I. Call to Order

II. Approval of Minutes: February 16, 2021

III. Public Comment – Persons wishing to address the Academic Senate on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Academic Senate cannot discuss or take action on items not listed on the agenda. Matters brought before the Academic Senate that are not on the agenda may, at the Senate’s discretion, be referred to the Senate Executive Council or placed on the next agenda.

IV. President’s Report
   A. ZTC Bookstore Meeting
   B. Updates
      i. Board of Trustees
      ii. COVID Taskforce
      iii. Behavioral Intervention Team
      iv. VP Hiring

V. Vice Presidents’ Reports
   A. 1st Vice President
   B. 2nd Vice President

VI. Unfinished Business – none

VII. New Business
   A. Nominations for Senate Officers
      i. President
      ii. 1st Vice President
      iii. 2nd Vice President
      iv. Secretary
      v. Parliamentarian
      vi. ASCCC Representative
VIII. Committee Reports (Attachment D)

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IX. Announcements

X. Adjournment
Attachment A: Committee Updates

Distance Education

DE Committee Senate Report 2/8/21 meeting

1. The IOP/CTE Grant ended in December and the results were the creation of 38 new online courses that will be connected to several certificates and online degree programs. The grant also funded the development of the POCR Peer Online Course Review Club which is now an integral part of the DE Department and will be charged with reviewing online courses that are seeking alignment with the OEI Rubric for quality online course design. We currently have 17 POCR trained faculty with upcoming trainings available.

2. Course Exchange- formerly called Finish Faster Online now called Online Course Finder. Faculty are encouraged to check that their online (WEB) courses at Rio Hondo are listed and listed correctly.

3. March 5th, 12:30-1:45 p.m. join DE Coordinator Jill Pfeiffer for Zoom training: Federal and State Guidelines for Regular and Effective Contact in Remote and Online (WEB) Courses. Join session by clicking this link!

4. The DE Committee discussed the lack of regular funding for the department to support the tremendous growth over the last 4 years. The use of grants or soft funding has propped up the program. The POCR Director position must have regular funding in order to maintain our consortium with the OEI. The DE Coordinator/POCR Director positions as well as our 2 classified tech positions must be supported at 100% if we are going to continue to manage the growth. More professional development funding and training is essential for faculty to meet the federal and state guidelines for online course delivery.