

## **Guided Pathways Steering Committee Minutes**

**11/20/2020**

**Attendance: Lydia Gonzalez, Angelica Martinez, Albert Bretado, Alice Mecom, Brian Brutlag, Brian Young, Caroline Durdella, Dana Arazi, Dana Vazquez, Elizabeth Ramirez, Eric Olson, Gisela-Spieler-Persad, Gita Runkle, Grant Linsell, Jennifer Tanaka, Juana Mora, Katie O'Brien, Kevin Smith, Leigh Ann Unger, Libby Curiel, Mike Garabedian, Miyo Stevens-Gandara, Sally Willsey, Sheila Xiao, Troy Flores-Olson, Vann Priest.**

Meeting was called to start at 9:03 a.m.

Approval for the last meetings- Brian Brutlag and second by Albert Bretado and Gisela/Juan-

Motion passes- 16 yes

Alice- abstain not there (not sure if she is voting member)/ Mike and Katie abstain not sure if she is voting member.

Outcomes equity committee report- (Alyson is not at the meeting today to share out)

Student equity committee report- Juana is present- the committee has not had a chance to review the rubric so she will report out once the team meets to review it. Committee will review which recommendations are chosen from a faculty lens. December 8<sup>th</sup>- equity submit (3 scholars on the panel).

GP scale of adoption-

GP Leadership team met last week at the GP leadership meeting. An hour was spent but more time is needed to review this document. Review the document with the group. Sent over the document to the group via email so that we can add comments to it and vote on it in January. So, an email will be sent over – so check email. The goal will be to have it approve so that it can go through the committees for approval in the Spring semester.

Website group- will be meeting in the Winter. Albert-We pay for 1500 pages to be checked and that is maxed out. Lydia- this is a gradual thing that we will be working. Combining pages, fixing broken pages. Issues with 508 compliance (accessibility).

Dana- spoke about 508 compliance – moving forward (Brenda Harlow has brought this up). Lydia will reach out to HR and DSPS. Leigh Ann said that they are working on 508 compliance – DSPS has a team working on this.

Plan for Winter 2021- reorganizing the webpage/ 3SP group- looking at the onboarding pages for incoming students. Trying to revamp these pages- meeting soon to discuss it. Catalog addendums- Elizabeth, Angelica and Viviana will be working on this. Summer project- minimum pull down for CSU GE and IGETC GE on the maps.

Gisela- is suggesting if it could be changed a bit so that it can be obvious or clear to the student as why they would need to pick a plan. Kevin- some websites show the options first before the maps are shown. Troy (via chat) Recommend put in Bold the part that states "See a counselor to create and Education Plan". Change the wording: Please see a counselor to create an education plan that is customized.... Changed to the first sentence. Bold it.

AOI- if they want to add resources, they can add it at the bottom. Career coach doesn't account freelance, so the art division wants. Email form for these updates. Feedback for Manuel. Regarding moving it up so that it's clearer to view.

SARS- Lisa not here to talk about this. SARS has a very simple feature \$7.000 a year. It integrated with the system (also with banner). Choose the CRN and the student- ex. Attendance issues (pre-programmed to alert the student)- we can build this into the success team. We do not have an early alert system in process. I think they will be purchasing it in the spring semester 2021. We can set up the alerts how we would like.

Students can make an appointment via canvas – we would need to see how that will work for the success teams.

Angelica- reporting on success teams. Reviewed the outcomes of what makes the team. Dashboard, contacting students. Diana V. will do the training for the success coaches in the Winter.

Lydia- Data dashboard- special populations. Sheila is resigning. Pandemic, so it will slow down the process. Athletes. Sheila will be here until the end of January. Special populations update- it's going to be a big project to implement but not sure it's going to happen anytime soon.

Caroline- it's a HUGE undertaking. We have to get the information into Banner first we have been trying to do that for the better part of 6 months with not a lot of progress. Sheila will be transitioning all of her projects to Jim Sass.

Lydia- talking on faculty role- feedback please Lydia knows. Lydia would like a recommendation for the release time so that we can get it through senate.

Kevin suggested- We should poll/ask the students what name would speak to them

Vann said its difficult to get release time for overload. Any release is not part of the baseload. IO (instructional)and NO (instructional overload and non-instructional overload)

Grant- seeing how reassigned time works on this campus. PFC- subgroup-  
How admin sees it and what faculty sees. Big can of worms.

Gita- have it consisted across the board. Move forward with how to make it happen.

Grant (via chat)- Do we have an IT plan in yet? I know they are working on it. Could this be part of that?  
Guided Pathway- funds to do one-time fixes,

Katie- spoke about how this impacts students. Promoted professional development.

Jennifer- awarding of the degrees is very important.

Leigh Ann- summer applicants should be done next week.

Libby-

This group may want to consider starting a workgroup to foster conversations between GP, IT, SS, etc to identify if these issues are process, human resource or technology related. Together with this group they could help the college prioritize needed investments/changes.

Meeting adjourned

10:14 a.m.