

**Rio Hondo Community College District  
Curriculum Committee  
Minutes  
Wednesday, February 05, 2020 – Board Room**

**Voting Members Present:** Dana Arazi, Sharon Bell, Ryan Carey, Janet Cha, Alex Gardos, Lydia Gonzalez, Sean Hughes, Jannine Livingston, Patti Luna, Juana Mora, Jim Newman, Doralí Pichardo-Díaz, Elizabeth Ramirez, Melissa Rifino-Juarez, Warren Roberts, Mutsuno Ryan, Mike Slavich, Jennifer Tanaka, Christian Vaca

**Non-Voting Members Present:** Rose Sanceda

**Voting Members Absent:** Mike Garabedian, Rose Marie Gaw, Moises Mata, Claudia Rivas, Student Representative

**Guests:** Judy Morales

**I. APPROVAL OF THE MINUTES FROM THE MEETING ON JANUARY 29, 2020**

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved/w 1 abstention                       Not Approved                       Tabled

**II. PUBLIC COMMENT: *No Report***

**III. ACTION ITEMS**

**A) Approval of Consent Agenda:**

**Item 1920-245**

**AUTO 141 Alternative Fuels I**

**Delete from Catalog**

**Item 1920-246**

**AUTO 142 Alternative Fuels II**

**Delete from Catalog**

It was moved by Jim Newman; seconded by Mike Slavich.

Approved                       Not Approved                       Tabled

**B) Second Readings:**

It was moved by Jim Newman; seconded by Mike Slavich and approved by the committee to approve **Items 1920-215 thru 1920-220, 1920-222 thru 1920-237, and 1920-239 thru 1920-244** for second read as a group.

Approved/w 1 abstention                       Not Approved                       Tabled

**Item 1920-215****Credit Course Revision****AJ 041 Effective Written Communication for Public Service Personnel****Units 3.0****Description**

This course provides Administration of Justice students an overview of writing techniques for the communication of facts and information in a criminal justice setting, including the correct usage of words and proper sentence structure. Emphasis is placed on law enforcement-specific terms, phrases, and spelling. Topics include but are not limited to crime reports, investigative follow-up reports, traffic collision reports, background investigative summations and recommendations, internal investigative summations and recommendations, press releases, and interagency criminal activity crime bulletins.

**Item 1920-216****Credit Course Revision****AJ 105 Community Relations/Multicultural Issues Within Public Service****Units 3.0****Description**

This course examines the complex, dynamic relationship between communities and the justice system in addressing crime and conflict with an emphasis on the challenges and prospects of administering justice within a diverse multicultural population. Topics covered may include crime prevention, restorative justice, conflict resolution, and ethics.

**Item 1920-217****Credit Course Revision****AJ 215 Vice and Narcotics Control****Units 3.0****Description**

This course provides students with an in-depth understanding of code and case law of vice and narcotics. The course will focus on detection, suppression, apprehension, and prosecution of violators. Special emphasis will be placed on laws dealing with gambling, prostitution, sex crimes, narcotic identification, and search and seizure.

**Item 1920-218****Credit Course Revision****AJ 228 Police Field Operations****Units 3.0****Description**

This course is designed to provide students with an in-depth understanding of the history and development of police field operations. Particular emphasis is placed on planning field activities. Topics include the functions of patrol, traffic, and other preliminary investigative duties of the field officer. The techniques of planning for patrol operations and handling requests for service, vehicular traffic-related problems, and civil and domestic disturbances are also presented.

**Item 1920-219****Credit Course Revision****ANTH 103 Introduction to Archaeology****Units 3.0****Description**

This course is a survey of human world history and prehistory as identified by the archaeological record. Emphasis is placed on major changes in human technological, economic, and social development over the course of two million years of the human material record, including topics such as the history of archaeology, research ethics, data types, theory and methodology, dating techniques, survey and site excavation methods, analysis and interpretations, and reasons to preserve the past. Case studies from the excavation of major archaeological sites around the world are examined and discussed as examples. This

course is for students who are interested in ancient history or the field of archaeology, or who plan to major in anthropology.

**Item 1920-220**

**Credit Course Revision**

**ANTH 104 Introduction to Language and Culture**

**Units 3.0**

**Description**

This course is for students majoring in anthropology or anyone interested in learning about the diversity of communication forms and language systems around the world. The course investigates the development and evolution of language, the structure and sound systems of different languages, language loss and conservation, and the variations in different languages such as dialects and the social situations in which they are used. The different forms of verbal and non-verbal communication are studied across cultures with special attention paid to the use of technology like social media and the problems that arise in communication between people of different classes, genders, and ethnicities in our globalized world.

**Item 1920-222**

**Credit Course Revision**

**ANTH 115 Introduction to Medical Anthropology**

**Units 3.0**

**Description**

Medical anthropology explores the perceptions of disease, health, and healing in different cultures around the world. Sociocultural, biological, and ecological perspectives are used to understand the origins of illness and disease and medical practices across cultures. Topics include diagnosis and therapies, the role of healers like witch doctors and shamans, stress and mental health, unequal access to medical care, and medical anthropology applied to global health problems.

**Item 1920-223**

**Credit Course Revision**

**ANTH 125 Religion, Magic, Witchcraft, and the Supernatural**

**Units 3.0**

**Description**

This course is for students interested in learning about the diverse religious beliefs and practices that exist around the world. As an introduction to the anthropological study of religion, the course includes an overview of the various forms of religious belief systems; the variety of gods and other supernatural forces; the use of myths, rituals, and ceremonies in religious practice; and the types of shamans, priests, and other religious specialists found in religious systems. The religious use of drugs is explored, along with traditional healing practices and folk medicine remedies used in many Western cultures. A survey of witchcraft, sorcery, the occult, demons, exorcism rites, sacrificial practices, and magic is included. Additionally, concepts relating to death and the afterlife (e.g., souls, ghosts, reincarnation, and zombies) are explored.

**Item 1920-224**

**Credit Course Revision**

**CHST 146 The Mexican American in the History of the United States**

**Units 3.0**

**Description**

This course is a survey of the history of the Mexican/Mexican-American people in the United States presented in the context of U.S. history and government. The course begins with a discussion of the Mexican-American War and the Treaty of Guadalupe Hidalgo, and goes on to examine the Mexican-American struggle for full integration into U.S. society. Key topics include repatriation, unionism, Mexican-American soldiers on the Pacific and European war front, postwar struggles for economic and social justice, and radicalism. It concludes with an examination of the dramatic growth of the Mexican/Mexican-American population in the United States. Students interested in this course may include individuals with familial or

personal connections to the Chicana/o/x (Mexican-American) community and/or those intending to work in environments with high concentrations of this population.

**Item 1920-225**

**Credit Course Revision**

**CIT 111 Introduction to Programming**

**Units 3.0**

**Description**

This course is for students who want to develop the problem-solving abilities required to work in the computer field. Programming concepts are discussed through a variety of techniques including hierarchy diagrams, flow-charting, data diagrams, and pseudocode. The course will also include information on integrated development environments (IDEs).

**Item 1920-226**

**Credit Course Revision**

**CIT 155 Introduction to E-Commerce**

**Units 3.0**

**Description**

This course provides a hands-on, problem-solving approach to learning both basic and more advanced aspects of doing business on the Internet. Students learn how to use electronic commerce effectively, including selling and marketing on the Internet, developing business-to-business online strategies, using online auctions, identifying the hardware and software required to support security for e-commerce, selecting electronic payment systems, and planning for e-commerce. Additionally, students learn how and why e-commerce is an important part of our economy and society.

**Item 1920-227**

**Credit Course Revision**

**CIT 290 Cooperative Work Experience/Internship for Computer Information Technology Related Fields**

**Units 1 – 4**

**Description**

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives. Students in a skilled or professional-level assignment in their area of vocational interest and meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of computer information technology and who have completed or enrolled in the appropriate coursework. Contact the CWE office regarding re-enrollment procedures.

**Item 1920-228**

**Credit Course Revision**

**CORR 101 Introduction to Corrections**

**Units 3.0**

**Description**

This course provides students with an overview of the history and trends of adult and juvenile corrections. It focuses on probation, parole, legal issues, specific laws and the general operation of correctional institutions. The relationship between corrections and other components of the justice system is also examined. This course has been identified by the Correctional Peace Officer Standards and Training (CPOST) Board of the Peace Officers Association as fulfilling the educational requirements of the CPOST Certificate for newly-hired officers after July 1, 1995 by the California Department of Corrections and Rehabilitation(CDCR) and California Youth Authority (CYA).

**Item 1920-229**

**Credit Course Revision**

**CORR 104 Control and Supervision in Corrections**

### **Units 3.0**

#### **Description**

This course provides students with an overview of supervision of inmates in local, state, and federal correctional institutions. The issues of control in a continuum form of institutional daily living through crisis situations are introduced and discussed. The course emphasizes the role played by the offender and the correctional worker. Topics include inmate subculture, violence and the effects of crowding on inmates and staff, and coping techniques for correctional officers in a hostile prison environment. The causes and effects of abusive tactics are also discussed. This course has been identified by the Correctional Peace Officer Standards and Training (CPOST) Board of the California Department of Corrections and Rehabilitation (CDCR), California Youth Authority (CYA), and California Correctional Peace Officers Association as fulfilling the educational requirements of the CPOST Certificate for newly-hired officers after July 1, 1995 by CDCR and CYA.

### **Item 1920-230**

#### **Credit Course Revision**

#### **CORR 106 Legal Aspects of Corrections**

### **Units 3.0**

#### **Description**

This course provides students with an awareness of the historical framework, concepts, and precedents that guide correctional practice. Course material broadens students' perspectives of the corrections environment, civil rights of prisoners, and responsibilities and liabilities of corrections officials. The course has been identified by the Correctional Peace Officer Standards and Training (CPOST) Board of the California Department of Corrections and Rehabilitation (CDCR), California Youth Authority (CYA), and California Correctional Peace Officers Association as fulfilling the educational requirements of the CPOST Certificate for newly hired officers after July 1, 1995 by CDC and CYA.

### **Item 1920-231**

#### **Credit Course Revision**

#### **KINA 159 Cross Training for Intercollegiate Athletics**

### **Units 1.0**

#### **Description**

This cross-training course is designed for advanced intercollegiate athletes who want to increase all aspects of their fitness levels through a variety of strength, flexibility, aerobic and anaerobic activities in order to prepare for intercollegiate athletic competition. The specific physical fitness routines required by intercollegiate athletes during the off-season will be addressed. The purpose of the course is to develop levels of physical fitness, strength, and conditioning that will enhance athletes' abilities to be successful in intercollegiate competition. The course may be taken once and repeated two times for credit.

### **Item 1920-232**

#### **Credit Course Revision**

#### **MATH 062 Pre-Statistics**

### **Units 5.0**

#### **Description**

This course surveys a variety of mathematical topics to prepare students for college-level statistics. Topics include data analysis using ratios, rates and proportional reasoning, graphical and tabular displays of data, measures of central tendency and spread, computing probabilities, describing associations of two variables graphically, graphing equations of lines and linear models, and solving linear equations and inequalities. The course is for students in liberal arts, humanities, and social sciences majors. It should not be taken by students majoring in science, technology, engineering, math, or business.

### **Item 1920-233**

#### **Credit Course Revision**

#### **MGMT 125 Managerial Computer Applications**

**Units 3.0****Description**

This course is an introduction to computer technology as it applies to the business management environment. The course prepares managers to leverage current technology, in both theory and application, to meet the needs of the global business environment. Managerial issues and ethical standards are explored, and web-based, hands-on modules prepare students to become proficient in Microsoft Word, Excel, and PowerPoint.

**Item 1920-234****Credit Course Revision****MGMT 208 Business Communications****Units 3.0****Description**

This course covers the principles of effective writing in business. The course provides extensive experience using the different forms of business writing: memorandums, letters, reports, and resumes. Cultural differences and their impact on communicating in business are studied. This course satisfies the business communications component for the Associate in Science in Business Administration for Transfer degree.

**Item 1920-235****Credit Course Revision****MRKT 171 Consumer Behavior****Units 3.0****Description**

This class investigates and analyzes the reasons consumers select, purchase, use, and dispose of goods and services to satisfy their personal and household needs. Topics include consumer culture, group influence, consumption patterns, and consumer attitudes and lifestyles. This class is appropriate for marketing majors and anyone who wants to know why people buy.

**Item 1920-236****Credit Course Revision****MRKT 172 Advertising and Promotion****Units 3.0****Description**

This course introduces students to the creative and competitive field of advertising and promotion. Topics include understanding the target audience, developing marketing and advertising plans, engaging in the creative process through strategy and execution, and integrating marketing communications elements as they relate to personal selling, sales promotion, direct marketing, and electronic, digital, and print media. This course is appropriate for marketing majors or anyone interested in advertising and promotion.

**Item 1920-237****Credit Course Revision****MRKT 174 Small Business Marketing and Advertising****Units 3.0****Description**

This class provides useful and effective marketing and advertising tools and techniques to students who have or would like to own a small business. A special emphasis is placed on the fundamentals of marketing and guerilla marketing and advertising techniques. Topics will include marketing plan strategies, marketing research, marketing channel management, retail and pricing strategies, and cost-effective guerilla advertising techniques for small businesses.

**Item 1920-239****New Certificate of Achievement****Advanced Songwriting and Arranging****Units 17.0**

**Description**

This certificate is focused on intermediate and advanced approaches to songwriting and arranging. Through a course of study, students find their professional writing voice in order to create original, commercially-viable songs. The culmination of this certificate requires a professional portfolio as the final project.

**Item 1920-240****New Certificate of Achievement****Advanced Sound Design****Units 13.0****Description**

This certificate of achievement is for students who are interested in learning intermediate and advanced elements of sound design. This course of study will focus on how to design, create, and program sound events and objects successfully in a surround environment in the service of various music and media industries (e.g., the music, television/film, and video game industries). Emphasis is placed on building technical skills and interpersonal skills required for entry-level work in various collaborative situations.

**Item 1920-241****New Certificate of Achievement****Introductory Sound Design****Units 15.0****Description**

This certificate of achievement is for students interested in learning the basics of sound design. This course of study will introduce the physics of sound and how to manipulate, modulate, and record sound successfully in the service of various music and media industries (e.g., the music, television/film, and video game industries). Emphasis is placed on building technical skills and interpersonal skills required for various collaborative situations.

**Item 1920-242****New Certificate of Achievement****Music Composition****Units 18.0****Description**

This certificate of achievement provides a focused course of study for students who want to learn the processes and techniques of composing. Emphasis is placed on preparing a music composition portfolio that can be used to prepare for further study at a baccalaureate-granting institution. This course of study also works in tandem with the Music and Integrated Technology program to teach music composition to students for the purpose of training to work as composers in the music, television/film, video game, and other media industries.

**Item 1920-243****New Certificate of Achievement****Music Production****Units 21.0****Description**

This certificate of achievement is for students who want to learn about the process of making successful recordings. Emphasis is placed on the interpersonal skills required to interact with other musicians, songwriters, and engineers; as well as the technical skills required to make professional decisions while leading a production team. A final production portfolio is part of the capstone class and a requirement for completion of the certificate.

**Item 1920-244****New Certificate of Achievement****Recording Engineer**

**Units 18.0**

**Description**

This certificate of achievement teaches students proper and creative recording and audio editing techniques in a hands-on learning environment. This certificate will prepare students for entry-level work in the music and media industries.

**C) First Readings:**

**Item 1920-247**

**Credit Course Revision**

**ELEC 100 D.C. and A.C. Fundamentals**

**Units 3.0**

**Description**

This introductory course in direct current (DC) and alternating current (AC) electricity is for both a general audience and for those contemplating a career in the electrical industry. Course content includes basic theories, resistance, capacitance, inductance, simple DC and AC circuits, transformers, measuring instruments, batteries, motors, and generators.

It was moved by Alex Gardos; seconded by Christian Vaca.

***Corrections Needed: Description/Textbook check for newer version/Title reverse order?***

Approved

Not Approved

Tabled

**Item 1920-248**

**Credit Course Revision**

**ELEC 108 Introduction to Solid State Devices and Circuits**

**Units 4.0**

**Description**

This course is an introduction to solid state devices used in the field of electronics. Emphasis is on the theory of operation, methods of fabrication, physical properties and characteristics of semiconductor devices and circuits. Devices considered are diodes, BJT and FET transistors, special diodes, Thyristors (SCR), IC's (digital and analog), typical applications of each device in amplifier, regulator, oscillator, timer and digital circuits. Students will analyze circuits and solve problems utilizing basic network analysis methods. Laboratory work provides experience with the design and test of basic solid state device circuits including signal tracing and troubleshooting, use of meters, schematic diagrams, oscilloscopes, and common laboratory equipment. This course is for students that are contemplating a career in the electrical/electronics industry and is part of the preparation leading to an A. S. Degree or a Certificate in Electronics Technology.

It was moved by Jim Newman; seconded by Melissa Rifino-Juarez.

***Corrections Needed: Description/Justification/Assignments***

Approved

Not Approved

Tabled

**Item 1920-249**

**Credit Course Revision**

**ELEC 109 Linear Analog Circuits and Devices**

**Units 4.0**

**Description**

This course focuses on linear analog circuits and devices used in the field of electronics. Emphasis is on the theory of operation, methods of fabrication, physical properties and characteristics of operational

amplifiers, other discrete circuits, and external circuitry. This course builds on the foundations learned in previous electronics courses, continuing the study of solid state devices and circuits with an emphasis on the integrated circuit and applications. Students will analyze circuits and solve problems utilizing basic network analysis methods. Integrated circuit device characteristics are explored. Input/output impedance, drift, offset, bias current, gain, frequency response, and simple modeling are among the topics considered. Use of device data sheets and application notes will be introduced to provide training in the selection of devices for specific purposes. Laboratory work provides experience with the design and test of basic solid state device circuits including signal tracing and troubleshooting, use of meters, schematic diagrams, oscilloscopes, and common laboratory equipment. This course is for students that are contemplating a career in the electrical/electronics industry and is part of the preparation leading to an A. S. Degree or a Certificate in Electronics Technology.

It was moved by Christian Vaca; seconded by Patti Luna.

***Corrections Needed: Description/Justification/Assignments***

Approved

Not Approved

Tabled

**Item 1920-250**

**Credit Course Revision**

**ELEC 111 Introduction to Digital Electronics**

**Units 4.0**

**Description**

This course is an introduction to digital electronic principles common to all areas of electronics. The course will emphasize study of number systems and representations such as Binary codes, Hexadecimal codes and Boolean algebra. Analysis and design of combinational and sequential Logic Circuits, Gates, Adders, TTL: small and medium scale integrated devices, programmable logic and simulation of digital circuits and CMOS, ECL families will be covered. Laboratory work will also provide experience with the design and test of basic digital circuits, use of meters, schematic diagrams, oscilloscopes, and common laboratory equipment. This course is for students that are contemplating a career in the electrical/electronics industry and is part of the preparation leading to an A. S. Degree or a Certificate in Electronics Technology.

It was moved by Jim Newman; seconded by Patti Luna.

***Correction Needed: Description/Justification/Assignments/Updated Textbook***

Approved

Not Approved

Tabled

**Item 1920-251**

**Credit Course Revision**

**ELEC 208 Advanced Solid State Devices and Circuits**

**Units 4.0**

**Description**

This course is a continuation of the study of solid state devices used in the field of electronics presented in the introductory course ELEC 108. Emphasis is on the theory of operation, physical properties and characteristics of advanced semiconductor devices and circuits. Devices considered are advanced design transistors, SCRs and other Integrated Circuits-IC's (digital and analog), typical applications of each device in inverters, converters, and switching power supplies. Students will analyze circuits and solve problems utilizing basic network analysis methods with emphasis on advanced biasing, cascading, coupling and phase shifting. Laboratory work provides experience with the design and test of advanced solid state device circuits including signal tracing and troubleshooting, use of schematic diagrams and common laboratory

equipment. This course is for students that are contemplating a career in the electrical/electronics industry and is part of the preparation leading to an A. S. Degree or a Certificate in Electronics Technology. It was moved by Sean Hughes; seconded by Alex Gardos.

***Corrections Needed: Description/Justification/Assignments***

Approved

Not Approved

Tabled

**Item 1920-252**

**Credit Course Revision**

**ELEC 211 Advanced Digital Electronics**

**Units 4.0**

**Description**

This course is a continuation of introduction to electronic digital principles common to all areas of electronics. Building on the foundations covered in ELEC 111, emphasis will be placed on the study of various types of Counters, A/D and D/A Converters, I-O Devices, Memories and an introduction to Micro Computers. Through laboratory work, students learn applications by constructing various circuits and devices. Advanced analysis and design of combinational and sequential Logic Circuits, Gates, Adders, TTL: small and medium scale integrated devices, programmable logic and simulation of digital circuits and ECL families will be covered. Laboratory work will also provide experience with the design and test of basic digital circuits, use of meters, schematic diagrams, oscilloscopes, and common laboratory equipment. This course is for students that are contemplating a career in the electrical/electronics industry and is part of the preparation leading to an A. S. Degree or a Certificate in Electronics Technology.

It was moved by Christian Vaca; seconded by Alex Gardos.

***Corrections Needed: Description/justification/Assignments***

Approved

Not Approved

Tabled

**Item 1920-253**

**Credit Course Revision**

**ELEC 240 Microprocessors and Microcomputing**

**Units 4.0**

**Description**

This course will provide a fundamental knowledge of the general architecture of microcomputers. Emphasis is on the study of organization and structuring of the major hardware and software components of computers which includes, the CPU and some of the I/O devices used to interface the CPU to various peripheral devices. It considers the physical aspects of information transfer and control within a digital computer. Network architecture, communication protocol, as well as micro-programming instruction sets and assembly language programming are also emphasized. Laboratory exercises will focus on construct and deconstruct of a basic computer, along with test and troubleshooting of critical functions. This course is for students that are contemplating a career in the electrical/electronics industry and is part of the preparation leading to an A. S. Degree or a Certificate in Electronics Technology.

It was moved by Alex Gardos; seconded by Patti Luna.

***Corrections Needed: Description/Justification/Assignments/Textbook update/Content – Floppy Drives/CD's?***

Approved

Not Approved

Tabled

**Item 1920-254**

**Credit Course Revision**

**MUS 138 Masterworks Chorale**

**Units 2.0**

**Description**

This advanced level course is for students who seek to broaden their choral repertoire by performing major choral works from various musical periods accompanied by orchestra or other instrumental ensemble. Attention is given to the refinement and polishing of choral vocal technique. Public performance is required. Enrollment criteria requires an audition.

It was moved by Patti Luna; seconded by Melissa Rifino-Juarez.

X\_ Approved

Not Approved

Tabled

**Item 1920-255**

**Credit Course Revision**

**MUS 140 Beginning Voice I**

**Units 1.5**

**Description**

This course is for students who wish to learn the foundations of singing including: proper posture, breath support, healthy vocal fold vibration, optimal resonance, articulation, diction, and stage presence. Students will be given appropriate repertoire from the standard vocal literature throughout the semester. No previous musical experience is necessary.

It was moved by Alex Gardos; seconded by Patti Luna.

X\_ Approved

Not Approved

Tabled

**Item 1920-256**

**Credit Course Revision**

**MUS 142 Intermediate Voice I**

**Units 1.5**

**Description**

This course is for students who wish to further develop the voice and technique acquired in Beginning Voice through more advanced vocal exercises and repertoire. A comprehensive study of style and interpretation will be included.

It was moved by Alex Gardos; seconded by Patti Luna.

***Correction Needed: Textbook rationale***

X\_ Approved

Not Approved

Tabled

**Item 1920-257**

**Credit Course Revision**

**MUS 158 Masterworks Chorale II**

**Units 2.0**

**Description**

This advanced level course is designed for students who seek in-depth study of choral literature by performing complex choral works such as Beethoven's *Mass in C*, Orff's *Carmina Burana*, and Britten's *War Requiem* accompanied by orchestra or other instrumental ensemble, or sung a cappella. Attention is given to every detail of musical development through rehearsal and performance of choral music from various

musical periods and styles. Public performance is required. Enrollment criteria requires successful completion of MUS 138 and an audition.

It was moved by Christian Vaca; seconded by Ryan Carey.

Approved

Not Approved

Tabled

**Item 1920-258**

**Credit Course Revision**

**MUS 178 Masterworks Chorale III**

**Units 2.0**

**Description**

This advanced level course is designed for students who seek in-depth study of choral literature by performing complex choral works such as Bach sacred and secular cantatas, Mozart and Haydn masses, renaissance madrigals and sacred pieces, and contemporary choral works accompanied by orchestra or other instrumental ensemble, or sung a cappella. Attention is given to every detail of musical development through rehearsal and performance of choral music. Public performance is required. Students are expected to take on leadership roles as section leaders, mentors to new singers, and committee work for the choral organization. Enrollment criteria requires successful completion of MUS 158 and an audition.

It was moved by Alex Gardos; seconded by Patti Luna.

Approved

Not Approved

Tabled

**Item 1920-259**

**Credit Course Revision**

**MUS 240 Advanced Voice I**

**Units 2.0**

**Description**

This course is for students interested in further developing the vocal technique, musical interpretation and performance skills appropriate for advanced vocal performance. Attention is given to details including specific vowels, clarity of tone, and interpretation. Public performance will be required.

It was moved by Alex Gardos; seconded by Sean Hughes.

Approved

Not Approved

Tabled

**Item 1920-260**

**Credit Course Revision**

**THTR 159 Stage Crew Activity**

**Units 1.0 – 3.0**

**Description**

This course is for students who want to gain practical, hands-on, technical experience working backstage. Students will gain experience working as part of a stage crew supporting public performances of theatrical, musical, or dance productions. This course may be taken once and repeated three times for credit.

It was moved by Mike Slavich; seconded by Ryan Carey.

***Correction Needed: TOP/SAM/Assignments/Methods of Evaluation***

A motion was made by Jim Newman; seconded by Patti Luna and approved by the committee to table **Item 1920-260** until the originator can verify number of hours/units that will be scheduled per each course offering.

Approved

Not Approved

Tabled

**Item 1920-261**

**Credit Course Revision**

**THTR 172 Performing/Preparing Comedy**

**Units 3.0**

**Description**

This course is for students who wants to study theatre productions as they are created and expressed through comedic drama. The class will explore comedy genres, acting techniques, physical communication, and comic objectives. Students will be part of a full-length or one-act production or a combination of both. Students may participate in a variety of activities including acting, directing, production, management, etc. Auditions will determine the specific assignment.

It was moved by Jim Newman; seconded by Patti Luna.

***Correction Needed: TOP/SAM***

Approved

Not Approved

Tabled

**Item 1920-262**

**Credit Course Revision**

**THTR 173 Rehearsal and Performance: The Style Play**

**Units 3.0**

**Description**

This course is for students who want to learn how to use performance styles and acting techniques in the preparation and performance of a play with a specific style of theatricality. These plays could include the styles of comedy of manners, melodrama, surrealism, realism, expressionism, futurism and more. Students will be involved in rehearsing a full-length or short play and then presenting it to a public audience. Students may participate in a variety of activities including acting, directing, management, dramaturg, etc. Auditions and/or interview will determine most of the specific assignments.

It was moved by Alex Gardos; seconded by Ryan Carey.

***Correction Needed: TOP/SAM***

Approved

Not Approved

Tabled

**Item 1920-263**

**Request to offer a Course via Distance Education**

**FIN 101 Introduction to Financial Planning – *ONLINE***

It was moved by Ryan Carey; seconded by Janet Cha.

Approved

Not Approved

Tabled

**Item 1920-264**

**Request to offer a Course via Distance Education**

**FIN 102 Fundamentals of Finance Management and Investment – *ONLINE***

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved                       Not Approved                       Tabled

**Item 1920-265**

**Request to offer a Course via Distance Education**

**TCED 044 OSHA Workplace Safety – *ONLINE***

It was moved by Ryan Carey; seconded by Christian Vaca.

Approved                       Not Approved                       Tabled

**Item 1920-267**

**Request for Course addition to Advanced Placement Examination Program**

**PSY 101 Introductory Psychology**

It was moved by Jannine Livingston; seconded by Melissa Rifino-Juarez.

Approved                       Not Approved                       Tabled

**Item 1920-268**

**Degree Change**

**A.S. in Alternative Fuels and Advanced Transportation Technology**

**Course Changes**

It was moved by Alex Gardos; seconded by Ryan Carey.

Approved                       Not Approved                       Tabled

**Item 1920-269**

**Degree Change**

**AA-T in Economics**

**Course Changes**

It was moved by Jannine Livingston; seconded by Ryan Carey.

Approved                       Not Approved                       Tabled

**IV. UNFINISHED BUSINESS:**

***Pending Web Accessibility Approvals (First Read 10/2/19)***

**Item 1920-033**

**Request to offer a course via Distance Education – *ONLINE***

**GDSN 162 Introduction to Web Design**

**Item 1920-034**

**Request to offer a course via Distance Education - *ONLINE***

**GDSN 163 Intermediate Web Design**

**Item 1920-036**

Request to offer a course via Distance Education - **ONLINE**  
GDSN 172 Publication Design

**Item 1920-037**

Request to offer a course via Distance Education - **ONLINE**  
GDSN 174 Packaging Design

**Item 1920-038**

Request to offer a course via Distance Education - **ONLINE**  
GDSN 178 Digital Imaging Design

**Item 1920-039**

Request to offer a course via Distance Education - **ONLINE**  
GDSN 179 Advanced Digital Imaging Design

*Pending Web Accessibility Approvals (First Read 10/9/19)*

**Item 1920-063**

Request to offer a course via Distance Education - **HYBRID**  
JAPN 101 Japanese I

**Item 1920-064**

Request to offer a course via Distance Education - **HYBRID**  
JAPN 102 Japanese II

*Pending Web Accessibility Approvals (First Read 10/30/19)*

**Item 1920-107**

Request to offer a course via Distance Education – **HYBRID**  
KIN 297 Advanced Athletic Training

*Pending Web Accessibility Approvals (First Read 11/6/19)*

**Item 1920-144**

Request to offer a course via Distance Education - **ONLINE**  
BIOL 120 Environmental Biology

**Item 1920-145**

Request to offer a course via Distance Education - **ONLINE**  
CD 211 Infants and Toddlers

**Item 1920-146**

Request to offer a course via Distance Education - **ONLINE**  
CD 224 Diversity Issues During Early Childhood School Age and Adolescence

**Item 1920-147**

Request to offer a course via Distance Education - **ONLINE**  
ED 110 Introduction to Teaching

*Pending Web Accessibility Approvals (First Read 11/20/2019)*

**Item 1920-209**

Request to Offer a Course via Distance Education  
KIN 110 Introduction to Fitness and Sport Management - **ONLINE**

**Item 1920-210**

**Request to Offer a Course via Distance Education  
KIN 126 Principles of Strength and Conditioning - *ONLINE***

**Item 1920-211**

**Request to Offer a Course via Distance Education  
KIN 170 Sport & Exercise Psychology - *ONLINE***

**Item 1920-212**

**Request to Offer a Course via Distance Education  
KIN 193 Standard First Aid and CPR – *ONLINE***

**V. DISCUSSION ITEMS/ATTACHMENT**

*Due to time constraints neither discussion items were addressed*

1. New and Seasoned Curriculum Training – Dana Arazi
2. ADT Revisions – Elizabeth Ramirez

**VI. ADJOURNMENT**

Dana Arazi adjourned the meeting at 12:30 p.m.