

**Rio Hondo Community College District
Curriculum Committee
Minutes
Wednesday, October 6, 2021 – Remote
Zoom ID# 93640745658**

Voting Members Present: Wendy Carrera, Janet Cha, Alex DeJean, Cameron English, Mike Garabedian, Nancy Garcia, Alex Gardos, Rose Marie Gaw, Sean Hughes, Jannine Livingston, Dorali Pichardo-Diaz, Gil Puga, Ted Preston, Elizabeth Ramirez, Melissa Rifino-Juarez, Mike Slavich, Stephen Smith, Christian Vaca

Voting Members Absent: Ryan Carey, Marius Dornean, Wendy Huang-Jimenez, Claudia Rivas, Student Representative – Jahira Reynoso

Non-Voting Members Absent: Rose Sanceda

Guests: Dr. Don Miller

I. APPROVAL OF THE MINUTES FROM SEPTEMBER 29, 2021

It was moved by Jannine Livingston; seconded by Melissa Rifino-Juarez.

X Approved Not Approved Tabled

II. PUBLIC COMMENT: *No comments*

III. ACTION ITEMS

A) Approval of Consent Agenda:

**Item 2122-110
Requests for Emergency Distance Education
Courses: EGSS 120, EGSS 130**

It was moved by Jannine Livingston; seconded by Melissa Rifino-Juarez to approve **Items 2122-110**.

X Approved Not Approved Tabled

B) Second Readings:

It was moved by Christian Vaca; seconded by Gil Puga to approve items **2122-078 thru 2122-086 and 2122-106 thru 2122-109** for second read.

**Item 2122-078
Credit Course Revision
ACCT 100 Introduction to Accounting
Advisory, Description, updated textbook**

Item 2122-079

Credit Course Revision

ACCT 103 Payroll Accounting

Description, Updated textbook

Item 2122-080

Credit Course Revision

ACCT 105 Income Tax Accounting

Description, Updated textbook

Item 2122-081

Credit Course Revision

ACCT 107 Accounting Ethics

Description, Updated textbook

Item 2122-082

Credit Course Revision

ACCT 108 Volunteer Income Tax Assistance Program I

Description, Updated textbook

Item 2122-083

Credit Course Revision

ACCT 203 Introduction to Cost Accounting

Description, Advisory, updated textbook

Item 2122-084

Credit Course Revision

ACCT 299 Directed Study: Accounting

Description, Minor revisions to content

Item 2122-085

Credit Course Revision

COUN 100 Introduction to College Survival

Advisory, Description, Minor revisions to content

Item 2122-086

Credit Course Revision

COUN 101 College and Life Success

Description, Updated text, minor revisions to content

Item 2122-106

GE Request

PHIL 122 Philosophical Perspectives on Death & Dying

RHC Area 7B

CSU Area C2, E

IGETC Area 3B

Item 2122-107

Degree Change

General Studies with an Emphasis in Science and Mathematics

Course Additions

Item 2122-108

Degree Change

General Studies with an Emphasis in Social Behavior and Self-Development

Course Additions

Item 2122-109

Degree Change

General Studies with an Emphasis in Social Sciences

Course Additions

Approved

Not Approved

Tabled

C) First Readings:

Item 2122-111

Credit Course Revision

MUS 234 Advanced Chamber Singers

Updates to Prerequisite & Advisory

It was moved by Sean Hughes; seconded by Christian Vaca.

Approved

Not Approved

Tabled

Item 2122-112

Credit Course Revision

MUS 290 CWE Internship in Music

Updates to Description

It was moved by Christian Vaca; seconded by Sean Hughes.

Approved

Not Approved

Tabled

Item 2122-113

Credit Course Revision

MUST 105 Introduction to the Music Business

Updates to Description & minor revisions to COR

It was moved by Christian Vaca; seconded by Jannine Livingston.

Approved

Not Approved

Tabled

Item 2122-114

Credit Course Revision

SPCH 100 Interpersonal Communication

Updated textbook & minor revisions to COR

It was moved by Jannine Livingston; seconded by Melissa Rifino-Juarez.

Approved Not Approved Tabled

Item 2122-115

Credit Course Revision

SPCH 130 Oral Interpretation

Updated textbook & minor revisions to COR

It was moved by Wendy Carrera; seconded by Alex Gardos.

Approved Not Approved Tabled

Item 2122-116

Credit Course Revision

SPCH 240 Argumentation and Discussion

Updated textbook & minor revisions to COR

It was moved by Alex Gardos; seconded by Wendy Carrera.

Approved Not Approved Tabled

Item 2122-117

Credit Course Revision

THTR 174 Costume Design and Production for Theatre, TV, and Film

Updates to Prerequisites, Advisory, minor updates to COR

It was moved by Alex Gardos; seconded by Sean Hughes.

Approved Not Approved Tabled

Item 2122-118

Credit Course Revision

THTR 175 The Original Play in Production

Updates to Advisory, Description and minor updates to COR

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

Item 2122-119

Credit Course Revision

THTR 210 Acting Workshop: Devising

Updates to Prerequisite, Advisory, and minor updates to COR

It was moved by Alex Gardos; seconded by Wendy Carrera.

Approved Not Approved Tabled

Item 2122-120

Credit Course Revision

THTR 215 Acting: Audition and Cold Reading

Updates to Title, Advisory, Description and minor updates to COR

It was moved by Alex Gardos; seconded by Sean Hughes.

Approved

Not Approved

Tabled

Item 2122-121

Credit Course Revision

THTR 231 Principles of Directing II

Updates to Advisory, Description, textbook, and minor updates to COR

It was moved by Sean Hughes; seconded by Christian Vaca.

Approved

Not Approved

Tabled

Item 2122-124

Request to Offer a Course via Distance Education - *ONLINE*

MUST 151 History of Electronic Music

It was moved by Alex Gardos; seconded by Wendy Carrera.

Corrections Needed: Questions 2A, 2B, 2C

Approved

Not Approved

Tabled

*It was moved by Wendy Carrera; seconded by Ted Preston to review **items 2122-122 thru 2122-123** as a group.*

Item 2122-122

Request to Offer a Course via Distance Education - *ONLINE*

MUST 101 Introduction to Music Technology

Item 2122-123

Request to Offer a Course via Distance Education - *ONLINE*

MUST 105 Introduction to the Music Business

Corrections Needed to MUST 101/MUST 105 – Questions 2A, 2B, 2C, 7

Approved

Not Approved

Tabled

Item 2122-125

Degree Change

General Studies with an Emphasis in Arts and Human Expression

Course Additions

It was moved by Alex Gardos; seconded by Christian Vaca.

Approved

Not Approved

Tabled

Item 2122-126

**Request for Assigning Courses to Discipline
EGSS 130 Introduction to LGBTQ+ Studies**

It was moved by Melissa Rifino-Juarez; seconded by Wendy Carrera.

It was moved by Gil Puga; seconded by Jannine Livingston to postpone the review of the Discipline Assignment form until the October 13th curriculum meeting by which time corrections will be completed and approved by the division.

X Approved

Not Approved

Tabled

IV. UNFINISHED BUSINESS:

Tabled Items from September 9, 2020

Item 2021-013

Certificate of Achievement Change

Civil Drafting

Units 17.0 to 18.0

Description

This program provides a focused course of study to ready students for careers in the preparation of construction documents for Civil Engineering projects. The coursework provides a focus on the preparation of common civil project drawings using industry-standard drawing techniques and conventions with hand and/or computer-aided drafting tools. Additionally, the coursework includes exposure to the broad range of sub-disciplines within the field of Civil Engineering.

Distance Education Requests pending 508 compliance and review prior to 2nd read approval. (These items have not been evaluated to follow our DE model guidelines.)

(First Read 10/30/19)

Item 1920-107

Request to offer a course via Distance Education – HYBRID

KIN 297 Advanced Athletic Training

(First Read 11/6/19)

Item 1920-147

Request to offer a course via Distance Education - *ONLINE*

ED 110 Introduction to Teaching

(First Read 11/20/2019)

Item 1920-209

Request to Offer a Course via Distance Education

KIN 110 Introduction to Fitness and Sport Management – *ONLINE*

(First Read 02/05/20)

Item 1920-266

Request to offer a Course via Distance Education

TCED 044 OSHA Workplace Safety – *ONLINE*

(First Read 02/12/20)

Item 1920-298

**Request to offer a Course via Distance Education
ASL 120 Introduction to Deaf Studies– *ONLINE***

Item 1920-299

**Request to offer a Course via Distance Education
ASL 124 Deaf Culture– *ONLINE***

(First Read 02/19/20)

Item 1920-326

**Request to Offer a Course via Distance Education - *ONLINE*
KIN 120 Sports Law and Ethics**

Item 1920-327

**Request to Offer a Course via Distance Education - *HYBRID*
ENGL 325 Technical and Professional Writing**

(First Read 04/01/20)

Item 1920-392

**Request to Offer a Course via Distance Education - *ONLINE*
LOG 110 Warehouse Management**

(First Read 04/22/20)

Item 1920-431

**Request to offer a Course via Distance Education - *ONLINE*
LOG 105 Purchasing Management**

Item 1920-432

**Request to offer a Course via Distance Education - *ONLINE*
LOG 115 Inventory Management**

(First Read 05/20/20)

Item 1920-495

**Request to offer a Course via Distance Education - *ONLINE*
KIN 115 Fitness Specialist Internship**

(First Read 09/09/20)

Item 2021-010

**Request to offer a course via Distance Education – *HYBRID*
AUTO 400 Analyzing Stability, Dynamics, and NVH**

Item 2021-011

**Request to offer a course via Distance Education – *HYBRID*
AUTO 420 Analyzing Dynamic Functions of Vehicle Drivetrain Systems**

Item 2021-012

**Request to offer a course via Distance Education – *HYBRID*
AUTO 440 Analyzing Vehicle Safety, Comfort, and Security Systems**

(First Read 11/04/20)

Item 2021-078

Request to offer a course via Distance Education – HYBRID
SPCH 101H Public Speaking Honors

(First Read 03/03/21)

Item 2021-170

Request to Offer a Course via Distance Education – *ONLINE*
COUN 104 – Stress and Anxiety Management for Emotional Well-Being

(First Read 03/17/21)

Item 2021-224

Request to offer a course via Distance Education - *ONLINE*
ANIM 101 Introduction to Digital 3-D Animation

Item 2021-225

Request to offer a course via Distance Education - *ONLINE*
ANIM 105 Principles of 3-D Digital Animation

Item 2021-226

Request to offer a course via Distance Education - *ONLINE*
ANIM 110 Digital Character Animation

Item 2021-227

Request to offer a course via Distance Education - *ONLINE*
ANIM 130 Modeling for Games

Tabled Item from March 24, 2021

Item 2021-248

Request to offer a course via Distance Education – *ONLINE*
BIOL 125 Human Anatomy

Item 2021-267

Request to offer a course via Distance Education – *ONLINE*
ENGT 150 AutoCAD for Basic CADD Applications

(First Read 05/12/21)

Item 2021-266

Request to offer a course via Distance Education – *ONLINE*
ED 110 Introduction to Teaching

Item 2021-268

Request to offer a course via Distance Education – *ONLINE*
GIS 130 Field Data Applications for GIS

Item 2021-269

Request to offer a course via Distance Education – *ONLINE*
GIS 221 Cartography Design and Geographic Information Systems

Item 2021-270

**Request to offer a course via Distance Education – ONLINE
GIS 222 GIS for Civil Engineering and Public Works**

Item 2021-271

**Request to offer a course via Distance Education – ONLINE
GIS 230 GIS for Geographic Information Systems (GIS) in Environmental Technology**

Item 2021-272

**Request to offer a course via Distance Education – ONLINE
GIS 280 Geospatial Programing and Web Services**

Item 2021-273

**Request to offer a course via Distance Education – ONLINE
GIS 281 Crime Mapping and Analysis**

Item 2021-274

**Request to offer a course via Distance Education – ONLINE
KINA 136 Pilates Mat I**

Item 2021-275

**Request to offer a course via Distance Education – ONLINE
KINA 140 Walking for Fitness**

Item 2021-276

**Request to offer a course via Distance Education – ONLINE
KINA 148 Strength Training**

Distance Ed Requests pending 508 compliance approval only (These items have been evaluated to follow the DE model guidelines).

(First Read 05/12/21)

Item 2021-348

**Request to offer a course via Distance Education – ONLINE
CHIN 101 Chinese I**

Item 2021-349

**Request to offer a course via Distance Education – ONLINE
CHIN 102 Chinese II**

Item 2021-350

**Request to offer a course via Distance Education – ONLINE
ENGT 105 Introduction to Technical Freehand Sketching**

Item 2021-351

**Request to offer a course via Distance Education – ONLINE
ENGT 122 Engineering Design Graphics**

Item 2021-352

Request to offer a course via Distance Education – ONLINE
ENGT 131 Engineering and Manufacturing Applications of Technical Drawing

Item 2021-353

Request to offer a course via Distance Education – ONLINE
ENGT 170 MicroStation for Basic CADD Applications

Item 2021-354

Request to offer a course via Distance Education – ONLINE
ENGT 200 Intermediate CAD Modeling for Design & Production

Item 2021-355

Request to offer a course via Distance Education – ONLINE
ENGT 231 Technical Product Design and Presentation

Item 2021-356

Request to offer a course via Distance Education – ONLINE
ENGT 250 Parametric Modeling 3D Applications for Mechanical Design

Item 2021-357

Request to offer a course via Distance Education – ONLINE
ENGT 270 SolidWorks for 3D Modeling and Prototype Applications

Item 2021-358

Request to offer a course via Distance Education – ONLINE
FR 201 French III

Item 2021-359

Request to offer a course via Distance Education – ONLINE
FR 202 French IV

Item 2021-360

Request to offer a course via Distance Education – ONLINE
JAPN 101 Japanese I

Item 2021-361

Request to offer a course via Distance Education – ONLINE
JAPN 102 Japanese II

Item 2021-362

Request to offer a course via Distance Education – ONLINE
KINA 158 Yoga I

Item 2021-363

Request to offer a course via Distance Education – ONLINE
LOG 130 Computerized Logistics

Item 2021-364

Request to offer a course via Distance Education – ONLINE
LOG 135 Quality Management Concepts

Item 2021-365

Request to offer a course via Distance Education – ONLINE
SPCH 140 Argumentation and Debate

Item 2021-366

Request to offer a course via Distance Education – ONLINE
NVOC 150 AutoCAD for Basic CADD Applications

Item 2021-367

Request to offer a course via Distance Education – ONLINE
NVOC 170 Microstation Basic CADD

Item 2021-368

Request to offer a course via Distance Education – ONLINE
NVOC 250 Parametric Modeling 3D Applications

Item 2021-369

Request to offer a course via Distance Education – ONLINE
NVOC 270 SolidWorks for 3D Modeling and Prototype Applications

(First Read 09/15/21)

Item 2022-019

Request to offer a course via Distance Education – ONLINE
KIN 190 Women in Sports

Item 2022-020

Request to offer a course via Distance Education – ONLINE
LOG 125 Contract Management

Item 2022-021

Request to offer a course via Distance Education – ONLINE
NBIZ 020 Workforce Preparation: 21st Century Skills

Item 2022-022

Request to offer a course via Distance Education – ONLINE
NBIZ 050 California Property Taxation and Assessment

(First Read 09/22/21)

Item 2122-053

Request to offer a course via Distance Education - ONLINE
CIT 111 Introduction to Programming

Item 2122-054

Request to offer a course via Distance Education - ONLINE
CIT 114 Introduction to Cloud Computing with DevOps

Item 2122-055

Request to offer a course via Distance Education - ONLINE
CIT 127 Python Programming I

Item 2122-056

Request to offer a course via Distance Education - ONLINE
CIT 139 Linux I

Item 2122-057

Request to offer a course via Distance Education - ONLINE
CIT 140 Linux II

Item 2122-058

Request to offer a course via Distance Education - ONLINE
CIT 170 Server+

Item 2122-059

Request to offer a course via Distance Education - ONLINE
CIT 171 Network+

Item 2122-060

Request to offer a course via Distance Education - ONLINE
CIT 172 Database Essentials in Amazon Web Services

Item 2122-061

Request to offer a course via Distance Education - ONLINE
CIT 180 PC Maintenance – A+ Certification

Item 2122-062

Request to offer a course via Distance Education - ONLINE
CIT 221 Ethical Hacking

Item 2122-063

Request to offer a course via Distance Education - ONLINE
ENGL 131 Creative Writing

Item 2122-064

Request to offer a course via Distance Education - ONLINE
ENGL 231 Advanced Creative Writing

Item 2122-065

Request to offer a course via Distance Education - ONLINE
HUM 130 Contemporary Mexican-American Culture

Item 2122-066

Request to offer a course via Distance Education - ONLINE
MRKT 172 Advertising and Promotion

Item 2122-067

Request to offer a course via Distance Education - ONLINE
MRKT 173 Principles of Selling

Item 2122-068

Request to offer a course via Distance Education - ONLINE
MRKT 174 Small Business Marketing and Advertising

(First Read 09/29/21)

Item 2122-087

Request to offer a course via Distance Education – ONLINE
OENG 041 Introduction to Apprenticeship

Item 2122-088

Request to offer a course via Distance Education – ONLINE
OENG 042 Grade Checking

Item 2122-089

Request to offer a course via Distance Education – ONLINE
OENG 043 Equipment Operator

Item 2122-090

Request to offer a course via Distance Education – ONLINE
OENG 044 Plan Reading

Item 2122-091

Request to offer a course via Distance Education – ONLINE
OENG 045 Skills Specialization

Item 2122-092

Request to offer a course via Distance Education – ONLINE
OENG 052 Welding

Item 2122-093

Request to offer a course via Distance Education – ONLINE
OENG 053 Introduction to Hydraulics

Item 2122-094

Request to offer a course via Distance Education – ONLINE
OENG 054 Advanced Hydraulics/Pneumatics

Item 2122-095

**Request to offer a course via Distance Education – ONLINE
OENG 055 Engines-Gasoline and Diesel**

Item 2122-096

**Request to offer a course via Distance Education – ONLINE
OENG 056 Component Disassembly and Assembly**

Item 2122-097

**Request to offer a course via Distance Education – ONLINE
OENG 062 Structural Masonry Inspection**

Item 2122-098

**Request to offer a course via Distance Education – ONLINE
OENG 063 Reinforced Concrete Inspection**

Item 2122-099

**Request to offer a course via Distance Education – ONLINE
OENG 064 Structural Steel/Welding**

Item 2122-100

**Request to offer a course via Distance Education – ONLINE
OENG 065 Prestressed Concrete Inspector**

Item 2122-101

**Request to offer a course via Distance Education – ONLINE
OENG 066 Soil Testing and Inspection**

Item 2122-102

**Request to offer a course via Distance Education – ONLINE
OENG 067 Structural Steel/Bolting**

Item 2122-103

**Request to offer a course via Distance Education – ONLINE
OENG 068 Non-Destructive Testing (NDT)**

Item 2122-104

**Request to offer a course via Distance Education – ONLINE
WELD 041 Elementary Metallurgy**

Item 2122-105

**Request to offer a course via Distance Education – ONLINE
PHIL 122 Philosophical Perspectives on Death & Dying**

V. DISCUSSION ITEMS

Elizabeth shared that in order to continue via teleconferencing per AB 361, the following questions need to be answered:

Are we still in a state of emergency? If so, do either of the following circumstances exist?:

1. The state of emergency continues to directly impact the ability of the members to meet safely in person;
or
2. State or local officials continue to impose or recommend measures to promote social distancing

The committee agreed that we meet both of the requirements necessary for teleconferencing due to the continued state of emergency. Elizabeth then shared that the committee will need to re-review every 30 days to ensure that we are still in compliance.

It was moved by Christian Vaca; seconded by Ted Preston to continue holding curriculum committee meetings via teleconferencing due to the continued state of emergency.

Approved

Not Approved

Tabled

Elizabeth shared with the committee that, because there are no full-time faculty in noncredit, course discipline assignment forms for noncredit courses can be signed by credit discipline faculty in the corresponding credit disciplines.

VI. ADJOURNMENT

Elizabeth Ramirez announced that the next meeting will be held on Wednesday, October 13th. Meeting adjourned at 12:27 p.m.