

**Rio Hondo Community College District  
Curriculum Committee  
Agenda  
Wednesday, January 29, 2020 – Board Room**

**I. APPROVAL OF THE ELECTRONIC MINUTES FROM DECEMBER 3, 2019**

**II. PUBLIC COMMENT:** *Although the Curriculum Committee always welcomes the participation of guests in any discussion, this agenda item is provided to allow a member of the public to speak to an item not on the agenda.*

**III. ACTION ITEMS**

**A) Approval of Consent Agenda: *No Items***

**B) Second Readings: *No Items***

**C) First Readings:**

**Item 1920-215**

**Credit Course Revision**

**AJ 041 Effective Written Communication for Public Service Personnel**

**Units 3.0**

**Description**

This course provides administration of justice students an overview of writing techniques for the communication of facts and information in a criminal justice setting, including the correct usage of words and proper sentence structure. Emphasis is placed on law enforcement specific terms, phrases, and spelling. Topics include but are not limited to: crime reports, investigative follow-up reports, traffic collision reports, background investigative summations and recommendations, internal investigative summations and recommendations, press releases, and inter-agency criminal activity crime bulletins.

**Item 1920-216**

**Credit Course Revision**

**AJ 105 Community Relations/Multicultural Issues Within Public Service**

**Units 3.0**

**Description**

This course examines the complex, dynamic relationship between communities and the justice system in addressing crime and conflict with an emphasis on the challenges and prospects of administering justice within a diverse multicultural population. Topics covered may include crime prevention, restorative justice, conflict resolution, and ethics.

**Item 1920-217**

**Credit Course Revision**

**AJ 215 Vice and Narcotics Control**

**Units 3.0**

**Description**

This course provides students with an in-depth understanding of code and case law of vice and narcotics. The course will focus on detection, suppression, apprehension, and prosecution of violators. Special emphasis will be placed on laws dealing with gambling, prostitution, sex crimes, narcotic identification, and search and seizure.

**Item 1920-218****Credit Course Revision****AJ 228 Police Field Operations****Units 3.0****Description**

This course is designed to provide students with an in-depth understanding of the history and development of police field operations. Particular emphasis will be placed on the planning of field activities. Topics include the functions of patrol, traffic, and other preliminary investigative duties of the field officer. The techniques of planning for patrol operations, handling of requests for service, vehicular traffic-related problems, and civil and domestic disturbances are also presented in the course.

**Item 1920-219****Credit Course Revision****ANTH 103 Introduction to Archaeology****Units 3.0****Description**

This course is a survey of human world history and prehistory as identified by the archaeological record. Emphasis is placed on major changes in human technological, economic, and social development over the course of two million years of the human material record, including such topics as such as the history of archaeology, ethics involved in research, types of data used, theory and methodology, dating techniques, methods of survey and site excavation, analysis and interpretations, and reasons to preserve the past. Case studies from the excavation of major archaeological sites around the world are examined and discussed as examples. This course is for students who are interested in ancient history, the field of archaeology, or who plan to major in anthropology.

**Item 1920-220****Credit Course Revision****ANTH 104 Introduction to Language and Culture****Units 3.0****Description**

This course is for students majoring in anthropology or anyone interested in learning about the diversity of communication forms and language systems around the world. The course investigates the development and evolution of language, the structure and the sound systems of different languages, language loss and conservation, and the variations in different languages such as dialects and the social situations in which they are used. The different forms of verbal and non-verbal communication are studied across cultures with special attention paid to the use of technology like social media and the problems that arise in communication between people of different class, gender, and ethnicity in our globalized world.

**Item 1920-221****Credit Course Revision****ANTH 110 Human Sexuality from a Cross-Cultural Perspective****Units 3.0****Description**

This course is for students with an interest in human sexuality from a cross-cultural perspective. Sexual anatomy, development, response, and behavior will be examined, along with historical and cultural patterns. Students will learn about the development and expression of gender and orientation from both Western and non-Western perspectives, with an emphasis on the influence of culture on individuals.

**Item 1920-222****Credit Course Revision****ANTH 115 Introduction to Medical Anthropology****Units 3.0****Description**

Medical anthropology explores the perceptions of disease, health, and healing in different cultures around the world. Socio-cultural, biological, and ecological perspectives will be used to understand the origins of illness and disease and medical practices across cultures. Topics include diagnosis and therapies, the role of healers like witchdoctors and shaman, stress and mental health, unequal access to medical care, and medical anthropology applied to global health problems.

**Item 1920-223**

**Credit Course Revision**

**ANTH 125 Religion, Magic, Witchcraft, and the Supernatural**

**Units 3.0**

**Description**

This course is for students interested in learning about the diverse religious beliefs and practices that exist around the world. This introduction to the anthropological study of religion will include an overview of the various forms of religious belief systems; the variety of gods and other supernatural forces; the use of myths, rituals, and ceremonies in religious practice; and the types of shamans, priests, and other religious specialists found in religious systems. The religious use of drugs will be explored along with traditional healing practices and folk medicine remedies used in many Western cultures. A survey of witchcraft, sorcery, the occult, demons, exorcism rites, sacrificial practices, and magic will be included. In addition, concepts relating to death and the afterlife, such as souls, ghosts, reincarnation, and zombies, will be explored.

**Item 1920-224**

**Credit Course Revision**

**CHST 146 The Mexican American in the History of the United States**

**Units 3.0**

**Description**

This course is a survey of the history of the Mexican/Mexican-American people in the United States presented in the context of U.S. history and government. The course begins with a discussion of the Mexican American War and the Treaty of Guadalupe Hidalgo, and goes on to examine the Mexican American struggle for full integration into U.S. society. Key topics include repatriation, unionism, Mexican American soldiers on the Pacific and European war front, postwar struggles for economic and social justice, and radicalism. It concludes with an examination of the dramatic growth of the Mexican/Mexican-American population in the United States. Students interested in this course may include individuals with familial or personal connections to the Chicana/o/x (Mexican-American) community and/or those intending to work in environments with high concentrations of this population.

**Item 1920-225**

**Credit Course Revision**

**CIT 111 Introduction to Programming**

**Units 3.0**

**Description**

This course is for students who wish to develop the problem-solving abilities needed for working in the computer field. Programming concepts will be discussed through a variety of techniques including hierarchy diagrams, flow-charting, data diagrams, and pseudocode. This course will also include information on integrated development environments (IDE).

**Item 1920-226**

**Credit Course Revision**

**CIT 155 Introduction to E-Commerce**

**Units 3.0**

**Description**

This course provides a hands-on problem-solving approach to learning both basic and more advanced aspects of doing business on the Internet. Students will learn to use e-commerce effectively, including:

selling and marketing on the Internet, developing business-to-business online strategies, using online auctions, identifying the hardware and software needed to support security for e-commerce, selecting electronic payment systems, and planning for e-commerce. Students will learn how and why electronic commerce is an important part of our economy and our society.

**Item 1920-227**

**Credit Course Revision**

**CIT 290 Cooperative Work Experience/Internship for Computer Information Technology Related Fields**

**Units 1 – 4**

**Description**

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of computer information technology and have completed or enrolled in the appropriate coursework. Contact the CWE office regarding re-enrollment procedures.

**Item 1920-228**

**Credit Course Revision**

**CORR 101 Introduction to Corrections**

**Units 3.0**

**Description**

This course provides students with an overview of the history and trends of adult and juvenile corrections. It will focus on probation, parole, legal issues, specific laws and the general operation of correctional institutions. The relationship between corrections and other components of the justice system will also be examined. This course has been identified by the Correctional Peace Officer Standards and Training Board of the Peace Officers Association to fulfill educational requirements of the CPOST Certificate for newly hired officers after July 1, 1995 by CDC and CYA.

**Item 1920-229**

**Credit Course Revision**

**CORR 104 Control and Supervision in Corrections**

**Units 3.0**

**Description**

This course provides students with an overview of supervision of inmates in local, state, and federal correctional institutions. The issues of control in a continuum form of institutional daily living through crisis situations will be introduced and discussed. The course will emphasize the role played by the offender and the correctional worker. Topics include inmate subculture, violence and effects of crowding on inmates and staff, and coping techniques for correctional officers in a hostile prison environment. The causes and effects of abusive tactics will also be discussed. This course has been identified by the Correctional Peace Officer Standards and Training Board of the California Department of Corrections, California Youth Authority, and California Correctional Peace Officers Association to fulfill educational requirements of the CPOST Certificate for newly hired officers after July 1, 1995 by CDC and CYA.

**Item 1920-230**

**Credit Course Revision**

**CORR 106 Legal Aspects of Corrections**

**Units 3.0**

**Description**

This course provides students with an awareness of the historical framework, concepts, and precedents that guide correctional practice. Course material will broaden the individual's perspective of the corrections environment, civil rights of prisoners, and responsibilities and liabilities of corrections officials. This course

has been identified by the Correctional Peace Officer Standards and Training Board of the California Department of Corrections, California Youth Authority, and California Correctional Peace Officers Association to fulfill educational requirements of the CPOST Certificate for newly hired officers after July 1, 1995 by CDC and CYA.

**Item 1920-231**

**Credit Course Revision**

**KINA 159 Cross Training for Intercollegiate Athletics**

**Units 1.0**

**Description**

This course is designed for any student preparing for intercollegiate athletic competition. This cross-training course is designed for the advanced student-athlete who wishes to increase all aspects of their fitness levels through a variety of strength, flexibility, aerobic and anaerobic activities. The specific physical fitness routines required by the intercollegiate athlete during the off-season will be addressed. The purpose of the course is to develop a level of physical fitness, strength and conditioning that will enhance the athlete's ability to be successful in intercollegiate competition. This course may be taken once and repeated two times for credit.

**Item 1920-232**

**Credit Course Revision**

**MATH 062 Pre-Statistics**

**Units 5.0**

**Description**

This course surveys a variety of mathematical topics needed to prepare students for college-level statistics. Topics include: data analysis using ratios, rates, and proportional reasoning, graphical and tabular displays of data, measures of central tendency and spread, computing probabilities, describing associations of two variables graphically, graphing equations of lines and linear models, and solving linear equations and inequalities. Pre-Statistics is designed for students in majors such as those in liberal arts, humanities, and social sciences. It should not be taken by students majoring in science, technology, engineering, math, or business.

**Item 1920-233**

**Credit Course Revision**

**MGMT 125 Managerial Computer Applications**

**Units 3.0**

**Description**

This course provides students with an introduction to computer technology as it applies to the business management environment. Course curriculum has been designed to prepare managers to leverage current technology, in both theory and application, to meet the needs of the global business environment. Managerial issues and ethical standards are explored along with web-based hands-on modules which prepare students to become proficient in MS Word, MS Excel, and MS PowerPoint.

**Item 1920-234**

**Credit Course Revision**

**MGMT 208 Business Communications**

**Units 3.0**

**Description**

This course covers the principles of effective writing in business. Extensive experience is provided using the different forms of business writing—memorandums, letters, reports, and resumes. Cultural differences and their impact on communicating in business will be studied. This course satisfies the business communications component for the Associate in Science in Business Administration for Transfer Degree.

**Item 1920-235**

**Credit Course Revision**

**MRKT 171 Consumer Behavior**

**Units 3.0**

**Description**

This class investigates and analyzes the reasons why consumers select, purchase, use, and dispose of goods and services to satisfy their personal and household needs. Topics to be explored include consumer culture, group influence, consumption patterns, and consumer attitudes and lifestyles as well as other relevant topics. This class is appropriate for the marketing major and anyone who wants to know why people buy.

**Item 1920-236**

**Credit Course Revision**

**MRKT 172 Advertising and Promotion**

**Units 3.0**

**Description**

This course introduces students to the creative and competitive field of advertising and promotion. Course content includes understanding the target audience, developing marketing and advertising plans, engaging in the creative process through strategy and execution, and integrating marketing communications elements as they relate to personal selling, sales promotion, direct marketing, and electronic, digital, and print media. This course is appropriate for the marketing major or anyone interested in advertising and promotion.

**Item 1920-237**

**Credit Course Revision**

**MRKT 174 Small Business Marketing and Advertising**

**Units 3.0**

**Description**

This class provides useful and effective marketing and advertising tools and techniques to those students who have or would like to own a small business. A special emphasis is placed on the fundamentals of marketing and guerilla marketing and advertising techniques. Topics for discussion will include marketing plan strategies, marketing research, marketing channel management, retail and pricing strategies, and cost-effective guerilla advertising techniques for small businesses.

**Item 1920-238**

**Credit Course Revision**

**POLS 150 Chicana/o/x Politics**

**Units 3.0**

**Description**

This course examines U.S. history and political issues relevant to the Chicana/o/x and Latina/o/x community. The course provides an overview of demographic changes in the U.S., examines political activism and political leadership. Students interested in this course may include individuals with familial or personal connections to the Chicana/o/x (Mexican-American) community and/or those intending to work in environments with high concentrations of this population.

**Item 1920-239**

**New Certificate of Achievement**

**Advanced Songwriting and Arranging**

**Units 17.0**

**Description**

This certificate is focused on an intermediate and advanced approach to songwriting and arranging. Through a course of study, students will find their professional writing voice in order to create commercially-viable original songs. The culmination of this certificate will require a professional portfolio as the final project.

**Item 1920-240****New Certificate of Achievement****Advanced Sound Design****Units 13.0****Description**

This Certificate of Achievement is for students who are interested in learning intermediate and advanced elements of sound design. This course of study will focus on how to successfully design, create, and program sound events and objects in a surround environment which will be in the service of various music and media industries (music, television/film, and video game). Emphasis will be on building technical skills as well as interpersonal skills needed for entry-level work in various collaborative situations.

**Item 1920-241****New Certificate of Achievement****Introductory Sound Design****Units 15.0****Description**

This Certificate of Achievement is for students who are interested in learning the basics of sound design. This course of study will introduce the physics of sound and how to successfully manipulate, modulate, and record sound in the service of various music and media industries (music, television/film, and video game). Emphasis will be on building technical skills as well as interpersonal skills needed to be prepared for various collaborative situations.

**Item 1920-242****New Certificate of Achievement****Music Composition****Units 18.0****Description**

This Certificate of Achievement is designed to provide a focused course of study for students who want to learn the processes and techniques of composing. Emphasis will be placed on the preparation of a music composition portfolio that can be used to prepare for further study at a baccalaureate-granting institution. This course of study will also work in tandem with the Music and Integrated Technology program to teach music composition to students for the purpose of training for work as music composers in the Music Industry as well as film scoring, music for video games, and other forms of music for media.

**Item 1920-243****New Certificate of Achievement****Music Production****Units 21.0****Description**

The Music Production Certificate of Achievement is for the student who wants to learn about the process of making successful recordings. Emphasis will be placed on the interpersonal skills needed to interact with other musicians, songwriters, and engineers, as well as the necessary technical skills needed to make professional decisions while leading a production team. A final production portfolio is part of the capstone class and a requirement for completion of the certificate.

**Item 1920-244****New Certificate of Achievement****Recording Engineer****Units 18.0****Description**

The Recording Engineer Certificate of Achievement teaches students proper and creative recording techniques, as well as audio editing techniques in a hands-on learning environment. This certificate will prepare students for entry-level work in the music and media industries.

**IV. UNFINISHED BUSINESS:**

*Pending Web Accessibility Approvals (First Read 10/2/19)*

**Item 1920-033**

Request to offer a course via Distance Education – **ONLINE**  
GDSN 162 Introduction to Web Design

**Item 1920-034**

Request to offer a course via Distance Education - **ONLINE**  
GDSN 163 Intermediate Web Design

**Item 1920-036**

Request to offer a course via Distance Education - **ONLINE**  
GDSN 172 Publication Design

**Item 1920-037**

Request to offer a course via Distance Education - **ONLINE**  
GDSN 174 Packaging Design

**Item 1920-038**

Request to offer a course via Distance Education - **ONLINE**  
GDSN 178 Digital Imaging Design

**Item 1920-039**

Request to offer a course via Distance Education - **ONLINE**  
GDSN 179 Advanced Digital Imaging Design

*Pending Web Accessibility Approvals (First Read 10/9/19)*

**Item 1920-063**

Request to offer a course via Distance Education - **HYBRID**  
JAPN 101 Japanese I

**Item 1920-064**

Request to offer a course via Distance Education - **HYBRID**  
JAPN 102 Japanese II

*Pending Web Accessibility Approvals (First Read 10/30/19)*

**Item 1920-107**

Request to offer a course via Distance Education – **HYBRID**  
KIN 297 Advanced Athletic Training

*Pending Web Accessibility Approvals (First Read 11/6/19)*

**Item 1920-144**

Request to offer a course via Distance Education - **ONLINE**  
BIOL 120 Environmental Biology

**Item 1920-145**

Request to offer a course via Distance Education - **ONLINE**  
CD 211 Infants and Toddlers

**Item 1920-146**

Request to offer a course via Distance Education - **ONLINE**  
CD 224 Diversity Issues During Early Childhood School Age and Adolescence



**Item 1920-147**

**Request to offer a course via Distance Education - *ONLINE*  
ED 110 Introduction to Teaching**

***Pending Web Accessibility Approvals (First Read 11/20/2019)***

**Item 1920-209**

**Request to Offer a Course via Distance Education  
KIN 110 Introduction to Fitness and Sport Management - *ONLINE***

**Item 1920-210**

**Request to Offer a Course via Distance Education  
KIN 126 Principles of Strength and Conditioning - *ONLINE***

**Item 1920-211**

**Request to Offer a Course via Distance Education  
KIN 170 Sport & Exercise Psychology - *ONLINE***

**Item 1920-212**

**Request to Offer a Course via Distance Education  
KIN 193 Standard First Aid and CPR – *ONLINE***

**V. DISCUSSION ITEMS/ATTACHMENT**

**VI. ADJOURNMENT**