

**Rio Hondo Community College District  
Curriculum Committee  
Minutes  
Wednesday, November 16, 2022 – Remote  
Zoom ID#85379381005**

**Voting Members Present:** Ryan Carey, Janet Cha, Doralí Pichardo-Díaz, Joaquín Durán, Mike Garabedian, Nancy García, Alex Gardos, Rose Marie Gaw, Wendy Huang-Jimenez, Sean Hughes, Ed Izaguirre, Jannine Livingston, Sondra Moe, Abbie Perry, Gil Puga, Elizabeth Ramirez, Claudia Rivas, Michael Saakyan, Mike Slavich, Stephen Smith, Ralph Velazquez, Student Representative Victoria Reyes

**Voting Members Absent:** Marius Dornean, Cameron English

**Non-Voting Members Absent:** Leigh Ann Unger

**Guests:** James Engen, John Frala, Mark Yokoyama

**I. APPROVAL OF THE MINUTES FROM NOVEMBER 9, 2022**

It was moved by Alex Gardos; seconded by Sean Hughes.

X Approved                       Not Approved                       2 Abstention

**II. PUBLIC COMMENT: *No comment***

**III. ACTION ITEMS**

**A) Approval of Consent Agenda:**

**Item 2223-242**

**Delete from Catalog**

**FAC 120 Firefighter I, Basic Fire Academy with EMT**

It was moved by Jannine Livingston; seconded by Sondra Moe

X Approved                       Not Approved                       1 Abstention

**B) Second Readings:**

**Item 2223-190**

**New Credit Course**

**ADN 130 Foundational Concepts of Nursing**

**Description**

This course introduces the nursing student to foundational concepts across the lifespan. Upon completion, students will provide safe nursing care incorporating the concepts identified. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 130 and ADN 130L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-191**

**New Credit Course**

**ADN 130L Foundational Concepts of Nursing Lab**

**Description**

This course introduces the nursing student to foundational concepts across the lifespan. Principles of safety, care competencies, health care infrastructure, attributes and roles are included. The application of concepts through clinical skills is experienced through seminar, lab and/or clinical settings. Upon completion, students will provide safe nursing care incorporating the concepts identified. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 130 and ADN 130L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-192**

**New Credit Course**

**ADN 131 Healthcare Participant**

**Description**

This course introduces nursing students to the attributes of the health care participant as an individual, a family, or a community. Curricular concepts are applied in seminar, lab and clinical settings. Upon completion, students will provide safe nursing care incorporating the concepts identified. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 131 and ADN 131L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-193**

**New Credit Course**

**ADN 131L Healthcare Participant Lab**

**Description**

This course introduces the nursing student to the attributes of the health care participant as an individual, a family, or a community. Curricular concepts are applied in seminar, lab and clinical settings. Upon completion, students will provide safe nursing care incorporating the concepts identified. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 131 and ADN 131L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-194**

**New Credit Course**

**ADN 132 Pharmacology I**

**Description**

This course introduces students to pharmacologic nursing practice from a conceptual approach. Emphasis is placed on the drug classifications, prototypes, actions, interactions, adverse effects, and nursing implications. Curricular concepts, related to pharmacological modalities, are applied in seminar and laboratory settings. Students are encouraged to utilize the nursing process and clinical judgment while engaging with these curricular concepts. Upon completion of the course, students will apply pharmacological principles and interventions to provide safe and effective nursing care.

**Item 2223-195**

**New Credit Course**

**ADN 133 Maternal Newborn Health Concepts**

**Description**

This course focuses on maternal and newborn health concepts. Emphasis is placed on reproduction, sexuality, homeostasis, regulation and emotion. Upon completion, students will provide safe nursing care incorporating the concepts identified in this course. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 133 and ADN 133L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-196**

**New Credit Course**

**ADN 133L Maternal Newborn Health Concepts Lab**

**Description**

This course focuses on maternal and newborn health concepts. Emphasis is placed on reproduction, sexuality, homeostasis, regulation and emotion. Curricular concepts are applied in seminar, lab and clinical settings. Upon completion, students will provide safe nursing care incorporating the concepts identified in this course. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 133 and ADN 133L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-197**

**New Credit Course**

**ADN 134 Pediatric Health Concepts**

**Description**

This course focuses on pediatric health concepts. Emphasis is placed on attributes and resources; homeostasis and regulation. Upon completion, students will provide safe nursing care incorporating the concepts identified in this course. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 134 and ADN 134L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-198**

**New Credit Course**

**ADN 134L Pediatric Health Concepts Lab**

**Description**

This course focuses on pediatric health concepts. Emphasis is placed on attributes and resources; homeostasis and regulation. Curricular concepts are applied in the seminar, lab, and clinical settings. Upon completion, students will provide safe nursing care incorporating the concepts identified in this course. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 134 and ADN 134L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-199**

**New Credit Course**

**ADN 135 Nursing Health and Illness Concepts I**

**Description**

This course focuses on health and illness concepts for care of individuals with common and/or chronic conditions across the lifespan. Emphasis is placed on concepts including homeostasis and regulation, protection and movement, oxygenation and hemostasis. Professional nursing concepts include professional attributes and care competencies. Upon completion, students will provide safe nursing care incorporating the concepts identified. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 135 and ADN 135L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-200****New Credit Course****ADN 135L Nursing Health and Illness Concepts I Lab****Description**

This course focuses on health and illness concepts for care of individuals with common and/or chronic conditions across the lifespan. Emphasis is placed on concepts including homeostasis and regulation, protection and movement, oxygenation and hemostasis. Professional nursing concepts include professional attributes and care competencies. Curricular concepts are applied in seminar, lab and clinical settings. Upon completion, students will provide safe nursing care incorporating the concepts identified. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 135 and ADN 135L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-201****New Credit Course****ADN 230 Mental Health Concepts****Description**

This course focuses on mental health concepts across the lifespan. Concepts emphasized include coping and stress tolerance, emotion, cognitive function, and maladaptive behavior. Upon completion, students will provide safe nursing care incorporating the concepts identified. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 230 and ADN 230L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-202****New Credit Course****ADN 230L Mental Health Concepts Lab****Description**

This course focuses on mental health concepts across the lifespan. Concepts emphasized include coping and stress tolerance, emotion, cognitive function, and maladaptive behavior. Curricular concepts are applied in seminar, lab and clinical settings. Upon completion, students will provide safe nursing care incorporating the concepts identified. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 230 and ADN 230L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-203****New Credit Course****ADN 231 Nursing Health and Illness Concepts II****Description**

This course focuses on health and illness concepts for complex acute and chronic conditions across the lifespan. Emphasis is placed on concepts including oxygenation, homeostasis and regulation, protection and movement, and coping. Professional nursing concepts include selected professional attributes and care competencies. Upon completion, students will provide safe nursing care incorporating the concepts identified. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 231 and ADN 231L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-204****New Credit Course****ADN 231L Nursing Health and Illness Concepts II Lab****Description**

This course focuses on health and illness concepts for complex acute and chronic conditions across the lifespan. Emphasis is placed on concepts including oxygenation, homeostasis and regulation, protection and movement, and coping. Professional nursing concepts include selected professional attributes and care competencies. Curricular concepts are applied in seminar, lab and clinical settings. Upon completion, students will provide safe nursing care incorporating the concepts identified. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 231 and ADN 231L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-205**

**New Credit Course**

**ADN 232 Pharmacology II**

**Description**

This course continues the study of pharmacology from a conceptual approach as they relate to nursing management of drug therapy. Emphasis is placed on the drug classifications, prototypes, actions, interactions, adverse effects, and nursing implications. Complex curricular concepts, related to pharmacological modalities, are applied in seminar settings. Students are encouraged to utilize the nursing process and clinical reasoning while engaging with these curricular concepts. Upon completion of the course, students will apply pharmacological principles and interventions to provide safe and effective nursing care.

**Item 2223-206**

**New Credit Course**

**ADN 233 Nursing Health and Illness Concepts III**

**Description**

This course focuses on health and illness concepts for care of individuals with multisystem and emergent health conditions across the lifespan. Concepts include homeostasis and regulation, protection and movement, and maladaptive behavior. Upon completion, students will provide safe nursing care incorporating the concepts identified. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 233 and ADN 233L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-207**

**New Credit Course**

**ADN 233L Nursing Health and Illness Concepts III Lab**

**Description**

This course focuses on health and illness concepts for care of individuals with multisystem and emergent health conditions across the lifespan. Concepts include homeostasis and regulation, protection and movement, and maladaptive behavior. Curricular concepts are applied in seminar, lab and clinical settings. Upon completion, students will provide safe nursing care incorporating the concepts identified. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 233 and ADN 233L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-208**

**New Credit Course**

**ADN 234 Nursing Health and Illness Concepts IV**

**Description**

The focus of this course is on the theoretical and clinical application of the Nursing Process and Clinical Judgment when providing care for patients across the lifespan. This course facilitates the transition from student nurse to graduate nurse. The student participates as a preceptee or mentee/member of the healthcare team and assumes responsibility for a group of patients under the direct supervision of a registered nurse or a non-faculty preceptor. Course content includes professional nursing and healthcare concepts. By the end of this course, the graduate is expected to function satisfactorily within the Nurse of the Future Competencies. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 234 and ADN 234L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-209**

**New Credit Course**

**ADN 234L Nursing Health and Illness Concepts IV Lab**

**Description**

The focus of this course is on the theory and clinical application of the Nursing Process and Clinical Judgment when providing care for patients across the lifespan. This course facilitates the transition from student nurse to graduate nurse. The student participates as a preceptee or mentee/member of the healthcare team and assumes responsibility for a group of patients under the direct supervision of a registered nurse or a non-faculty preceptor. Course content includes professional nursing and healthcare concepts. By the end of this course, the graduate is expected to function satisfactorily within the Nurse of the Future Competencies. The Board of Registered Nursing requires that students must be concurrently enrolled in both ADN 234 and ADN 234L, and pass both courses together. They cannot be taken individually for credit.

**Item 2223-210**

**Credit Course Revision**

**JOUR 115 Writing for TV and Film**

**Updates to: Updated textbooks and minor course content revisions**

**Item 2223-211**

**New Credit Course**

**MGMT 147 Global Business and Culture**

**Description**

This course introduces the concept of global citizenship and the interconnectivity of business and culture. Students will explore different cultures and their effects on international business. This course is designed to train students to improve their intercultural interactions and learn to become more aware of their multicultural business environment, both domestically and internationally. Students will learn to operate effectively in a diverse context and solve business problems by effectively learning to engage interculturally.

**Item 2223-212**

**Credit Course Revision**

**PSY 127 Introduction to the Physiological Effects of Drugs of Abuse**

**Updates to: Updated textbooks and minor course content revisions**

**Item 2223-213**

**Credit Course Revision**

**PSY 190 Statistics for the Behavioral Sciences**

**Updates to: Updated textbooks and minor course content revisions**

**Item 2223-214**

**Credit Course Revision**

**RDIO 104 Radio Broadcasting**

**Updates to: Updated textbooks and minor course content revisions**

**Item 2223-215**

**Credit Course Revision**

**RDIO 136 Radio Production**

**Updates to: Updated textbooks and minor course content revisions**

**Item 2223-216**

**Credit Course Revision**

**SOC 101 Introduction to Sociology**

**Updates to: Updated textbooks and minor course content revisions**

**Item 2223-217**

**Credit Course Revision**

**SOC 101H Introduction to Sociology Honors**

**Updates to: Updated textbooks and minor course content revisions**

**Item 2223-218**

**GE Request**

**KIN 170 Sport and Exercise Psychology**

**IGETC Area 4**

**Item 2223-219**

**GE Request**

**KIN 190 Women in Sports**

**IGETC Area 4**

**Item 2223-220**

**Course Discipline Assignment**

**ENGL 101 College Composition and Research**

**Discussion Item**

**By-laws Revision**

It was moved by Alex Gardos; seconded by Ryan Carey.

X Approved

Not Approved

1 Abstention

**C) First Readings:**

**Item 2223-243**

**New Credit Course**

**AJ 135 Introduction to Criminalistics**

**Description**

This course introduces Forensic Science and its role in criminal investigations. It examines the basic methods of collection, analysis, and reporting of evidence and through the development of practical skills in crime scene techniques, concerning types of evidence including computer crime, fingerprints, blood, skeleton, pathology, toxicology, hair, fiber, trace, firearm, tooth mark, biological, accelerants, illicit drugs and forensic chemistry.

It was moved by Alex Gardos; seconded by Ryan Carey.

Approved                       Not Approved                       Abstention

**Item 2223-244**

**New Credit Course**

**AJ 136 Crime Scene Investigation**

**Description**

This course is a continuation of introduction to criminalistics and provides an introduction and practical application to advanced forensics in criminal investigations, interview and interrogation technics after crime scene analysis and crime reconstruction. It examines the methods utilized in forensic techniques and the analysis of crime scenes, physical and testimonial evidence, scene responsibilities, processing the scene, trace evidence, blood and bodily fluids, impression evidence, firearms evidence, arson, dangerous drugs and clandestine laboratories, sexual assaults, domestic abuse, burglaries, and homicide crime scenes.

It was moved by Ryan Carey; seconded by Abbie Perry.

Approved                       Not Approved                       Abstention

**Item 2223-245**

**Credit Course Revision**

**AUTO 143 Alternative Fuels Technician**

**Updates to: Course# to 144, Hours, Units, minor content revisions and textbook updated**

It was moved by Jannine Livingston; seconded by Ryan Carey.

Approved                       Not Approved                       Abstention

**Item 2223-246**

**Credit Course Revision**

**CORR 290 Public Safety Communications**

**Updates to: Course# to 190, SAM code, minor content revisions and textbook updated**

It was moved by Jannine Livingston; seconded by Rose Marie Gaw.

Approved                       Not Approved                       Abstention

**Item 2223-247**

**Credit Course Revision**

**FTEC 044 Physical Fitness and Ability for the Firefighter**

**Updates to: Updated textbooks and minor course content revisions**

It was moved by Jannine Livingston; seconded by Ryan Carey.

**Motion revised by Jannine Livingston; seconded by Ryan Carey to review as a group item 2223-247 through item 2223-249.**

Approved                       Not Approved                       Abstention

**Item 2223-248**

**Credit Course Revision**

**FTEC 045 Firefighter Entrance Examination Techniques**

**Updates to: Updated textbooks and minor course content revisions**

Approved                       Not Approved                       Abstention

**Item 2223-249**

**Credit Course Revision**

**FTEC 101 Fire Protect Organization**

**Updates to: Updated textbooks and minor course content revisions**

Approved                       Not Approved                       Abstention

It was moved by Jannine Livingston; seconded by Alex Gardos to review as a group item 2223-250 through item 2223-253.

**Item 2223-250**

**Credit Course Revision**

**HMLD 102 Introduction to Emergency Management**

**Updates to: SAM code and minor content revisions**

Approved                       Not Approved                       Abstention

**Item 2223-251**

**Credit Course Revision**

**HMLD 103 Terrorism and Violence in Society**

**Updates to: Title modified and minor content revisions**

Approved                       Not Approved                       Abstention

**Item 2223-252**

**Credit Course Revision**

**HMLD 104 Emergency Planning and Response**

**Updates to: Title modified and minor content revisions**

Approved                       Not Approved                       Abstention

**Item 2223-253**

**Credit Course Revision**

**HMLD 105 Hazard Mitigation in Emergency Management**

**Updates to: SAM code and minor content revisions**

Approved

Not Approved

Abstention

**Item 2223-254**

**Credit Course Revision**

**LIB 101 Research Skills and Information Literacy**

**Updates to: Title, course description, updated textbooks and minor course content revisions**

It was moved by Sean Hughes; seconded by Jannine Livingston.

Approved

Not Approved

Abstention

**Item 2223-255**

**New Credit Course**

**PAC 031 School Security Guard Training**

**Description**

The course is designed to meet State law requirements that security guards in K-12 school districts or California community college districts complete a course of training developed by BSIS in consultation with the Commission on Peace Officer Standards and Training (Business and Professions Code section 7583.45 and Education Code sections 38001.5 and 72330.5)

It was moved by Jannine Livingston; seconded by Ryan Carey.

***Please note: This is a stand-alone course***

Approved

Not Approved

Abstention

It was moved by Jannine Livingston; seconded by Alex Gardos to review as a group item 2223-256 through item 2223-259

**Item 2223-256**

**Credit Course Revision**

**TESL 100A Tesla Student Automotive Technician (START) Program - A**

**Updates to: Course# to 101A, hours, units, description, updated textbook and minor content revisions**

Approved

Not Approved

Abstention

**Item 2223-257**

**Credit Course Revision**

**TESL 100B Tesla Student Automotive Technician (START) Program - B**

**Updates to: Course# to 101B, hours, units, description, updated textbook and minor content revisions**

Approved

Not Approved

Abstention

**Item 2223-258**

**New Credit Course**

**TESL 101C Tesla Student Automotive Technician (START) Program – C**

**Description**

This course is part of a series of four courses intended to teach entry-level technicians the technology used in Tesla motors. Topics include safety when working in or around high voltage, maintenance, regeneration

braking, inverter power transfer, battery technologies, battery management systems, high voltage bus and charging, pack connector and penthouse controls, and autonomous technology. Electric vehicle applications and their integrated systems from Tesla motors are used to discuss physics of battery storage, material composition, and high-voltage generation systems. This course is suitable for students already working in the battery electric/hybrid vehicle and energy technology field; the Tesla START program provides students with the skills necessary for a successful career with Tesla.

Approved

Not Approved

Abstention

**Item 2223-259**

**New Credit Course**

**TESL 101D Tesla Student Automotive Technician (START) Program – D**

**Description**

This course is part of a series of four courses that will provide students with Electric vehicle applications and their integrated systems from Tesla motors will be used to discuss physics of battery storage, material composition, and high-voltage generation systems. This course is suitable for students already working in the battery electric/hybrid vehicle and energy technology field. This course is suitable for students who have completed a two-year automotive program. The Tesla START program provides students with the skills necessary for a successful career with Tesla.

Approved

Not Approved

Abstention

It was moved by Jannine Livingston; seconded by Mike Slavich to review as a group item 2223-260 through item 2223-272.

**Item 2223-260**

**Credit Course Revision**

**WFT 040 Firefighter Type 2 (S130)**

**Updates to: Hours, textbook and minor content revisions**

Approved

Not Approved

Abstention

**Item 2223-261**

**Credit Course Revision**

**WFT 041 Firefighter Type 1 (S131)**

**Updates to: Advisory, hours, textbook and minor content revisions**

Approved

Not Approved

Abstention

**Item 2223-262**

**Credit Course Revision**

**WFT 042 Portable Pumps and Water Use (S211)**

**Updates to: Hours, textbook and minor content revisions**

Approved

Not Approved

Abstention

**Item 2223-263**

**Credit Course Revision**

**WFT 043 Wildland Fire Chain Saws (S212)**

**Updates to: Advisory, textbook and minor content revisions**

X Approved

Not Approved

Abstention

**Item 2223-264**

**Credit Course Revision**

**WFT 044 Introduction to ICS (I100)**

**Updates to: Updated text and minor content revisions**

X Approved

Not Approved

Abstention

**Item 2223-265**

**Credit Course Revision**

**WFT 045 ICS for Single Resources (I200)**

**Updates to: Advisory, hours, units, textbook and minor content revisions**

X Approved

Not Approved

Abstention

**Item 2223-266**

**Credit Course Revision**

**WFT 046 ICS Intermediate ICS (I300)**

**Updates to: Hours, units, textbook and minor content revisions**

X Approved

Not Approved

Abstention

**Item 2223-267**

**Credit Course Revision**

**WFT 047 Advanced ICS (I400)**

**Updates to: Textbook and minor content revisions**

X Approved

Not Approved

Abstention

**Item 2223-268**

**Credit Course Revision**

**WFT 101 Wildland Fire Behavior**

**Updates to: Textbook and minor content revisions**

X Approved

Not Approved

Abstention

**Item 2223-269**

**Credit Course Revision**

**WFT 102 Wildland Firefighter Safety and Survival**

**Updates to: Description, textbook and minor content revisions**

X Approved

Not Approved

Abstention

**Item 2223-270**

**Credit Course Revision**

**WFT 103 Wildland Fire Operations**

**Updates to: Textbook and minor content revisions**

X Approved

Not Approved

Abstention

**Item 2223-271**

**Credit Course Revision**

**WFT 104 Wildland Fire Investigation, Prevention, and Public Information**

**Updates to: Description, textbook and minor content revisions**

X Approved

Not Approved

Abstention

**Item 2223-272**

**Credit Course Revision**

**WFT 105 Wildland Fire Logistics, Finance and Planning**

**Updates to: Description, textbook and minor content revisions**

X Approved

Not Approved

Abstention

**Item 2223-273**

**Request to offer a Course via Distance Education - *ONLINE***

**LOG 110 Warehouse Management**

It was moved by Ryan Carey; seconded by Jannine Livingston.

***Correction Needed: 1B***

X Approved

Not Approved

Abstention

It was moved by Alex Gardos; seconded by Ryan Carey to review together item 2223-274 and item 2223-275.

***Corrections needed: Question 8 on both DE Requests.***

**Item 2223-274**

**Request to offer a Course via Distance Education - *ONLINE***

**NCOA 010 Principles of Mind and Body Health for Older Adults I: Flexibility and Balance**

X Approved

Not Approved

Abstention

**Item 2223-275**

**Request to offer a Course via Distance Education - *ONLINE***

**NCOA 012 Principles of Mind and Body Health for Older Adults II: Strength and Balance**

X Approved

Not Approved

Abstention

It was moved by Alex Gardos; seconded by Jannine Livingston to review as a group item 2223-276 through item 2223-278.

***Corrections needed to all DE Requests: Item 1A, 1B, 2C, 2D***

**Item 2223-276**

**Request to offer a Course via Distance Education - *ONLINE*  
PHIL 101H Introduction to Philosophy Honors**

Approved                       Not Approved                       Abstention

**Item 2223-277**

**Request to offer a Course via Distance Education - *ONLINE*  
PHIL 128H Introduction to Political Philosophy Honors**

Approved                       Not Approved                       Abstention

**Item 2223-278**

**Request to offer a Course via Distance Education - *ONLINE*  
POLS 128H Introduction to Political Philosophy Honors**

Approved                       Not Approved                       Abstention

**Item 2223-279**

**Request to offer a Course via Distance Education - *ONLINE*  
RDIO 236 Advanced Radio Production**

It was moved by Alex Gardos; seconded by Ed Izaguirre.

Approved                       Not Approved                       Abstention

**IV. UNFINISHED BUSINESS:**

**Elizabeth Ramirez announced that MATH 191, POLS 130, POLS 140, SOC 116, and SOC 127 had passed the 508 Accessibility check. A motion was made by Jannine Livingston; seconded by Sondra Moe to move these items from Unfinished Business to Second Read.**

Approved                       Not Approved                       Tabled

It was moved by Jannine Livingston; seconded by Ryan Carey to approve **item 2122-408, 2122-409, 2122-427, 2223-096, and item 2223-097** for second read.

Approved                       Not Approved                       Tabled

*Distance Education Requests pending 508 compliance and review prior to 2<sup>nd</sup> read approval. (These items have not been evaluated to follow our DE model guidelines.)*

*(First Read 10/30/19)*

**Item 1920-107**

Request to offer a course via Distance Education – HYBRID  
KIN 297 Advanced Athletic Training

*(First Read 11/20/2019)*

**Item 1920-209**

Request to Offer a Course via Distance Education  
KIN 110 Introduction to Fitness and Sport Management – *ONLINE*

*(First Read 02/12/20)*

**Item 1920-298**

Request to offer a Course via Distance Education  
ASL 120 Introduction to Deaf Studies– *ONLINE*

**Item 1920-299**

Request to offer a Course via Distance Education  
ASL 124 Deaf Culture– *ONLINE*

*(First Read 02/19/20)*

**Item 1920-326**

Request to Offer a Course via Distance Education - *ONLINE*  
KIN 120 Sports Law and Ethics

**Item 1920-327**

Request to Offer a Course via Distance Education - *HYBRID*  
ENGL 325 Technical and Professional Writing

*(First Read 04/01/20)*

**Item 1920-392**

Request to Offer a Course via Distance Education - *ONLINE*  
LOG 110 Warehouse Management

*(First Read 05/20/20)*

**Item 1920-495**

Request to offer a Course via Distance Education - *ONLINE*  
KIN 115 Fitness Specialist Internship

*(First Read 03/17/21)*

**Item 2021-267**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 150 AutoCAD for Basic CADD Applications

*(First Read 05/12/21)*

**Item 2021-266**

Request to offer a course via Distance Education – **ONLINE**  
ED 110 Introduction to Teaching

**Item 2021-268**

Request to offer a course via Distance Education – **ONLINE**  
GIS 130 Field Data Applications for GIS

**Item 2021-269**

Request to offer a course via Distance Education – **ONLINE**  
GIS 221 Cartography Design and Geographic Information Systems

**Item 2021-270**

Request to offer a course via Distance Education – **ONLINE**  
GIS 222 GIS for Civil Engineering and Public Works

**Item 2021-271**

Request to offer a course via Distance Education – **ONLINE**  
GIS 230 GIS for Geographic Information Systems (GIS) in Environmental Technology

**Item 2021-272**

Request to offer a course via Distance Education – **ONLINE**  
GIS 280 Geospatial Programming and Web Services

**Item 2021-273**

Request to offer a course via Distance Education – **ONLINE**  
GIS 281 Crime Mapping and Analysis

**Item 2021-274**

Request to offer a course via Distance Education – **ONLINE**  
KINA 136 Pilates Mat I

**Item 2021-276**

Request to offer a course via Distance Education – **ONLINE**  
KINA 148 Strength Training

Distance Ed Requests pending 508 compliance approval only (These items have been evaluated to follow the DE model guidelines).

**Item 2021-350**

Request to offer a course via Distance Education – **ONLINE**  
ENGT 105 Introduction to Technical Freehand Sketching

**Item 2021-351**

Request to offer a course via Distance Education – **ONLINE**  
ENGT 122 Engineering Design Graphics

**Item 2021-352**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 131 Engineering and Manufacturing Applications of Technical Drawing

**Item 2021-353**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 170 MicroStation for Basic CADD Applications

**Item 2021-354**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 200 Intermediate CAD Modeling for Design & Production

**Item 2021-355**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 231 Technical Product Design and Presentation

**Item 2021-356**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 250 Parametric Modeling 3D Applications for Mechanical Design

**Item 2021-357**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 270 SolidWorks for 3D Modeling and Prototype Applications

**Item 2021-363**

Request to offer a course via Distance Education – *ONLINE*  
LOG 130 Computerized Logistics

**Item 2021-364**

Request to offer a course via Distance Education – *ONLINE*  
LOG 135 Quality Management Concepts

**Item 2021-366**

Request to offer a course via Distance Education – *ONLINE*  
NVOC 150 AutoCAD for Basic CADD Applications

**Item 2021-367**

Request to offer a course via Distance Education – *ONLINE*  
NVOC 170 Microstation Basic CADD

**Item 2021-368**

Request to offer a course via Distance Education – *ONLINE*  
NVOC 250 Parametric Modeling 3D Applications

**Item 2021-369**

Request to offer a course via Distance Education – *ONLINE*  
NVOC 270 SolidWorks for 3D Modeling and Prototype Applications

*(First Read 09/15/21)*

**Item 2022-019**

Request to offer a course via Distance Education – *ONLINE*  
KIN 190 Women in Sports

**Item 2022-020**

Request to offer a course via Distance Education – *ONLINE*  
LOG 125 Contract Management

**Item 2022-021**

Request to offer a course via Distance Education – *ONLINE*  
NBIZ 020 Workforce Preparation: 21<sup>st</sup> Century Skills

**Item 2022-022**

Request to offer a course via Distance Education – *ONLINE*  
NBIZ 050 California Property Taxation and Assessment

*(First Read 09/22/21)*

**Item 2122-056**

Request to offer a course via Distance Education - *ONLINE*  
CIT 139 Linux I

**Item 2122-057**

Request to offer a course via Distance Education - *ONLINE*  
CIT 140 Linux II

**Item 2122-058**

Request to offer a course via Distance Education - *ONLINE*  
CIT 170 Server+

**Item 2122-059**

Request to offer a course via Distance Education - *ONLINE*  
CIT 171 Network+

**Item 2122-061**

Request to offer a course via Distance Education - *ONLINE*  
CIT 180 PC Maintenance – A+ Certification

**Item 2122-062**

Request to offer a course via Distance Education - *ONLINE*  
CIT 221 Ethical Hacking

*(First Read 09/29/21)*

**Item 2122-087**

Request to offer a course via Distance Education – *ONLINE*  
OENG 041 Introduction to Apprenticeship

**Item 2122-088**

Request to offer a course via Distance Education – *ONLINE*  
OENG 042 Grade Checking

**Item 2122-089**

Request to offer a course via Distance Education – *ONLINE*  
OENG 043 Equipment Operator

**Item 2122-090**

Request to offer a course via Distance Education – *ONLINE*  
OENG 044 Plan Reading

**Item 2122-091**

Request to offer a course via Distance Education – *ONLINE*  
OENG 045 Skills Specialization

**Item 2122-092**

Request to offer a course via Distance Education – *ONLINE*  
OENG 052 Welding

**Item 2122-093**

Request to offer a course via Distance Education – *ONLINE*  
OENG 053 Introduction to Hydraulics

**Item 2122-094**

Request to offer a course via Distance Education – *ONLINE*  
OENG 054 Advanced Hydraulics/Pneumatics

**Item 2122-095**

Request to offer a course via Distance Education – *ONLINE*  
OENG 055 Engines-Gasoline and Diesel

**Item 2122-096**

Request to offer a course via Distance Education – *ONLINE*  
OENG 056 Component Disassembly and Assembly

**Item 2122-097**

Request to offer a course via Distance Education – *ONLINE*  
OENG 062 Structural Masonry Inspection

**Item 2122-098**

Request to offer a course via Distance Education – *ONLINE*  
OENG 063 Reinforced Concrete Inspection

**Item 2122-099**

Request to offer a course via Distance Education – *ONLINE*  
OENG 064 Structural Steel/Welding

**Item 2122-100**

Request to offer a course via Distance Education – **ONLINE**  
OENG 065 Prestressed Concrete Inspector

**Item 2122-101**

Request to offer a course via Distance Education – **ONLINE**  
OENG 066 Soil Testing and Inspection

**Item 2122-102**

Request to offer a course via Distance Education – **ONLINE**  
OENG 067 Structural Steel/Bolting

**Item 2122-103**

Request to offer a course via Distance Education – **ONLINE**  
OENG 068 Non-Destructive Testing (NDT)

**Item 2122-104**

Request to offer a course via Distance Education – **ONLINE**  
WELD 041 Elementary Metallurgy

*(First Read 10/06/21)*

**Item 2122-122**

Request to Offer a Course via Distance Education - **ONLINE**  
MUST 101 Introduction to Music Technology

**Item 2122-123**

Request to Offer a Course via Distance Education - **ONLINE**  
MUST 105 Introduction to the Music Business

**Item 2122-124**

Request to Offer a Course via Distance Education - **ONLINE**  
MUST 151 History of Electronic Music

*(First Read 10/13/21)*

**Item 2122-147**

Request to offer a course via Distance Education - **ONLINE**  
NBIZ 007 Introduction to Information Systems

**Item 2122-148**

Request to offer a course via Distance Education - **ONLINE**  
NBIZ 008 Information Systems for Business

*(First Read 11/03/21)*

**Item 2122-202**

Request to offer a Course via Distance Education - **ONLINE**  
HIST 325 History of Science and Technology

**Item 2122-203**

Request to offer a Course via Distance Education - *ONLINE*  
NBAS 030 Biology: Living Earth Systems I

**Item 2122-204**

Request to offer a Course via Distance Education - *ONLINE*  
NBAS 031 Biology: Living Earth Systems II

*(First Read 11/17/21)*

**Item 2122-256**

Request to offer a course via Distance Education - *ONLINE*  
NBAS 044 American Government

**Item 2122-257**

Request to offer a course via Distance Education - *ONLINE*  
NBAS 045 Principles of Economics

**Item 2122-260**

Request to offer a course via Distance Education - *ONLINE*  
SOC 120 Perspectives of Sex & Gender

*(First Read 12/01/21)*

**Item 2122-304**

Request to offer a course via Distance Ed Request – *ONLINE*  
ACCT 103 Payroll Accounting

**Item 2122-306**

Request to offer a course via Distance Ed Request – *ONLINE*  
ACCT 110 Excel for Business and Accounting

**Item 2122-307**

Request to offer a course via Distance Ed Request – *ONLINE*  
ACCT 203 Introduction to Cost Accounting

*(First Read 02/09/22)*

**Item 2122-342**

Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 040 World History I: 1750-1918

**Item 2122-343**

Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 041 World History II: 1918-Present

**Item 2122-344**

Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 042 U.S. History I: Origins of the American Republic - 1945

**Item 2122-345**

**Request to Offer a Course via Distance Education - *ONLINE***  
**NBAS 043 U.S. History II: 1945 – Present**

**Item 2122-346**

**Request to Offer a Course via Distance Education - *ONLINE***  
**NBAS 050 English 1A**

**Item 2122-347**

**Request to Offer a Course via Distance Education - *ONLINE***  
**NBAS 051 English 1B**

**Item 2122-348**

**Request to Offer a Course via Distance Education - *ONLINE***  
**NBAS 052 English 2A**

**Item 2122-349**

**Request to Offer a Course via Distance Education - *ONLINE***  
**NBAS 053 English 2B**

**Item 2122-350**

**Request to Offer a Course via Distance Education - *ONLINE***  
**NBAS 054 English 3A**

**Item 2122-351**

**Request to Offer a Course via Distance Education - *ONLINE***  
**NBAS 055 English 3B**

***(First Read 02/23/22)***

**Item 2122-374**

**Request to offer a course via Distance Education - *ONLINE***  
**CIT 192 Security+**

**Item 2122-375**

**Request to offer a course via Distance Education - *ONLINE***  
**EGSS 110 Introduction to Ethnic Studies**

**Item 2122-377**

**Request to offer a course via Distance Education - *ONLINE***  
**SOC 120 Perspectives of Sex and Gender**

***(First Read 03/23/22)***

**Item 2122-403**

**Request to Offer a Course via Distance Education - *ONLINE***  
**ANIM 134 Mech and Vehicle Design**

**Item 2122-404**

**Request to Offer a Course via Distance Education - *ONLINE*  
ANIM 135 Environment Design**

**Item 2122-406**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 180 Pre-Calculus**

***(First Read 04/13/22)***

**Item 2122-408**

**Request to Offer a Course via Distance Education - *ONLINE*  
POLS 130 Comparative Government**

**Item 2122--409**

**Request to Offer a Course via Distance Education - *ONLINE*  
POLS 140 International Relations**

**Item 2122-421**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 013E Essential Topics for Statistics**

**Item 2122-422**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 015E Essential Topics for Survey of Mathematics**

**Item 2122-423**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 016E Essential Topics for College Algebra**

**Item 2122-424**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 017E Essential Topics for Plane Trigonometry**

**Item 2122-425**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 018E Essential Topics for Pre-Calculus**

**Item 2122-426**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 190 Calculus I**

**Item 2122-427**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 191 Calculus II**

*(First Read 4/27/21)*

**Item 2122-433**

Request to offer a course via Distance Education – *ONLINE*  
MUS 101 Fundamentals of Music

**Item 2122-434**

Request to offer a course via Distance Education – *ONLINE*  
PHTO 110 Introduction to Digital Photography

*(First Read 08/31/22)*

**Item 2223-007**

Request to offer a course via Distance Education – *ONLINE*  
EGSS 130 Introduction to LGBTQ+ Studies

**Item 2223-009**

Request to offer a course via Distance Education – *ONLINE*  
NBAS 032 Chemistry I

**Item 2223-010**

Request to offer a course via Distance Education – *ONLINE*  
NBAS 033 Chemistry II

*(First Read 09/07/22)*

**Item 2223-025**

Request to Offer a Course via Distance Education – *ONLINE*  
CD 229 Literacy Development for Children

**Item 2223-026**

Request to Offer a Course via Distance Education – *ONLINE*  
ENGL 010S English Composition Support

**Item 2223-027**

Request to Offer a Course via Distance Education – *ONLINE*  
ENGL 010SP English Composition Support Plus

**Item 2223-028**

Request to Offer a Course via Distance Education – *ONLINE*  
HIST 156 Black American Experience to 1865

**Item 2223-029**

Request to Offer a Course via Distance Education – *ONLINE*  
HIST 157 Black American Experience Since 1865

**Item 2223-030**

Request to Offer a Course via Distance Education – *ONLINE*  
HUSR 128 Chemical Dependency and Co-Occurring Disorders

**Item 2223-031**

**Request to Offer a Course via Distance Education – *ONLINE***  
**HUSR 230A Drug Studies Seminar**

**Item 2223-032**

**Request to Offer a Course via Distance Education – *ONLINE***  
**MUS 132 History of Rock and Roll**

**Item 2223-033**

**Request to Offer a Course via Distance Education – *ONLINE***  
**NESL 001 ESL Beginning I**

**Item 2223-034**

**Request to Offer a Course via Distance Education – *ONLINE***  
**NESL 015 ESL Beginning II**

**Item 2223-035**

**Request to Offer a Course via Distance Education – *ONLINE***  
**NESL 016 ESL Intermediate I**

**Item 2223-036**

**Request to Offer a Course via Distance Education – *ONLINE***  
**NESL 017 ESL Intermediate II**

**Item 2223-037**

**Request to Offer a Course via Distance Education – *ONLINE***  
**NESL 018 ESL Advanced I**

**Item 2223-038**

**Request to Offer a Course via Distance Education – *ONLINE***  
**NESL 019 ESL Advanced II: College Preparation**

***(First Read 09/14/22)***

**Item 2223-060**

**Request to offer a course via Distance Education - *ONLINE***  
**CIT 128 Python Programming II**

***(First Read 09/28/22)***

**Item 2223-079**

**Request to offer a Course via Distance Education - *ONLINE***  
**CD 114 Observation and Assessment**

**Item 2223-080**

**Request to offer a Course via Distance Education - *ONLINE***  
**CIT 173 Compute Engines in Amazon Web Services**

**Item 2223-081**

Request to offer a Course via Distance Education - *ONLINE*  
CIT 174 Security in Amazon Web Services

**Item 2223-082**

Request to offer a Course via Distance Education - *ONLINE*  
CIT 175 DevOps Engineering in Amazon Web Services

**Item 2223-083**

Request to offer a Course via Distance Education - *ONLINE*  
CIT 200 Systems Analysis and Design

**Item 2223-084**

Request to offer a Course via Distance Education - *ONLINE*  
HUSR 118 Chemical Dependency: intervention, Treatment & Recovery

**Item 2223-085**

Request to offer a Course via Distance Education - *ONLINE*  
HUSR 126 Counseling the Family of the Addicted Person

**Item 2223-086**

Request to offer a Course via Distance Education - *ONLINE*  
NBIZ 001 Introduction to Computers

**Item 2223-087**

Request to offer a Course via Distance Education - *ONLINE*  
NBIZ 002 Keyboarding and Word Processing

**Item 2223-088**

Request to offer a Course via Distance Education - *ONLINE*  
NBIZ 003 Microsoft Word Essentials

**Item 2223-089**

Request to offer a Course via Distance Education - *ONLINE*  
NBIZ 004 Microsoft Excel Essentials

**Item 2223-090**

Request to offer a Course via Distance Education - *ONLINE*  
NBIZ 005 Microsoft Outlook and Powerpoint

**Item 2223-091**

Request to offer a Course via Distance Education - *ONLINE*  
NHSN 040 Healthcare Careers Exploration

**Item 2223-092**

Request to offer a Course via Distance Education - *ONLINE*  
NHSN 042 Medical Office Procedure and Customer Service

**Item 2223-093**

**Request to offer a Course via Distance Education - *ONLINE*  
NHSN 043 Medical Office Administration**

**Item 2223-094**

**Request to offer a Course via Distance Education - *ONLINE*  
NHSN 044 Medical Insurance Claims**

**Item 2223-095**

**Request to offer a Course via Distance Education - *ONLINE*  
NHSN 045 Health Care Industry Employment Readiness**

**Item 2223-096**

**Request to offer a Course via Distance Education - *ONLINE*  
SOC 116 Power, Oppression, and Privilege: Race and Ethnic Relations**

**Item 2223-097**

**Request to offer a Course via Distance Education - *ONLINE*  
SOC 127 Introduction to Criminology**

*(First Read 10/05/22)*

**Item 2223-120**

**Request to offer a Course via Distance Education - *Online*  
NBIZ 006 Microsoft Access Essentials**

*(First Read 10/12/22)*

**Item 2223-136**

**Request to offer a Course via Distance Education – *ONLINE*  
AUTO 410 Digital Marketing for the Automotive Industry**

**Item 2223-137**

**Request to offer a Course via Distance Education – *ONLINE*  
CIT 117 Microsoft Excel**

**Item 2223-138**

**Request to offer a Course via Distance Education – *ONLINE*  
CIT 119 Microsoft Access**

**Item 2223-139**

**Request to offer a Course via Distance Education – *ONLINE*  
CIT 130 Windows Configuration**

**Item 2223-140**

**Request to offer a Course via Distance Education – *ONLINE*  
CS 152 Discrete Structures**

**Item 2223-141**

Request to offer a Course via Distance Education – *ONLINE*  
NCOA 001 Painting for Older Adults

**Item 2223-142**

Request to offer a Course via Distance Education – *ONLINE*  
NSCI 041 Basic Anatomy for Health Care

*(First Read 10/19/22)*

**Item 2223-167**

Request to Offer a Course via Distance Education - *ONLINE*  
ART 120 Two Dimensional Design

**Item 2223-168**

Request to Offer a Course via Distance Education - *ONLINE*  
BIOL 226 Human Physiology

**Item 2223-169**

Request to Offer a Course via Distance Education - *ONLINE*  
PSY 200 Research Methods in Psychology

*(First Read 11/02/22)*

**Item 2223-184**

Request to Offer a Course via Distance Education - *ONLINE*  
BIOL 206 Principles of Genetics

*(First Read 11/09/22)*

**Item 2223-223**

Request to offer a course via Distance Education – *ONLINE*  
HUSR 111 Human Services in Contemporary Society

**Item 2223-224**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 110 Digital Photojournalism I

**Item 2223-225**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 115 Writing for TV and Film

**Item 2223-226**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 120 Communications Reporting and Writing

**Item 2223-227**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 147 Broadcast News

**Item 2223-228**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 220 Advanced Reporting and Writing

**Item 2223-229**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 241 Newspaper Production I

**Item 2223-230**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 242 Digital Newspaper Production I

**Item 2223-231**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 243 Newspaper Production II

**Item 2223-232**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 244 Digital Newspaper Production II

**Item 2223-233**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 290 CWE/Internship for Journalism Related Fields

**Item 2223-234**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 299 Directed Study: Journalism

**Item 2223-235**

Request to offer a course via Distance Education – *ONLINE*  
MSCM 103 Survey of Motion Picture, Radio, and Television

**Item 2223-236**

Request to offer a course via Distance Education – *ONLINE*  
MSCM 134 Documentary Film

**Item 2223-237**

Request to offer a course via Distance Education – *ONLINE*  
POLS 115 Women in U.S. Politics

**Item 2223-238**

Request to offer a course via Distance Education – *ONLINE*  
POLS 150 Latinx Politics

**Item 2223-239**

Request to offer a course via Distance Education – *ONLINE*  
RDIO 104 Radio Broadcasting

**Item 2223-240**

**Request to offer a course via Distance Education – *ONLINE*  
RDIO 136 Radio Production**

**Item 2223-241**

**Request to offer a course via Distance Education – *ONLINE*  
RDIO 290 CWE/Internship for Radio Related Fields**

**V. DISCUSSION ITEMS/ATTACHMENTS**

**Elizabeth Ramirez – Accessibility Check Process for Non-Honors/Honors courses.**

Elizabeth informed the committee that Grant Linsell of the Distance Education Office had been in contact with her about their view on non-honors courses that had passed 508 accessibility checks previously and new honors course DE requests. Their proposal is that the honors version of the course could be automatically approved for 508 accessibility. This would mean that as honors course DE requests come through for committee approval, the course would not need to be placed into Unfinished Business pending 508 approval but could go straight from First Read to Second Read.

Discussion entailed in regard to how long ago the non-honors version had been approved, whether the new request was being submitted by the same originator, and whether this would save time for the committee. It was moved by Mike Slavich; seconded by Gil Puga to consider the philosophy and political science DE requests that were just approved for a first reading during this meeting as having passed their 508 compliance checks and be moved to second reading at the next meeting. The committee will re-visit this discussion at a future meeting.

X Approved

Not Approved

Abstention

**VI. ADJOURNMENT**

Elizabeth Ramirez announced that the next meeting will be held on November 30, 2022.  
Elizabeth adjourned the meeting at 12:30 p.m.