

**Rio Hondo Community College District
Curriculum Committee
Minutes
Wednesday, October 16, 2019 – Board Room**

Voting Members Present: Dana Arazi, Janet Cha, Mike Garabedian, Alex Gardos, Rose Marie Gaw, Lydia Gonzalez, Jannine Livingston, Patti Luna, Juana Mora, Dorali Pichardo-Diaz, Michelle Pilati, Jim Newman, Elizabeth Ramirez, Melissa Rifino-Juarez, Claudia Rivas, Mutsuno Ryan, Christian Vaca, Warren Roberts, Student Representative – Eduardo Barrera

Non-Voting Members Present: Rose Sanceda

Voting Members Absent: Sharon Bell, Ryan Carey, Marius Dornean, Moises Mata, Jodi Senk, Mike Slavich

Guests: Mike Salazar

I. APPROVAL OF THE MINUTES FROM THE MEETING ON OCTOBER 9, 2019

It was moved by Jannine Livingston; seconded by Alex Gardos.

X Approved/w 1 abstention Not Approved Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda: *No Items*

B) Second Readings:

It was moved by Jim Newman; seconded by Alex Gardos and approved by the committee to approve **Items 1920-047 thru 1920-062** for second read as a group.

X Approved Not Approved Tabled

Item 1920-047

Credit Course Revision

ART 299D Directed Study in Drawing

Units 1.0 to 3.0

Description

The course provides an opportunity for the student to expand their studies in drawing beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

Item 1920-048

Credit Course Revision

ART 299F Directed Study in Artistic Anatomy

Units 1.0 to 3.0

Description

The course provides an opportunity for the art student to expand their studies in anatomical form beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

Item 1920-049

Credit Course Revision

ART 299P Directed Study in Painting

Units 1.0 to 3.0

Description

The course provides an opportunity for the student to expand their studies in painting beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

Item 1920-050

Credit Course Revision

ART 299S Directed Study in Sculpture

Units 1.0 to 3.0

Description

The course provides an opportunity for the student to expand their studies in sculpture and three-dimensional form beyond the classroom by completing a project or an assignment arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

Item 1920-051

Credit Course Revision

AUTO 130 Level-I Smog Technician Training Course: Engine and Emission Control Fundamentals

Units 3.0

Description

This course is designed to provide the student with the ability to satisfy the Bureau of Automotive Repair (BAR) Smog Check Technician training requirement to successfully complete the Level-I Smog Technician Training Course when applying for the California Smog Check Technician licensing examination. Course content includes engine theory, design and operation, ignition systems, fuel systems, engine management systems, and emission control systems. Emphasis is placed on proper engine diagnostic procedures and on-board diagnostic systems (OBD-I and OBD-II). Lab activities focus on the use of testing equipment, scan tools, and digital scopes and meters, as well as inspection and repair procedures of vehicles that fail the smog test. Upon successful completion of this course, the student will receive a certificate of completion from the Rio Hondo Automotive Technology Department. Students with permission from the division may re-enroll only one time for certification or licensure standards.

Item 1920-052

Credit Course Revision

AUTO 135 Level-II Smog Technician Training Course: Smog Check Inspection Procedures

Units 3.0

Description

This course is designed to provide the student with the ability to satisfy the Bureau of Automotive Repair (BAR) Smog Check Technician training requirement to successfully complete the Level-II Smog Technician Training Course when applying for the California Smog Check Technician licensing examination. Course content includes customer awareness, program administration, equipment maintenance, inspection and testing procedures, and pass/fail reports. Emphasis is placed on the practical application of the loaded and non-loaded modes of emissions testing. Lab activities focus on vehicle identification, visual and functional inspections and calibration of testing equipment, as well as performing complete smog check inspections of vehicles. Upon successful completion of this course, the student will receive a certificate of completion from the Rio Hondo Automotive Technology Department. Students with permission from the division may re-enroll only one time for certification or licensure standards.

Item 1920-053

Credit Course Revision

AUTO 290 Cooperative Work Experience/Internship for Automotive Technology Related Fields

Units 1.0 to 3.0

Description

This course supports and reinforces on-the-job training in business and industrial establishments under the supervision of a college instructor, and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest, and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the automotive/transportation field and have completed or enrolled in the appropriate coursework. Contact the CWE office regarding re-enrollment procedures.

Item 1920-054

Credit Course Revision

DANC 152 Dance Rehearsal and Performance

Units 3.0

Description

This introductory course provides experience and laboratory exploration in all aspects of dance rehearsal performance for beginner level students. Students have the opportunity to perform in an evening-length dance concert, work with faculty choreographers and guest artists, and participate as a member of a touring dance ensemble. Students contribute as dancers and rehearsal assistants under the supervision and guidance of faculty choreographers. Productions will be presented for public performance on and off campus.

Item 1920-055

Credit Course Revision

KIN 122 Nutrition for Sport and Fitness

Units 3.0

Description

This course provides an overview of the role of nutrition to increase energy and enhance performance. Nutrients such as carbohydrates, lipids, proteins, vitamins, minerals, and water will be introduced. The digestive system and metabolic systems will be discussed. Sport and exercise nutrient needs before, during, and after exercise are evaluated for their effect on optimal health and performance. Carbohydrate loading, popular diets, and supplementation are discussed. This course is designed for the student pursuing a career in the fitness industry; certificates in Fitness Specialist, Coaching of Sport, Sport and Performance Coach, and Community Health Worker; and/or the A.A. in Dance and the A.S in Sports Medicine, as well as those interested in furthering their understanding of the effects of nutrition on the mind and body.

Item 1920-056

Credit Course Revision

KIN 146 Training Principles for Special Populations

Units 2.0

Description

This course provides an overview of the exercise implications for special populations related to age, medical condition, and level of fitness. Emphasis is placed on cardiovascular and respiratory conditions, exercise-induced asthma, metabolic disorders, diabetes, obesity, orthopedic injuries, physical disabilities, auto-immune issues, sensory impairments, mental challenges, geriatrics/seniors, children, pregnant and post-partum women, and the issues and challenges of exercise. This course is designed for the student pursuing a career in the fitness industry; a certificate in Fitness Specialist, Yoga Teacher Training, and Community Health Worker Program; as well as those interested in furthering their understanding of the effects of exercise on the mind and body.

Item 1920-057

Credit Course Revision

KINA 176 Women's Intercollegiate Soccer Team

Units 3.0

Description

This is an advanced course designed to prepare athletes for intercollegiate competition in soccer. Emphasis will be placed on all aspects of the sport as well as the academic requirements for transfer and maintaining eligibility. The student-athletes will be monitored and encouraged to advance in their academic and athletic skills through the course. This course may be repeated three times for credit.

Item 1920-058

Credit Course Revision

KINA 190 Men's Intercollegiate Soccer Team

Units 3.0

Description

This is an advanced course designed to prepare athletes for intercollegiate competition in soccer. Emphasis will be placed on all aspects of the sport as well as the academic requirements for transfer and maintaining eligibility. The student-athletes will be monitored and encouraged to advance in their academic and athletic skills through the course. This course may be repeated three times for credit.

Item 1920-059

Credit Course Revision

PHTO 292 Intermediate Digital Photography

Units 3.0

Description

This course is designed for students who have successfully completed PHTO 185 and have a working knowledge of basic camera control and photographic composition. It will cover use of digital cameras, metadata, workflow organization, global and local image editing and manipulation, color theory, and basic lighting techniques using flash and strobe. Emphasis will be placed on using photography as a means of communication and personal expression. Students are required to supply their own DSLR or mirrorless cameras capable of shooting in RAW file format.

Item 1920-060

Credit Course Revision

THTR 170 Theatre Rehearsal and Performance

Units 3.0

Description

This course is for the student who wants to participate in a stage production that is part of the American College Theatre Festival (ACTF) competition. Students' performances will be evaluated by judges representing ACTF during public performances at Rio Hondo, and some will be chosen to compete at the regional and national festivals in the areas of acting, writing, stage managing, directing, and stage design. Students are provided an opportunity to be part of a theatre company in the organization of full-length

and/or one-act plays under the guidance of a faculty director. This course may be repeated three times for credit.

Item 1920-061

Credit Course Revision

WELD 040 Introduction to Welding Processes

Units 2.0

Description

This is an introductory class designed to familiarize the student with several welding processes that are currently used in the welding and metal fabrication industry. This course offers an overview and basic introduction to the theory and practice of a variety of welding and metal cutting methods. This course will emphasize safety, theory, procedure, and practical skill development.

Item 1920-062

Credit Course Revision

WELD 055 Manual Electric Arc Welding Processes

Units 4.0

Description

This course is intended for the student who wants to progress to an intermediate level of welding processes and further their skills in manual electric arc welding methods and techniques. This course emphasizes skills in shielded metal arc welding (SMAW) and gas tungsten arc welding (GTAW). The course also focuses on safety, theory, characteristics and settings for power supplies and welding units, electric current settings, electrode identification and selection, welding positions, and welding of ferrous and non-ferrous metals. Special emphasis will be placed on developing proficiency and speed for high volume production applications.

C) First Readings

Item 1920-065

Credit Course Revision

ANTH 101 Introduction to Physical Anthropology

Units 3.0

Description

In this course, people are investigated from the perspective of evolutionary theory. Students will learn about the process of natural selection and related issues including patterns of inheritance. Also included will be an examination of the closest living relatives to humans, primates, with an emphasis on behavior and ape societies. An extensive survey of human ancestors will trace the origins of various life forms and recount how ape-like creatures evolved into modern humans. Students will also discover how natural selection can be used as a tool to understand patterns of human variation. This course is designed for anthropology majors, those with an interest in anthropology, or anyone with a desire to further their understanding of humans from an evolutionary perspective.

It was moved by Alex Gardos; seconded by Jim Newman.

A motion was made to table ANTH 101 until the originator could be contacted to address the lack of assignments on the course outline of record by Jim Newman; seconded by Patti Luna.

 2 Approved 14 Not Approved 2 Abstentions Tabled

A second motion was made to approve ANTH 101 for First Read pending clarification from originator for the possibility of assignment additions by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

Correction Needed: Addition of assignments/minor description edits.

Item 1920-066

Credit Course Revision

ANTH 101H Introduction to Physical Anthropology Honors

Units 3.0

Description

In this course, people are investigated from the perspective of evolutionary theory. Students will learn about the process of natural selection and related issues including patterns of inheritance. Also included will be an examination of the closest living relatives to humans, primates, with an emphasis on behavior and ape societies. An extensive survey of human ancestors will trace the origins of various life forms and recount how ape-like creatures evolved into modern humans. Students will also discover how natural selection can be used as a tool to understand patterns of human variation. This course is designed for anthropology majors, those with an interest in anthropology, or anyone with a desire to further their understanding of humans from an evolutionary perspective.

It was moved by Rose Marie Gaw; seconded by Alex Gardos.

Approved Not Approved Tabled

Correction needed: Clarification of Honors content/minor description edits.

Item 1920-067

Credit Course Revision

ART 299PP Directed Study in Portfolio Preparation

Units 1.0 to 3.0

Description

The course provides an opportunity for Visual Arts students to prepare and develop a professional portfolio. The portfolio project will be arranged by agreement between the student and instructor. The student is required to contract with the instructor to determine the scope of the assignment and the unit value assigned for successful completion. Students must possess a 2.5 overall GPA and a 3.0 GPA in the discipline of study being requested, or receive an exception from the instructor. Students may take a maximum of 3 units of directed study within a discipline and 9 units college wide.

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

Correction Needed: Minor description edits.

Item 1920-068

Credit Course Revision

CIV 140 Civil Engineering Fundamentals

Units 4.0

Description

This course is for all students interested in the career fields of civil design drafting and civil engineering. It provides an overview of the various civil engineering sub-disciplines and the common tasks required of civil engineers and their support staff. Students will complete basic level engineering calculations and use hand drafting techniques or computer aided design and drafting (CADD) software to complete projects relating to

subdivision development, roadway planning and layout, structural design and detailing, site grading, project scheduling, wastewater management, and similar engineering tasks.

It was moved by Rose Marie; seconded by Jim Newman.

Approved Not Approved Tabled

Correction Needed: GE Page correction

Item 1920-069

Credit Course Revision

KIN 115 Fitness Specialist Internship

Units 2.0

Description

This course will provide students with practical experience in the field of health, fitness, and exercise instruction. Emphasis is placed on participant screening, evaluation, fitness assessment, exercise program design, nutrition and health education, and principles of exercise science. The course includes career preparation, self-marketing and social media, trainer-client relationship building, and professional responsibility in a fitness setting. This course is designed for the student pursuing a career in the fitness industry, a Certificate of Achievement in the Fitness Specialist Program, as well as those interested in furthering their understanding of the effects of exercise on the mind and body. Instructor approval is required for enrollment.

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

Correction Needed: Minor description edits

Item 1920-070

Credit Course Revision

KINA 172 Women's Intercollegiate Volleyball Team

Units 3.0

Description

This is an advanced course for students who will be competing at the collegiate level in the sport of women's volleyball. The students will be required to spend a minimum of 10.125 hours a week preparing for competition. This course may be repeated three times for credit.

It was moved by Alex Gardos; seconded by Melissa Rifino-Juarez

Approved Not Approved Tabled

Correction Needed: Minor description edits

Item 1920-071

Credit Course Revision

MUS 110 College Community Orchestra

Units 1.0

Description

This course is designed for the instrumental music student who wants to become familiar with the vast body of orchestral music. It provides players an opportunity to develop their own musical capabilities as well as

participating in ensemble playing. Students are expected to provide their own instruments. This course may be taken once and repeated three times for credit.

It was moved by Alex Gardos; seconded by Patti Luna.

Approved Not Approved Tabled

Correction Needed: Minor description edits

Item 1920-072

Credit Course Revision

TCED 054 OSHA Workplace Safety II

Units 4.0

Description

This course is intended for the individual who needs an intermediate-level overview and/or the number of hours required for certification of both the California and Federal OSHA Safety Regulations for the General Industry and Construction Workplace. The course will cover a detailed overview of the rules and regulations, fire protection and prevention, material handling/storage and disposal, hand and power tools, welding and cutting, electrical safety, fall protection, scaffolds, excavations, concrete and masonry construction, steel erection, demolition, cranes/hoists/elevators and conveyors, lockout/tagout procedures, industrial hygiene, and emergency action plans. Powered industrial trucks will also be covered during the course, meeting the requirement for OSHA Standard 1910.178. Upon completion of this course, (as well as passing the final exam and the powered industrial trucks operator safety training), the student will receive a 30-hour OSHA Training Certificate of Completion, which is good for life, and a powered industrial truck Certified Operator Card, which is good for 3 years.

It was moved by Alex Gardos; seconded by Jim Newman.

Approved Not Approved Tabled

Item 1920-073

New Credit Course

TCED 101 Occupational Safety and Health for the 21st Century

Units 4.0

Description

This course provides an overview of the origins of occupational safety and health standards in the United States. The environmental and social justice issues that led to the creation of workplace safety and health standards will be discussed, a detailed overview of required occupational safety and health standards and regulations will be provided, and the impact of current issues in sustaining occupational safety and health on a 21st century workforce will be emphasized. Students will gain insights into the intersection of public safety, public health, and the building and environmental health standards which inform workplace safety policies and procedures. Course activities will include hands-on exercises to demonstrate hazard awareness; the correct use of tools, material handling, and safety equipment; and the development of emergency protocols and safety procedures. Students will have the opportunity at course completion to receive a Department of Labor (DOL) 30-hour Occupational Safety and Health Administration (OSHA) certification card provided all course requirements are met. The DOL card is often an initial certification for industrial occupational safety and health technicians, first line supervisors and managers, construction and building inspectors.

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Approved Not Approved Tabled

Correction Needed: Minor description edits

III. **PUBLIC COMMENT:** *No Report*

IV. **UNFINISHED BUSINESS:**

Pending originator clarification of advisories/prerequisites and updates to course content for possible CSU GE approval (First Read 10/2/19)

Item 1920-028

Credit Course Revision

GIS 120 Introduction to Geographic Information Systems and Spatial Analysis

Units 4.0

Description

This course will introduce fundamental concepts of geographic information and spatial analysis using industry standard geospatial application tools including geographic information systems (GIS), global positioning systems (GPS), and small unmanned aerial vehicle (sUAVs), to perform spatial analysis in various disciplines including but not limited to business, public safety, health, politics, civil engineering, and environmental, social, biological and geological sciences. Students will learn how to organize geospatial data; visualize spatial patterns by aggregating numbers by areas, analyzing ratios and proportions, generating scatterplots, qualifying volumes and areas, and performing map algebra; and interpreting correlations or suitable locations based on provided or researched criteria.

Pending Web Accessibility Approvals (First Read 10/2/19)

Item 1920-033

Request to offer a course via Distance Education - *ONLINE*

GDSN 162 Introduction to Web Design

Item 1920-034

Request to offer a course via Distance Education - *ONLINE*

GDSN 163 Intermediate Web Design

Item 1920-036

Request to offer a course via Distance Education - *ONLINE*

GDSN 172 Publication Design

Item 1920-037

Request to offer a course via Distance Education - *ONLINE*

GDSN 174 Packaging Design

Item 1920-038

Request to offer a course via Distance Education - *ONLINE*

GDSN 178 Digital Imaging Design

Item 1920-039

Request to offer a course via Distance Education - *ONLINE*

GDSN 179 Advanced Digital Imaging Design

Pending Web Accessibility Approvals (First Read 10/9/19)

Item 1920-063

Request to offer a course via Distance Education - *HYBRID*

JAPN 101 Japanese I

(All necessary changes per committee recommendations on 10/9/19)

Item 1920-064

Request to offer a course via Distance Education - *HYBRID*

JAPN 102 Japanese II

(All necessary changes per committee recommendations on 10/9/19)

V. DISCUSSION ITEMS/ATTACHMENT

1. Creating new programs in CurriQunet

Dana Arazi conducted a training on how to create a new program in CurriQunet. It was suggested that a cheat sheet be created and distributed to faculty to assist with this. Dana will work on putting together a training document.

2. Basic Skills CCCC vs Local definition

Michelle Pilati explained what the actual definition of Basic Skills is as defined by the Chancellor's office - any course not degree applicable. Therefore, since the Rio Hondo course numbering system is non degree applicable for numbers less than 040 – all courses numbered under 040 would be considered Basic Skills.

3. Other Discussion Items

Elizabeth Ramirez asked if there was a new process for CSU GE submission to the Curriculum committee. It was decided that the process would remain the same using the paper forms. Once the request is approved by the A/O it is to be forwarded to Instructional Operations, Kathy, for inclusion on the next agenda and uploading to CurriQunet as an attachment for committee review.

VI. ADJOURNMENT

Dana Arazi adjourned the meeting at 12:23 p.m.