

**Rio Hondo Community College District  
Curriculum Committee  
Minutes  
Wednesday, September 1, 2021 – Remote  
Zoom ID# 93640745658**

**Voting Members Present:** Ryan Carey, Wendy Carrera, Janet Cha, Alex DeJean, Marius Dornean, Cameron English, Mike Garabedian, Nancy Garcia, Alex Gardos, Rose Marie Gaw, Wendy Huang, Sean Hughes, Jannine Livingston, Dorali Pichardo-Diaz, Gil Puga, Ted Preston, Elizabeth Ramirez, Melissa Rifino-Juarez, Mike Slavich, Stephen Smith, Christian Vaca

**Voting Members Absent:** Claudia Rivas, Student Representative

**Non-Voting Members Absent:** Rose Sanceda

**Guests:** Lydia Gonzalez, Hyunhee Kim, Vann Priest, Lawrence Seymour

**I. WELCOME AND INTRODUCTIONS**

Elizabeth Ramirez called the meeting to order at 11:15 A.M. After member introductions, Elizabeth informed the committee of upcoming deadline dates.

\*Catalog deadline for 2022-2023 – Courses must be launched no later than November 5, 2021, for inclusion on the November 17, 2021, agenda.

\*GE Request Deadline – November 1, 2021, for inclusion on the November 10, 2021, agenda.

**II. APPROVAL OF THE MINUTES FROM MAY 19, 2021**

It was moved by Jannine Livingston; seconded by Wendy Carrera.

X Approved

Not Approved

Tabled

**III. PUBLIC COMMENT: *No comments***

**IV. ACTION ITEMS**

**A) Approval of Consent Agenda**

**Item 2022-001**

**Requests for Emergency Distance Education**

**Courses: EGSS 110, ENGT 231, NBIZ 004, NBIZ 005, NBIZ 006, NBIZ 020, NBIZ 050, NVOC 261, POLS 115, THTR 176**

**Item 2022-002**

**Credit Course Deactivation**

**OENG 021 Grades and Plans**

**Delete from Catalog**

**Item 2022-003**

**Credit Course Deactivation**

**HET 051, HET 052, HET 053**

**Delete from Catalog**

It was moved by Wendy Carrera; seconded by Jannine Livingston.  
to approve item **2022-001** thru **2022-003**.

Approved

Not Approved

Tabled

**B) Second Readings: *No Items***

**C) First Readings:**

**Item 2022-004**

**Credit Course Revision**

**CD 102 Nutrition, Health and Safety for Children**

**Revisions - Course description, updated textbook, and minor technical changes**

It was moved by Alex Gardos; seconded by Christian Vaca.

Approved

Not Approved

Tabled

**Item 2022-005**

**Credit Course Revision**

**CD 118 Development of Science and Math Experiences**

**Revisions - Advisory, updated textbook, and minor technical changes**

It was moved by Ryan Carey; seconded by Jannine Livingston.

Approved

Not Approved

Tabled

**Item 2022-006**

**Credit Course Revision**

**CD 119 Music and Movement for Children**

**Revisions - Updated textbook and minor technical changes**

It was moved by Melissa Rifino-Juarez; seconded by Alex Gardos.

Approved

Not Approved

Tabled

**Item 2022-007**

**Credit Course Revision**

**CD 120 Experiences in Language Arts**

**Revisions - Updated textbook and minor technical changes**

It was moved by Jannine Livingston; seconded by Melissa Rifino-Juarez.

Approved

Not Approved

Tabled

**Item 2022-008**

**Credit Course Revision**

**CD 211 Infant and Toddler Development**

**Revisions - Updated textbook and minor technical changes**

It was moved by Jannine Livingston; seconded by Dorali Pichardo-Diaz.

Approved

Not Approved

Tabled

**Item 2022-009**

**Credit Course Revision**

**CD 213 Care and Education for Infants and Toddlers**

**Revisions - Updated textbook and minor technical changes**

It was moved by Jannine Livingston; seconded by Melissa Rifino-Juarez.

Approved

Not Approved

Tabled

**Item 2022-010**

**Credit Course Revision**

**CD 224 Diversity Issues During Early Childhood, School Age, and Adolescence**

**Revisions - Updated textbook and minor technical changes**

It was moved by Alex Gardos; seconded by Wendy Carrera.

Approved

Not Approved

Tabled

**Item 2022-011**

**Credit Course Revision**

**CD 226 Introduction to Special Education**

**Revisions – Advisory and updated textbook**

It was moved by Ryan Carey; seconded by Wendy Carrera.

Approved

Not Approved

Tabled

**Item 2022-012**

**Credit Course Revision**

**CD 229 Literacy Development for Children**

**Revisions - Updated textbook and minor technical changes**

It was moved by Ted Preston; seconded by Jannine Livingston.

Approved

Not Approved

Tabled

**Item 2022-013**

**Credit Course Revision**

**CD 232 Curriculum and Strategies for Children with Special Needs**

**Revisions – Updated textbook and changed SAM Code from Possibly to Occupational**

It was moved by Ted Preston; seconded by Jannine Livingston.

X Approved

Not Approved

Tabled

***It was discussed for articulation purposes, adding the phrase “or most recent version” to all textbooks. There was concern that some faculty members may not want to use a current version. If this is the case then the faculty member could state this in the rationale.***

**Item 2022-014**

**Credit Course Revision**

**HMLD 101 Introduction to Homeland Security**

**Revisions – Course description, updated textbook, and minor technical changes**

It was moved by Jannine Livingston; seconded by Wendy Carrera.

X Approved

Not Approved

Tabled

**Item 2022-015**

**Credit Course Revision**

**LOG 101 Supply Chain Management**

**Revisions – Advisory and updated textbook**

It was moved by Jannine Livingston; seconded by Wendy Carrera.

X Approved

Not Approved

Tabled

**Item 2022-016**

**Credit Course Revision**

**LOG 125 Contract Management**

**Revisions – Units, hours, advisory, updated textbook, and minor technical changes**

It was moved by Melissa Rifino-Juarez; seconded by Jannine Livingston.

***Correction needed: Upload division minutes approving the Unit Change (major revision)***

X Approved

Not Approved

Tabled

**Item 2022-017**

**Credit Course Revision**

**PAC 042 Police Supervision**

**Revisions – Minor technical changes**

It was moved by Alex Gardos; seconded by Sean Hughes.

Approved

Not Approved

Tabled

**Item 2022-018**

**Credit Course Revision**

**PAC 071 Public Safety Dispatcher Course**

**Revisions – Updated textbook and minor technical changes**

It was moved by Melissa Rifino-Juarez; seconded by Alex Gardos.

Approved

Not Approved

Tabled

***Due to time constraints, items 2022-019 thru 2022-023 will be continued on 09-08-21.***

**Item 2022-019**

**Request to offer a course via Distance Education – ONLINE**

**KIN 190 Women in Sports**

**Item 2022-020**

**Request to offer a course via Distance Education – ONLINE**

**LOG 125 Contract Management**

**Item 2022-021**

**Request to offer a course via Distance Education – ONLINE**

**NBIZ 020 Workforce Preparation: 21<sup>st</sup> Century Skills**

**Item 2022-022**

**Request to offer a course via Distance Education – ONLINE**

**NBIZ 050 California Property Taxation and Assessment**

**Item 2022-023**

**GE Request**

**ENGL 231 Advanced Creative Writing**

**RHC GE Area 7b Humanities**

**CSU GE Area C2 Humanities**

**V. UNFINISHED BUSINESS:**

***Tabled Items from September 9, 2020***

**Item 2021-013**

**Certificate of Achievement Change**

**Civil Drafting**

**Units 17.0 to 18.0**

**Description**

This program provides a focused course of study to ready students for careers in the preparation of construction documents for Civil Engineering projects. The coursework provides a focus on the preparation of common civil project drawings using industry-standard drawing techniques and conventions with hand and/or computer-aided drafting tools. Additionally, the coursework includes exposure to the broad range of sub-disciplines within the field of Civil Engineering.

*Distance Education Requests pending 508 compliance and review prior to 2<sup>nd</sup> read approval. (These items have not been evaluated to follow our DE model guidelines.)*

*(First Read 10/30/19)*

**Item 1920-107**

Request to offer a course via Distance Education – **HYBRID**  
KIN 297 Advanced Athletic Training

*(First Read 11/6/19)*

**Item 1920-147**

Request to offer a course via Distance Education - **ONLINE**  
ED 110 Introduction to Teaching

*(First Read 11/20/2019)*

**Item 1920-209**

Request to Offer a Course via Distance Education  
KIN 110 Introduction to Fitness and Sport Management – **ONLINE**

*(First Read 02/05/20)*

**Item 1920-266**

Request to offer a Course via Distance Education  
TCED 044 OSHA Workplace Safety – **ONLINE**

*(First Read 02/12/20)*

**Item 1920-298**

Request to offer a Course via Distance Education  
ASL 120 Introduction to Deaf Studies– **ONLINE**

**Item 1920-299**

Request to offer a Course via Distance Education  
ASL 124 Deaf Culture– **ONLINE**

*(First Read 02/19/20)*

**Item 1920-326**

Request to Offer a Course via Distance Education - **ONLINE**  
KIN 120 Sports Law and Ethics

**Item 1920-327**

Request to Offer a Course via Distance Education - **HYBRID**  
ENGL 325 Technical and Professional Writing

*(First Read 04/01/20)*

**Item 1920-392**

Request to Offer a Course via Distance Education - **ONLINE**  
LOG 110 Warehouse Management

*(First Read 04/22/20)*

**Item 1920-431**

**Request to offer a Course via Distance Education - *ONLINE*  
LOG 105 Purchasing Management**

**Item 1920-432**

**Request to offer a Course via Distance Education - *ONLINE*  
LOG 115 Inventory Management**

*(First Read 05/20/20)*

**Item 1920-495**

**Request to offer a Course via Distance Education - *ONLINE*  
KIN 115 Fitness Specialist Internship**

*(First Read 09/09/20)*

**Item 2021-010**

**Request to offer a course via Distance Education – *HYBRID*  
AUTO 400 Analyzing Stability, Dynamics, and NVH**

**Item 2021-011**

**Request to offer a course via Distance Education – *HYBRID*  
AUTO 420 Analyzing Dynamic Functions of Vehicle Drivetrain Systems**

**Item 2021-012**

**Request to offer a course via Distance Education – *HYBRID*  
AUTO 440 Analyzing Vehicle Safety, Comfort, and Security Systems**

*(First Read 11/04/20)*

**Item 2021-078**

**Request to offer a course via Distance Education – *HYBRID*  
SPCH 101H Public Speaking Honors**

*(First Read 03/03/21)*

**Item 2021-170**

**Request to Offer a Course via Distance Education – *ONLINE*  
COUN 104 – Stress and Anxiety Management for Emotional Well-Being**

*(First Read 03/17/21)*

**Item 2021-224**

**Request to offer a course via Distance Education - *ONLINE*  
ANIM 101 Introduction to Digital 3-D Animation**

**Item 2021-225**

**Request to offer a course via Distance Education - *ONLINE*  
ANIM 105 Principles of 3-D Digital Animation**

**Item 2021-226**

Request to offer a course via Distance Education - *ONLINE*  
ANIM 110 Digital Character Animation

**Item 2021-227**

Request to offer a course via Distance Education - *ONLINE*  
ANIM 130 Modeling for Games

**Item 2021-228**

Request to offer a course via Distance Education - *ONLINE*  
CHST 101 Introduction to Chicana/o/x Studies

*Tabled Item from March 24, 2021*

**Item 2021-248**

Request to offer a course via Distance Education – *ONLINE*  
BIOL 125 Human Anatomy

*(First Read 04/14/21)*

**Item 2021-263**

Request to offer a course via Distance Education – *ONLINE*  
BIOL 105 Human Biology

**Item 2021-264**

Request to offer a course via Distance Education – *HYBRID*  
DANC 179H Dance History Honors

**Item 2021-267**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 150 AutoCAD for Basic CADD Applications

*(First Read 05/12/21)*

**Item 2021-265**

Request to offer a course via Distance Education – *HYBRID*  
DANC 199H Dance Appreciation Honors

**Item 2021-266**

Request to offer a course via Distance Education – *ONLINE*  
ED 110 Introduction to Teaching

**Item 2021-268**

Request to offer a course via Distance Education – *ONLINE*  
GIS 130 Field Data Applications for GIS

**Item 2021-269**

Request to offer a course via Distance Education – *ONLINE*  
GIS 221 Cartography Design and Geographic Information Systems



**Item 2021-270**

Request to offer a course via Distance Education – ONLINE  
GIS 222 GIS for Civil Engineering and Public Works

**Item 2021-271**

Request to offer a course via Distance Education – ONLINE  
GIS 230 GIS for Geographic Information Systems (GIS) in Environmental Technology

**Item 2021-272**

Request to offer a course via Distance Education – ONLINE  
GIS 280 Geospatial Programming and Web Services

**Item 2021-273**

Request to offer a course via Distance Education – ONLINE  
GIS 281 Crime Mapping and Analysis

**Item 2021-274**

Request to offer a course via Distance Education – ONLINE  
KINA 136 Pilates Mat I

**Item 2021-275**

Request to offer a course via Distance Education – ONLINE  
KINA 140 Walking for Fitness

**Item 2021-276**

Request to offer a course via Distance Education – ONLINE  
KINA 148 Strength Training

Distance Ed Requests pending 508 compliance approval only (These items have been evaluated to follow the DE model guidelines).

*(First Read 05/12/21)*

**Item 2021-348**

Request to offer a course via Distance Education – ONLINE  
CHIN 101 Chinese I

**Item 2021-349**

Request to offer a course via Distance Education – ONLINE  
CHIN 102 Chinese II

**Item 2021-350**

Request to offer a course via Distance Education – ONLINE  
ENGT 105 Introduction to Technical Freehand Sketching

**Item 2021-351**

Request to offer a course via Distance Education – ONLINE  
ENGT 122 Engineering Design Graphics

**Item 2021-352**

Request to offer a course via Distance Education – ONLINE  
ENGT 131 Engineering and Manufacturing Applications of Technical Drawing

**Item 2021-353**

Request to offer a course via Distance Education – ONLINE  
ENGT 170 MicroStation for Basic CADD Applications

**Item 2021-354**

Request to offer a course via Distance Education – ONLINE  
ENGT 200 Intermediate CAD Modeling for Design & Production

**Item 2021-355**

Request to offer a course via Distance Education – ONLINE  
ENGT 231 Technical Product Design and Presentation

**Item 2021-356**

Request to offer a course via Distance Education – ONLINE  
ENGT 250 Parametric Modeling 3D Applications for Mechanical Design

**Item 2021-357**

Request to offer a course via Distance Education – ONLINE  
ENGT 270 SolidWorks for 3D Modeling and Prototype Applications

**Item 2021-358**

Request to offer a course via Distance Education – ONLINE  
FR 201 French III

**Item 2021-359**

Request to offer a course via Distance Education – ONLINE  
FR 202 French IV

**Item 2021-360**

Request to offer a course via Distance Education – ONLINE  
JAPN 101 Japanese I

**Item 2021-361**

Request to offer a course via Distance Education – ONLINE  
JAPN 102 Japanese II

**Item 2021-362**

Request to offer a course via Distance Education – ONLINE  
KINA 158 Yoga I

**Item 2021-363**

Request to offer a course via Distance Education – ONLINE  
LOG 130 Computerized Logistics

**Item 2021-364**

**Request to offer a course via Distance Education – ONLINE  
LOG 135 Quality Management Concepts**

**Item 2021-365**

**Request to offer a course via Distance Education – ONLINE  
SPCH 140 Argumentation and Debate**

**Item 2021-366**

**Request to offer a course via Distance Education – ONLINE  
NVOC 150 AutoCAD for Basic CADD Applications**

**Item 2021-367**

**Request to offer a course via Distance Education – ONLINE  
NVOC 170 Microstation Basic CADD**

**Item 2021-368**

**Request to offer a course via Distance Education – ONLINE  
NVOC 250 Parametric Modeling 3D Applications**

**Item 2021-369**

**Request to offer a course via Distance Education – ONLINE  
NVOC 270 SolidWorks for 3D Modeling and Prototype Applications**

**VI. DISCUSSION ITEMS**

**Lydia Gonzales – MATH prerequisite language**

Lydia Gonzales stated that due to the changes as per AB705, the prerequisites are not clear to students. In light of this, the math department and psychology faculty recommend adopting the following proposed language for prerequisites to emphasize the placement process at the beginning of the statement.

For MATH 130 and 130H and PSY 190:

Appropriate placement (based on high school GPA and/or other measures) OR MATH 062 or MATH 070 or MATH 070CD or MATH 070D or MATH 073 or MATH 073B.

For MATH 140, MATH 150, and MATH 160 we would use the following:

Appropriate placement (based on high school GPA and/or other measures) OR MATH 070 or MATH 070CD or MATH 070D or MATH 073 or MATH 073B.

For MATH 175 we would use the following:

Appropriate placement (based on high school GPA and/or other measures) OR MATH 060 and MATH 070 or MATH 070CD or MATH 070D or MATH 073 or MATH 073B.

Gil Puga asked if the English faculty should be considering doing the same sort of prerequisite verbiage addition. Elizabeth stated that she will be contacting the English faculty to see if they would like to include updates as well.

It was motioned by Cameron English; seconded by Dorali Pichardo-Diaz; to accept the new placement verbiage for inclusion in the 2022-2023 catalog.

Approved

Not Approved

Tabled

**VII. ADJOURNMENT**

Elizabeth announced that the next meeting will be September 8<sup>th</sup>. Meeting adjourned at 12:32 p.m.