

Guided Pathways Steering Committee

Minutes - 2/7/2020

Attendance at meeting: Kevin Smith, Rose Sanceda, Miyo-Stevens-Gandera, Manuel Hernandez, Troy Olson-Flores, Angelica Martinez, Grant Linsell, Mike Slavich, Lisa Chavez, Vann Priest, Juana Mora, Lydia Okelberry-Gonzalez, Sally Willsey, Abbie Perry, Brian Young, Katie O'Brien, Sheila Xiao, Albert Bretado, Caroline Durdella, Mary Becerril, Leigh Ann Unger, Laura Ramirez, Viviana Villanueva

Had a very productive winter!

First item of business – scale of adoption is due March 1st. It was last updates on 11/22/2019 and everything we have done after that date will be saved until the next submission. Will be going to PFC for approval on 2/11/20. It is due on March 1st, 2020. Caroline shared that if SOA is going to PFC, it doesn't have to go to IEC.

Workgroup Updates:

Website Workgroup– met 3x over the break. Manuel Halin and Albert Bretado have been diligently working on updating the RHC website. Areas of Interest are randomized.

Pathways.riohondo.edu is now available to view off campus.

Suggestion was made for traditional to put “RHC Degree”. There is plan to include a video on the program mapper page to remind students to see a counselor. Lydia suggested moving Gainful Employment Disclosures at the top of the mapping page, but possibly changing the language to be student friendly. Caroline Durdella recommended implementing a mechanism for receiving feedback after launch.

Lydia Okelberry- Gonzalez reiterated that the maps do not include major prep for UC and private universities – this will be communicated in a video or a note on the map page.

There is a plan to get student feedback on the website. The template will be the same one for each AOI.

The feedback from faculty and staff has been positive. The next step is build a plan in which we can get student feedback.

“Support Community” tab will include Student Success Team information.

The college needs to build some capacity to do data entry for program mapping as this will have to be ongoing.

Data and Infrastructure Group – met Friday, January 31st. IT and IRP to look at creating a data dashboard to automate data. Caroline Durdella shared that IRP has been working with IT in addressing the bigger campus needs – bridging from operational to data management. Rather than “ad hoc” these reports, systems need to be built so that program managers can pull the data on their own. We also need this information so that the data dashboard that will be used by the Student Success Teams.

There should be a list of automatic reports that come out at a certain time of year. There is “silo” between IT and IRP. When we are talking about data, it is not a one dept. operation – we should all be aware and have access to this information.

There will be restricted access to some items peer A&R. If you have the right to a particular area, then you will be able to access. Kevin Smith asked if we will be able to customize what a team wants as an indicator? We will begin with general, then we can enhance. Starfish was 80K for three years. They now want to charge 75K for the first year and over 100K after that.

Conversations regarding alternatives for DegreeWorks. Elucian is the banner company and the Degreeworks company. Lisa Chavez and Gary Voorhis are looking at upgrading to have more functionality. Elucian also has CRM, a case management program. An independent consultant was hired to look at all the programs and give options to the campus.

Leigh Ann Unger would like to see us to upgrade DegreeWorks so we can at least begin to work. Get it working and use it until we find something else.

Caroline Durdella shared that we have to cohort students that allows us to track students with respect to completion. What type of students are we looking at (i.e. Pell Grant, Dream Act, Veterans).

Caroline Durdella- has some ideas for the dashboard

Two sets of meetings the big picture (the needs, setting deadlines) and the technical crew that needs to execute that.

Lydia Okelberry-Gonzalez- there are some reports that should go out to the campus certain times of the year.

Laura Ramirez- when we look at enrollment reports we looked at the number of bodies and units. We worked with IT to create a dashboard so every Friday we get trends of what is going on where are we suppose to be at and a better snapshot of how we will be cutting classes

Lydia Okelberry-Gonzalez- a list of reports that comes automatically. So request don't have to submit its just automatic.

Laura Ramirez- data is not one office's responsibility but everyone should be aware and have access to that information and see how we can move forward.

Leigh Ann Unger- we have to authenticate to see who has access to the dashboard because of student's information.

Lisa Chavez- the near completion dashboard we don't have that much access we only have 25 spots and all are taken. The people that create the dashboards are part of the 25. Caroline Durdella said that we have a licensing issue.

Lydia Okelberry-Gonzalez- we are all on board and have a lot of work ahead. Starfish highlight that Lisa had brought up. The cost of the program. It doesn't work appropriate. We need an

easier way to cohort students. We already have banner and we should train people to use it. So we can automate that with our dashboard and tableau.

Caroline Durdella- involve IT focus (we try to design from the back end. What query do you want and that difference won't give you what you want). Lydia Okelberry- Gonzalez- list of needs to help the team with this.

Lisa Chavez- Ellucian is the banner and degree works company. Checking to see if we can upgrade to a newer but not newer program. Case management program CRM that can co-hort.

Leigh Ann Unger- upgrade degree works so we can start working and its causing issues to get done in a timely manner. Opinion update degree works as we are vetting other possibilities.

Sally Willsey- suggested looking at other campuses to see what they have.

Lisa Chavez- we consulted with other colleges and that's why we decided to not go with upgrading the current system because those schools had issues.

Caroline Durdella- we focus on co-horting students and not just manage programs but at an institutionalize level where the student is at with completion. We also have things that line up success and funding formulas. Broad level and that affects our funding and enrollment.

Student success teams- met on Friday and reviewed a draft of student success roles. Angelica spoke to this document that Lydia showed the group. Looking at Fresno and PCC and trying to put student success team roles together.

*Discipline Faculty- should there be one lead. Lydia Okelberry-Gonzalez- thinks it would be good to give a name to a face for the student.

Sally Willsey- looking at ways to manage caseloads and how to engage part time faculty.

Lydia Okelberry-Gonzalez- we are not going to roll out to everyone and it will start small. PR to campus community.

Katie O' Brien- push for these FYC to get submitted for UC credit another potential role that you group students. Another possible element.

*Student Service Assistant/success coach- MESA model like Erik Belmal an ed advisor- this will depend on the size of the team and to personalize that outreach. Laura Ramirez- says that some roles are passive and more intrusive. Katie O'Brien and Lydia Okelberry-Gonzalez - mentioned with how do we decipher for EOPS students in populations. So you are not duplicating work. Tagging students in special groups already and combine it together.

*Data Coach – some schools train faculty to be data coaches. – not sure when we start to train. Might not have this in place in fall for the first phase??

Caroline Durdella- Training modules for the coaches. Hopefully we can automate and people can download and train themselves.

*Financial aid expert- the point person in financial aid. Service point of contact and not sure how it would work for financial aid. Identify students on warning. They do it alpha right now not sure how that would work for areas of interest. Maybe have them do a fact sheet. Caroline- a solution could be the success team alpha order right now and have them assigned them (ex) engineered it out.

Jennifer Tanaka- athletes are not eligible to participate if they have a debt. Yvonne use to go over their financial aid list and I would get a list with who was eligible and what they were missing. This is really important.

Katie O'Brien – Professional Development money that we are planning to do events. We have the money- May 1st Miguel Powers- Growth Mindset. May 27th/28th- neuroscience base learning effectiveness- on course (active learning). Provide feedback to see if we want to offset this all of the time.

Lydia Okelberry-Gonzalez - Areas of interest-

Caroline Durdella- Anthony produced this area of interest and it was produced with a literal interpretation of degrees and certificates. I asked him to revise this because there are identified a specific pathway. That will be subtotal- and grand total. That will leave folks that are not aligned to an area of interest. This data was from the pre-registration question that students answer before they registered for the Spring 2020 semester.

Lydia Okelberry- Gonzalez mentioned the meeting with Leigh Ann Unger regarding change of major information handout. Leigh Ann Unger explained the change of major form will take place on declaration day. On our end we work on area of interest and not majors (via the back end).

Lydia speaking about the Area of Interest document. Green color represents a major in more than one place. We want to get feedback from the students. We don't want information on the website so that students know it's housed in multiple areas. We need to have students AOI live in one place for co-horting and data purposes. Ex. Child development not being housed in education and not in BSS (ex-) Leigh Ann Unger mentioned we need to look at this from a student's perspective. Laura Ramirez- we can have things in multiple places. Grant Linsell- it is important that we have things in multiple places. Lydia Okelberry-Gonzalez- front facing message to students. Grant Linsell- nothing to loose if it lives in both places. If we have an area of interest. It should be seamless. This is important that it lives this way. Alberto Bretado - google rankings will hurt your rankings if you have two links with the same content. We can do a re-direct. Lydia Okelberry- Gonzalez- we would like to vote on something for data and co-horting and application. We need a starting point. We can revisit the AOI next year. Laura Ramirez- we can sit and talk about everything but we got to move this. Lydia Okelberry-Gonzalez- lets start with what we have we will revisit this at the end of spring 2021. Leigh Ann Unger said that this already on our application when a student applies.

End at 11:47 a.m.

