I. Call to Order

II. Approval of Minutes: November 17, 2020

III. Public Comment – Persons wishing to address the Academic Senate on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Academic Senate cannot discuss or take action on items not listed on the agenda. Matters brought before the Academic Senate that are not on the agenda may, at the Senate’s discretion, be referred to the Senate Executive Council or placed on the next agenda.

IV. President’s Report
   A. Aspen Award
   B. Updates
      i. Accreditation
      ii. Pass/No Pass Deadlines
      iii. Credit for Prior Learning
      iv. COVID Taskforce
      v. Outcomes

V. Vice Presidents’ Reports
   A. 1st Vice President
   B. 2nd Vice President

VI. Unfinished Business – none

VII. New Business
   A. Fellow Nomination – Shari Magnus (Attachment A)
   B. Distinguished Service Award
   C. Academic Rank Recommendations (Attachment B)
   D. Outcomes: Small Programs Plan (Attachment C)
## Academic Senate 2020-21

### VIII. Committee Reports (Attachment D)

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### IX. Announcements

### X. Adjournment
Fellow Nomination: Shari Magnus

Shari Magnus joined RHC as a steno clerk in July 1973 and work continuously in the Office of Human Resources for 43 years until her retirement in 2016. Over her long career, Shari was responsible for thousands of faculty and classified hirings including 173 of our current full time faculty and kept meticulous records to ensure all employees were placed in the correct column and accurately implemented step increases. She worked with the constituency groups to develop policy and hiring procedures in an ever changing environment of state and federal regulations including AB1725 and Affirmative Action. Shari was a partner and resource for so many on campus and worked closely with the Academic Senate on hiring matters and equivalencies. Shari worked through six accreditation visits and annual audits ensuring compliance. Shari was the backbone of the HR office, building upon relationships and creating continuity. She was an avid supporter of the Foundation and attended sponsored events because she was a true believer in the college mission to educate students. She was passionate about helping students and staff alike and always with a smile. Shari was supportive and nurturing, providing assistance to students, faculty, staff and members of the public for over 40 years and touched the lives of many who have passed through the halls of Rio Hondo College.

Her job as HR Coordinator was not just a job, but her life's mission to serve. Shari lost her battle to pancreatic cancer in 2020. It would be fitting to recognize her work and effort by bestowing the Fellow of the College Award posthumously to honor and remember our colleague who made contributions and gave so much of herself for the betterment of the institution.
2020-2021 Academic Rank Recommendations

Based on the criteria set forth in Board Policy 4245, The Academic Rank Committee recommends the following faculty members for their respective academic rank.

For the rank of Assistant Professor
Alison Holmes, Art-Arts and Cultural Programs
George Wheeler, Music-Arts and Cultural Programs
Harvey Baldovino, Macroeconomics-Behavioral and Social Sciences
Ariane Dalla Dea, Anthropology-Behavioral and Social Sciences
Elwing Gonzalez, History-Behavioral and Social Sciences
Catherine Leach, Sociology-Behavioral and Social Sciences
Shanthi Tharuvai, Early Childhood Development-Behavioral and Social Sciences
Anthony de Lorenzo, Hospitality Management-Career and Technical Education
Heather Arazi, Sign Language-Communications and Languages
Margarita Flores, Spanish-Communications and Languages
Fatima Garcia-Rios, Spanish-Communications and Languages
Katherine Klager, Speech-Communications and Languages
Jacqueline Lind, Reading-Communications and Languages
Kristin Schaffner, English-Communications and Languages
Maria Medina, Nursing-Health Science and Nursing
Yana Bernatavichute, Biology-Mathematics, Sciences, and Engineering
Michael Giblin, Chemistry-Mathematics, Sciences, and Engineering
Harmonee (Hyun Hee) Kim, Biology-Mathematics, Sciences, and Engineering

For the rank of Associate Professor
Kevin Barman, Drug Studies-Behavioral and Social Sciences
Cristina Cota, Drug Studies-Behavioral and Social Sciences
Ea Madrigal, History-Behavioral and Social Sciences
Tim Shaw, Political Science-Behavioral and Social Sciences
Janice Willis, Psychology-Behavioral and Social Sciences
Kimberly Mosley, Electrical/OSHA-Career and Technical Education
Farrah Nakatani, Architecture & Civil Engineering-Career and Technical Education
Lawrence Seymour, CIT-Career and Technical Education
Gloria Arazi, Sign Language-Communications and Languages
Levon Parseghian, English-Communications and Languages
Angela Sadler Williamson, Speech-Communications and Languages
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Attachment B: 2020-2021 Academic Rank Recommendations (cont.)

Angela Cheung, Nursing-Health Science and Nursing
Razvan Stoian, Nursing-Health Science and Nursing
Lisa Jay, Kinesiology-Kinesiology, Dance, and Athletics

For the rank of Professor
Anneliese Euler, Theatre-Arts and Cultural Programs
Ybonne Torres, Political Science-Behavioral and Social Sciences
Eric Bladh, Business Law-Business
Jeannie Liu, Accounting-Business
Martha Arrona, Spanish-Communications and Languages
Wendy Carrera, Mass Communications/Journalism-Communications and Languages
Alonso Garcia, English-Communications and Languages
Katrina Jalloh, English-Communications and Languages
Wendy Lai, Speech-Communications and Languages
Sandra Lew, Spanish-Communications and Languages
Moises Mata, ENLA-Communications and Languages
Barbara Salazar, English-Communications and Languages
Mary Kay Woudenberg, Speech-Communications and Languages
Gregory Sebourn, Civil Engineering-Career and Technical Education
Carl Walls, Architecture-Career and Technical Education
Teddi Esko, Kinesiology-Health Science and Nursing
Lydia Okelberry Gonzalez, Mathematics-Mathematics, Sciences, and Engineering
Attachment C: Close the Loop Recommendations for Small or One Person Departments

Close-the-Loop Recommendations for Small or One Person Departments

These close-the-loop options were established by the Outcomes Committee to establish and communicate a protocol for small or one person departments with one or fewer full-time faculty members to dialogue about course outcomes assessment, to record the dialogue, and to create an action plan as part of the annual closing-the-loop process.

These options are to serve small or one person departments for all close-the-loop processes. The recommendation is to include two to three faculty members or staff members in the dialogue process. For additional support, the dean and/or Outcomes representatives can serve as part of the dialogue team.

Option 1: Course Groupings

Similar type courses are grouped together and collectively discussed at one dialogue session. This holistic approach works well for areas with many courses but few sections and for areas whose courses are offered once a year or every other year.

After the group dialogue, a CTL document capturing each courses needs would be created. This document would then be individually saved and appropriately titled (see below) for each course. Each CTL form would then be uploaded individually into Taskstream into the appropriate Program Plan.

Title: Course Prefix and Number, “CTL”, Semester, and Year.

Title example: ART 101 CTL Fall 2021

Example: In the Dance Program, courses could be grouped together in terms of Performance, Technique, and Theory. The similarities in these courses would allow for the collective needs (resource requests, curriculum adjustments, equity considerations) to be analyzed and addressed together.

Option 2: Divide and Rotate

Divide the total amount of courses into three groups. Dialog and complete close-the-loop forms for a third of them each year. The cycle would repeat once during the six-year program review cycle so that all courses are reviewed twice within six years.

Example: A program divides its fifteen courses into three groups (e.g. Group A, Group B, Group C) of five courses each.

1. Year one: Group A
2. Year Two: Group B
3. Year Three: Group C
Option 3: Dialog Pod

Faculty who are the only ones teaching in their area, may include faculty outside of their area for all close-the-loop processes. This may include faculty within their division, outside their division, Committee Representatives, and your dean.

Example: A faculty member teaching Subject X, may decide to include in their close-the-loop dialogue group a faculty member teaching Subject Y within their division, a faculty member teaching Subject Z outside of their division, and an Outcomes Committee member. These four close-the-loop participants would provide multiple perspectives including from the course, area, and college level.
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Attachment C: Committee Updates

Guided Pathways Update
Senate
2/16/21

Pillar 1 – Clarify the Path
• Improved homepage navigation and landing pages
  o “Explore Careers” on Career Coach linked to Rio Hondo Programs
  o Updated Program maps to include program revisions

Pillar 2 – Enter the Path
• “Apply Now” on RHC homepage updated to lead to a revamped “Get Started” webpage
• Financial Aid webpages have been updated to allow easier navigation for students

Pillar 3 – Stay on Path
• Success Coaches are in place for 9 of the 11 Student Success Teams and as part of the onboarding focused on shadowing coaches in Student Success and Dream Center and training.
• Student Success Team efforts began the last week in January and include:
  o Retention Outreach for students that did not persist from Fall 2020 to Spring 2021
  o Persistence Outreach – students with 45+ units who have not yet completed transfer level English and/or math
  o Completion Outreach – students that have 45+ units who have completed English and math
• Discussions have begun regarding Academic Faculty joining Success Team in Fall 2021

Pillar 4 – Ensure Learning
• Improved Outcomes webpages and Closing the Loop process
• Ongoing professional development for faculty and staff
• Faculty referrals for Student Success Teams
  o Students who are not logging into Canvas
  o Students not engaging in class
Distance Ed Update

Upcoming DE Training
Are your remote or online courses meeting federal and state requirements?

Find out March 5th from 12:30-1:45 p.m.!

Open to all part-time and full-time faculty

Join Distance Education Coordinator, Jill Pfeiffer, for a presentation that will discuss state and federal guidelines for regular and effective contact in WEB online courses as well as LEC remote courses as we prepare for next year’s visit from the ACCJC accreditation team. We will go over forms that must be submitted prior to teaching a WEB course and how to build a course that meets regular and effective contact standards. Don’t be caught unprepared!

Join session by clicking this link!
Enter Passcode: VRzyn6uigf