I. Call to Order

II. Approval of Minutes: March 3, 2020

III. Public Comment – Persons wishing to address the Academic Senate on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Academic Senate cannot discuss or take action on items not listed on the agenda. Matters brought before the Academic Senate that are not on the agenda may, at the Senate’s discretion, be referred to the Senate Executive Council or placed on the next agenda.

IV. President’s Report
   A. Current Distance Education Conversions
   B. Summer and Fall Discussions
   C. Hiring Update
   D. Planning Retreat – Educational Master Plan
   E. Academic Rank Commendations Postponed
   F. Congratulations to Elected Officers

V. Vice Presidents’ Reports
   A. 1st Vice President
   B. 2nd Vice President

VI. Unfinished Business - none

VII. New Business
   A. Senate Resolution: Guidance for Provisional Adjustments During Sudden Transition to 100% Remote Instruction (Addendum A)
   B. Pass/No Pass Recommendations
   C. Excused Withdrawal Recommendations

VIII. Committee Reports

<table>
<thead>
<tr>
<th>Senate</th>
<th>Planning and Fiscal Council</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Rank</td>
<td>Institutional Effectiveness (IEC)</td>
<td>Basic Skills</td>
</tr>
<tr>
<td>Curriculum</td>
<td>Program Review</td>
<td>Bookstore</td>
</tr>
<tr>
<td>Guided Pathways Steering (GPS)</td>
<td>Safety</td>
<td>Enterprise Systems Advisory</td>
</tr>
</tbody>
</table>

Page 1
### IX. Announcements

### X. Adjournment
Resolution: Guidance for Provisional Adjustments During Sudden Transition to 100% Remote Instruction

Whereas, The following official responses to the outbreak of the novel coronavirus COVID-19 were issued in the month of March, 2020:
1. Governor Newsom declared a state of emergency on March 4, 2020,
2. The World Health Organization declared COVID-19 a global pandemic on March 11, 2020,
3. President Trump declared a national state of emergency on March 13, 2020,
4. The Rio Hondo College Board of Trustees declared a state of emergency on March 16, 2020,
5. Governor Newsom issued a statewide stay-at-home order on March 19, 2020;
6. College President Reyes declared Rio Hondo College off-limits to students on March 20, 2020

Whereas, Students in our classes may be responsible for the care of members of their household while state K-12 schools are closed;

Whereas, Students enrolled in a face-to-face class did not expect that class to be taught online and may not have any experience taking an online class or using the technology required in an online class; and

Whereas, We cannot expect our students’ daily schedules to remain the same as when they enrolled in a face-to-face class that was scheduled to meet at a fixed time;

Resolved, The Academic Senate expects faculty to adjust their attendance policies so as to allow students who cannot attend a class synchronously during this time to attend asynchronously;

Resolved, The Academic Senate implores faculty to adjust expectations, grading scales, and the assessment of outcomes for their classes to ensure a reasonable level of accountability given these circumstances; and

Resolved, The Academic Senate implores faculty to communicate the changes to their expectations, policies, and grading scales with their students.