Rio Hondo Community College District
Curriculum Committee
Minutes
Wednesday, February 2, 2022 – Remote
Zoom ID# 98838565188

Voting Members Present: Janet Cha, Alex DeJean, Marius Dornean, Cameron English, Mike Garabedian, Nancy Garcia, Alex Gardos, Rose Marie Gaw, Sean Hughes, Wendy Huang-Jimenez, Jannine Livingston, Sondra Moe, Dorali Pichardo-Diaz, Gil Puga, Elizabeth Ramirez, Melissa Rifino-Juarez, Claudia Rivas, Michael Saakyan, Mike Slavich, Stephen Smith

Voting Members Absent: Ryan Carey, Ted Preston

Non-Voting Members Absent: Rose Sanceda

Guests: Francisco Lopez, Jose Millan, Don Miller

I. APPROVAL OF THE MINUTES FROM DECEMBER 1, 2021

It was moved by Gil Puga; seconded by Melissa Rifino-Juarez

___X__ Approved

___Not Approved

___1__ Abstention

II. PUBLIC COMMENT:

III. ACTION ITEMS

A) Approval of Consent Agenda: No Items

B) Second Readings: No Items

C) First Readings:

Item 2122-308
Credit Course Revision
BIOL 299A Directed Study in General Biology
Updates to: Description and minor course revisions

It was moved by Jannine Livingston; seconded by Alex Gardos.

___X__ Approved

___Not Approved

___Tabled

Item 2122-309
Credit Course Revision
BIOL 299B Directed Study in Health Science Biology
Updates to: Description and minor course revisions
It was moved by Alex Gardos; seconded by Melissa Rifino-Juarez.

_Correction Needed: Remove “Other” from Assignments_

__X__ Approved  _____Not Approved  _____Tabled

**Item 2122-310**
Credit Course Revision
BIOL 299C Directed Study in Environmental Technology
Updates to: Title, description, and minor course revisions

It was moved by Melissa Rifino-Juarez; seconded by Alex Gardos.

_Correction Needed: Remove “Other” from Assignments_

__X__ Approved  _____Not Approved  _____Tabled

**Item 2122-311**
Credit Course Revision
ENGR 245 Engineering Mechanics: Dynamics
Updates to: Description, textbook, and minor course revisions

It was moved by Alex Gardos; seconded by Sean Hughes.

__X__ Approved  _____Not Approved  _____Tabled

It was moved by Alex Gardos; seconded by Rose Gaw to review Item 2122-312 and 2122-313 as a group.

_Correction Needed: Description and textbook for both courses_

**Item 2122-312**
Credit Course Revision
HIST 144 History of the United States since 1865
Updates to: Advisory, description, textbook, and minor course revisions

__X__ Approved  _____Not Approved  _____Tabled

**Item 2122-313**
Credit Course Revision
HIST 144H History of the United States since 1865 Honors
Updates to: Advisory, description, textbook, and minor course revisions

__X__ Approved  _____Not Approved  _____Tabled
**Item 2122-314**  
Credit Course Revision  
HUSR 123 Drug Education and Prevention  
Updates to: Description, textbook, and minor course revisions

It was moved by Alex Gardos; seconded by Jannine Livingston.

___X___ Approved  
____Not Approved  
_____Tabled

**Item 2122-315**  
Credit Course Revision  
SOC 116 Introduction to Race and Ethnic Relations  
Updates to: Title, description, textbook, and minor course revisions

It was moved by Alex Gardos; seconded by Jannine Livingston.

___X___ Approved  
____Not Approved  
_____Tabled

**Item 2122-316**  
Credit Course Revision  
SOC 127 Introduction to Criminology  
Updates to: Description, textbook, and minor course revisions

It was moved by Alex Gardos; seconded by Melissa Rifino-Juarez.

___X___ Approved  
____Not Approved  
_____Tabled

**Item 2122-317**  
Credit Course Revision  
THTR 112 Acting for the Camera  
Updates to: Course description, advisory, textbook, and minor course revisions

It was moved by Alex Gardos; seconded by Sean Hughes.

___X___ Approved  
____Not Approved  
_____Tabled

**Item 2122-318**  
Credit Course Revision  
THTR 153 Lighting Design and Production for Theatre, TV, and Film  
Updates to: Prerequisite, advisory, description, textbook, and minor course revisions

It was moved by Melissa Rifino-Juarez; seconded by Jannine Livingston.

*Correction Needed: Needs/Goals - Check with faculty for program review date.*

___X___ Approved  
____Not Approved  
_____Tabled
Item 2122-319
Credit Course Revision
THTR 154 Sound Design and Production for Theatre, TV, and Film
Updates to: Course description, prerequisite, advisory, textbook and minor course revisions

It was moved by Alex Gardos; seconded by Jannine Livingston.

Correction Needed: Needs/Goals - Check with faculty for program review date.

__X__ Approved     ____Not Approved     _____Tabled

It was moved by Alex Gardos; seconded by Jannine to review items 2122-320 thru 2122-322 as a group.

Item 2122-320
Request to offer a course via Distance Education – ONLINE
ACCT 108 Volunteer Income Tax Assistance Program I

__X__ Approved     ____Not Approved     _____Tabled

Item 2122-321
Request to offer a course via Distance Education – ONLINE
ACCT 110 Excel for Business and Accounting

__X__ Approved     ____Not Approved     _____Tabled

Item 2122-322
Request to offer a course via Distance Education – ONLINE
ACCT 203 Introduction to Cost Accounting

__X__ Approved     ____Not Approved     _____Tabled

Item 2122-323
Degree Change
A.A. Chicana/o/x Studies
Updates to: Units and courses

It was moved by Alex Gardos; seconded by Gil Puga.

__X__ Approved     ____Not Approved     _____Tabled

Item 2122-324
Degree Change
Associate in Arts in Communication Studies for Transfer
Updates to: Added additional course

It was moved by Alex Gardos; seconded by Melissa Rifino-Juarez.
Item 2122-325
Degree Change
A.S. Engineering Design Drafting
Updates to: Title, units, courses, and description

It was moved by Sean Hughes; seconded by Alex Gardos.

Item 2122-326
Certificate Change
CoA Engineering Design Drafting
Updates to: Title, units, courses, and description

It was moved by Sean Hughes; seconded by Melissa Ríñon-Juárez.

Item 2122-327
New Certificate of Achievement
Engineering Design Technology: CAD Specialist
Description
This Certificate of Achievement provides a focused course of study for students in preparation for careers in the field of computer-aided design (CAD). Emphasis is placed on the use of CAD software to complete projects in engineering, manufacturing, or related fields. Coursework involves the preparation of CAD projects and 3D models accomplished within a design environment as experienced in higher levels of engineering education, and as is common in workplace conditions.

It was moved by Sean Hughes; seconded by Rose Marie Gaw.

Item 2122-328
New Certificate of Achievement
Engineering Design Technology: Design and Production
Description
This Certificate of Achievement is designed for technical, mechanical, and manufacturing careers and CADD/Drafting-related industries. The certificate is intended to represent skills and understanding of production and design processes utilizing CAD software and prototyping.

It was moved by Sean Hughes; seconded by Rose Marie Gaw.
Item 2122-329
New Certificate of Achievement
Engineering Design Technology: Standards for Design

Description
This Certificate of Achievement provides a focused course of study for students in preparation for careers in the field of engineering, manufacturing, drafting, and design technology. Emphasis is placed on the use of industry standards to complete projects in engineering, manufacturing, or related fields. Coursework involves the preparation of industry standards outlined by industry organizations such as the International Organization for Standardization (ISO), American National Standards Institution (ANSI), and American Society of Mechanical Engineers (ASME) to accomplish projects within a design environment as experienced in higher levels of engineering education, and as is common in workplace conditions.

It was moved by Alex Gardos; seconded by Jannine Livingston.

Correction Needed: Description – Add full name of acronyms.

___X___ Approved  ____Not Approved  ______Tabled

Item 2122-330
Certificate Change
CoA Heavy Equipment Maintenance Technician
Updates to: Added course options, and minor description change

It was moved by Melissa Rifino-Juarez; seconded by Alex Gardos.

___X___ Approved  ____Not Approved  ______Tabled

Item 2122-331
Certificate Change
CoA TESLA Student Automotive Technician (START)
Updates to: Units, courses, and description

It was moved by Jannine Livingston; seconded by Alex Gardos.

___X___ Approved  ____Not Approved  ______Tabled

IV. UNFINISHED BUSINESS:

It was moved by Jannine Livingston; seconded by Alex Gardos to un-table item 2021-013 and review for 2nd read.

Item 2021-013
Certificate of Achievement Change
Civil Drafting
Units 17.0 to 18.0

Description
This program provides a focused course of study to ready students for careers in the preparation of construction documents for Civil Engineering projects. The coursework provides a focus on the preparation
of common civil project drawings using industry-standard drawing techniques and conventions with hand and/or computer-aided drafting tools. Additionally, the coursework includes exposure to the broad range of sub-disciplines within the field of Civil Engineering.

__X__ Approved  ____Not Approved  _____Tabled

*Distance Education Requests pending 508 compliance and review prior to 2nd read approval. (These items have not been evaluated to follow our DE model guidelines.)*

(First Read 10/30/19)
Item 1920-107
Request to offer a course via Distance Education – HYBRID
KIN 297 Advanced Athletic Training

(First Read 11/6/19)
Item 1920-147
Request to offer a course via Distance Education - ONLINE
ED 110 Introduction to Teaching

(First Read 11/20/2019)
Item 1920-209
Request to Offer a Course via Distance Education
KIN 110 Introduction to Fitness and Sport Management – ONLINE

(First Read 02/05/20)
Item 1920-266
Request to offer a Course via Distance Education
TCED 044 OSHA Workplace Safety – ONLINE

(First Read 02/12/20)
Item 1920-298
Request to offer a Course via Distance Education
ASL 120 Introduction to Deaf Studies – ONLINE

Item 1920-299
Request to offer a Course via Distance Education
ASL 124 Deaf Culture – ONLINE

(First Read 02/19/20)
Item 1920-326
Request to Offer a Course via Distance Education - ONLINE
KIN 120 Sports Law and Ethics

Item 1920-327
Request to Offer a Course via Distance Education - HYBRID
ENGL 325 Technical and Professional Writing

(First Read 04/01/20)
Item 1920-392
Request to Offer a Course via Distance Education - ONLINE
LOG 110 Warehouse Management
*(First Read 04/22/20)*
**Item 1920-431**
Request to offer a Course via Distance Education - *ONLINE*
LOG 105 Purchasing Management

**Item 1920-432**
Request to offer a Course via Distance Education - *ONLINE*
LOG 115 Inventory Management

*(First Read 05/20/20)*
**Item 1920-495**
Request to offer a Course via Distance Education - *ONLINE*
KIN 115 Fitness Specialist Internship

*(First Read 09/09/20)*
**Item 2021-010**
Request to offer a course via Distance Education – *HYBRID*
AUTO 400 Analyzing Stability, Dynamics, and NVH

**Item 2021-011**
Request to offer a course via Distance Education – *HYBRID*
AUTO 420 Analyzing Dynamic Functions of Vehicle Drivetrain Systems

**Item 2021-012**
Request to offer a course via Distance Education – *HYBRID*
AUTO 440 Analyzing Vehicle Safety, Comfort, and Security Systems

*(First Read 11/04/20)*
**Item 2021-078**
Request to offer a course via Distance Education – *HYBRID*
SPCH 101H Public Speaking Honors

*(First Read 03/03/21)*
**Item 2021-170**
Request to Offer a Course via Distance Education – *ONLINE*
COUN 104 – Stress and Anxiety Management for Emotional Well-Being

*(First Read 03/17/21)*
**Item 2021-224**
Request to offer a course via Distance Education - *ONLINE*
ANIM 101 Introduction to Digital 3-D Animation

**Item 2021-225**
Request to offer a course via Distance Education - *ONLINE*
ANIM 105 Principles of 3-D Digital Animation
Item 2021-226
Request to offer a course via Distance Education - **ONLINE**
ANIM 110 Digital Character Animation

Item 2021-227
Request to offer a course via Distance Education - **ONLINE**
ANIM 130 Modeling for Games

*Tabled Item from March 24, 2021*

Item 2021-248
Request to offer a course via Distance Education – **ONLINE**
BIOL 125 Human Anatomy

Item 2021-267
Request to offer a course via Distance Education – **ONLINE**
ENGT 150 AutoCAD for Basic CADD Applications

*(First Read 05/12/21)*

Item 2021-266
Request to offer a course via Distance Education – **ONLINE**
ED 110 Introduction to Teaching

Item 2021-268
Request to offer a course via Distance Education – **ONLINE**
GIS 130 Field Data Applications for GIS

Item 2021-269
Request to offer a course via Distance Education – **ONLINE**
GIS 221 Cartography Design and Geographic Information Systems

Item 2021-270
Request to offer a course via Distance Education – **ONLINE**
GIS 222 GIS for Civil Engineering and Public Works

Item 2021-271
Request to offer a course via Distance Education – **ONLINE**
GIS 230 GIS for Geographic Information Systems (GIS) in Environmental Technology

Item 2021-272
Request to offer a course via Distance Education – **ONLINE**
GIS 280 Geospatial Programming and Web Services

Item 2021-273
Request to offer a course via Distance Education – **ONLINE**
GIS 281 Crime Mapping and Analysis
Item 2021-274
Request to offer a course via Distance Education – ONLINE
KINA 136 Pilates Mat I

Item 2021-275
Request to offer a course via Distance Education – ONLINE
KINA 140 Walking for Fitness

Item 2021-276
Request to offer a course via Distance Education – ONLINE
KINA 148 Strength Training

Distance Ed Requests pending 508 compliance approval only (These items have been evaluated to follow the DE model guidelines).

Item 2021-350
Request to offer a course via Distance Education – ONLINE
ENGT 105 Introduction to Technical Freehand Sketching

Item 2021-351
Request to offer a course via Distance Education – ONLINE
ENGT 122 Engineering Design Graphics

Item 2021-352
Request to offer a course via Distance Education – ONLINE
ENGT 131 Engineering and Manufacturing Applications of Technical Drawing

Item 2021-353
Request to offer a course via Distance Education – ONLINE
ENGT 170 MicroStation for Basic CADD Applications

Item 2021-354
Request to offer a course via Distance Education – ONLINE
ENGT 200 Intermediate CAD Modeling for Design & Production

Item 2021-355
Request to offer a course via Distance Education – ONLINE
ENGT 231 Technical Product Design and Presentation

Item 2021-356
Request to offer a course via Distance Education – ONLINE
ENGT 250 Parametric Modeling 3D Applications for Mechanical Design

Item 2021-357
Request to offer a course via Distance Education – ONLINE
ENGT 270 SolidWorks for 3D Modeling and Prototype Applications
Item 2021-358
Request to offer a course via Distance Education – ONLINE
FR 201 French III

Item 2021-359
Request to offer a course via Distance Education – ONLINE
FR 202 French IV

Item 2021-360
Request to offer a course via Distance Education – ONLINE
JAPN 101 Japanese I

Item 2021-361
Request to offer a course via Distance Education – ONLINE
JAPN 102 Japanese II

Item 2021-362
Request to offer a course via Distance Education – ONLINE
KINA 158 Yoga I

Item 2021-363
Request to offer a course via Distance Education – ONLINE
LOG 130 Computerized Logistics

Item 2021-364
Request to offer a course via Distance Education – ONLINE
LOG 135 Quality Management Concepts

Item 2021-365
Request to offer a course via Distance Education – ONLINE
SPCH 140 Argumentation and Debate

Item 2021-366
Request to offer a course via Distance Education – ONLINE
NVOC 150 AutoCAD for Basic CADD Applications

Item 2021-367
Request to offer a course via Distance Education – ONLINE
NVOC 170 Microstation Basic CADD

Item 2021-368
Request to offer a course via Distance Education – ONLINE
NVOC 250 Parametric Modeling 3D Applications

Item 2021-369
Request to offer a course via Distance Education – ONLINE
NVOC 270 SolidWorks for 3D Modeling and Prototype Applications

*(First Read 09/15/21)*

**Item 2022-019**
Request to offer a course via Distance Education – ONLINE
KIN 190 Women in Sports

**Item 2022-020**
Request to offer a course via Distance Education – ONLINE
LOG 125 Contract Management

**Item 2022-021**
Request to offer a course via Distance Education – ONLINE
NBIZ 020 Workforce Preparation: 21st Century Skills

**Item 2022-022**
Request to offer a course via Distance Education – ONLINE
NBIZ 050 California Property Taxation and Assessment

*(First Read 09/22/21)*

**Item 2122-053**
Request to offer a course via Distance Education - ONLINE
CIT 111 Introduction to Programming

**Item 2122-054**
Request to offer a course via Distance Education - ONLINE
CIT 114 Introduction to Cloud Computing with DevOps

**Item 2122-055**
Request to offer a course via Distance Education - ONLINE
CIT 127 Python Programming I

**Item 2122-056**
Request to offer a course via Distance Education - ONLINE
CIT 139 Linux I

**Item 2122-057**
Request to offer a course via Distance Education - ONLINE
CIT 140 Linux II

**Item 2122-058**
Request to offer a course via Distance Education - ONLINE
CIT 170 Server+

**Item 2122-059**
Request to offer a course via Distance Education - ONLINE
CIT 171 Network+
Item 2122-060  
Request to offer a course via Distance Education - ONLINE  
CIT 172 Database Essentials in Amazon Web Services

Item 2122-061  
Request to offer a course via Distance Education - ONLINE  
CIT 180 PC Maintenance – A+ Certification

Item 2122-062  
Request to offer a course via Distance Education - ONLINE  
CIT 221 Ethical Hacking

Item 2122-063  
Request to offer a course via Distance Education - ONLINE  
ENGL 131 Creative Writing

Item 2122-064  
Request to offer a course via Distance Education - ONLINE  
ENGL 231 Advanced Creative Writing

Item 2122-065  
Request to offer a course via Distance Education - ONLINE  
HUM 130 Contemporary Mexican-American Culture

Item 2122-066  
Request to offer a course via Distance Education - ONLINE  
MRKT 172 Advertising and Promotion

Item 2122-067  
Request to offer a course via Distance Education - ONLINE  
MRKT 173 Principles of Selling

Item 2122-068  
Request to offer a course via Distance Education - ONLINE  
MRKT 174 Small Business Marketing and Advertising

(First Read 09/29/21)  
Item 2122-087  
Request to offer a course via Distance Education – ONLINE  
OENG 041 Introduction to Apprenticeship

Item 2122-088  
Request to offer a course via Distance Education – ONLINE  
OENG 042 Grade Checking

Item 2122-089  
Request to offer a course via Distance Education – ONLINE
OENG 043 Equipment Operator
Item 2122-090
Request to offer a course via Distance Education – ONLINE

OENG 044 Plan Reading

Item 2122-091
Request to offer a course via Distance Education – ONLINE
OENG 045 Skills Specialization

Item 2122-092
Request to offer a course via Distance Education – ONLINE
OENG 052 Welding

Item 2122-093
Request to offer a course via Distance Education – ONLINE
OENG 053 Introduction to Hydraulics

Item 2122-094
Request to offer a course via Distance Education – ONLINE
OENG 054 Advanced Hydraulics/Pneumatics

Item 2122-095
Request to offer a course via Distance Education – ONLINE
OENG 055 Engines-Gasoline and Diesel

Item 2122-096
Request to offer a course via Distance Education – ONLINE
OENG 056 Component Disassembly and Assembly

Item 2122-097
Request to offer a course via Distance Education – ONLINE
OENG 062 Structural Masonry Inspection

Item 2122-098
Request to offer a course via Distance Education – ONLINE
OENG 063 Reinforced Concrete Inspection

Item 2122-099
Request to offer a course via Distance Education – ONLINE
OENG 064 Structural Steel/Welding

Item 2122-100
Request to offer a course via Distance Education – ONLINE
OENG 065 Prestressed Concrete Inspector

Item 2122-101
Request to offer a course via Distance Education – ONLINE
OENG 066 Soil Testing and Inspection
Item 2122-102
Request to offer a course via Distance Education – ONLINE

OENG 067 Structural Steel/Bolting
Item 2122-103
Request to offer a course via Distance Education – ONLINE

OENG 068 Non-Destructive Testing (NDT)
Item 2122-104
Request to offer a course via Distance Education – ONLINE

WELD 041 Elementary Metallurgy
Item 2122-105
Request to offer a course via Distance Education – ONLINE

PHIL 122 Philosophical Perspectives on Death & Dying
(First Read 10/06/21)
Item 2122-122
Request to offer a course via Distance Education – ONLINE
MUST 101 Introduction to Music Technology

Item 2122-123
Request to offer a course via Distance Education – ONLINE
MUST 105 Introduction to the Music Business

Item 2122-124
Request to offer a course via Distance Education – ONLINE
MUST 151 History of Electronic Music
(First Read 10/13/21)
Item 2122-147
Request to offer a course via Distance Education – ONLINE
NBIZ 007 Introduction to Information Systems

Item 2122-148
Request to offer a course via Distance Education – ONLINE
NBIZ 008 Introduction to Information Systems

Item 2122-149
Request to offer a course via Distance Education – ONLINE
SOC 110 Human Sexuality from a Cross-Cultural Perspective
(First Read 10/27/21)
Item 2122-178
Request to offer a course via Distance Education – ONLINE
AUTO 400 Analyzing Vehicle Stability, Dynamics, and NVH
Item 2122-179
Request to offer a course via Distance Education - ONLINE
AUTO 420 Analyzing Dynamic Functions of Vehicle Drivetrain Systems

Item 2122-180
Request to offer a course via Distance Education - ONLINE
AUTO 440 Analyzing Vehicle Safety, Comfort, and Security Systems

Item 2122-181
Request to offer a course via Distance Education - ONLINE
CHST 146 The Mexican American in the History of the United States

(First Read 11/03/21)
Item 2122-202
Request to offer a Course via Distance Education - ONLINE
HIST 325 History of Science and Technology

Item 2122-203
Request to offer a Course via Distance Education - ONLINE
NBAS 030 Biology: Living Earth Systems I

Item 2122-204
Request to offer a Course via Distance Education - ONLINE
NBAS 031 Biology: Living Earth Systems II

(First Read 11/17/21)
Item 2122-255
Request to offer a course via Distance Education - ONLINE
MATH 049A How to be a Successful STEM Student

Item 2122-256
Request to offer a course via Distance Education - ONLINE
NBAS 044 American Government

Item 2122-257
Request to offer a course via Distance Education - ONLINE
NBAS 045 Principles of Economics

Item 2122-259
Request to offer a course via Distance Education - HYBRID
SOC 101H Introduction to Sociology Honors

Item 2122-260
Request to offer a course via Distance Education - ONLINE
SOC 120 Perspectives of Sex & Gender
V. DISCUSSION ITEMS

Elizabeth Ramirez – Re-review for AB 361 compliance

It was motioned by Alex Gardos; seconded by Alex DeJean to continue meeting via teleconferencing due to the current state of emergency for the next 30 days. The motion was approved unanimously.

Elizabeth Ramirez reminded the committee that all course revisions affecting scheduling need to be launched in CurriQnet by this week for review and approval by the third week of February. These revisions consist of the following:
Course Prefix/Number change
Units/Hours
Prerequisites

Mike Slavich informed the committee that Instructional Operations has been receiving scheduling requests to combine courses that do not have matching hours. For instance, a course that has lecture and lab hours with a course that only has lecture hours. He asked committee members to let their departments know that if this is to be the practice moving forward, then course revisions will need to be completed to match the hours for all courses that are to be combined.

VI. ADJOURNMENT

Elizabeth announced that the next meeting will be held on February 9th, 2022.

Meeting adjourned at 12:21 p.m.