Voting Members Present: Dana Arazi, Sharon Bell, Ryan Carey, Janet Cha, Marius Dornean, Alex Gardos, Rose Marie Gaw, Mike Javanmard, Jannine Livingston, Patti Luna, Moises Mata, Jim Newman, Michelle Pilati, Dorali Pichardo-Diaz, Elizabeth Ramirez, Jay Ribaya, Claudia Rivas, Warren Roberts, Mutsuno Ryan, Jodi Senk, Mike Slavich, Christian Vaca

Voting Members Absent: Ted Preston, Arlette Raigosa (ASB Representative)

Non-Voting Members: Rose Sanceda

Guests: Grant Linsell, Francisco Suarez, Brian Young

I. Approval of the minutes for the meeting held on April 24, 2019

It was moved by Alex Gardos; seconded by Jannine Livingston.

_X_ Approved w/ 1 opposition    ___ Not Approved    ___ Tabled

II. ACTION ITEMS:

It was moved by Dana Arazì and seconded by Alex Gardos to include two additional consent items on the agenda, 1819-409 and 1819-410. The committee approved unanimously.

A) Approval of Consent Agenda:

<table>
<thead>
<tr>
<th>Course Change Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1819-381</td>
<td>KINA 138,174,175,182,184,186&lt;br&gt;Delete from catalog</td>
</tr>
<tr>
<td>1819-382</td>
<td>POLS 290: CWE/Internship for Political Science Related Fields&lt;br&gt;Delete from catalog</td>
</tr>
<tr>
<td>1819-409</td>
<td>ASL 124: Deaf Culture&lt;br&gt;Change Prerequisite to Corequisite</td>
</tr>
<tr>
<td>1819-410</td>
<td>PAC Courses</td>
</tr>
</tbody>
</table>
Course Number Changes

It was moved by Alex Gardos; seconded by Mike Slavich.

_X_ Approved  ____ Not Approved  ____ Tabled

B) Second Readings: No Items

C) First Readings:

Course Revision
Item 1819-383  ADN 253: Medical/Surgical Nursing III
Description
Revise content and update text

It was moved by Jodi Senk; seconded by Alex Gardos.

_X_ Approved  ____ Not Approved  ____ Tabled

Course Revision
Item 1819-384  ADN 253L: Medical/Surgical Nursing III Lab
Description
Revise content and update text

Correction Needed: Originator name to Katherin E Brandt

It was moved by Mike Slavich; seconded by Dana Arazi.

_X_ Approved  ____ Not Approved  ____ Tabled

Course Revision
Item 1819-385  ART 104: Art of the Ancient Americas
Advisory: From: ENGL 030 or ENLA 034
To: ENGL 035 or ENLA 100
Description
Revise content and update text

It was moved by Jim Newman; seconded by Alex Gardos,

_X_ Approved  ____ Not Approved  ____ Tabled

Course Revision
Item 1819-386  ART 105: Survey of Western Art: Prehistory through the Middle Ages
Description
Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

_X_ Approved  ____ Not Approved  ____ Tabled
Course Revision  
Item 1819-387  ART 105H: Survey of Western Art: Prehistory through the Middle Ages Honors 
Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

_X_ Approved    ___ Not Approved    ____ Tabled

Course Revision 
Item 1819-388 ART 107: The Art of Asia  
Description
Revise content and update text

Correction Needed: Content spelling of Heinan to Heian

It was moved by Jodi Senk; seconded by Jim Newman.

_X_ Approved    ___ Not Approved    ____ Tabled

Course Revision 
Item 1819-389 ART 108: The Art of Mexico  
Description
Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

_X_ Approved    ___ Not Approved    ____ Tabled

Course Revision  
Item 1819-390 ART 109: Old Art of the Americas: Colonial to the Present  
Title: To: History of American Art  
Advisory: From: ENGL 030 or ENLA 034  
To: ENGL 035 or ENLA 100

Description
Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich.

_X_ Approved    ___ Not Approved    ____ Tabled

Course Revision  
Item 1819-391  ART 113: The History of Photography  
Revise content and update text
It was moved by Alex Gardos; seconded by Rose Gaw.

___X_ Approved  ___ Not Approved  ___ Tabled

**Course Revision**

**Item 1819-392**  
ART 115: The Art of Film  
Revise content and update text

It was moved by Jim Newman; seconded by Alex Gardos.

___X_ Approved  ___ Not Approved  ___ Tabled

**New Course**

**Item 1819-393**  
ART 117: History of World Ceramics  
Units: 3.0  
Hours: 54 Lecture  
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

*Correction Needed: Remove last sentence of course description*

It was moved by Alex Gardos; seconded by Jannine Livingston.

___X_ Approved  ___ Not Approved  ___ Tabled

**Course Revision**

**Item 1819-394**  
CD 224: Diversity Issues During Early Childhood, School Age, and Adolescence  
Advisory: From: ENGL 030 or ENLA 034  
To: ENGL 035 or ENLA 100  
Description  
Revise content and update text

It was moved by Mike Javanmard; seconded by Mike Slavich.

___X_ Approved  ___ Not Approved  ___ Tabled

**Course Revision**

**Item 1819-395**  
EDEV 030W: English Skills Workshop  
Description  
Revise content and update text

*Correction Needed: Content clarification of “Skills Bank”*
It was moved by Rose Marie Gaw; seconded by Jodi Senk.

___X___ Approved with 2 abstentions    ___ Not Approved    ____ Tabled

**Course Revision**

**Item 1819-396**  FTEC 111: Fire Hydraulics  
**Advisory:** From: MATH 020 or 020C  
**Add:** Students must be able to add, subtract, multiply, and divide.  
**Description**  
Revise content and update text

It was moved by Mike Slavich; seconded by Jay Ribaya.

___X___ Approved    ___ Not Approved    ____ Tabled

**Course Revision**

**Item 1819-397**  FTEC 112: Fire Apparatus and Equipment  
Revise content and update text  

**Correction Needed:** Add advisory to entering skills/Formatting of assignments

It was moved by Rose Marie Gaw; seconded by Jim Newman.

___X___ Approved    ___ Not Approved    ____ Tabled

**Course Revision**

**Item 1819-398**  FTEC 114: Fire Investigation  
**Description**  
Revise content and update text

It was moved by Jannine Livingston; seconded by Sharon Bell.

___X___ Approved    ___ Not Approved    ____ Tabled

**Course Revision**

**Item 1819-399**  FTEC 117: Fire Service Management, Safety, and Wellness  
Revise content and update text  

Correction Needed: Content 3A add “Prevention of”

It was moved by Alex Gardos; seconded by Dana Arazi.
New Course
Item 1819-400 GIS 150: Small Unmanned Aircraft Systems Procedures and Regulations
Units: 1.50
Hours: 18 Lecture/27 Lab
Advisory: READ 043 or appropriate placement; ENGL 035 or ENLA 100 or appropriate placement

Correction Needed: Description add “and” to last sentence/Fix formatting of Methods of Evaluation

It was moved by Alex Gardos; seconded by Patti Luna.

New Course
Item 1819-401 HUSR 120: Introduction to Rehabilitation Services
Units: 3.0
Hours: 54 Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate placement; READ 043 or appropriate placement

Correction Needed: Content fix formatting

It was moved by Rose Marie Gaw; seconded by Alex Gardos.

Non-Credit Course Revision
Item 1819-402 NCOA 010: Hatha Yoga for Older Adults
Title To: Principles of Mind and Body Health I: Flexibility and Balance
Hours From: 8 to 24 Lecture
To: 1 to 24 Lecture
Description
Revise content and update text

Correction Needed: Title add “For Older Adults”
It was moved by Patti Luna; seconded by Rose Marie Gaw.

_X_ Approved with 1 abstention  ___ Not Approved  ____ Tabled

**Non-Credit Course Change**

**Item 1819-403**  
NCOM 043: Conversational Spanish  
Delete from Curriculum

It was moved by Dana Arazi; seconded by Mike Slavich.

_X_ Approved  ___ Not Approved  ____ Tabled

**Request to Offer a Course via Distance Education**

**Item 1819-404**  
CHIN 101: Chinese I  
Hybrid

It was moved by Dana Arazi; seconded by Alex Gardos.

_X_ Approved  ___ Not Approved  ____ Tabled

**New Certificate**

**Item 1819-405**  
CoA in Administration of Justice  
Units: 12.0

It was moved by Ryan Carey; seconded by Sharon Bell.

_X_ Approved  ___ Not Approved  ____ Tabled

It was moved by Alex Gardos; seconded by Patti Luna and approved by the committee to approve items 1819-378 through 1819-380 – Requests for Assigning Courses to Disciplines.

**Request for Assigning Courses to Discipline**

**Item 1819-406**  
Counseling and NBAS

**Request for Assigning Courses to Discipline**

**Item 1819-407**  
Human Services

**Correction Needed: Change prefix to HUSR**

**Request for Assigning Courses to Discipline**

**Item 1819-408**  
Astronomy

**III. UNFINISHED BUSINESS:**
Course Revision
Item 1819-293  ART 180: Art Gallery Display Design
Title: To: Gallery and Exhibit Design
Units: From: 2 units to 3 units
Hours: From: 18 Lecture/54 Lab
To: 36 Lecture/72 Lab
Description

First Read 03/13/19. Pending TOP Code clarification

A motion was made by Alex Gardos; seconded by Dana Arazi and approved by the committee to move unfinished business Item 1819-328 to second read.

Course Revision
Item 1819-328  ART 145: Glaze Composition
Units: 3.0
Hours: 36 Lecture/72 Lab
Prerequisite: ART 140 or ART 142
Advisory: MATH 062 or appropriate Placement
Correction Needed: Advisory add “ability to”

It was motioned by Mike Slavich; seconded by Dana Arazi and approved by the committee to grant a second read to items 1819-328, and 1819-383 thru 1819-408.

IV. DISCUSSION ITEMS/ATTACHMENT:

Michelle Pilati nominated Dana Arazi to be Co-Chair of the Curriculum Committee beginning with the Fall 2019 semester. The motion was seconded by Alex Gardos and approved unanimously by the committee.

1. Criteria for noncredit courses - Per the PCAH:

Michelle Pilati asked the committee members to review the criteria for noncredit courses. (See below) Her goal is for the committee to establish guidelines for new noncredit CTE courses that lead to jobs. She explained that CTE programs need LAO/CRC approval on the credit side and that we need to establish a clear process for CTE noncredit courses as well. She asked the committee to think about how this would work and bring back ideas in Fall.
Noncredit curriculum is defined in title 5, section 55002(c): “A noncredit course is a course which, at a minimum, is recommended by the college and/or district curriculum committee (the committee described and established under subdivision (a) (1) of this section) and approved by the district governing board as a course meeting the needs of enrolled students.”

For college preparation noncredit curriculum, need is presumed to exist if:

- **a.** there is a student demand for a program or course AND
- **b.** its transition to credit work has been documented.

For both credit and noncredit Career Technical Education (CTE) programs, or those that respond to economic development interests, need for the program must be documented by:

- **a.** supplying current labor market information (LMI) within the local service area of the individual college
- **b.** and/or a recent employer survey as per Education Code 78015.
- **c.** In addition, a current job market analysis, or other comparable information, must show that jobs are available for program completers within the local service area of the individual college
- **d.** and/or that job enhancement or promotion justifies the proposed curriculum.

However, if cooperative planning with neighboring colleges has occurred, labor market evidence for the region as a whole may be sufficient. Statewide or national labor market evidence may be included as supplementary support, but evidence of need in the specific college service area or region is also necessary. If the college believes the program has statewide or national importance and wishes to substitute statewide or national labor market evidence for local evidence, an explicit justification of why this is appropriate must be included.

Two noncredit CTE categories:

1. **Short-term Vocational Programs** are designed for high employment potential that lead to a career-technical objective, or a certificate or award directly related to employment. Short-term vocational programs should be designed to: improve employability; provide job placement opportunities; or prepare students for college-level coursework or transfer to a four-year degree program. They shall also be mission appropriate (Ed. Code § 66010.4(a)(1)), meet a documented labor market demand, ensure there is no unnecessary duplication of other employment training programs in the region, demonstrate effectiveness as measured by the employment and completion success of students, and be reviewed in the institution’s program review process every two years (Ed. Code, §§ 78015, 78016, and 84757(a)(6)).

For short-term vocational program proposals colleges must provide evidence of high employment potential in one of two ways. They can
a. Identify the area of instruction on the list of occupational titles with high employment potential (http://www.labormarketinfo.ca.gov) or
b. Attach another data source containing current labor market or job availability data with an explanation of how the data is verified.

2. **Workforce Preparation** courses provide instruction for speaking, listening, reading, writing, mathematics, decision-making and problem-solving skills that are necessary to participate in job-specific technical training (Cal. Code Regs., tit. 5, § 55151).

V. **ADJOURNMENT:**

Michelle announced that an Electronic Agenda will be sent to Curriculum committee members next week in lieu of meeting in person since there are a few items that we need to clean up prior to the end of this fiscal year.

Michelle Pilati adjourned the meeting at 12:20 p.m.