1819-400

**GIS 150: Small Unmanned Aircraft Systems
Procedures and Regulations**

Units: 1.50

Hours: 18 Lecture/27 Lab

Advisory: READ 043 or appropriate
placement; ENGL 035 or ENLA 100 or
appropriate placement

***Correction Needed: Description add “and” to last sentence/Fix
formatting of Methods of Evaluation***

It was moved by Alex Gardos; seconded by Patti Luna.

Approved Not Approved Tabled

New Course

Item 1819-401

**HUSR 120: Introduction to Rehabilitation
Services**

Units: 3.0

Hours: 54 Lecture

Advisory: ENGL 035 or ENLA 100 or
appropriate placement; READ 043 or
appropriate placement

Correction Needed: Content fix formatting

It was moved by Rose Marie Gaw; seconded by Alex Gardos.

Approved Not Approved Tabled

Non-Credit Course Revision

Item 1819-402

NCOA 010: Hatha Yoga for Older Adults

Title To: Principles of Mind and Body Health
I: Flexibility and Balance

Hours From: 8 to 24 Lecture

To: 1 to 24 Lecture

Description

Revise content and update text

Correction Needed: Title add “For Older Adults”

It was moved by Patti Luna; seconded by Rose Marie Gaw.

Approved with 1 abstention Not Approved Tabled

Non-Credit Course Change

**Item 1819-403 NCOM 043: Conversational Spanish
Delete from Curriculum**

It was moved by Dana Arazi; seconded by Mike Slavich.

Approved Not Approved Tabled

Request to Offer a Course via Distance Education

**Item 1819-404 CHIN 101: Chinese I
Hybrid**

It was moved by Dana Arazi; seconded by Alex Gardos.

Approved Not Approved Tabled

New Certificate

**Item 1819-405 CoA in Administration of Justice
Units: 12.0**

It was moved by Ryan Carey; seconded by Sharon Bell.

Approved Not Approved Tabled

It was moved by Alex Gardos; seconded by Patti Luna and approved by the committee to approve items **1819-378** through **1819-380** – Requests for Assigning Courses to Disciplines.

Request for Assigning Courses to Discipline

Item 1819-406 Counseling and NBAS

Request for Assigning Courses to Discipline

Item 1819-407 Human Services

Correction Needed: Change prefix to HUSR

Request for Assigning Courses to Discipline

Item 1819-408 Astronomy

III. UNFINISHED BUSINESS:

Course Revision

Item 1819-293

ART 180: Art Gallery Display Design

Title: To: Gallery and Exhibit Design

Units: From: 2 units to 3 units

Hours: From: 18 Lecture/54 Lab

To: 36 Lecture/72 Lab

Description

First Read 03/13/19. Pending TOP Code clarification

A motion was made by Alex Gardos; seconded by Dana Arazi and approved by the committee to move unfinished business Item **1819-328** to second read.

Course Revision

Item 1819-328

ART 145: Glaze Composition

Units: 3.0

Hours: 36 Lecture/72 Lab

Prerequisite: ART 140 or ART 142

Advisory: MATH 062 or appropriate Placement

Correction Needed: Advisory add “ability to”

It was motioned by Mike Slavich; seconded by Dana Arazi and approved by the committee to grant a second read to items **1819-328**, and **1819-383** thru **1819-408**.

IV. DISCUSSION ITEMS/ATTACHMENT:

Michelle Pilati nominated Dana Arazi to be Co-Chair of the Curriculum Committee beginning with the Fall 2019 semester. The motion was seconded by Alex Gardos and approved unanimously by the committee.

1. Criteria for noncredit courses - Per the PCAH:

Michelle Pilati asked the committee members to review the criteria for noncredit courses. (See below) Her goal is for the committee to establish guidelines for new noncredit CTE courses that lead to jobs. She explained that CTE programs need LAOCRC approval on the credit side and that we need to establish a clear process for CTE noncredit courses as well. She asked the committee to think about how this would work and bring back ideas in Fall.

Noncredit curriculum is defined in title 5, section 55002(c): “A noncredit course is a course which, at a minimum, is recommended by the college and/or district curriculum committee (the committee described and established under subdivision (a) (1) of this section) and approved by the district governing board as a course meeting the needs of enrolled students.”

For college preparation noncredit curriculum, need is presumed to exist if:

- a. there is a student demand for a program or course AND
- b. its transition to credit work has been documented.

For both credit and noncredit Career Technical Education (CTE) programs, or those that respond to economic development interests, need for the program must be documented by:

- a. supplying current labor market information (LMI) within the local service area of the individual college
- b. and/or a recent employer survey as per Education Code 78015.
- c. In addition, a current job market analysis, or other comparable information, must show that jobs are available for program completers within the local service area of the individual college
- d. and/or that job enhancement or promotion justifies the proposed curriculum.

However, if cooperative planning with neighboring colleges has occurred, labor market evidence for the region as a whole may be sufficient. Statewide or national labor market evidence may be included as supplementary support, but evidence of need in the specific college service area or region is also necessary. If the college believes the program has statewide or national importance and wishes to substitute statewide or national labor market evidence for local evidence, an explicit justification of why this is appropriate must be included.

Two noncredit CTE categories:

1. Short-term Vocational Programs are designed for high employment potential that lead to a career-technical objective, or a certificate or award directly related to employment. Short-term vocational programs should be designed to: improve employability; provide job placement opportunities; or prepare students for college-level coursework or transfer to a four-year degree program. They shall also be mission appropriate (Ed. Code § 66010.4(a)(1)), meet a documented labor market demand, ensure there is no unnecessary duplication of other employment training programs in the region, demonstrate effectiveness as measured by the employment and completion success of students, and be reviewed in the institution’s program review process every two years (Ed. Code, §§ 78015, 78016, and 84757(a)(6)).

For short-term vocational program proposals colleges must provide evidence of high employment potential in one of two ways. They can

- a. Identify the area of instruction on the list of occupational titles with high employment potential (<http://www.labormarketinfo.ca.gov>) or
- b. Attach another data source containing current labor market or job availability data with an explanation of how the data is verified.

2. **Workforce Preparation** courses provide instruction for speaking, listening, reading, writing, mathematics, decision-making and problem-solving skills that are necessary to participate in job-specific technical training (Cal. Code Regs., tit. 5, § 55151).

V. ADJOURNMENT:

Michelle announced that an Electronic Agenda will be sent to Curriculum committee members next week in lieu of meeting in person since there are a few items that we need to clean up prior to the end of this fiscal year.

Michelle Pilati adjourned the meeting at 12:20 p.m.