Voting Members Present: Alex DeJean, Marius Dornean, Cameron English, Mike Garabedian, Nancy Garcia, Alex Gardos, Rose Marie Gaw, Jannine Livingston, Dorali Pichardo-Diaz, Gil Puga, Ted Preston, Elizabeth Ramirez, Melissa Rifino-Juarez, Stephen Smith, Christian Vaca

Voting Members Absent: Ryan Carey, Wendy Carrera, Janet Cha, Wendy Huang-Jimenez, Sean Hughes, Claudia Rivas, Mike Slavich, Student Representative – Jahira Reynoso

Non-Voting Members Absent: Rose Sanceda

Guests: Melanie Fierro, Charlene Jin, Francisco Suarez

I. **APPROVAL OF THE MINUTES FROM OCTOBER 6, 2021**

   It was moved by Jannine Livingston; seconded by Rose Gaw.

   __X_ Approved           __1__ Not Approved           _____Tabled

II. **PUBLIC COMMENT:** *No comments*

III. **ACTION ITEMS**

   A) **Approval of Consent Agenda:** *No Items*

   B) **Second Readings:**

      It was moved by Jannine Livingston; seconded by Alex Gardos to approve items 2122-111 thru 2122-121 and 2122-125 for second read.

      **Item 2122-111**
      Credit Course Revision
      MUS 234 Advanced Chamber Singers
      Updates to: Prerequisite and advisory

      **Item 2122-112**
      Credit Course Revision
      MUS 290 CWE Internship in Music
      Updates to: Description

      **Item 2122-113**
      Credit Course Revision
      MUST 105 Introduction to the Music Business
      Updates to: Description & minor revisions to COR
Item 2122-114
Credit Course Revision
SPCH 100 Interpersonal Communication
Updates to: Description, textbook and minor revisions to COR

Item 2122-115
Credit Course Revision
SPCH 130 Oral Interpretation
Updates to: Description, textbook and minor revisions to COR

Item 2122-116
Credit Course Revision
SPCH 240 Argumentation and Discussion
Updates to: Description, textbook & and minor revisions to COR

Item 2122-117
Credit Course Revision
THTR 174 Costume Design and Production for Theatre, TV, and Film
Updates to: Prerequisites, advisory, description, and minor updates to COR

Item 2122-118
Credit Course Revision
THTR 175 The Original Play in Production
Updates to: Advisory, description and minor updates to COR

Item 2122-119
Credit Course Revision
THTR 210 Acting Workshop: Devising
Updates to: Prerequisite, advisory, description and minor updates to COR

Item 2122-120
Credit Course Revision
THTR 215 Acting: Audition and Cold Reading
Updates to: Title, advisory, description and minor updates to COR

Item 2122-121
Credit Course Revision
THTR 231 Principles of Directing II
Updates to: Advisory, description, textbook, and minor updates to COR

Item 2122-125
Degree Change
General Studies with an Emphasis in Arts and Human Expression
Course Additions

__X__ Approved  __1__ Not Approved  ______Tabled
C) First Readings:

**Item 2122-126**  
Request for Assigning Courses to Discipline  
EGSS 130 Introduction to LGBTQ+ Studies

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

__X__ Approved

____Not Approved

_____Tabled

**Item 2122-127**  
New Credit Course  
ANIM 290 Cooperative Work Experience/Internship for Animation Related Fields  
Description

This course supports and reinforces on-the-job training in business and industrial establishments under supervision of a college instructor and is facilitated by the use of learning objectives. The student will be working in a skilled or professional level assignment in their area of vocational interest and will meet performance objectives related to instruction that are above and beyond the conditions of regular employment. This course is intended for students whose job is related to the field of animation and have completed or enrolled in the appropriate coursework. This course may be taken once and repeated for a maximum of 16 units. Contact the CWE office regarding re-enrollment procedures.

It was moved by Alex Gardos; seconded by Christian Vaca.

__X__ Approved

____Not Approved

_____Tabled

**Item 2122-128**  
Credit Course Revision  
BIOL 105 Human Biology  
Updates to: Description, textbook, and minor content revisions

It was moved by Alex Gardos; seconded by Christian Vaca.

__X__ Approved

____Not Approved

_____Tabled

**Item 2122-129**  
Credit Course Revision  
BIOL 105L Human Biology Laboratory  
Updates to: Description and minor content revisions

It was moved by Alex Gardos; seconded by Christian Vaca.

__X__ Approved

____Not Approved

_____Tabled

**Item 2122-130**  
Credit Course Revision  
ECON 101 Principles of Macroeconomics  
Updates to: Advisory, description, textbook, and minor content revisions
It was moved by Gil Puga; seconded by Christian Vaca.

__X__ Approved  _____Not Approved  _____Tabled

**Item 2122-131**
Credit Course Revision
ECON 101H Principles of Macroeconomics Honors
Updates to: Description, textbook, and minor content revisions

It was moved by Melissa Rifino-Juarez; seconded by Alex Gardos.

__X__ Approved  _____Not Approved  _____Tabled

**Item 2122-132**
Credit Course Revision
ECON 102 Principles of Microeconomics
Updates to: Advisory, description, textbook, and minor content revisions

It was moved by Alex Gardos; seconded by Gil Puga.

__X__ Approved  _____Not Approved  _____Tabled

**Item 2122-133**
Credit Course Revision
ECON 102H Principles of Microeconomics Honors
Updates to: Advisory, description, textbook, and minor content revisions

It was moved by Alex Gardos; seconded by Melissa Rifino-Juarez.

__X__ Approved  _____Not Approved  _____Tabled

**Item 2122-134**
Credit Course Revision
EDEV 101 College and Life Success
Updates to: Description, textbook, and minor content revisions

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

*Correction Needed: Remove “Other” from Assignments/Tag Entry Skills*

__X__ Approved  _1__Not Approved  _____Tabled

**Item 2122-135**
Credit Course Revision
MATH 049A How to be a Successful STEM Student
Updates to: Course#, Title, Description, and minor content revisions

It was moved by Christian Vaca; seconded by Ted Preston.
Item 2122-136
New Noncredit Course
NART 175 Animation Skills Development
Description
This course complements the ANIM lab and lecture courses and is designed to provide an additional opportunity for students to practice concepts covered in the lab and lecture courses and enhance their Animation work in preparation of their portfolios or Demo Reels. These instructional activities are not available in the regular lecture / lab courses and are not required for the grade in the courses. It is recommended that students have previously or are currently enrolled in any Rio Hondo College Animation course with a prefix of ART or ANIM.

It was moved by Alex Gardos; seconded by Christian Vaca.

Item 2122-137
New Noncredit Course
NBAS 030 Biology: Living Earth Systems I
Description
This life science course provides an introduction to the nature of science and experimentation, the basic chemistry of living things, and structure and function within the biological hierarchy. Students learn to apply the processes of scientific inquiry and experimental design to the study of biological concepts.

It was moved by Alex Gardos; seconded by Christian Vaca.

Correction Needed: Add detailed Assignments

Item 2122-138
New Noncredit Course
NBAS 031 Biology: Living Earth Systems II
Description
This life science course provides an introduction to genetics, evolutionary theory, and ecology. Students apply the processes of scientific inquiry and build on biology concepts introduced in NBAS 030 to understand organ systems and the maintenance of homeostasis in living things.

It was moved by Alex Gardos; seconded by Christian Vaca.

Correction Needed: Add Detailed Assignments
Item 2122-139
Credit Course Revision
PHIL 135 Philosophy of Social Justice
Updates to: Description and minor content revisions

It was moved by Christian Vaca; seconded by Ted Preston.

__X__ Approved   _____Not Approved   _____Tabled

Item 2122-140
Credit Course Revision
PHY 299A Directed Study: General Physics
Updates to: Course#, title, and description

It was moved by Ted Preston; seconded by Alex Gardos.

__X__ Approved   _____Not Approved   _____Tabled

Item 2122-141
New Credit Course
PHY 299B Directed Study: Biophysics and Biophysics Research I
Description
Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average, a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor. Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall be the same as those for other courses. Units are awarded in accordance to Title 5 regulations with one unit of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

It was moved by Christian Vaca; seconded by Alex Gardos.

__X__ Approved   _____Not Approved   _____Tabled

Item 2122-142
New Credit Course
PHY 299C Directed Study: Biophysics and Biophysics Research II
Description
Independent Study/Directed Study is intended for students who have the ability to assume responsibility for independent work and to prepare written or oral reports and/or appropriate projects. To enroll in an independent study/directed study course, students must possess a 2.5 overall grade point average, a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor.
Independent Studies/Directed Studies may be developed from any topic arising from or related to a course of study that will result in developing depth and breadth in that subject area. Students will be expected to meet on a regular basis with their faculty sponsor and submit a final report or project, and student progress shall be evaluated at regular intervals. Academic standards for Independent Studies/Directed Studies shall of credit awarded for 54 hours of Directed Studies, six (6) hours of which must be with an instructor. The instructor is responsible for monitoring student progress through the semester. Students may take directed study courses for a maximum of three (3) units within a discipline, and may not accumulate more than a total of nine (9) units college wide.

It was moved by Christian Vaca; seconded by Alex Gardos.

**Item 2122-143**
Credit Course Revision
POLS 150 Latinx Politics
Updates to: Title, description, textbook, and minor content revisions

It was moved by Alex Gardos; seconded by Christian Vaca.

**Item 2122-144**
New Credit Course
SPCH 120 Small Group Communication
Description
This course focuses on the communication principles occurring in small group settings. Theory, application, and evaluation of the group communication processes such as problem-solving, conflict management, decision making, and leadership are emphasized. Students studying communication or any discipline requiring effective communication in group settings are encouraged to take this course.

It was moved by Jannine Livingston; seconded by Melissa Rifino-Juarez.

**Item 2122-145**
Credit Course Revision
THTR 180 Touring Theatre Local I
Updates to: Advisory, description and minor content revisions

It was moved by Alex Gardos; seconded by Alex DeJean.

**Item 2122-146**
Credit Course Revision
THTR 186 Touring Theatre: The American College Theatre Festival
Updates to: Advisory, prerequisites, description and minor content revisions
It was moved by Alex Gardos; seconded by Christian Vaca.

*Correction Needed: Check on Course Title update.*

___X___ Approved  ____Not Approved  _____Tabled

**Item 2122-147**  
Request to offer a course via Distance Education - ONLINE  
NBIZ 007 Introduction to Information Systems

It was moved by Alex Gardos; seconded by Gil Puga.

A second motion was made by Alex Gardos; seconded by Marius Dornean to review Items 2122-148 and 2122-149 as a group.

___X___ Approved  ____Not Approved  _____Tabled

**Item 2122-148**  
Request to offer a course via Distance Education - ONLINE  
NBIZ 008 Introduction to Information Systems

___X___ Approved  ____Not Approved  _____Tabled

**Item 2122-149**  
Request to offer a course via Distance Education - ONLINE  
SOC 110 Human Sexuality from a Cross-Cultural Perspective  
NOTE: Cross-listing with ANTH 110 has been removed

It was moved by Christian Vaca; seconded by Alex Gardos.

___X___ Approved  _1_ Not Approved  _____Tabled

**Item 2122-150**  
Request for Assigning Courses to Discipline  
SOC 110 Human Sexuality from a Cross-Cultural Perspective

It was moved by Christian Vaca; seconded by Marius Dornean.

___X___ Approved  ____Not Approved  _____Tabled

**IV. UNFINISHED BUSINESS:**

*Tabled Items from September 9, 2020*  
**Item 2021-013**  
Certificate of Achievement Change  
Civil Drafting  
Units 17.0 to 18.0
Description
This program provides a focused course of study to ready students for careers in the preparation of construction documents for Civil Engineering projects. The coursework provides a focus on the preparation of common civil project drawings using industry-standard drawing techniques and conventions with hand and/or computer-aided drafting tools. Additionally, the coursework includes exposure to the broad range of sub-disciplines within the field of Civil Engineering.

Distance Education Requests pending 508 compliance and review prior to 2nd read approval. (These items have not been evaluated to follow our DE model guidelines.)

*(First Read 10/30/19)*
**Item 1920-107**
Request to offer a course via Distance Education – HYBRID
KIN 297 Advanced Athletic Training

*(First Read 11/6/19)*
**Item 1920-147**
Request to offer a course via Distance Education - ONLINE
ED 110 Introduction to Teaching

*(First Read 11/20/2019)*
**Item 1920-209**
Request to Offer a Course via Distance Education
KIN 110 Introduction to Fitness and Sport Management – ONLINE

*(First Read 02/05/20)*
**Item 1920-266**
Request to offer a Course via Distance Education
TCED 044 OSHA Workplace Safety – ONLINE

*(First Read 02/12/20)*
**Item 1920-298**
Request to offer a Course via Distance Education
ASL 120 Introduction to Deaf Studies – ONLINE

**Item 1920-299**
Request to offer a Course via Distance Education
ASL 124 Deaf Culture – ONLINE

*(First Read 02/19/20)*
**Item 1920-326**
Request to Offer a Course via Distance Education - ONLINE
KIN 120 Sports Law and Ethics

**Item 1920-327**
Request to Offer a Course via Distance Education - HYBRID
ENGL 325 Technical and Professional Writing
Item 1920-392
Request to Offer a Course via Distance Education - ONLINE
LOG 110 Warehouse Management

Item 1920-431
Request to offer a Course via Distance Education - ONLINE
LOG 105 Purchasing Management

Item 1920-432
Request to offer a Course via Distance Education - ONLINE
LOG 115 Inventory Management

Item 1920-495
Request to offer a Course via Distance Education - ONLINE
KIN 115 Fitness Specialist Internship

Item 2021-010
Request to offer a course via Distance Education – HYBRID
AUTO 400 Analyzing Stability, Dynamics, and NVH

Item 2021-011
Request to offer a course via Distance Education – HYBRID
AUTO 420 Analyzing Dynamic Functions of Vehicle Drivetrain Systems

Item 2021-012
Request to offer a course via Distance Education – HYBRID
AUTO 440 Analyzing Vehicle Safety, Comfort, and Security Systems

Item 2021-078
Request to offer a course via Distance Education – HYBRID
SPCH 101H Public Speaking Honors

Item 2021-170
Request to Offer a Course via Distance Education – ONLINE
COUN 104 – Stress and Anxiety Management for Emotional Well-Being

Item 2021-224
Request to offer a course via Distance Education - ONLINE
ANIM 101 Introduction to Digital 3-D Animation
Item 2021-225
Request to offer a course via Distance Education - ONLINE
ANIM 105 Principles of 3-D Digital Animation

Item 2021-226
Request to offer a course via Distance Education - ONLINE
ANIM 110 Digital Character Animation

Item 2021-227
Request to offer a course via Distance Education - ONLINE
ANIM 130 Modeling for Games

Tabled Item from March 24, 2021

Item 2021-248
Request to offer a course via Distance Education – ONLINE
BIOL 125 Human Anatomy

Item 2021-267
Request to offer a course via Distance Education – ONLINE
ENGT 150 AutoCAD for Basic CADD Applications

(First Read 05/12/21)

Item 2021-266
Request to offer a course via Distance Education – ONLINE
ED 110 Introduction to Teaching

Item 2021-268
Request to offer a course via Distance Education – ONLINE
GIS 130 Field Data Applications for GIS

Item 2021-269
Request to offer a course via Distance Education – ONLINE
GIS 221 Cartography Design and Geographic Information Systems

Item 2021-270
Request to offer a course via Distance Education – ONLINE
GIS 222 GIS for Civil Engineering and Public Works

Item 2021-271
Request to offer a course via Distance Education – ONLINE
GIS 230 GIS for Geographic Information Systems (GIS) in Environmental Technology

Item 2021-272
Request to offer a course via Distance Education – ONLINE
GIS 280 Geospatial Programming and Web Services
Item 2021-273
Request to offer a course via Distance Education – ONLINE
GIS 281 Crime Mapping and Analysis

Item 2021-274
Request to offer a course via Distance Education – ONLINE
KINA 136 Pilates Mat I

Item 2021-275
Request to offer a course via Distance Education – ONLINE
KINA 140 Walking for Fitness

Item 2021-276
Request to offer a course via Distance Education – ONLINE
KINA 148 Strength Training

Distance Ed Requests pending 508 compliance approval only (These items have been evaluated to follow the DE model guidelines).

(First Read 05/12/21)

Item 2021-348
Request to offer a course via Distance Education – ONLINE
CHIN 101 Chinese I

Item 2021-349
Request to offer a course via Distance Education – ONLINE
CHIN 102 Chinese II

Item 2021-350
Request to offer a course via Distance Education – ONLINE
ENGT 105 Introduction to Technical Freehand Sketching

Item 2021-351
Request to offer a course via Distance Education – ONLINE
ENGT 122 Engineering Design Graphics

Item 2021-352
Request to offer a course via Distance Education – ONLINE
ENGT 131 Engineering and Manufacturing Applications of Technical Drawing

Item 2021-353
Request to offer a course via Distance Education – ONLINE
ENGT 170 MicroStation for Basic CADD Applications

Item 2021-354
Request to offer a course via Distance Education – ONLINE
ENGT 200 Intermediate CAD Modeling for Design & Production
Item 2021-355
Request to offer a course via Distance Education – ONLINE
ENGT 231 Technical Product Design and Presentation

Item 2021-356
Request to offer a course via Distance Education – ONLINE
ENGT 250 Parametric Modeling 3D Applications for Mechanical Design

Item 2021-357
Request to offer a course via Distance Education – ONLINE
ENGT 270 SolidWorks for 3D Modeling and Prototype Applications

Item 2021-358
Request to offer a course via Distance Education – ONLINE
FR 201 French III

Item 2021-359
Request to offer a course via Distance Education – ONLINE
FR 202 French IV

Item 2021-360
Request to offer a course via Distance Education – ONLINE
JAPN 101 Japanese I

Item 2021-361
Request to offer a course via Distance Education – ONLINE
JAPN 102 Japanese II

Item 2021-362
Request to offer a course via Distance Education – ONLINE
KINA 158 Yoga I

Item 2021-363
Request to offer a course via Distance Education – ONLINE
LOG 130 Computerized Logistics

Item 2021-364
Request to offer a course via Distance Education – ONLINE
LOG 135 Quality Management Concepts

Item 2021-365
Request to offer a course via Distance Education – ONLINE
SPCH 140 Argumentation and Debate

Item 2021-366
Request to offer a course via Distance Education – ONLINE
NVOC 150 AutoCAD for Basic CADD Applications
Item 2021-367
Request to offer a course via Distance Education – ONLINE
NVOC 170 Microstation Basic CADD

Item 2021-368
Request to offer a course via Distance Education – ONLINE
NVOC 250 Parametric Modeling 3D Applications

Item 2021-369
Request to offer a course via Distance Education – ONLINE
NVOC 270 SolidWorks for 3D Modeling and Prototype Applications

(First Read 09/15/21)
Item 2022-019
Request to offer a course via Distance Education – ONLINE
KIN 190 Women in Sports

Item 2022-020
Request to offer a course via Distance Education – ONLINE
LOG 125 Contract Management

Item 2022-021
Request to offer a course via Distance Education – ONLINE
NBIZ 020 Workforce Preparation: 21st Century Skills

Item 2022-022
Request to offer a course via Distance Education – ONLINE
NBIZ 050 California Property Taxation and Assessment

(First Read 09/22/21)
Item 2122-053
Request to offer a course via Distance Education - ONLINE
CIT 111 Introduction to Programming

Item 2122-054
Request to offer a course via Distance Education - ONLINE
CIT 114 Introduction to Cloud Computing with DevOps

Item 2122-055
Request to offer a course via Distance Education - ONLINE
CIT 127 Python Programming I

Item 2122-056
Request to offer a course via Distance Education - ONLINE
CIT 139 Linux I
Request to offer a course via Distance Education - ONLINE
CIT 140 Linux II

Request to offer a course via Distance Education - ONLINE
CIT 170 Server+

Request to offer a course via Distance Education - ONLINE
CIT 171 Network+

Request to offer a course via Distance Education - ONLINE
CIT 172 Database Essentials in Amazon Web Services

Request to offer a course via Distance Education - ONLINE
CIT 180 PC Maintenance – A+ Certification

Request to offer a course via Distance Education - ONLINE
CIT 221 Ethical Hacking

Request to offer a course via Distance Education - ONLINE
ENGL 131 Creative Writing

Request to offer a course via Distance Education - ONLINE
ENGL 231 Advanced Creative Writing

Request to offer a course via Distance Education - ONLINE
HUM 130 Contemporary Mexican-American Culture

Request to offer a course via Distance Education - ONLINE
MRKT 172 Advertising and Promotion

Request to offer a course via Distance Education - ONLINE
MRKT 173 Principles of Selling

Request to offer a course via Distance Education - ONLINE
MRKT 174 Small Business Marketing and Advertising
Item 2122-087
Request to offer a course via Distance Education – ONLINE
OENG 041 Introduction to Apprenticeship

Item 2122-088
Request to offer a course via Distance Education – ONLINE
OENG 042 Grade Checking

Item 2122-089
Request to offer a course via Distance Education – ONLINE
OENG 043 Equipment Operator

Item 2122-090
Request to offer a course via Distance Education – ONLINE
OENG 044 Plan Reading

Item 2122-091
Request to offer a course via Distance Education – ONLINE
OENG 045 Skills Specialization

Item 2122-092
Request to offer a course via Distance Education – ONLINE
OENG 052 Welding

Item 2122-093
Request to offer a course via Distance Education – ONLINE
OENG 053 Introduction to Hydraulics

Item 2122-094
Request to offer a course via Distance Education – ONLINE
OENG 054 Advanced Hydraulics/Pneumatics

Item 2122-095
Request to offer a course via Distance Education – ONLINE
OENG 055 Engines-Gasoline and Diesel

Item 2122-096
Request to offer a course via Distance Education – ONLINE
OENG 056 Component Disassembly and Assembly

Item 2122-097
Request to offer a course via Distance Education – ONLINE
OENG 062 Structural Masonry Inspection
Item 2122-098
Request to offer a course via Distance Education – ONLINE
OENG 063 Reinforced Concrete Inspection

Item 2122-099
Request to offer a course via Distance Education – ONLINE
OENG 064 Structural Steel/Welding

Item 2122-100
Request to offer a course via Distance Education – ONLINE
OENG 065 Prestressed Concrete Inspector

Item 2122-101
Request to offer a course via Distance Education – ONLINE
OENG 066 Soil Testing and Inspection

Item 2122-102
Request to offer a course via Distance Education – ONLINE
OENG 067 Structural Steel/Bolting

Item 2122-103
Request to offer a course via Distance Education – ONLINE
OENG 068 Non-Destructive Testing (NDT)

Item 2122-104
Request to offer a course via Distance Education – ONLINE
WELD 041 Elementary Metallurgy

Item 2122-105
Request to offer a course via Distance Education – ONLINE
PHIL 122 Philosophical Perspectives on Death & Dying

(First Read 10/06/21)
Item 2122-122
Request to Offer a Course via Distance Education - ONLINE
MUST 101 Introduction to Music Technology

Item 2122-123
Request to Offer a Course via Distance Education - ONLINE
MUST 105 Introduction to the Music Business

Item 2122-124
Request to Offer a Course via Distance Education - ONLINE
MUST 151 History of Electronic Music
V. DISCUSSION ITEMS – No Items

VI. ADJOURNMENT

Elizabeth Ramirez announced that the next meeting will be held on October 27, 2021.

Meeting adjourned at 12:30 p.m.