

**Rio Hondo Community College District  
Curriculum Committee  
Minutes  
Wednesday, October 9, 2019 – Board Room**

**Voting Members Present:** Dana Arazi, Sharon Bell, Ryan Carey, Janet Cha, Mike Garabedian, Alex Gardos, Jannine Livingston, Patti Luna, Moises Mata, Juana Mora, Dorali Pichardo-Diaz, Michelle Pilati, Jim Newman, Elizabeth Ramirez, Melissa Rifino-Juarez, Claudia Rivas, Mutsuno Ryan, Jodi Senk, Mike Slavich, Christian Vaca, Warren Roberts, Student Representative – Eduardo Barrera

**Non-Voting Members Present:** Rose Sanceda

**Voting Members Absent:** Marius Dornean, Rose Marie Gaw, Lydia Gonzalez

**Guests:** Kathy Pudelko

**I. APPROVAL OF THE MINUTES FROM THE MEETING ON OCTOBER 2, 2019**

It was moved by Ryan Carey seconded by Alex Gardos.

X Approved/w 1 abstention                       Not Approved                       Tabled

**II. ACTION ITEMS**

**A) Approval of Consent Agenda:**

**Item 1920-046**

**Request for Assigning Courses to Discipline  
Foreign Languages**

It was moved by Mike Slavich seconded by Alex Gardos.

X Approved                       Not Approved                       Tabled

**B) Second Readings:**

It was motioned by Elizabeth Ramirez; seconded by Mike Slavich, to remove **Item 1920-028** from Second Readings to Unfinished Business, pending advisory/prerequisite clarification by originator.

X Approved                       Not Approved                       Tabled

It was moved by Mike Slavich; seconded by Jim Newman and approved by the committee to approve **Items 1920-023 thru 1920-027, 1920-0029 thru 1920-032, 1920-035, and 1920-040 thru 1920-045** for second read as a group.

X Approved                       Not Approved                       Tabled

**Item 1920-023****Credit Course Revision****ACCT 102 Managerial Accounting****Units 4.0****Description**

This course introduces students to the fundamentals of managerial accounting for decision making. Topics include manufacturing cost accounting, cost allocation, cost-volume-profit analysis, absorption and variable costing, differential analysis for decision making, capital investment analysis, budgeting, standard costing, responsibility accounting centers, activity-costing, just-in-time environments, and financial statement analysis. Computer applications are integrated into the homework. This course is required for all accounting and business administration majors.

**Item 1920-024****New Credit Course****ACCT 102H Managerial Accounting Honors****Units 4.0****Description**

This course introduces students to the fundamentals of managerial accounting for decision making. Topics include manufacturing cost accounting, cost allocation, cost-volume-profit analysis, absorption and variable costing, differential analysis for decision making, capital investment analysis, budgeting, standard costing, responsibility accounting centers, activity-costing, just-in-time environments, and financial statement analysis. Computer applications are integrated into the homework. This course is required for all accounting and business administration majors. This course is intended for students eligible for the Honors Program.

**Item 1920-025****Credit Course Revision****ACCT 290 Cooperative Work Experience/Internship for Accounting Related Fields****Units 1.0 to 4.0****Description**

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of accounting and have completed or enrolled in the appropriate coursework. Contact the CWE office regarding re-enrollment procedures.

**Item 1920-026****Credit Course Revision****ARCH 225 Commercial Architecture: Design and Construction****Units 4.0****Description**

This advanced level course is for students pursuing an A.S. Degree or Certificate in Architecture and Architectural Design and Drawing. The course includes the study of common planning concerns as well as the most significant building ordinances and codes which influence the design of commercial spaces. As a component of the course, students will prepare select architectural plans for a commercial building project. Emphasis is placed on effective space utilization, technical plans, elevations, aesthetics, accessible requirements, site utilization and development, traffic flow, and landscaping.

**Item 1920-027****Credit Course Revision****DANC 180 Performance****Units 1.0**

**Description**

This course provides dance students the opportunity to participate in dance productions. Productions will be presented for public performance either on or off campus. Students will learn how to adjust a performance for presentation on a stage. Pre-performance and post-performance responsibilities will be outlined. In addition, students will be exposed to basic stage direction and techniques for overcoming stage fright. This course may be repeated for a maximum of 4 units in different semesters.

**Item 1920-028****Credit Course Revision****GIS 120 Introduction to Geographic Information Systems and Spatial Analysis****Units 4.0****Description**

This course will introduce fundamental concepts of geographic information and spatial analysis, using industry standard geospatial application tools including geographic information systems (GIS), global positioning systems (GPS) and (sUAV), small unmanned aerial vehicle, to perform spatial analysis in various disciplines including but not limited to business, public safety, health, politics, civil engineering, environmental, and social, biological and geological sciences. Students will learn how to organize geospatial data; visualize spatial patterns by aggregating numbers by areas, analyzing ratios and proportions, generating scatterplots, qualifying volumes and areas, performing map algebra; and interpreting correlations or suitable locations based on provided or researched criteria.

**Item 1920-029****Credit Course Revision****GIS 290 Cooperative Work Experience/Internship for GIS Related Fields****Units 1.0 to 4.0****Description**

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of GIS and have completed or enrolled in the appropriate coursework. Contact the CWE office regarding re-enrollment procedures.

**Item 1920-030****Credit Course Revision****KINA 230 Lifelong Fitness Center II – Cardiovascular Fitness****Units 1.0****Description**

This course is designed to give the student skills and information to improve their own cardiovascular fitness. This class will involve instruction and practice in techniques that will promote cardiovascular fitness: running, jump rope, core training, aerobic activity, aerobic circuit, and resistance bands. The student will learn about the importance of blood pressure, heart rate, and diet in relation to cardiovascular disease.

**Item 1920-031****Request to offer a course via Distance Education - *ONLINE*****GDSN 150 Typography****DSPS approved****Item 1920-032****Request to offer a course via Distance Education - *ONLINE*****GDSN 151 Typographic Design****DSPS approved**

**Item 1920-035**

**Request to offer a course via Distance Education - *ONLINE***  
**GDSN 165 Branding and Identity Design**  
**DSPS approved**

**Item 1920-040**

**Request to offer a course via Distance Education - *ONLINE***  
**HMLD 200 Foundations of Critical Infrastructure Protection**  
**DSPS approved**

**Item 1920-041**

**New Certificate of Achievement**  
**Homeland Security Planning & Administration**  
**Units 24.0**

**Item 1920-042**

**Degree Change**  
**General Studies with an Emphasis in Arts and Human Expression**  
**Course additions**

**Item 1920-043**

**Degree Change**  
**General Studies with an Emphasis in Social Behavior and Self-Development**  
**Course additions**

**Item 1920-044**

**Degree Change**  
**General Studies with an Emphasis in Social Sciences**  
**Course additions**

**Item 1920-045**

**Degree Change**  
**General Studies with an Emphasis in Science and Mathematics**  
**Course additions**

**C) First Readings**

**Item 1920-047**

**Credit Course Revision**  
**ART 299D Directed Study in Drawing**  
**Units 1.0 to 3.0**

**Description**

The course provides an opportunity for the student to expand their studies in drawing beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA, a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of Directed Study within a discipline and 9 units college-wide.

It was moved by Alex Gardos; seconded by Ryan Carey.

X Approved

Not Approved

Tabled

***Correction Needed: Minor course description cleanup***

**Item 1920-048**

**Credit Course Revision**

**ART 299F Directed Study in Artistic Anatomy**

**Units 1.0 to 3.0**

**Description**

The course provides an opportunity for the art student to expand their studies in anatomical form beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA, a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of Directed Study within a discipline and 9 units college-wide.

It was moved by Jodi Senk; seconded by Jim Newman.

Approved           Not Approved           Tabled

***Correction Needed: Minor course description cleanup***

**Item 1920-049**

**Credit Course Revision**

**ART 299P Directed Study in Painting**

**Units 1.0 to 3.0**

**Description**

The course provides an opportunity for the student to expand their studies in painting beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA, a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of Directed Study within a discipline and 9 units college-wide.

It was moved by Alex Gardos; seconded by Ryan Carey.

Approved           Not Approved           Tabled

***Correction Needed: Minor course description cleanup***

**Item 1920-050**

**Credit Course Revision**

**ART 299S Directed Study in Sculpture**

**Units 1.0 to 3.0**

**Description**

The course provides an opportunity for the student to expand their studies in sculpture and three-dimensional form beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA, a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of Directed Study within a discipline and 9 units college-wide.

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved                       Not Approved                       Tabled

***Correction Needed: Minor course description cleanup***

**Item 1920-051**

**Credit Course Revision**

**AUTO 130 Level-I Smog Technician Training Course: Engine and Emission Control Fundamentals**

**Units 3.0**

**Description**

This course is designed to provide the student with the ability to satisfy the Bureau of Automotive Repair (BAR) Smog Check Technician training requirement of successfully completing the Level-I Smog Technician Training Course when applying for the California Smog Check Technician licensing examination. Course content includes Engine Theory, Design and Operation, Ignition Systems, Fuel Systems, Engine Management Systems, and Emission Control Systems. Emphasis is placed on proper engine diagnostic procedures and On-Board Diagnostic Systems (OBD-I and OBD-II). Lab activities focus on the use of testing equipment, scan tools, digital scopes and meters, as well as inspection and repair procedures of vehicles that fail the Smog Test. Upon successful completion of this course, the student will receive a certificate of completion from the Rio Hondo Automotive Technology Department. Students with permission from the Division may re-enroll only one time for certification or licensure standards.

It was moved by Ryan Carey; seconded by Alex Gardos.

Approved                       Not Approved                       Tabled

***Correction Needed: Minor course description cleanup***

**Item 1920-052**

**Credit Course Revision**

**AUTO 135 Level-II Smog Technician Training Course: Smog Check Inspection Procedures**

**Units 3.0**

**Description**

This course is designed to provide the student with the ability to satisfy the Bureau of Automotive Repair (BAR) Smog Check Technician training requirement of successfully completing the Level-II Smog Technician Training Course when applying for the California Smog Check Technician licensing examination. Course content includes Customer Awareness, Program Administration, Equipment Maintenance, Inspection and Testing Procedures, and Pass/Fail Reports. Emphasis is placed on the practical application of the loaded and non-loaded modes of emissions testing. Lab activities focus on vehicle identification, visual and functional inspections, calibration of testing equipment, as well as performing complete smog checks inspections of vehicles. Upon successful completion of this course, the student will receive a certificate of completion from the Rio Hondo Automotive Technology Department. Students with permission from the Division may re-enroll only one time for certification or licensure standards.

It was moved by Alex Gardos; seconded by Melissa Rifino-Juarez.

Approved                       Not Approved                       Tabled

***Correction Needed: Minor course description cleanup***

**Item 1920-053**

**Credit Course Revision**

**AUTO 290 Cooperative Work Experience/Internship for Automotive Technology Related Fields**

**Units 1.0 to 3.0**

**Description**

This course supports and reinforces on-the-job training in business and industrial establishments under the supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the automotive/transportation field and have completed or enrolled in the appropriate coursework. Contact the CWE office regarding re-enrollment procedures.

It was moved by Jim Newman; seconded by Ryan Carey.

Approved                       Not Approved                       Tabled

***Correction Needed: Minor course description cleanup***

**Item 1920-054**

**Credit Course Revision**

**DANC 152 Dance Rehearsal and Performance**

**Units 3.0**

**Description**

This introductory course provides experience and laboratory exploration in all aspects of dance rehearsal performance for beginner level students. Students have the opportunity to perform in an evening-length dance concert, work with faculty choreographers and guest artists, and participate as a member of a touring dance ensemble. Students contribute as dancers and rehearsal assistants under the supervision and guidance of faculty choreographers. Productions will be presented for public performance on and off campus.

It was moved by Alex Gardos; seconded by Jodi Senk.

Approved                       Not Approved                       Tabled

**Item 1920-055**

**Credit Course Revision**

**KIN 122 Nutrition for Sport and Fitness**

**Units 3.0**

**Description**

This course provides an overview of the role of nutrition to increase energy and enhance performance. Nutrients such as carbohydrates, lipids, proteins, vitamins, minerals and water will be introduced. The digestive system and metabolic systems will be discussed. Sport and exercise nutrient needs before, during, and after exercise are evaluated for their effect on optimal health and performance. Carbohydrate loading, popular diets and supplementation are discussed. This course is designed for the student pursuing a career in the fitness industry, certificates in the Fitness Specialist, Coaching of Sport, Sport and Performance Coach, and Community Health Worker, and/or the A.A. in Dance and the A.S in Sports Medicine, as well as those interested in furthering their understanding of the effects of nutrition on the mind and body.

It was moved by Ryan Carey; seconded by Alex Gardos.

Approved                       Not Approved                       Tabled

***Correction Needed: Minor course description cleanup***

**Item 1920-056**

**Credit Course Revision**

**KIN 146 Training Principles for Special Populations**

**Units 2.0**

**Description**

This course provides an overview of the exercise implications for special populations related to age, medical condition and level of fitness. Emphasis is placed on cardiovascular and respiratory conditions, exercise-induced asthma, metabolic disorders, diabetes, obesity, orthopedic injuries, physical disabilities, auto-immune issues, sensory impairments, mental challenges, geriatrics/seniors, children, pregnant and post-partum women, and the issues and challenges of exercise. This course is designed for the student pursuing a career in the fitness industry, a certificate in the Fitness Specialist, Yoga Teacher Training, and Community Health Worker Program, as well as those interested in furthering their understanding of the effects of exercise on the mind and body.

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved       Not Approved       Tabled

***Correction Needed: Minor course description cleanup***

**Item 1920-057**

**Credit Course Revision**

**KINA 176 Women's Intercollegiate Soccer Team**

**Units 3.0**

**Description**

This is an advanced course designed to prepare athletes for intercollegiate competition in soccer. Emphasis will be placed on all aspects of the sport as well as the academic requirements for transfer and maintaining eligibility. The student-athletes will be monitored and encouraged to advance in their academic and athletic skills through the course. This course may be repeated three times for credit.

It was moved by Jim Newman; seconded by Alex Gardos.

Approved       Not Approved       Tabled

**Item 1920-058**

**Credit Course Revision**

**KINA 190 Men's Intercollegiate Soccer Team**

**Units 3.0**

**Description**

This is an advanced course designed to prepare athletes for intercollegiate competition in soccer. Emphasis will be placed on all aspects of the sport as well as the academic requirements for transfer and maintaining eligibility. The student-athletes will be monitored and encouraged to advance in their academic and athletic skills through the course. This course may be repeated three times for credit.

It was moved by Alex Gardos; seconded by Ryan Carey.

Approved       Not Approved       Tabled



**Item 1920-059**

**Credit Course Revision**

**PHTO 292 Intermediate Digital Photography**

**Units 3.0**

**Description**

This course is designed for students who have successfully completed PHTO 185 and have a working knowledge of basic camera control and photographic composition. It will cover use of digital cameras, metadata, workflow organization, global and local image editing and manipulation, color theory, and basic lighting techniques using flash and strobe. Emphasis will be placed on using photography as a means of communication and personal expression. Students are required to supply their own DSLR or mirrorless cameras capable of shooting in RAW file format.

It was moved by Ryan Carey; seconded by Alex Gardos.

Approved                       Not Approved                       Tabled

***Correction Needed: Follow up with originator for clarification of GE.***

**Item 1920-060**

**Credit Course Revision**

**THTR 170 Theatre Rehearsal and Performance**

**Units 3.0**

**Description**

This course is for the student who wants to participate in a stage production that is part of the American College Theatre Festival (ACTF) competition. Students will be adjudicated by judges representing ACTF during public performances at Rio Hondo and some will be chosen to compete at the regional and national festivals in the areas of acting, writing, stage managing, directing and stage design. Students are given an opportunity to be part of a theatre company in the organization of full-length and/or one-act plays under the guidance of a faculty director. This course may be repeated three times for credit.

It was moved by Alex Gardos; seconded by Christian Vaca.

Approved                       Not Approved                       Tabled

***Correction Needed: Wording of course description – “adjudicated to evaluated” – Michelle Pilati to follow up.***

**Item 1920-061**

**Credit Course Revision**

**WELD 040 Introduction to Welding Processes**

**Units 2.0**

**Description**

This is an introductory class designed to familiarize the student with several welding processes that are currently used in the welding and metal fabrication industry. This course offers an overview and basic introduction to the theory and practice of a variety of welding and metal cutting methods. This course will emphasize safety, theory, procedure, and practical skill development.

It was moved by Alex Gardos; seconded by Christian Vaca.

Approved                       Not Approved                       Tabled

***Correction Needed: SAM Code to “C”- Clearly Occupational***

**Item 1920-062**

**Credit Course Revision**

**WELD 055 Manual Electric Arc Welding Processes**

**Units 4.0**

**Description**

This course is intended for the student who wants to progress to an intermediate level of welding processes and further their skills in manual electric arc welding methods and techniques. This course emphasizes skills in Shielded Metal Arc Welding (SMAW) and Gas Tungsten Arc Welding (GTAW). The course also focuses on safety, theory, characteristics and settings for power supplies and welding units, electric current settings, electrode identification and selection, welding positions, and welding of ferrous and non-ferrous metals. Special emphasis will be placed on developing proficiency and speed for high volume production applications.

It was moved by Jim Newman; seconded by Mike Slavich.

\_X\_ Approved                       Not Approved                       Tabled

***Correction Needed: Minor course description cleanup***

**Item 1920-063**

**Request to offer a course via Distance Education - *HYBRID***

**JAPN 101 Japanese I**

It was moved by Alex Gardos; seconded by Mike Slavich.

\_X\_ Approved                       Not Approved                       Tabled

***Correction Needed: Changes to 2D – change last sentence to “the students” and 3B - add Confer Zoom as another form of communication.***

**Item 1920-064**

**Request to offer a course via Distance Education - *HYBRID***

**JAPN 102 Japanese II**

It was moved by Mike Slavich; seconded by Patti Luna.

\_X\_ Approved                       Not Approved                       Tabled

***Correction Needed: Changes to 2D – change last sentence to “the students” and 3B - add Confer Zoom as another form of communication.***

III. **PUBLIC COMMENT:** *No Report*

IV. **UNFINISHED BUSINESS:**

**Pending Web Accessibility Approvals (First Read 10/2/19)**

**Item 1920-033**

**Request to offer a course via Distance Education - *ONLINE***

**GDSN 162 Introduction to Web Design**

**Item 1920-034**

Request to offer a course via Distance Education - *ONLINE*  
GDSN 163 Intermediate Web Design

**Item 1920-036**

Request to offer a course via Distance Education - *ONLINE*  
GDSN 172 Publication Design

**Item 1920-037**

Request to offer a course via Distance Education - *ONLINE*  
GDSN 174 Packaging Design

**Item 1920-038**

Request to offer a course via Distance Education - *ONLINE*  
GDSN 178 Digital Imaging Design

**Item 1920-039**

Request to offer a course via Distance Education - *ONLINE*  
GDSN 179 Advanced Digital Imaging Design

**V. DISCUSSION ITEMS/ATTACHMENT**

Creating new programs in CurriQunet – *No report*

**VI. ADJOURNMENT**

Dana Arazi adjourned the meeting at 12:25 p.m.