

**Rio Hondo Community College District
Curriculum Committee
Minutes
Wednesday, September 8, 2021 – Remote
Zoom ID# 93640745658**

Voting Members Present: Janet Cha, Alex DeJean, Cameron English, Mike Garabedian, Nancy Garcia, Alex Gardos, Rose Marie Gaw, Sean Hughes, Jannine Livingston, Dorali Pichardo-Diaz, Gil Puga, Ted Preston, Elizabeth Ramirez, Melissa Rifino-Juarez, Mike Slavich, Stephen Smith, Christian Vaca

Voting Members Absent: Ryan Carey, Wendy Carrera, Marius Dornean, Wendy Huang, Claudia Rivas, Student Representative

Non-Voting Members Absent: Rose Sanceda

Guests: Melanie Fierro, Shari Herzfeld

I. APPROVAL OF THE MINUTES FROM SEPTEMBER 1, 2021

It was moved by Ted Preston; seconded by Jannine Livingston.

X_ Approved Not Approved Tabled

II. PUBLIC COMMENT: *No comments*

III. CURRICULUM TRAINING

Elizabeth Ramirez conducted the annual required Curriculum Committee training covering the creation of new courses/programs and course/program revisions. She also conducted an overview of general rules and guidelines for the curriculum process.

IV. ACTION ITEMS

A) Approval of Consent Agenda: *No Items*

B) Second Readings:

It was moved by Gil Puga; seconded by Jannine Livingston to approve items **2022-004** thru **2022-018** for second read.

Item 2022-004

Credit Course Revision

CD 102 Nutrition, Health and Safety for Children

Revisions - Course description, updated textbook, and minor technical changes

Item 2022-005

Credit Course Revision

CD 118 Development of Science and Math Experiences

Revisions - Advisory, updated textbook, and minor technical changes

Item 2022-006

Credit Course Revision

CD 119 Music and Movement for Children

Revisions - Updated textbook and minor technical changes

Item 2022-007

Credit Course Revision

CD 120 Experiences in Language Arts

Revisions - Updated textbook and minor technical changes

Item 2022-008

Credit Course Revision

CD 211 Infant and Toddler Development

Revisions - Updated textbook and minor technical changes

Item 2022-009

Credit Course Revision

CD 213 Care and Education for Infants and Toddlers

Revisions - Updated textbook and minor technical changes

Item 2022-010

Credit Course Revision

CD 224 Diversity Issues During Early Childhood, School Age, and Adolescence

Revisions - Updated textbook and minor technical changes

Item 2022-011

Credit Course Revision

CD 226 Introduction to Special Education

Revisions – Advisory and updated textbook

Item 2022-012

Credit Course Revision

CD 229 Literacy Development for Children

Revisions - Updated textbook and minor technical changes

Item 2022-013

Credit Course Revision

CD 232 Curriculum and Strategies for Children with Special Needs

Revisions – Updated textbook and changed SAM Code from Possibly to Occupational

Item 2022-014

Credit Course Revision

HMLD 101 Introduction to Homeland Security

Revisions – Course description, updated textbook, and minor technical changes

Item 2022-015

Credit Course Revision

LOG 101 Supply Chain Management

Revisions – Advisory and updated textbook

Item 2022-016

Credit Course Revision

LOG 125 Contract Management

Revisions – Units, hours, advisory, updated textbook, and minor technical changes

Correction complete: Uploaded division minutes approving the Unit Change (major revision)

Item 2022-017

Credit Course Revision

PAC 042 Police Supervision

Revisions – Minor technical changes

Item 2022-018

Credit Course Revision

PAC 071 Public Safety Dispatcher Course

Revisions – Updated textbook and minor technical changes

Approved

Not Approved

Tabled

C) First Readings:

Continued from 09/01/21 – Due to time constraints move items 2022-019 thru 2022-023 to the 09-15-21 agenda.

Item 2022-019

Request to offer a course via Distance Education – ONLINE

KIN 190 Women in Sports

Item 2022-020

Request to offer a course via Distance Education – ONLINE

LOG 125 Contract Management

Item 2022-021

Request to offer a course via Distance Education – ONLINE

NBIZ 020 Workforce Preparation: 21st Century Skills

Item 2022-022

**Request to offer a course via Distance Education – ONLINE
NBIZ 050 California Property Taxation and Assessment**

Item 2022-023

**GE Request
ENGL 231 Advanced Creative Writing
RHC GE Area 7b Humanities
CSU GE Area C2 Humanities**

V. UNFINISHED BUSINESS:

Tabled Items from September 9, 2020

Item 2021-013

**Certificate of Achievement Change
Civil Drafting
Units 17.0 to 18.0**

Description

This program provides a focused course of study to ready students for careers in the preparation of construction documents for Civil Engineering projects. The coursework provides a focus on the preparation of common civil project drawings using industry-standard drawing techniques and conventions with hand and/or computer-aided drafting tools. Additionally, the coursework includes exposure to the broad range of sub-disciplines within the field of Civil Engineering.

Distance Education Requests pending 508 compliance and review prior to 2nd read approval. (These items have not been evaluated to follow our DE model guidelines.)

(First Read 10/30/19)

Item 1920-107

**Request to offer a course via Distance Education – HYBRID
KIN 297 Advanced Athletic Training**

(First Read 11/6/19)

Item 1920-147

**Request to offer a course via Distance Education - ONLINE
ED 110 Introduction to Teaching**

(First Read 11/20/2019)

Item 1920-209

**Request to Offer a Course via Distance Education
KIN 110 Introduction to Fitness and Sport Management – ONLINE**

(First Read 02/05/20)

Item 1920-266

**Request to offer a Course via Distance Education
TCED 044 OSHA Workplace Safety – ONLINE**

(First Read 02/12/20)

Item 1920-298

**Request to offer a Course via Distance Education
ASL 120 Introduction to Deaf Studies– *ONLINE***

Item 1920-299

**Request to offer a Course via Distance Education
ASL 124 Deaf Culture– *ONLINE***

(First Read 02/19/20)

Item 1920-326

**Request to Offer a Course via Distance Education - *ONLINE*
KIN 120 Sports Law and Ethics**

Item 1920-327

**Request to Offer a Course via Distance Education - *HYBRID*
ENGL 325 Technical and Professional Writing**

(First Read 04/01/20)

Item 1920-392

**Request to Offer a Course via Distance Education - *ONLINE*
LOG 110 Warehouse Management**

(First Read 04/22/20)

Item 1920-431

**Request to offer a Course via Distance Education - *ONLINE*
LOG 105 Purchasing Management**

Item 1920-432

**Request to offer a Course via Distance Education - *ONLINE*
LOG 115 Inventory Management**

(First Read 05/20/20)

Item 1920-495

**Request to offer a Course via Distance Education - *ONLINE*
KIN 115 Fitness Specialist Internship**

(First Read 09/09/20)

Item 2021-010

**Request to offer a course via Distance Education – *HYBRID*
AUTO 400 Analyzing Stability, Dynamics, and NVH**

Item 2021-011

**Request to offer a course via Distance Education – *HYBRID*
AUTO 420 Analyzing Dynamic Functions of Vehicle Drivetrain Systems**

Item 2021-012

**Request to offer a course via Distance Education – *HYBRID*
AUTO 440 Analyzing Vehicle Safety, Comfort, and Security Systems**

(First Read 11/04/20)

Item 2021-078

Request to offer a course via Distance Education – HYBRID
SPCH 101H Public Speaking Honors

(First Read 03/03/21)

Item 2021-170

Request to Offer a Course via Distance Education – *ONLINE*
COUN 104 – Stress and Anxiety Management for Emotional Well-Being

(First Read 03/17/21)

Item 2021-224

Request to offer a course via Distance Education - *ONLINE*
ANIM 101 Introduction to Digital 3-D Animation

Item 2021-225

Request to offer a course via Distance Education - *ONLINE*
ANIM 105 Principles of 3-D Digital Animation

Item 2021-226

Request to offer a course via Distance Education - *ONLINE*
ANIM 110 Digital Character Animation

Item 2021-227

Request to offer a course via Distance Education - *ONLINE*
ANIM 130 Modeling for Games

Item 2021-228

Request to offer a course via Distance Education - *ONLINE*
CHST 101 Introduction to Chicana/o/x Studies

Tabled Item from March 24, 2021

Item 2021-248

Request to offer a course via Distance Education – *ONLINE*
BIOL 125 Human Anatomy

(First Read 04/14/21)

Item 2021-263

Request to offer a course via Distance Education – *ONLINE*
BIOL 105 Human Biology

Item 2021-264

Request to offer a course via Distance Education – HYBRID
DANC 179H Dance History Honors

Item 2021-267

**Request to offer a course via Distance Education – ONLINE
ENGT 150 AutoCAD for Basic CADD Applications**

(First Read 05/12/21)

Item 2021-265

**Request to offer a course via Distance Education – HYBRID
DANC 199H Dance Appreciation Honors**

Item 2021-266

**Request to offer a course via Distance Education – ONLINE
ED 110 Introduction to Teaching**

Item 2021-268

**Request to offer a course via Distance Education – ONLINE
GIS 130 Field Data Applications for GIS**

Item 2021-269

**Request to offer a course via Distance Education – ONLINE
GIS 221 Cartography Design and Geographic Information Systems**

Item 2021-270

**Request to offer a course via Distance Education – ONLINE
GIS 222 GIS for Civil Engineering and Public Works**

Item 2021-271

**Request to offer a course via Distance Education – ONLINE
GIS 230 GIS for Geographic Information Systems (GIS) in Environmental Technology**

Item 2021-272

**Request to offer a course via Distance Education – ONLINE
GIS 280 Geospatial Programming and Web Services**

Item 2021-273

**Request to offer a course via Distance Education – ONLINE
GIS 281 Crime Mapping and Analysis**

Item 2021-274

**Request to offer a course via Distance Education – ONLINE
KINA 136 Pilates Mat I**

Item 2021-275

**Request to offer a course via Distance Education – ONLINE
KINA 140 Walking for Fitness**

Item 2021-276

**Request to offer a course via Distance Education – ONLINE
KINA 148 Strength Training**

Distance Ed Requests pending 508 compliance approval only (These items have been evaluated to follow the DE model guidelines).

(First Read 05/12/21)

Item 2021-348

Request to offer a course via Distance Education – ONLINE
CHIN 101 Chinese I

Item 2021-349

Request to offer a course via Distance Education – ONLINE
CHIN 102 Chinese II

Item 2021-350

Request to offer a course via Distance Education – ONLINE
ENGT 105 Introduction to Technical Freehand Sketching

Item 2021-351

Request to offer a course via Distance Education – ONLINE
ENGT 122 Engineering Design Graphics

Item 2021-352

Request to offer a course via Distance Education – ONLINE
ENGT 131 Engineering and Manufacturing Applications of Technical Drawing

Item 2021-353

Request to offer a course via Distance Education – ONLINE
ENGT 170 MicroStation for Basic CADD Applications

Item 2021-354

Request to offer a course via Distance Education – ONLINE
ENGT 200 Intermediate CAD Modeling for Design & Production

Item 2021-355

Request to offer a course via Distance Education – ONLINE
ENGT 231 Technical Product Design and Presentation

Item 2021-356

Request to offer a course via Distance Education – ONLINE
ENGT 250 Parametric Modeling 3D Applications for Mechanical Design

Item 2021-357

Request to offer a course via Distance Education – ONLINE
ENGT 270 SolidWorks for 3D Modeling and Prototype Applications

Item 2021-358

Request to offer a course via Distance Education – ONLINE
FR 201 French III

Item 2021-359

**Request to offer a course via Distance Education – ONLINE
FR 202 French IV**

Item 2021-360

**Request to offer a course via Distance Education – ONLINE
JAPN 101 Japanese I**

Item 2021-361

**Request to offer a course via Distance Education – ONLINE
JAPN 102 Japanese II**

Item 2021-362

**Request to offer a course via Distance Education – ONLINE
KINA 158 Yoga I**

Item 2021-363

**Request to offer a course via Distance Education – ONLINE
LOG 130 Computerized Logistics**

Item 2021-364

**Request to offer a course via Distance Education – ONLINE
LOG 135 Quality Management Concepts**

Item 2021-365

**Request to offer a course via Distance Education – ONLINE
SPCH 140 Argumentation and Debate**

Item 2021-366

**Request to offer a course via Distance Education – ONLINE
NVOC 150 AutoCAD for Basic CADD Applications**

Item 2021-367

**Request to offer a course via Distance Education – ONLINE
NVOC 170 Microstation Basic CADD**

Item 2021-368

**Request to offer a course via Distance Education – ONLINE
NVOC 250 Parametric Modeling 3D Applications**

Item 2021-369

**Request to offer a course via Distance Education – ONLINE
NVOC 270 SolidWorks for 3D Modeling and Prototype Applications**

VI. DISCUSSION ITEMS

Elizabeth Ramirez presented the proposed changes to the Distance Education Model Document. She then asked Alex Gardos to discuss Distance Ed requirements in detail.

After discussion, a motion was made by Gil Puga; seconded by Alex Gardos to adopt the revised Distance Education Addendum as presented with minor changes.

Approved

Not Approved

Tabled

VII. ADJOURNMENT

Elizabeth announced that the next meeting will be September 15th. Meeting adjourned at 12:28 p.m.