

Academic Senate Minutes

November 16, 2021 1:00 p.m.

Location: <https://cccconfer.zoom.us/j/92068818199>

Members Present: Sheila Lynch, Margaret Griffith, Rebecca Green, Rudy Rios, Farrah Nakatani, Dave Lindy, Tyler Okamoto, Wendy Carrera, Angela Rhodes, Marina Markossian, Libby Curiel, Michael Koger, William Curington, Dorali Pichardo-Diaz, Jose Lara, Jorge Huinquez, Diana Valladares, Andrea Kurtin, Tanja Baum, Razvan Stoian, Mike Hinze, Steve Johnson, Fran Cummings, Erin Irwin, Shirley Isaac, Matsuno Ryan, Jupei Hsiao, Tammy Camacho, Katie O'Brien, Robin Babou, Angelica Martinez, Shelly Spencer, Matthew Pitassi, Irma Valdivia, Jeannie Liu, Juana Mora, Kevin Smith, Kelly Lynch, Murad Saakyan;
Members Absent: Carley Mitchell, Diego Silva, George Kimber, Frank Accardo, Gerson Montiel, Lanyi Peng; **Ad-hoc Members Present:** Elizabeth Ramirez; **Guests:** Alyson Cartagena, Adam Wetsman, Lucha Arevalo, Caroline Durdella, Vic Kowalski, Jenny Ding, Grant Tovmasian, Gita Runkle, Kevin Barman

1. **Call to Order** – 1:02 pm
2. **Approval of Minutes** – November 2, 2021- Approved with minor edits. (Moved by Sheila Lynch, seconded by David Lindy). Motion passes.
3. **Public Comment** – Katie O'Brien- Expressed her concern about the college's decision to re-instate the probation hold for students a week before Spring 2022 registration without having a clear process. Wished it could have been done a different way. She is not sure if it was done due to the upcoming accreditation visit but perhaps the college could have said that we are still in a crisis mode and we have a plan to get back on track next year.

Grant Tovmasian expressed concern about AB 928 and its impact on equity, opportunity, and fear of the singularity of the model that will be utilized. The bill would require the Intersegmental Committee of the Academic Senates of the University of California, the California State University, and the California Community Colleges, on or before May 31, 2023, to establish a singular lower division general education pathway that meets the academic requirements necessary for transfer admission to the California State University and the University of California, and would require, if the committee is unable to come to agreement on or before May 31, 2023, the respective administrative bodies of those segments to establish a singular lower division general education pathway that meets the academic requirements necessary for transfer admission to the California State University and the University of California by December 31, 2023. It is supposed to be implemented by 2025-2026. Wants to raise this concern to the Academic Senate body.

*Academic Senate President amended agenda to add item 4h- Student Grievance Committee.
Motion: To amend agenda and add item 4h- Student Grievance Committee. (Moved by Angela Rhodes and seconded by Katie O'Brien). Motion passes.

4. **Presidents Report**
 - a. *Update on schedule of class for Spring 2022-* On Wednesday, Nov 10th, there was a conversation among the Board and students, and it seems there was a lot of pressure coming to

administration from these parties to open the schedule of classes. There have been many conversations among several stakeholders about being mindful that when the class schedule is posted for students to view (made public), that only minor edits are made. Student trustee thanked Rio Hondo for making the schedule live but once schedule went live Dorali received a lot of emails from faculty regarding class schedule errors. The schedule posted was a very raw schedule of classes. Rudy and Dorali decided to connect with Dr. Miller and he informed them why the college decided to make the schedule public. The college worked over the weekend to make the changes even though it was a holiday weekend. Dorali had suggested that the college put a notation for students to see that changes are still being made and final version will be up soon but it looks like the college worked quick enough to make the changes over the holiday weekend and minimized miscommunication to students. Academic Senate President also brought up a concern from a counselor meeting explaining that students may have written CRN's down when building their schedule last week and may not necessarily think about going back to check if changes were made to that specific CRN that they wrote down which could potentially be an issue.

b. *Blackboard Messaging System (Appendix A)*- Is typically used for emergency text messaging for students but the VP of Student Services has explored how else it can be utilized to send important messages in terms of registration and vaccination uploads. To date, students have received text messages with links they can click on, indicating how they can upload their Covid-19 vaccination so they can access in person classes. The college is also using the system to leave voicemails informing students when registration begins. Registration was supposed to be yesterday, Nov 15th, but has been postponed to Thu, Nov 18th due to schedule changes. All students received a voicemail notifying them of this change.

c. *Student Balance Write-Off (Appendix B)*- Rio Hondo is using HEERF funding to help pay students pay off their loans. Dorali informed Dean of Counseling that in the future she should work with the financial aid office with verbiage used in letters such as these. Softening the language used in these type of notifications will make this experience more positive. Maybe the college can make letters more positive as opposed to sounding punitive. If students do want to utilize HEERF funding to clear their loans, they must follow the instructions in the letter. Additionally, the letter sent to students may look like spam to students but it is legit.

d. *Student Vaccination Update*- As of last Thursday, Nov 11th, we have 24 approved exemptions and 7 pending approval. 1,830 vaccine cards have been uploaded and approved but 1,325 are pending approval.

A senator pointed out that initially the college said the turnaround time from submission to being cleared to enroll in in-person classes was 15 minutes. However, with 1,325 in the current queue he is unsure how this will be accomplished. Dorali mentioned that there has been a change in who is overseeing vaccine uploads. Yolanda Emerson is on leave right now and Dr. Castro is overseeing this process at the moment along with other support staff. Dorali has written down the senator's concern and will follow-up to see what plan the college has in place.

Another senator asked a clarifying question regarding vaccines. Wanted to know if a student who only uploaded proof of one vaccine (Moderna/Pfizer) would they be cleared. Dorali clarified that was only the case for the 2nd 8-week courses in Fall 2021 not for Spring 2022. College is confirming that two dates are listed on the vaccine card for Moderna and Pfizer. Fully vaccinated does not mean having the booster shot. Senator also asked if a student uploads their card but it has not been 2 weeks since receiving 2nd dose to be recognized as fully vaccinated, would they be cleared to register for in-person classes. The answer is yes.

e. *RHC Vaccine Clinic (Appendix C)*- Being held Nov 18th from 12pm-4pm. Booster will also be given.

f. *Program Review Volunteers*- Need one more person for program review on Tuesday, Dec 7th. Grant has agreed to split that day with Dorali. Grant Tovmasian will do morning and Dorali will do afternoon.

g. *Fall 2021 Plenary Report Representative, Sheila Lynch*- Met last week and a big focus of the plenary are the resolutions (to debate them and then vote on them). There were lots of breakout sessions and might tap into some of the presenters to visit Rio Hondo to come talk to us at no charge. AB 928 was discussed by keynote speakers and breakout sessions as well as AB 1111 which is a state legislation that is directing us to work on renumbering our courses. Most resolutions that were not withdrawn were approved. (Please refer to slide 3 in Appendix D for a list of the ones approved regarding Diversity and Equity). Transfer Pathway Guarantees was one of the resolutions. ASCCC would like to go the Chancellor's office to consult on a statewide understanding on what it means by high FLEX modality and how's that going to affect our accounting and apportionment. There were also resolutions related to Curriculum (please refer to slide 6). Slide 7 reviews resolutions approved for technology.

h. *Student Grievance Committee*- We need 3 faculty members for this academic year. It is on a case-by-case basis. As of now, only one meeting is scheduled on Nov 18th from 2-3pm. If you are interested, please email Dorali. (Wendy Carerra expressed interest).

*Academic Senate President amended agenda to add item 4i- Student Survey Results.

Motion: To amend agenda and add item 4i- Student Survey Results. (Moved by Dorali Pichardo-Diaz and seconded by Angela Rhodes). Motion passes.

i. Student Survey Results reported by Caroline Durdella- Survey was done about a month ago and replicated the survey done Spring of 2021 which was called the "Return to Campus Survey." VP of AA wanted to see students' preferences for enrollment. There were 641 respondents. Of the 641, 88% are planning to re-enroll in Spring 2022. 92% of 18- 20yr olds plan to re-enroll, 75% of 45+ plan to re-enroll. Students were asked to rank instruction preferences and were ranked in this order: Online classes, Hybrid classes, Combo Classes (online and in-person classes), In-person classes. Looking at preferences by age, it followed the overall which was online, hybrid, combo, and in-person but here were a few differences. For 18-20 year olds, their number one preference was hybrid (some online with some in-person classes). For 35-44 years olds it was tied between online and hybrid classes. Those respondents that indicated they preferred online: 30% indicated they preferred asynchronous, 32% preferred synchronous, and 43% either. Looking at the age distributions for asynchronous, 24% of 18-20 year olds prefer asynchronous, 37% of 25-35 year olds, 39% of 26-34 year olds, and 29% of 35-44 year olds.

Senator asked if written report could be shared with Senate. There is no plan to write-up but IRP can provide the data in excel format which includes graphs and numbers. This same verbal report was given to Board and Presidents' Office.

Senator asked for the term hybrid to be clarified, which means a class that is taught partially online and partially in-person.

5. Vice Presidents Report

a. *1st Vice President* – Discusses concerns about financial aid fraud. Mt. Sac reported that since October that they have awarded \$190,000 in fraudulent financial aid. Peralta Community College District has awarded \$179,000 in fraudulent aid. We are being encouraged, especially in our online classes, to ensure that regular and effective contact is seen such as students participating, logging onto Canvas, and turning in assignments. In Spring 2022, let's make sure we are dropping students who are not participating so that we are not helping scammers get fraudulent financial aid.

b. *2nd Vice President* – Shaina sent out an email today about upcoming events. Also, if you have any sweaters, raincoats blankets, or socks, please donate this to ASRHC. They are accepting donations for Farmworkers. The deadline is Thursday, Nov 18th but if you can't come in until Friday, please contact Angelica Martinez and the student who is in charge of this will connect with you to make sure you can get the donations in on time.

A senator asked for clarification as to why we are seeing an increase in faculty dropping students? Rebecca mentioned that faculty are being more mindful about this due to scammers.

6. Unfinished Business

a. None

7. New Business

a. ASCCC Hayward Award- Sheila nominated Manuel Baca. Manuel was a student at Rio Hondo College. He started working at Rio Hondo College in the Student Services area, is still a member of BSS, and was the acting president of the college. He was also on the Board of Governor's for years and is a retired Marine. Also, served as an acting Dean in Arts and Cultural Programs. Rebecca Green seconded.

No other nominations were made or submitted to the Academic Senate President.

Motion: To nominate Manuel Baca for the ASCCC Hayward Award. (Moved by Sheila Lynch and seconded by Rebecca Green). Motion passes.

8. Committee Reports

Senate Committees:

i. Academic Rank – Application period is open. Applications are due Dec 4th by 6pm.

ii. Curriculum - Two new resource documents have been developed and posted on the Curriculum webpage: "How to Revise Your Course Outline of Record" and "How to Cite OER on a COR"

iii. Instructional Technology (ITC)- None

iv. Online Education (OEC)- See Appendix E

v. Open Educational Resources (OER)- New chair is Lucha Arevalo and is from BSS division. Lots of conversations on QFE and thinking about the limitations and the opportunities.

vi. Staff Development/Flex – If you are interested in learning how to create an educational podcast, please respond to the interest form that was sent out. Thinking about creating an institute held

in the winter and would like to know if there is enough interest to move forward with this idea. Flex committee will be working with DSPS colleagues to offer workshops/series that help/ teach us how to serve our student with disabilities effectively. The recommendation from flex committee is to hold the Spring 2022 flex day virtually. Even though many of us will be back on campus, we would like to lessen the burden of our facilities staff since they will be preoccupied in getting our classrooms ready for Spring 2022. More will be discussed regarding this.

vii. Outcomes – Course level outcomes are now available on our class schedule. Outcomes must be made public and IT and IRP were super helpful in this process. You will see the outcomes when you click on the CRN of a course on the class schedule. Website is now complete and matches the “feel” of our guided pathways website. Hopefully will be running and live before Thanksgiving. There will be support for faculty that will be adding their measures and findings. Open laps will be available. Recommendation is to input your data to Taskstream the same time you submit your grades. Also, remember ensure learning and improve teaching.

b. *Planning & Fiscal Council Committees:*

i. Institutional Effectiveness (IEC) – None

ii. Facilities- None

iii. Program Review – None

iv. PPC – Going through and adding DEI to all AP's and BP's. AP 4100 came to senate at the last meeting and is on the next agenda for PPC and will then move to PFC.

v. Safety - None

c. *Other Committees:*

. Basic Skills - None

i. Bookstore - None

ii. Enterprise Systems Advisory - None

iii. Online Education Initiative (OEI) – None

iv. OERI – Several webinars coming up that are being put on by OERI. Sheila will send an email regarding this. Remember you can always get Flex credit for these.

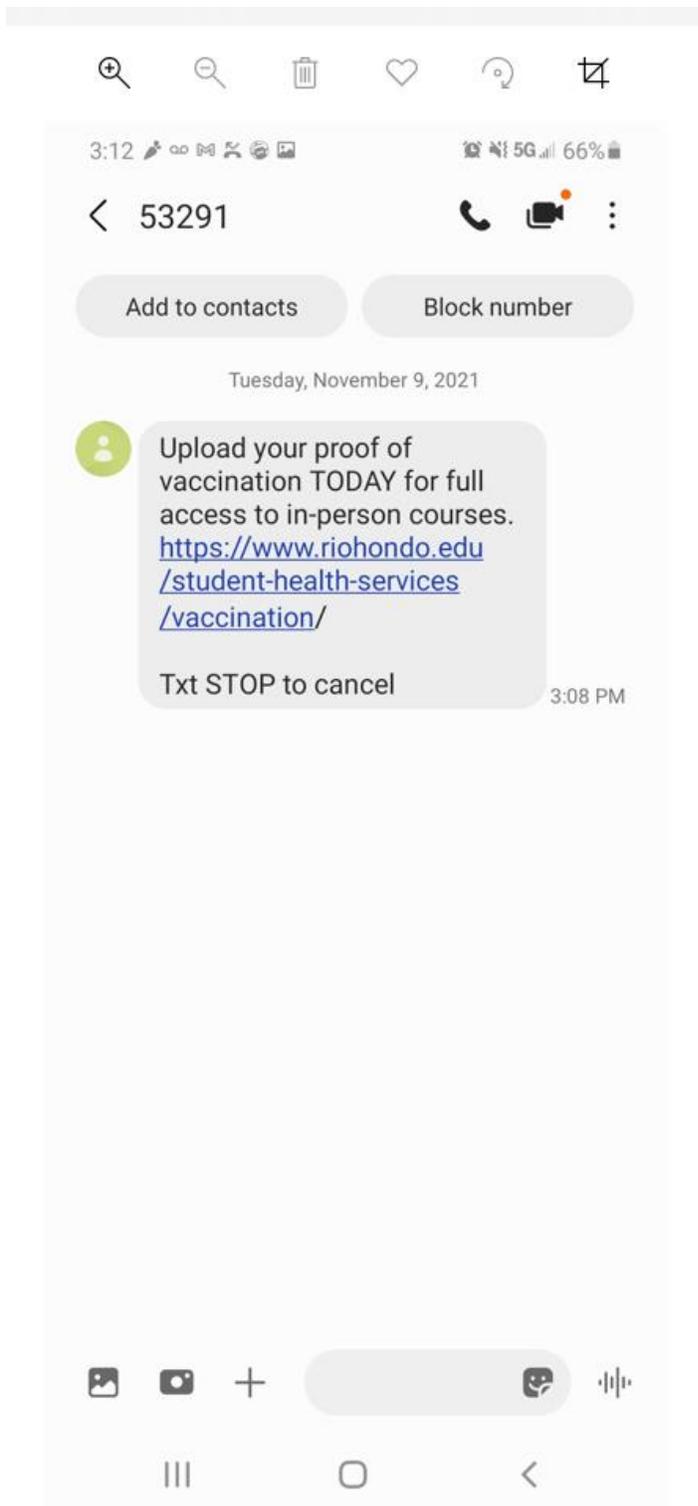
v. Student Equity- The Annual Student Equity Summit will be virtual and is scheduled for Tuesday, December 14th.

vi. Student Success and Support Services Program (SSSP) – Met last week and talked about student intervention system. There is a new early alert system integrated with SARS which will help refer students to their respective SST. The hope is for it to be running by Spring 2022.

10. **Announcements** – Dec 7th Senate meeting is cancelled due to Program Review and finals week.

11. **Adjournment** – 1:59pm

Appendix A



Appendix B:

From: ~~Do Not Reply~~ <donotreply@riohondo.edu>
Date: Wed, Nov 3, 2021 at 7:22 PM
Subject: Student Balance write-off
To: STUDET EMAIL

Student ID: 001XXXXXX
Dear STUDENT: ○

Our records show that you have a delinquent debt due to and payable to Rio Hondo Community College in the amount \$____.00. This letter is to inform you of an alternative method to discharge the debt due. The Higher Education Emergency Relief Funds (HEERF)/COVID-19 funds from the Federal Government allow students to permit the institution to apply the student portion of these funds to discharge student debt.

We have determined that you are eligible to apply the HEERF/COVID-19 funds to discharge your California resident debt with Rio Hondo College.

Please respond to us within 30 days and select one of the following options to voluntarily pay this debt:

Option I: Use of HEERF/ COVID-19 Funds

I authorize Rio Hondo College to use Higher Education Emergency Relief Funds/ COVID-19 funds, Student Portion to pay off my California resident fee obligations.

Option II: Do not authorize use of HEERF/COVID-19 Funds

I do not authorize Rio Hondo College to use HEERF/ COVID-19, Student Portion to pay off any of my obligations. I acknowledge that I am liable for the amount due and I will pay this by other means.

You may also complete this form online by going to the link below and signing in with your Rio Hondo College student credentials: <https://www.riohondo.edu/its/student-debt/>.

If you have any questions, please contact the Accounting Office, Rio Hondo College [3600 Workman Mill Rd, Whittier, CA 90601](https://www.riohondo.edu/its/student-debt/), telephone number, 562-463-3214 or 562-463-7016 within 30 days from the date of this letter or email hwangidjaja@riohondo.edu.

Sincerely,

Henry Wangidjaja



Pfizer COVID-19 VACCINE BOOSTERS

The Pfizer COVID-19 booster vaccine is recommended six months or later following the primary vaccination series for certain individuals, outlined below.

WHO

People previously vaccinated with Pfizer BioNTech who SHOULD receive a booster include:

- Age 65 years and older;
- Long term care residents; and
- Age 50 through 64 years with underlying medical conditions or at increased risk of social inequities (including communities of color and others at risk of inequities).

People who MAY CONSIDER receiving a booster based on their individual benefits and risks include:

- Age 18 through 49 years with underlying medical conditions; and
- Age 18 through 64 who are at increased risk of exposure to COVID-19 due to their occupation or institutional setting. The CDC currently defines occupations at increased risk for COVID-19 as:
 - First responders (healthcare workers, firefighters, police, congregate care staff)
 - Education staff (teachers, support staff, daycare workers)
 - Food and agriculture workers
 - Manufacturing workers
 - Corrections workers
 - U.S. Postal Service workers
 - Public transit workers
 - Grocery store workers

WHAT

COVID-19 Booster doses are meant to boost immunity that may have waned overtime and are the same dose of vaccine that were given as part of the primary series. Those that should receive a booster dose are at highest risk of hospitalization or death and need to be prioritized for booster doses.

WHEN

Booster doses can be received at least six months after completion of the initial vaccine series.

WHERE

Rio Hondo College
Thursday, November 18, 12:00pm - 4:00pm
3600 Workman Mill Rd.
Whittier, CA 90601 (Parking Lot C)

Boosters are also available through all current channels, including healthcare providers, clinics and neighborhood pharmacies.

Visit [MyTurn.ca.gov](https://www.MyTurn.ca.gov) or call 833-422-4255 to make an appointment or find a nearby vaccine clinic.

WHY

All COVID-19 vaccines continue to provide significant protection against severe illness, hospitalization, and death. However, certain populations are seeing a slight decrease in vaccine effectiveness against infection. Booster doses of vaccines are very common. They are part of most childhood and adult vaccine series to ensure a person maintains optimal immunity against infection from a disease.



www.cdc.gov/COVID19

ASCCC 2021 FALL PLENARY

Summary Report

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RESOLUTIONS <ul style="list-style-type: none">ADOPTEDREFERRED TO EXECUTIVE COMMITTEE
LINK to ALL RESOLUTIONS of FALL 2021 PLENARY SESSION
RECENT LEGISLATION <ul style="list-style-type: none">AB 1928 (Berman) <i>Student Transfer Achievement Reform Act of 2021</i>AB 1111 (Berman) <i>Postsecondary Education: Common Course Numbering System</i>
DISCIPLINES LIST

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ASCCC 2021 FALL PLENARY

Summary Report

RESOLUTIONS

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ADOPTED RESOLUTIONS

DIVERSITY AND EQUITY

- Resources for Racial Justice and Critical Race Theory
- Equity in Science, Technology, Engineering, and Math (STEM)
- Support for Mental Health Awareness & Trauma Informed Teaching and Learning
- Develop Statewide Recommendation for Definition of Low-Cost Course Materials
- Zero Means Zero Textbook Cost

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ADOPTED RESOLUTIONS

ARTICULATION AND TRANSFER

- Transfer Pathway Guarantees

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ADOPTED RESOLUTIONS

CONSULTATION WITH THE CHANCELLOR'S OFFICE

- System-Level Zero-Textbook-Cost Resources
- HyFlex Modality Accounting and Apportionment

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ADOPTED RESOLUTIONS

CURRICULUM

- Adding Culturally Responsive Curriculum, Equity Mindedness and Anti-Racism to Course Outline of Record (COR) Requirements in Title 5
- Update Baccalaureate Degree Handbook
- Adopt "The Role of Faculty in Tutoring and Learning Centers" Paper

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ADOPTED RESOLUTIONS

TECHNOLOGY

- Equitable Access to Technology
- Greater Use of Telecommuting and Digital Processes

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ADOPTED RESOLUTIONS

GENERAL CONCERNS

- In Support of Prevention and Control of COVID-19 in the Interest of Safe Learning Environments

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ADOPTED RESOLUTIONS

INTERSEGMENTAL ISSUES

- Adopt the ICAS English as a Second Language (ESL) Report: 2020 Update

ADOPTED RESOLUTIONS

LIBRARY AND LEARNING RESOURCES

- Advocate for Electronic Access to Required Course Materials

ADOPTED RESOLUTIONS

LOCAL SENATES

- Local Senate Policies Regarding Textbook Adoption

ADOPTED RESOLUTIONS

PROFESSIONAL STANDARDS

- Support Diversity, Equity, and Inclusion-Focused Hiring Practices

RESOLUTIONS REFERRED TO EXECUTIVE COMMITTEE

- Faculty Responsibility for Confirming Course Resource Accuracy
- Improve Math and English Outcomes by Expanding Access and Addressing COVID-19 Related Learning Disruption

LINK to 57th SESSION RESOLUTIONS ASCCC Fall Plenary 2021

<https://asccc.org/sites/default/files/2021%20Resolutions%20Packet%20-%20Final%2011-10-21R.pdf>

ASCCC 2021 FALL PLENARY Summary Report

RECENT LEGISLATION

SESSIONS ON RECENT LEGISLATION

AB 928 (Borman), Student Transfer Achievement Reform Act of 2021

Approved by Governor Newsom, October 6, 2021

Text of AB 928: https://leginfo.ca.gov/faces/billTextClient.xhtml?bill_id=20212020AB928

Discussed in two ASCCC Fall Plenary General Sessions

- General Session 2 presentation slides @ <https://tinyurl.com/Hfjzd9f> (scroll to "Resource Documents"; see slides 10-12)
- General Session 5 presentation slides @ <https://tinyurl.com/4w98x7em> (scroll to "Resource Documents")

ASCCC Letter to Request Veto (September 22, 2021): <https://tinyurl.com/km7zxm24>

AB 1111 (Berman), Postsecondary Education: Common Course Numbering System

Approved by Governor Newsom, October 6, 2021

Text of AB 1111: https://leginfo.ca.gov/faces/billTextClient.xhtml?bill_id=20212020AB1111

- See General Session 2 presentation slides, above (slide 14)

ASCCC Letter to Oppose (April 17, 2021): <https://tinyurl.com/4wcu22zt>

ASCCC 2021
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DISCIPLINES LIST

Disciplines List

Newly Created Disciplines

[Asian American Studies*](#)
[Native America/American Indian Studies*](#)
[Nanotechnology](#)

Proposal Withdrawn by Submitter

[Geographic Information Systems](#)

Appendix E

Online Education (OEC) The DE Senate Task Force on 4–6-week length classes unanimously agreed that Rio Hondo should consider offering short DE classes. The DE Committee also agreed that offering different course lengths may benefit some programs and students and that it should be up to the department faculty to decide if shorter DE classes will be beneficial. It is recommended that shorter DE classes be aligned to the OEI Rubric to ensure quality and rigor. The larger Senate body will receive language regarding the task force recommendations in Spring 2022.

OTC'22 (The Online Teaching Conference) is being planned as a face-to-face conference to take place in Long Beach, CA at the convention center from June 29-July 1, 2022. The OTC is now accepting proposals for sessions related to distance education or learning. Last year Rio Hondo sent 16 faculty to the virtual conference.

All faculty who teach asynchronous (WEB) courses should access the Course Finder site to check for accuracy of their class listings. (cvc.edu)

(Continuing)The POCR team continues to review courses that seek to be aligned with the OEI Rubric to receive the quality badge on the Course Finder site that houses a menu of the 114-community college's online course offerings. Faculty are being offered a \$500 stipend to take the POCR certification training and POCR team members are being offered a \$500 stipend to review courses seeking alignment with the OEI Rubric and to approve courses seeking DE approval through the curriculum process.

Rio Hondo HR posted a job announcement for the new Accessibility Specialist position and we hope it will be filled by June 2022.