

RIO HONDO COLLEGE

GUIDED PATHWAYS STEERING COMMITTEE MINUTES

Friday, September 13, 2019

Members Present: Kevin Smith, Alyson Cartagena, Dana Vazquez, Troy Flores-Olson, Manuel Hernandez, Grant Linsell, Angelica Martinez, Lydia Gonzalez, Juana Mora, Katie O'Brien, Eric Olson, Elizabeth Ramirez, Stephanie Hernandez, Gisela Spieler-Persad, Jennifer Tanaka, Brian Young, Albert Bretado

Members Absent: Brian Brutlag, Jim Newman, Abbie Perry, Vann Priest, Mike Slavich, Viviana Villanueva

Guests: Sheila Lynch as Arts representative

1. Meeting called to order by Lydia Gonzalez at 10:11 a.m.
2. Review of bylaws and proposed revisions
 - a. Need for more classified staff representation was discussed; IT, IRP, Financial Aid, division secretary/clerk, and A & R identified as areas that should have representation
 - b. Recommendation to add the Dean of Counseling to the membership of the GPS Committee as Student Services is a critical component of guided pathways
 - c. Recommendation to remove the limitation of two consecutive terms for faculty members in order to allow for continuity and consistency of committee membership
 - d. Grant Linsell made a motion to elect Lydia as the chair of the GPS Committee. Seconded by Troy Flores-Olson. Motion passes unanimously.
 - e. Definition of quorum discussed. With proposed revisions to membership potentially increasing the size of the committee, it may be difficult to meet quorum as currently defined (50% plus one voting member).
 - f. Discussion regarding the use of Robert's Rules of Order. Committee will strive to make decisions by consensus. If consensus cannot be reached, then items will be decided by a majority vote of members present.
 - g. Committee members are encouraged to request a substitute if they are unable to attend a meeting due to the importance of area representation.
3. Introduction to Tableau
 - a. Discussion regarding the importance of data in the work of guided pathways, particularly in regard to student equity and ensuring learning.
 - b. Anthony Delgado (Student Equity Research Specialist) will be offering upcoming workshops on Tableau.
4. Curriculum Topics
 - a. Catalog cleanup recommended by Michelle Pilati (Curriculum Committee Co-Chair) in the following areas:
 - i. Courses not being offered
 - ii. Degrees and certificates that are not earned by students
 - iii. Outcomes
 - b. Mapping and Areas of Interest
 - i. GE placeholders still need to be mapped for some programs
 - ii. Math courses may need to be specified for certain degree programs

- iii. Need to clarify what has occurred with mapping and what work remains to be done
 - c. Scheduling: it is important to consider different student populations (e.g., daytime versus evening students) to determine whether they would be able to complete a program as courses are currently being scheduled
5. Student Success Teams Summit scheduled for 10/24/19
 - a. Dr. Melinda Karp will be on campus to facilitate work toward developing Student Success Teams, possibly organized by Areas of Interest
 - b. Will be focused on exploration and discussion, which may lead to recommendations by the GPS Committee to the Senate for potential adoption
 6. Presentation and review of Guided Pathways Metric Document
 - a. Discussion regarding how this document will be used
 - b. Inquiry groups are encouraged to finish their work on this project if they haven't already
 - c. Further discussion on this item tabled for next meeting due to time constraints
 7. Outcomes report
 - a. Recommendation from Alyson Cartagena that all degree and certificate materials be funneled through a central process for cohesion, purposes of comparison, and have outcomes listed
 - b. Further discussion on this item tabled for a later meeting due to time constraints
 8. Equity report
 - a. Student Equity Summit scheduled for 12/10/19. Topic will be the Student Centered Funding Formula, with discussion facilitated by Deanna Cherry.
 - b. Further discussion on this item tabled for a later meeting due to time constraints
 9. Degrees & Certificate in Areas of Interest document
 - a. Committee members are asked to review the document and make suggestions for revisions if they think that certain programs may belong in other Areas of Interest
 - b. Further discussion on this item tabled for a later meeting due to time constraints
 10. Meeting was adjourned by Lydia Gonzalez at 11:58 a.m.