

**Rio Hondo Community College District  
Curriculum Committee  
Minutes  
Wednesday, October 2, 2019 – Board Room**

**Voting Members Present:** Dana Arazi, Sharon Bell, Ryan Carey, Janet Cha, Mike Garabedian, Alex Gardos, Rose Marie Gaw, Lydia Gonzalez, Jannine Livingston, Patti Luna, Dorali Pichardo-Diaz, Jim Newman, Elizabeth Ramirez, Melissa Rifino-Juarez, Claudia Rivas, Mutsuno Ryan, Mike Slavich, Christian Vaca

**Non-Voting Members Present:** Rose Sanceda

**Voting Members Absent:** Marius Dornean, Moises Mata, Juana Mora, Michelle Pilati, Jodi Senk, Warren Roberts, Student Representative – Eduardo Barrera

**Guests:** N/A

**I. APPROVAL OF THE MINUTES FROM THE MEETING ON SEPTEMBER 25, 2019**

It was moved by Mike Slavich; seconded by Ryan Carey.

X Approved                       Not Approved                       Tabled

**II. ACTION ITEMS**

A) **Approval of Consent Agenda:** *No Items*

**B) Second Readings:**

It was moved by Alex Gardos; seconded by Mike Slavich and approved by the committee to approve **Items 1920-015 through 1920-022** with the exception of **Item 1920-020** for second read as a group.

A separate motion was made by Mike Slavich; seconded by Alex Gardos to approve **Item 1920-020** with a recommendation for KDA to review all PE Activity courses and submit a course change form to change to PE Activity to **“YES”**. The Course Change will be reviewed as a Consent Agenda Item.

X Approved                       Not Approved                       Tabled

**Item 1920-015**

**Credit Course Revision**

**ACCT 101 Financial Accounting**

**Units 4.0**

**Description**

This course is an introduction to the theory, principles, and practice of accounting and financial reporting for corporations. Topics include analysis and recording of financial transactions; preparation, analysis, and interpretation of financial statements; and accounting for assets, liabilities, and equities. Computer applications are integrated into the homework. This course is required for all accounting and business administration majors.

**Item 1920-016****Credit Course Revision****ACCT 101H Financial Accounting Honors****Units 4.0****Description**

This course is an introduction to the theory, principles, and practice of accounting and financial reporting for corporations. Topics include analysis and recording of financial transactions; preparation, analysis, and interpretation of financial statements; and accounting for assets, liabilities, and equities. Computer applications are integrated into the homework. This course is required for all accounting and business administration majors. This course is intended for students eligible for the Honors Program.

**Item 1920-017****Credit Course Revision****ACCT 104 Introduction to Governmental and Not-For-Profit Accounting****Units 3.0****Description**

This course is an introduction to the fundamentals of government and not-for-profit accounting. The emphasis of the course will be placed on accounting for various fund types and restrictions relevant to government and not-for-profit agencies, with both theoretical and practical aspects explored. Topics include budgets, revenues, expenditures, tax levies, appropriations, general fund, special fund, and financial statements for government and not-for-profit entities. This course is designed for students interested in furthering their educational requirements for the CPA exam and/or pursuing an entry-level position in government and not-for-profit accounting.

**Item 1920-018****Credit Course Revision****ANIM 130 Modeling for Games****Units 4.0****Description**

This course is an introduction to the basic principles used in 3-D modeling, UVW unwrapping, and texturing for games. The course is intended for beginning 3-D students and covers the tools and techniques used in the creation of 3-D game assets. This course is beneficial for all students in courses related to graphic arts (multimedia, illustration, web and game design, and film production) and industrial design (architectural, automotive, furniture, clothing, and product design).

**Item 1920-019****Course Revision****KIN 127 Exercise Physiology****Units 3.0****Description**

This course provides an overview of the body systems and their functions under conditions of exercise stress, including how fitness training affects health, wellness, and performance. Emphasis will be placed on the muscular, skeletal, cardiovascular, respiratory, endocrine, metabolic/bioenergetic, and neurological systems, as well as the physiological processes that are affected by exercise. The effects of various diseases and exercise immunology will also be addressed. This course is designed for the student pursuing a career in the fitness industry, a Certificate of Achievement in Fitness Specialist or Strength and Performance Coach, the Associate of Arts in Dance, or those interested in furthering their understanding of the effects of exercise on the body and mind.

**Item 1920-020****New Credit Course****KINA 276 Offseason for Intercollegiate Soccer****Units 1.0**

**Description**

This advanced soccer/activity class for the intercollegiate level player will stress soccer training, technical skills, knowledge, strategy, and an understanding of team play. The course is intended for students with varsity intercollegiate experience who compete currently or are preparing to play competitive intercollegiate soccer. This course may be taken once and repeated three times for credit.

**Item 1920-021****New Credit Course****MUST 105 Introduction to the Music Business****Units 3.0****Description**

This class is intended for students interested in the music business. It presents an overview of the business and legal aspects of the music industry in order to understand the rapid and massive changes due to the revolution of music on the Web. The focus will be on career possibilities, the development of business-related knowledge and skills necessary for effectively maintaining a professional music career, the vocabulary and terminology of the music industry, and the distinction between music and business at the corporate level. Topics include record contracts, publishing, licensing, distribution, and copyright. In addition, the duties and responsibilities of musicians, songwriters, lawyers, agents, promoters, publishers, executives, and managers—anyone trying to navigate the rapid transformation of the industry will be examined.

**Item 1920-022****Request to offer a course via Distance Education - *ONLINE*****GDSN 164 Digital Illustration Design****DSPS approved****C) First Readings****Item 1920-023****Credit Course Revision****ACCT 102 Managerial Accounting****Units 4.0****Description**

This course introduces students to the fundamentals of managerial accounting for decision making. Topics include manufacturing cost accounting, cost allocation, cost-volume-profit analysis, absorption and variable costing, differential analysis for decision making, capital investment analysis, budgeting, standard costing, responsibility accounting centers, activity-costing, just-in-time environments, and financial statement analysis. Computer applications are integrated into the homework. This course is required for all accounting and business administration majors.

It was moved by Melissa Rifino-Juarez; seconded by Jannine Livingston.

X Approved

Not Approved

Tabled

***Correction: Added ACCT 101H as a prerequisite/Corrected Entry Skill tag to MATH 053 from MATH 050D***

**Item 1920-024****New Credit Course****ACCT 102H Managerial Accounting Honors****Units 4.0****Description**

This course introduces students to the fundamentals of managerial accounting for decision making. Topics include manufacturing cost accounting, cost allocation, cost-volume-profit analysis, absorption and variable costing, differential analysis for decision making, capital investment analysis, budgeting, standard costing, responsibility accounting centers, activity-costing, just-in-time environments, and financial statement analysis. Computer applications are integrated into the homework. This course is required for all accounting and business administration majors. This course is intended for students eligible for the Honors Program.

It was moved by Janet Cha; seconded by Patti Luna.

\_X\_ Approved                       Not Approved                       Tabled

***Correction: Added ACCT 101H as a prerequisite/Corrected Entry Skill tag to MATH 053 from MATH 050D***

**Item 1920-025**

**Credit Course Revision**

**ACCT 290 Cooperative Work Experience/Internship for Accounting Related Fields**

**Units 1.0 to 4.0**

**Description**

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of accounting and have completed or enrolled in the appropriate coursework. Contact the CWE office regarding re-enrollment procedures.

It was moved by Alex Gardos; seconded by Janet Cha.

\_X\_ Approved                       Not Approved                       Tabled

**Item 1920-026**

**Credit Course Revision**

**ARCH 225 Commercial Architecture: Design and Construction**

**Units 4.0**

**Description**

This advanced level course is for students pursuing an A.S. Degree or Certificate in Architecture and Architectural Design and Drawing. The course includes the study of common planning concerns as well as the most significant building ordinances and codes which influence the design of commercial spaces. As a component of the course, students will prepare select architectural plans for a commercial building project. Emphasis is placed on effective space utilization, technical plans, elevations, aesthetics, accessible requirements, site utilization and development, traffic flow, and landscaping.

It was moved by Mike Slavich; seconded by Alex Gardos.

\_X\_ Approved                       Not Approved                       Tabled

***Correction Made: Checked "YES" Changes will affect a currently offered degree or certificate***

**Item 1920-027**

**Credit Course Revision**

**DANC 180 Performance**

**Units 1.0****Description**

This course provides dance students the opportunity to participate in dance productions. Productions will be presented for public performance either on and/or off campus. Students will learn how to adjust a performance for presentation on a stage, pre-performance and post-performance responsibilities will be outlined. In addition, students will be exposed to basic stage direction and techniques for overcoming stage fright. This course may be repeated to a maximum of 4 units in different semesters.

It was moved by Mike Slavich; seconded by Jannine Livingston.

X Approved                       Not Approved                       Tabled

***Correction: Advisory from READ 022 to READ 043/Minor description cleanup/Need verification of corequisites from originator***

**Item 1920-028****Credit Course Revision****GIS 120 Introduction to Geographic Information Systems and Spatial Analysis****Units 4.0****Description**

This course will introduce fundamental concepts of geographic information and spatial analysis, using industry standard geospatial application tools including geographic information systems (GIS), global positioning systems (GPS) and sUAV (Small Unmanned Aerial Vehicle) to perform spatial analysis in various disciplines including but not limited to business, public safety, health, politics, civil engineering, environmental, and social, biological and geological sciences. Students will learn how to organize geospatial data, visualize spatial patterns by aggregating numbers by areas, analyzing ratios and proportions, generating scatterplots, qualifying volumes and areas, performing map algebra, and interpreting correlations or suitable locations based on provided or researched criteria.

It was moved by Mike Slavich; seconded by Alex Gardos.

X Approved                       Not Approved                       Tabled

***Correction Needed: Change Math Advisory to Prerequisite for possible CSU GE approval/Entry Skill for Prerequisite/Minor course description clean up.***

**Item 1920-029****Credit Course Revision****GIS 290 Cooperative Work Experience/Internship for GIS Related Fields****Units 1.0 to 4.0****Description**

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of GIS and have completed or enrolled in the appropriate coursework. Contact the CWE office regarding re-enrollment procedures.

It was moved by Mike Slavich; seconded by Rose Marie Gaw.

X Approved                       Not Approved                       Tabled

**Item 1920-030**

**Credit Course Revision**

**KINA 230 Lifelong Fitness Center II – Cardiovascular Fitness**

**Units 1.0**

**Description**

This class is a course designed to give the student skills and information to improve their own cardiovascular fitness. This class will involve instruction and practice in techniques that will promote cardiovascular fitness: running, jump rope, core training, aerobic activity, aerobic circuit and resistance bands. The student will learn about the importance of blood pressure, heart rate and diet in relation to cardiovascular disease.

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved                       Not Approved                       Tabled

***Correction Needed: Advisory/Entry Skill from MATH 020 to MATH 033/Minor course description cleanup***

Mike Slavich motioned to approve all Distance Ed requests with DSPS approval for first read as a group; seconded by Alex Gardos.

Approved                       Not Approved                       Tabled

Ryan Carey motioned to approved all Distance Ed requests without DSPS approval for first read as a group and to move all items to unfinished business until DSPS approval has been obtained; seconded by Alex Gardos.

Approved                       Not Approved                       Tabled

**Item 1920-031**

**Request to offer a course via Distance Education - *ONLINE***

**GDSN 150 Typography**

**DSPS approved**

**Item 1920-032**

**Request to offer a course via Distance Education - *ONLINE***

**GDSN 151 Typographic Design**

**DSPS approved**

**Item 1920-033**

**Request to offer a course via Distance Education - *ONLINE***

**GDSN 162 Introduction to Web Design**

**Item 1920-034**

**Request to offer a course via Distance Education - *ONLINE***

**GDSN 163 Intermediate Web Design**

**Item 1920-035**

**Request to offer a course via Distance Education - *ONLINE***

**GDSN 165 Branding and Identity Design**

**DSPS approved**

**Item 1920-036**

Request to offer a course via Distance Education - *ONLINE*  
GDSN 172 Publication Design

**Item 1920-037**

Request to offer a course via Distance Education - *ONLINE*  
GDSN 174 Packaging Design

**Item 1920-038**

Request to offer a course via Distance Education - *ONLINE*  
GDSN 178 Digital Imaging Design

**Item 1920-039**

Request to offer a course via Distance Education - *ONLINE*  
GDSN 179 Advanced Digital Imaging Design

**Item 1920-040**

Request to offer a course via Distance Education - *ONLINE*  
HMLD 200 Foundations of Critical Infrastructure Protection  
DSPS approved

**Item 1920-041**

New Certificate of Achievement  
Homeland Security Planning & Administration  
Units 24.0

It was moved by Mike Slavich; seconded by Jim Newman.

Approved                       Not Approved                       Tabled

***Correction needed: Title and Description change to "and"/Core Courses change HMLD 203 and HMLD 205 title to match catalog.***

Alex Gardos motioned to approve all General Studies as a group for first read; seconded by Rose Marie Gaw

Approved                       Not Approved                       Tabled

**Item 1920-042**

Degree Change  
General Studies with an Emphasis in Arts and Human Expression  
Course additions

**Item 1920-043**

Degree Change  
General Studies with an Emphasis in Social Behavior and Self-Development  
Course additions

**Item 1920-044**

Degree Change  
General Studies with an Emphasis in Social Sciences  
Course additions

**Item 1920-045**

**Degree Change**

**General Studies with an Emphasis in Science and Mathematics**

Course additions

**III. PUBLIC COMMENT:**

**IV. UNFINISHED BUSINESS: No Items**

**V. DISCUSSION ITEMS/ATTACHMENT**

**1. Creating new programs in CurriQunet – *No report***

**Additional Discussion Items:**

Dana Arazi informed the committee that the accessibility review component of new Distance Ed requests is on hold at this time. It is unknown who will be handling this process. Mike Slavich mentioned that there is a possibility of hiring an outside consultant to handle the approvals until a permanent solution is identified. The committee agreed to continue reviewing the Distance Ed requests and to move the requests to “Unfinished Business” until the needed approval is obtained.

Elizabeth Ramirez motioned to create a small taskforce group to address the English/Math advisory issue; seconded by Lydia Gonzales. The group’s focus will be to address the type of language that should be included in the catalog to replace the removal of the basic skills courses from curriculum. The group will bring forward their recommendations to the committee for approval.

Approved       Not Approved       Tabled

**VI. ADJOURNMENT**

Dana Arazi adjourned the meeting at 12:28 pm.