

**Guided Pathways Steering Committee  
Meeting Minutes**

Friday, April 15<sup>th</sup>, 2021

**Attendance:** Lydia Gonzalez, Angelica Martinez, Jenni Tanaka, Albert Bretado, Alyson Cartagena, Brandon De La Torre, Dana Arazi, Dana Vazquez, Elizabeth Ramirez, Eric Olson, Gisela Spieler-Persad, Grant Linsell, Katie O'Brien, Kevin Smith, Mike Garabedian, Miyo Stevens-Gandera, Sally Willsey, Viviana Villanueva

- Meeting was called to order at 10:02 a.m.

Review of minutes from last month-

Dana Arazi- motion to accept the meeting Kevin- second the motion  
Lydia did a poll to accept the meeting notes- 14 voted yes

Alyson- Outcomes Report

First ever ILO report. It went through senate then PFC. There are four recommendations. Ensure mapping is done for the courses in the spring. Working on recommendations that will begin working on next year. Recommendations is improving ILO related to math. Great improvements not up to math area it's really everyone that teaching a class that is linked to that ILO. Second- using the resources for the college. High level of using campus resources is high. Recommendation is to continue funding these programs that are yielding high results. CLO (Course Level Outcomes) - Outcome statements go live July 1<sup>st</sup>

Juana- Student Equity report

1. New ethnic gender studies program courses are starting in Fall 2021 semester
2. Development of black scholars' program- conducting focus groups with black students
3. 50-minute workshop on culture teaching and the brain. (staff development/flex calendar)
4. Café con Libros- the fire this time. The library does have digital copies available. May 6<sup>th</sup>.

Viviana- reported on Student success team updates/milestones

- Contacting students that are 45 units or more in the different AOI areas. Some AOI's have done workshops, newsletters, presentations.
- Training for success coaches has been taking place all semester but now there is more intentional training in specific topics so that they can get ready with summer (onboarding students).
- Milestone's document- had it reviewed by the lead counseling senators, special counseling groups. This document will not be a student facing document. We will use this on the back end. Counselors already do these milestones but now it's in one document. Each AOI will be able to add their own program milestones and tailor it to their student population.

- Change of major form needs to improve to make we have the students in the correct AOI.

Lydia- New focus for Summer/Fall 2021 onboarding and Spring with a focus on completion.

Katie- asked the question about any process with working with students who need basic skills math and the connection with non-credit.

Sally- talked about offering basic skills math courses in the summer – reaching out to Francisco Suarez to ask him questions.

Grant- as we talk about the situation, we are with remote instruction that it is very different from distance education. Online classes and remote courses are not the same thing. Want us to be careful on how we use these words outside of this committee. As it carries a lot of weight. Just want to be specific in what words we use. Just wanted to draw attention to that.

Viviana- summer bridge planning needs to start now and “how” will that happen. And GP tri-chairs along with Alice are meeting with Ruthie and Albert next week to talk about marketing GP to new students and continuing students.

Sally- she is promoting GP via the general chat.

Katie- is there a plan for outreaching to students who decided not to come because of the pandemic. Lydia mentioned that Alice had a working document that is in the early stages, but it needs to be worked on some more before it is shared out. Angelica-said this document needs to be refined. She mentioned that we have been tasked with how to better support our students. We are trying to get our coaches trained with as much as training as possible since they are in the front lines and they will be able to answer more questions.

Lydia- Faculty role that was voted on via email. This document is going Tuesday to academic senate. Alice is working with the Deans on this, and the goal is to have these faculty in place before the end of the semester. Maybe some hours for the summer (not approved yet). Prompt that deans will send out to the faculty and each division should have a process and move forward to choosing their faculty. These positions will be a SAP.

Lydia reviewed two bullet points from the job description for the faculty liaison role. She and Melba had a conversation about some of the events they do senior preview, welcome days, etc.... she reaches out to the areas to get faculty to participate. She said that some programs have more participation than others. Lydia would like these to be prioritized so that all of the areas have a power point, handout ready to go.

Gisela- made a comment that these things happen during summer. So, you are paying them to prepare these items then.

Kevin- reiterate what Grant mentioned in the chat. When they schedule welcome days and to make a statement that faculty are not as engaged it feels wrong. I see our faculty get engaged with major declaration day. I think we need to be careful as to why it’s not happening. In BSS 95% of the Faculty are teaching at 10 a.m. on a Tuesday so when you get told the week before hey will you come out and talk and it just doesn’t always work out that way.

Angelica- senior preview day- thinking of the timing of these events. Because faculty are teaching during that time.

Sally made a comment- making a comment about brochures. There are workarounds to getting people to participate in this: part-time faculty, classified.

Lydia- Thank you Albert for the support landing page on the navigation.

Navigation updates- Lydia and Melba are taking it on a roadshow. Suggestions were made to the group regarding the placement of some of the student services areas as well as spelling out words then adding acronyms at the end. Other suggestions to include other service areas like the fitness center were mentioned.

Lydia- math and quantitative reasoning course description- the document that she will be sharing with each division. The deadline to send this back with their choices is May 10<sup>th</sup>.

Angelica, Elizabeth, Viviana- will be updating the maps. Timeline for math, IGETC/CSU GE for local degrees/ Ethnic area.

We will look at these Accomplishments at the next meeting. Looking at goals for next year.

Meeting ended at 11:27 a.m.