

**Rio Hondo Community College District
Curriculum Committee
Minutes
Wednesday, April 27, 2022 – Remote
Zoom ID# 98838565188**

Voting Members Present: Janet Cha, Alex DeJean, Marius Dornean, Cameron English, Mike Garabedian, Nancy Garcia, Alex Gardos, Rose Marie Gaw, Sean Hughes, Ed Izaguirre, Jannine Livingston, Sondra Moe, Gil Puga, Elizabeth Ramirez, Melissa Rifino-Juarez, Claudia Rivas, Michael Saakyan, Mike Slavich, Stephen Smith, Student Representative-Matthew De Haro

Voting Members Absent: Ryan Carey, Wendy Huang-Jimenez, Dorali Pichardo-Diaz, Ted Preston

Non-Voting Members Absent: Rose Sanceda

I. APPROVAL OF THE MINUTES FROM APRIL 13, 2022

It was moved by Jannine Livingston; seconded by Sondra Moe.

X Approved Not Approved 2 Abstention

II. PUBLIC COMMENT: N/A

III. ACTION ITEMS

A) Approval of Consent Agenda: *No Items*

B) Second Readings:

It was moved by Jannine Livingston; seconded by Marius Dornean.

Item 2122-410

Request for Assigning Courses to Discipline

ASTR 137 An Introduction to Cosmology: From the Big Bang to the Multiverse

Item 2122-411

Request for Assigning Courses to Discipline

BIOT 120, BIOT 130, BIOT 230, BIOT 240

Item 2122-412

Request for Assigning Courses to Discipline

ENGR 100, ENGR 140, ENGR 240

Item 2122-413

Request for Assigning Courses to Discipline

MATH 049B, MATH 251

Item 2122-414

Request for Assigning Courses to Discipline

PHY 160, PHY 212, PHY 213, PHY 220, PHY 299A, PHY 299B, PHY 299C

Item 2122-415

Request for Assigning Courses to Discipline

NART 285 Graphic Design Skills Development

Item 2122-416

Credit Course Revision

LIT 145 Introduction to the Short Story

Updates to: Textbook

Item 2122-417

Credit Course Revision

LIT 145H Introduction to the Short Story Honors

Updates to: Description and Textbook

Item 2122-418

New Noncredit Course

NCOM 285 Journalism and Mass Communications Skills Development

Description

This course complements the Radio, Mass Communications, and Journalism (RDIO, MSCM, JOUR) lab and lecture courses. It provides an additional opportunity for students to practice concepts covered in these courses and enhances their work in preparation for the development of journalism and mass communication media. These instructional activities are not available in the regular lab and lecture courses and are not required for the grade in the courses. It is highly recommended that students have previously taken or are currently enrolled in any Rio Hondo College mass communications course with the prefix of RDIO, MSCM, and/or JOUR.

Item 2122-419

Credit Course Revision

MATH 049A How to be a Successful STEM Student

Updates to: Prefix to STEM and minor description change

Item 2122-420

Credit Course Revision

MATH 049B Becoming a STEM Researcher

Updates to: Prefix to STEM and minor description change

X Approved

Not Approved

Abstention

C) First Readings:

Item 2122-428

Credit Course Revision

ENGL 325 Technical and Professional Writing

Updates to: OER added, description updated and minor technical revisions

It was moved by Jannine Livingston; seconded by Rose Marie Gaw.

Approved

Not Approved

Tabled

Item 2122-429

Credit Course Revision

MUS 240 Advanced Voice

Updates to: Units, hours, description and minor technical revisions

It was moved by Jannine Livingston; seconded by Ed Izaguirre.

Correction Needed: Course# to 241.

Approved

Not Approved

Tabled

Item 2122-430

New Credit Course

RDIO 105 Introduction to Radio News Writing

Description

This course is designed to teach students how to write news for radio. Students learn to use proper industry templates for writing dialogue, public service announcements, live broadcasts, and other radio segments. The course also covers radio terminology with a focus on the theories and practices of radio broadcast newsgathering, writing, and on-air talent delivery.

It was moved by Melissa Rifino-Juarez; seconded by Sean Hughes.

Approved

Not Approved

Tabled

Item 2122-431

New Credit Course

RDIO 119 Sports Radio Broadcasting

Description

In this course, students broadcast local and Río Hondo College-related sports for radio on the website of the *El Paisano* student newspaper website. Broadcasted sports may include baseball, soccer, basketball, water polo, tennis, volleyball, or other sports played during the semester. Students also broadcast play-by-play and interview athletes and coaches.

It was moved by Jannine Livingston; seconded by Melissa Rifino-Juarez.

Approved

Not Approved

Tabled

Item 2122-432

New Credit Course

RDIO 122 Introduction to Radio Announcing

Description

In this course, students are introduced to narrating, dubbing, and announcement work used in the radio industry. The course includes the development and use of radio terminology and an in-depth study of microphone techniques.

It was moved by Jannine Livingston; seconded by Alex DeJean.

Approved Not Approved Tabled

Item 1920-433

**Request to offer a course via Distance Education – *ONLINE*
MUS 101 Fundamentals of Music**

It was moved by Rose Marie Gaw; seconded by Jannine Livingston.

Approved Not Approved Tabled

Item 1920-434

**Request to offer a course via Distance Education - *ONLINE*
PHTO 110 Introduction to Digital Photography**

It was moved by Jannine Livingston; seconded by Sondra Moe.

Approved Not Approved Tabled

IV. UNFINISHED BUSINESS:

Elizabeth Ramirez announced that ANIM 101, 105, 110, and 130 passed the 508 accessibility check. A motion was made by Jannine Livingston; seconded by Sean Hughes to move the items from Unfinished Business to Second Read.

Approved Not Approved Tabled

It was moved by Jannine Livingston; seconded by Rose Marie Gaw to approve **items 2021-224 thru 2012-227** for second read.

Approved Not Approved Tabled

Elizabeth Ramirez informed the committee that the DE Request for TCED 044 will not be moving forward. It was moved by Jannine Livingston; seconded by Sondra Moe to remove TCED 044 from Unfinished Business.

Approved Not Approved Tabled

Distance Education Requests pending 508 compliance and review prior to 2nd read approval. (These items have not been evaluated to follow our DE model guidelines.)

(First Read 10/30/19)

Item 1920-107

**Request to offer a course via Distance Education – HYBRID
KIN 297 Advanced Athletic Training**

(First Read 11/6/19)

Item 1920-147

Request to offer a course via Distance Education - *ONLINE*
ED 110 Introduction to Teaching

(First Read 11/20/2019)

Item 1920-209

Request to Offer a Course via Distance Education
KIN 110 Introduction to Fitness and Sport Management – *ONLINE*

(First Read 02/05/20)

Item 1920-266

Request to offer a Course via Distance Education
TCED 044 OSHA Workplace Safety – *ONLINE*

(First Read 02/12/20)

Item 1920-298

Request to offer a Course via Distance Education
ASL 120 Introduction to Deaf Studies– *ONLINE*

Item 1920-299

Request to offer a Course via Distance Education
ASL 124 Deaf Culture– *ONLINE*

(First Read 02/19/20)

Item 1920-326

Request to Offer a Course via Distance Education - *ONLINE*
KIN 120 Sports Law and Ethics

Item 1920-327

Request to Offer a Course via Distance Education - *HYBRID*
ENGL 325 Technical and Professional Writing

(First Read 04/01/20)

Item 1920-392

Request to Offer a Course via Distance Education - *ONLINE*
LOG 110 Warehouse Management

(First Read 04/22/20)

Item 1920-431

Request to offer a Course via Distance Education - *ONLINE*
LOG 105 Purchasing Management

Item 1920-432

Request to offer a Course via Distance Education - *ONLINE*
LOG 115 Inventory Management

(First Read 05/20/20)

Item 1920-495

Request to offer a Course via Distance Education - *ONLINE*
KIN 115 Fitness Specialist Internship

(First Read 11/04/20)

Item 2021-078

Request to offer a course via Distance Education – HYBRID
SPCH 101H Public Speaking Honors

(First Read 03/03/21)

Item 2021-170

Request to Offer a Course via Distance Education – *ONLINE*
COUN 104 – Stress and Anxiety Management for Emotional Well-Being

(First Read 03/17/21)

Item 2021-224

Request to offer a course via Distance Education - *ONLINE*
ANIM 101 Introduction to Digital 3-D Animation

Item 2021-225

Request to offer a course via Distance Education - *ONLINE*
ANIM 105 Principles of 3-D Digital Animation

Item 2021-226

Request to offer a course via Distance Education - *ONLINE*
ANIM 110 Digital Character Animation

Item 2021-227

Request to offer a course via Distance Education - *ONLINE*
ANIM 130 Modeling for Games

Item 2021-267

Request to offer a course via Distance Education – *ONLINE*
ENGT 150 AutoCAD for Basic CADD Applications

(First Read 05/12/21)

Item 2021-266

Request to offer a course via Distance Education – *ONLINE*
ED 110 Introduction to Teaching

Item 2021-268

Request to offer a course via Distance Education – *ONLINE*
GIS 130 Field Data Applications for GIS

Item 2021-269

Request to offer a course via Distance Education – *ONLINE*
GIS 221 Cartography Design and Geographic Information Systems

Item 2021-270

Request to offer a course via Distance Education – *ONLINE*
GIS 222 GIS for Civil Engineering and Public Works

Item 2021-271

Request to offer a course via Distance Education – ONLINE
GIS 230 GIS for Geographic Information Systems (GIS) in Environmental Technology

Item 2021-272

Request to offer a course via Distance Education – ONLINE
GIS 280 Geospatial Programming and Web Services

Item 2021-273

Request to offer a course via Distance Education – ONLINE
GIS 281 Crime Mapping and Analysis

Item 2021-274

Request to offer a course via Distance Education – ONLINE
KINA 136 Pilates Mat I

Item 2021-275

Request to offer a course via Distance Education – ONLINE
KINA 140 Walking for Fitness

Item 2021-276

Request to offer a course via Distance Education – ONLINE
KINA 148 Strength Training

Distance Ed Requests pending 508 compliance approval only (These items have been evaluated to follow the DE model guidelines).

Item 2021-350

Request to offer a course via Distance Education – ONLINE
ENGT 105 Introduction to Technical Freehand Sketching

Item 2021-351

Request to offer a course via Distance Education – ONLINE
ENGT 122 Engineering Design Graphics

Item 2021-352

Request to offer a course via Distance Education – ONLINE
ENGT 131 Engineering and Manufacturing Applications of Technical Drawing

Item 2021-353

Request to offer a course via Distance Education – ONLINE
ENGT 170 MicroStation for Basic CADD Applications

Item 2021-354

Request to offer a course via Distance Education – ONLINE
ENGT 200 Intermediate CAD Modeling for Design & Production

Item 2021-355

**Request to offer a course via Distance Education – ONLINE
ENGT 231 Technical Product Design and Presentation**

Item 2021-356

**Request to offer a course via Distance Education – ONLINE
ENGT 250 Parametric Modeling 3D Applications for Mechanical Design**

Item 2021-357

**Request to offer a course via Distance Education – ONLINE
ENGT 270 SolidWorks for 3D Modeling and Prototype Applications**

Item 2021-358

**Request to offer a course via Distance Education – ONLINE
FR 201 French III**

Item 2021-359

**Request to offer a course via Distance Education – ONLINE
FR 202 French IV**

Item 2021-362

**Request to offer a course via Distance Education – ONLINE
KINA 158 Yoga I**

Item 2021-363

**Request to offer a course via Distance Education – ONLINE
LOG 130 Computerized Logistics**

Item 2021-364

**Request to offer a course via Distance Education – ONLINE
LOG 135 Quality Management Concepts**

Item 2021-365

**Request to offer a course via Distance Education – ONLINE
SPCH 140 Argumentation and Debate**

Item 2021-366

**Request to offer a course via Distance Education – ONLINE
NVOC 150 AutoCAD for Basic CADD Applications**

Item 2021-367

**Request to offer a course via Distance Education – ONLINE
NVOC 170 Microstation Basic CADD**

Item 2021-368

**Request to offer a course via Distance Education – ONLINE
NVOC 250 Parametric Modeling 3D Applications**

Item 2021-369

Request to offer a course via Distance Education – ONLINE
NVOC 270 SolidWorks for 3D Modeling and Prototype Applications

(First Read 09/15/21)

Item 2022-019

Request to offer a course via Distance Education – ONLINE
KIN 190 Women in Sports

Item 2022-020

Request to offer a course via Distance Education – ONLINE
LOG 125 Contract Management

Item 2022-021

Request to offer a course via Distance Education – ONLINE
NBIZ 020 Workforce Preparation: 21st Century Skills

Item 2022-022

Request to offer a course via Distance Education – ONLINE
NBIZ 050 California Property Taxation and Assessment

(First Read 09/22/21)

Item 2122-053

Request to offer a course via Distance Education - ONLINE
CIT 111 Introduction to Programming

Item 2122-054

Request to offer a course via Distance Education - ONLINE
CIT 114 Introduction to Cloud Computing with DevOps

Item 2122-055

Request to offer a course via Distance Education - ONLINE
CIT 127 Python Programming I

Item 2122-056

Request to offer a course via Distance Education - ONLINE
CIT 139 Linux I

Item 2122-057

Request to offer a course via Distance Education - ONLINE
CIT 140 Linux II

Item 2122-058

Request to offer a course via Distance Education - ONLINE
CIT 170 Server+

Item 2122-059

**Request to offer a course via Distance Education - ONLINE
CIT 171 Network+**

Item 2122-060

**Request to offer a course via Distance Education - ONLINE
CIT 172 Database Essentials in Amazon Web Services**

Item 2122-061

**Request to offer a course via Distance Education - ONLINE
CIT 180 PC Maintenance – A+ Certification**

Item 2122-062

**Request to offer a course via Distance Education - ONLINE
CIT 221 Ethical Hacking**

Item 2122-066

**Request to offer a course via Distance Education - ONLINE
MRKT 172 Advertising and Promotion**

Item 2122-067

**Request to offer a course via Distance Education - ONLINE
MRKT 173 Principles of Selling**

Item 2122-068

**Request to offer a course via Distance Education - ONLINE
MRKT 174 Small Business Marketing and Advertising**

(First Read 09/29/21)

Item 2122-087

**Request to offer a course via Distance Education – ONLINE
OENG 041 Introduction to Apprenticeship**

Item 2122-088

**Request to offer a course via Distance Education – ONLINE
OENG 042 Grade Checking**

Item 2122-089

**Request to offer a course via Distance Education – ONLINE
OENG 043 Equipment Operator**

Item 2122-090

**Request to offer a course via Distance Education – ONLINE
OENG 044 Plan Reading**

Item 2122-091

**Request to offer a course via Distance Education – ONLINE
OENG 045 Skills Specialization**

Item 2122-092

**Request to offer a course via Distance Education – ONLINE
OENG 052 Welding**

Item 2122-093

**Request to offer a course via Distance Education – ONLINE
OENG 053 Introduction to Hydraulics**

Item 2122-094

**Request to offer a course via Distance Education – ONLINE
OENG 054 Advanced Hydraulics/Pneumatics**

Item 2122-095

**Request to offer a course via Distance Education – ONLINE
OENG 055 Engines-Gasoline and Diesel**

Item 2122-096

**Request to offer a course via Distance Education – ONLINE
OENG 056 Component Disassembly and Assembly**

Item 2122-097

**Request to offer a course via Distance Education – ONLINE
OENG 062 Structural Masonry Inspection**

Item 2122-098

**Request to offer a course via Distance Education – ONLINE
OENG 063 Reinforced Concrete Inspection**

Item 2122-099

**Request to offer a course via Distance Education – ONLINE
OENG 064 Structural Steel/Welding**

Item 2122-100

**Request to offer a course via Distance Education – ONLINE
OENG 065 Prestressed Concrete Inspector**

Item 2122-101

**Request to offer a course via Distance Education – ONLINE
OENG 066 Soil Testing and Inspection**

Item 2122-102

**Request to offer a course via Distance Education – ONLINE
OENG 067 Structural Steel/Bolting**

Item 2122-103

Request to offer a course via Distance Education – ONLINE
OENG 068 Non-Destructive Testing (NDT)

Item 2122-104

Request to offer a course via Distance Education – ONLINE
WELD 041 Elementary Metallurgy

Item 2122-105

Request to offer a course via Distance Education – ONLINE
PHIL 122 Philosophical Perspectives on Death & Dying

(First Read 10/06/21)

Item 2122-122

Request to Offer a Course via Distance Education - *ONLINE*
MUST 101 Introduction to Music Technology

Item 2122-123

Request to Offer a Course via Distance Education - *ONLINE*
MUST 105 Introduction to the Music Business

Item 2122-124

Request to Offer a Course via Distance Education - *ONLINE*
MUST 151 History of Electronic Music

(First Read 10/13/21)

Item 2122-147

Request to offer a course via Distance Education - *ONLINE*
NBIZ 007 Introduction to Information Systems

Item 2122-148

Request to offer a course via Distance Education - *ONLINE*
NBIZ 008 Information Systems for Business

Item 2122-149

Request to offer a course via Distance Education - *ONLINE*
SOC 110 Human Sexuality from a Cross-Cultural Perspective

(First Read 11/03/21)

Item 2122-202

Request to offer a Course via Distance Education - *ONLINE*
HIST 325 History of Science and Technology

Item 2122-203

Request to offer a Course via Distance Education - *ONLINE*
NBAS 030 Biology: Living Earth Systems I

Item 2122-204

Request to offer a Course via Distance Education - **ONLINE**
NBAS 031 Biology: Living Earth Systems II

(First Read 11/17/21)

Item 2122-256

Request to offer a course via Distance Education - **ONLINE**
NBAS 044 American Government

Item 2122-257

Request to offer a course via Distance Education - **ONLINE**
NBAS 045 Principles of Economics

Item 2122-259

Request to offer a course via Distance Education - **HYBRID**
SOC 101H Introduction to Sociology Honors

Item 2122-260

Request to offer a course via Distance Education - **ONLINE**
SOC 120 Perspectives of Sex & Gender

(First Read 12/01/21)

Item 2122-304

Request to offer a course via Distance Ed Request – **ONLINE**
ACCT 103 Payroll Accounting

Item 2122-305

Request to offer a course via Distance Ed Request – **ONLINE**
ACCT 108 Volunteer Income Tax Assistance Program I

Item 2122-306

Request to offer a course via Distance Ed Request – **ONLINE**
ACCT 110 Excel for Business and Accounting

Item 2122-307

Request to offer a course via Distance Ed Request – **ONLINE**
ACCT 203 Introduction to Cost Accounting

(First Read 02/09/22)

Item 2122-342

Request to Offer a Course via Distance Education - **ONLINE**
NBAS 040 World History I: 1750-1918

Item 2122-343

Request to Offer a Course via Distance Education - **ONLINE**
NBAS 041 World History II: 1918-Present

Item 2122-344

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 042 U.S. History I: Origins of the American Republic - 1945

Item 2122-345

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 043 U.S. History II: 1945 – Present

Item 2122-346

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 050 English 1A

Item 2122-347

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 051 English 1B

Item 2122-348

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 052 English 2A

Item 2122-349

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 053 English 2B

Item 2122-350

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 054 English 3A

Item 2122-351

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 055 English 3B

(First Read 02/23/22)

Item 2122-374

Request to offer a course via Distance Education - *ONLINE*
CIT 192 Security+

Item 2122-375

Request to offer a course via Distance Education - *ONLINE*
EGSS 110 Introduction to Ethnic Studies

Item 2122-376

Request to offer a course via Distance Education - *ONLINE*
KIN 192 Health: Women's Personal Health

Item 2122-377

Request to offer a course via Distance Education - **ONLINE**
SOC 120 Perspectives of Sex and Gender

(First Read 03/23/22)

Item 2122-403

Request to Offer a Course via Distance Education - **ONLINE**
ANIM 134 Mech and Vehicle Design

Item 2122-404

Request to Offer a Course via Distance Education - **ONLINE**
ANIM 135 Environment Design

Item 2122-406

Request to Offer a Course via Distance Education - **ONLINE**
MATH 180 Pre-Calculus

Item 2122-407

Request to Offer a Course via Distance Education – **ONLINE**
PHIL 115 Symbolic Logic

(First Read 04/13/22)

Item 2122-408

Request to Offer a Course via Distance Education - **ONLINE**
POLS 130 Comparative Government

Item 2122--409

Request to Offer a Course via Distance Education - **ONLINE**
POLS 140 International Relations

Item 2122-421

Request to Offer a Course via Distance Education - **ONLINE**
MATH 013E Essential Topics for Statistics

Item 2122-422

Request to Offer a Course via Distance Education - **ONLINE**
MATH 015E Essential Topics for Survey of Mathematics

Item 2122-423

Request to Offer a Course via Distance Education - **ONLINE**
MATH 016E Essential Topics for College Algebra

Item 2122-424

Request to Offer a Course via Distance Education - **ONLINE**
MATH 017E Essential Topics for Plane Trigonometry

Item 2122-425

**Request to Offer a Course via Distance Education - *ONLINE*
MATH 018E Essential Topics for Pre-Calculus**

Item 2122-426

**Request to Offer a Course via Distance Education - *ONLINE*
MATH 190 Calculus I**

Item 2122-427

**Request to Offer a Course via Distance Education - *ONLINE*
MATH 191 Calculus II**

V. DISCUSSION ITEMS

Elizabeth Ramirez – AB 361 vote

It was motioned by Jannine Livingston; seconded by Alex DeJean to continue meeting via teleconferencing due to the current state of emergency for the next 30 days. The motion was approved unanimously with one abstention.

Elizabeth Ramirez – Review of By-laws draft

Elizabeth Ramirez shared a draft of the proposed revisions to the by-laws that the task force recommended. After review of all suggested revisions it was moved by Mike Slavich; seconded by Jannine Livingston to accept the changes to the by-laws as presented pending minor grammatical changes. The changes were approved unanimously with one no vote.

Elizabeth Ramirez – Governance manual revisions

Elizabeth informed the committee that she was asked to review the current Governance Manual pertaining to curriculum. After comparing the Governance Manual to the current Curriculum by-laws, she noted that there were a few discrepancies. Elizabeth shared with the committee corrections that she had made to the Governance Manual for alignment with our current by-laws.

Elizabeth Ramirez - Equitable Placement/AB 705 follow-up discussion

Elizabeth reminded the committee that as of Summer 2022, Rio Hondo will no longer be offering pre-college level English and math courses. Her suggestion was to put together a task force committee to address the best way to make the appropriate changes in the catalog for student clarity. She stated that some sort of prerequisite language will need to replace the removal of course requisites in order to ensure that current articulations at the four year colleges will not be jeopardized. It was suggested that this project start in Fall and be completed before the end of the Fall semester so that all changes in Banner will be complete before the Fall 2023 schedule roll.

VI. ADJOURNMENT

Elizabeth announced that there will not be a meeting on May 4, 2022.

Meeting adjourned at 12:27 p.m.