



Academic Senate Minutes

November 15th, 2022

Location: <https://zoom.us/j/94542479249?pwd=QmE3bExzRi9rTExDZ21MK1VQU1VJQT09>

Attendance: Aditi Sapra, Alex Cadena, Angela Rhodes, Angelica Martinez, Carley Mitchell, Cynthia Lewis, Dave Lindy, Dianna Reyes, Diana Valladares, Diego Silva, Dorali Pichardo-Diaz, Erin Irwin, Farrah Nakatani, Fran Cummings, Frank Accardo, George Kimber, Gerson Montiel, Jeannie Liu, Jorge Huinquez, Juana Mora, Katie O'Brien, Kelly Lynch, Kevin Smith, Libby Curiel, Margaret Griffith, Marina Markossian, Marissa Berru-Licon, Michael Koger, Mutsuno Ryan, Patricia Hughes, Razvan Stoian, Rebecca Green, Robin Babou, Rudy Rios, Shari Herzfeld, Sheila Lynch, Shelly Spencer, Shirley Isaac, Steve Johnson, Tanja Baum, Tyler Okamoto, Victor Kowalski, Viviana Villanueva, Wendy Carerra, William Curington

Ad Hoc Members Present: Diana Valladares, Elizabeth Ramirez

Members Absent:

Guests: Adam Wetsman, Frank Sotelo, Julio Flores, Lucha Arevalo, Michael Saakyan, Steven Yee, Wendy Lai

1. Call to order
 - a. Meeting called to order at 1:02pm
2. Approval of Minutes from November 1, 2022 meeting
 - a. M. Koger read off requested changes to minutes
 - b. Moved by R. Green/Second by R. Rios
 - c. Minutes approved (31 aye/0 nay/1 abstain)
3. Public Comment: Persons wishing to address the Academic Senate on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Academic Senate cannot discuss or take action on items not listed on the agenda. Matters brought before the Academic Senate that are not on the agenda may, at the Senate's discretion, be referred to the Senate Executive Council or placed on the next agenda.
 - a. No public comment
4. Guest Report
5. President's Report
 - a. Announcement: December 6th Meeting
 - i. The December 6th Academic Senate Meeting will be held
 - b. Announcement: 12/1 9-10:30am George Pla, author of *Power Shift: How Latinos Transformed Politics in America*, will be on-campus with books. More details to come

- c. Announcement: Title V Update on P/NP and EW
 - i. 55022 Pass/No Pass has been updated
 - 1. Students will now have until the last day of instruction to file a P/NP form. While P/NP does not affect GPA calculations, NP may be used in probation and dismissal procedures
 - 2. L. Unger asked for clarity regarding what is the definition of the last day of instruction. A. Rhodes replied the last day of actual class, not finals week. M. Markossian and S. Herzfeld brought up the issue of short-term classes. L. Unger asked if it could be the last day of instruction before a final is administered just to help A&R handle the requests. S. Lynch asked about online courses, and A. Rhodes said it should still stick with the language of “the last day of instruction”
 - 3. D. Reyes asked L. Unger if it would be possible to look at guidance in 1998 for when Rio Hondo College last used P/NP
 - a. L. Unger replied that it would be difficult to try and find that information but will look into it
 - 4. L. Curiel asked if there was an issue of impact for when we consider what the last day of instruction is (e.g., a class that meets once-a-week may be evenly divided between instructional time and time for a final exam). A. Rhodes said the Title V language is clear: “the last day of instruction”
 - 5. S. Lynch pointed out that short-term classes that are between thirteen and fifteen weeks in length (i.e., still short-term but not a full semester) have more “wiggle room” than eight-week short-term classes. S. Lynch suggested surveying instructors who teach the short-term classes that are longer than eight weeks but shorter than a full semester to determine what they consider to be “the last day of instruction”. Only classes that are listed in the Final Exam Schedule have a clear “last day of instruction” unlike these other courses
 - ii. 58509 establishes more permissive conditions for allowing an Emergency Withdraw and will be allowed for “extenuating circumstances” at any time
 - 1. “Extenuating Circumstances” refers to accidents, illness or “other circumstances beyond the control of the student”
 - 2. The college is responsible for identifying support services to help prevent and limit withdraws. The EW will be permitted if mitigation efforts are unsuccessful. Students cannot be denied an EW due to a college’s inability to respond to the petition or provide sufficient assistance to mitigate
 - iii. S. Lynch asked if Academic Senate/Exec/PFC will put together documentation explaining what the steps are for these new processes and outlining who is responsible and for what

1. A. Rhodes replied that this is the first step and more details are forthcoming.
- iv. D. Reyes asked if EW's can be retroactive and if so, what is the timeframe? L. Unger replied that the college is waiting for more legal guidance and that it cannot go back before 2019 because EWs did not exist in Rio Hondo College's system at that point. Questions have been sent to the Chancellor's Office
- v. This discussion will be brought back to Senate Exec and will be brought back to the Senate body for further discussion
- d. Information Item: Follow-up on Student Equity Report Data
 - i. J. Mora presented the Student Equity data at the previous meeting. There were questions regarding disproportionately impacted students, specifically white male students. A. Rhodes received information from J. Mora and C. Durdella. While "disproportionately impacted" students are typically students of color, there was a question as to why white males were disproportionately impacted.
 1. C. Durdella explained that the data includes *all* students, including students who may be taking courses in the Public Safety programs, students from outside the district boundaries. These students do register to the college, but their goal may not be persistence but are required to be re-certified for their courses by taking a one-day class
 - ii. S. Lynch asked if those numbers could be disaggregated so that the numbers do not skew results and that white males who do want to persist and those who do not are accurately represented in the numbers
 - iii. L. Curiel asked what how many white male students are *those* students enrolled in one-day certification courses
 - iv. A. Rhodes will ask Dr. Durdella to disaggregate the data
- e. Discussion: Meeting modality in Spring/AB361
 - i. **Executive Motion:** In an attempt to remain accessible, equitable, and inclusive of all faculty voices, the executive board recommends that Academic Senate continue to meet remotely for Senate meetings through Spring of 2023
 1. Background: Senate Exec had a conversation with President Dr. Flores and discussed how remote meetings increase turnout. Attendance at meetings is up. The Board of Trustees' counsel stated that even though the State of Emergency is planned to end in February, we may continue remote meetings as long as there is masking/spacing recommendations. AB361 also sunsets in January 2024 (i.e., remote meetings can be held until January 2024)
 2. L. Curiel asked why only limit it to Spring 2023. A. Rhodes responded that it's somewhat political and that Senate has been "permitted" by President Dr. Flores through 2023, even though AB361 sunsets in 2024. Senate Exec decided it would be prudent to take this one semester at a time

3. D. Reyes asked if a Senator might be excluded from participating if meetings were to be held in person. The concern is Senators being treated differently. A. Rhodes replied that by meeting remotely, it extends accessibility to everyone. A “yes” vote means Senate will continue to meet remotely through Spring 2023. D. Reyes asked if this vote will be revisited in the Spring and what will happen in the future
 - a. K. Lynch mentioned that Dr. Flores said because of ADA requirements, members cannot be penalized for recognized accommodations/preexisting conditions. Members are directed to inform HR
 - b. A. Rhodes said she would like to continue meeting remotely until AB361 sunsets
4. Motion passes (35 aye/2 nay/0 abstain)
- f. Discussion: Senate Spending
 - i. **Executive Motion:** After consideration of the feedback from the senate body, the executive board recommends that the Academic Senate budget allocation of \$1000 for "Other Services" and \$2000 for Food Services be used as follows: \$1,000 for cap and gown giveaways in support of the “Got60?” campaign, \$1,000 for student scholarships, and \$1,000 for t-shirts/swag for senators.
 1. This \$3000 is already budgeted and not being utilized. This motion is a way to utilize those dollars
 2. Motion passes (30 aye/4 nay/2 abstain)
6. Vice President’s Report
 - a. 1st Vice President, Kelly Lynch
 - i. No report
 - b. 2nd Vice President, Angelica Martinez
 - i. ASRHC is wrapping up its semester. Transfer Applications and Finals are the primary focus, so ASRHC will reconvene in January
7. Unfinished Business
8. New Business
 - a. ASCCC Plenary Report Out: Farrah Nakatani
 - i. ASCCC urged CSU to make the CalGETC Lifelong Learning area a graduation requirement not an upper-level GE requirement
 - ii. The Minimum General Ed Unit Requirement for higher unit majors motion was voted down
 - iii. Many local resolutions were passed (see attached report).
 - iv. S. Herzfeld asked where these resolutions go from here. A. Rhodes replied that they are addressed by ASCCC who will then direct local Senates on actions to take.
 1. A. Rhodes provided additional background: A single transfer path needs to be determined by March 2023 across the CSUs/UCs/CCs. If a transfer

path is not established, the upper admin across the three systems will be able to develop the pathway

- v. K. O'Brien asked if there was any discussion about the inclusivity of the Arts since the CSUs are more "friendly" towards the Arts but the UCs aren't
 - 1. The proposed CalGETC path requires 6 units in the Arts and Humanities (one course of each)
 - 2. E. Ramirez said the structure of the path is currently being debated, along with grades and courses important for the implementation details
- vi. S. Lynch asked for clarification about UCs wanting a Lifelong learning requirement and whether or not this would be an upper-division class. A. Rhodes clarified that the UCs have never required a Lifelong Learning Requirement. What's being debated is if the CSUs will make it a graduation requirement. If the CSUs make it an Upper Division requirement, the Community Colleges will not be able to offer those courses
- b. **Resolution:** Cranium Café (Appendix B)
 - i. Motion moved by K. O'Brien/ Seconded by D. Pichardo-Diaz
 - ii. A. Rhodes read the Resolution
 - 1. A. Rhodes clarified that the Resolution was written to show support for Counseling faculty who voted against the purchasing of Cranium Café, yet the contract was written and adopted anyway by administration. K. O'Brien added that this resolution would allow counselors to use the system that counselors supported but other areas of Student Services would be allowed to use Cranium Cafe
 - iii. Resolution passes (31 aye/0 nay/3 abstain)
- c. FLEX/Professional Development Day: Katie O'Brien
 - i. President Dr. Flores has asked Flex Day be rebranded as Professional Development.
 - ii. K. O'Brien and D. Valladares met with administration. Previously, a cross-constituency group met and discussed curricular changes in English and Math and how they are changing to best serve students. Admin was impressed and said it should be presented a model to other departments and divisions across the college
 - 1. K. O'Brien shared a rough draft of the proposed schedule. While President Dr. Flores preferred an in-person PD Day, the Wray Theater and Campus Inn will be under construction, so the day will be remote
 - 2. There will be a continental breakfast followed by welcomes, announcements and remarks before a panel presentation on outcomes, data and equity from English, Math and Student Services faculty. Afterwards, Discipline/Department based guided-conversations will be held from 10:30 – 12:00 before lunch with Division/Department meetings to follow

3. The campus will be closed for the morning session so that as many people as possible can participate
- iii. A. Rhodes included that President Dr. Flores is seeking input for professional development and support to “move the needle on student success”. Faculty are encouraged to look at what’s worked within their departments and what needs improvement and what is needed for that improvement
- iv. M. Pitassi asked if the decision to change Flex Day was from administration or if faculty were involved in this change and what is the impetus. A. Rhodes said that this decision was reached by a cross-constituency group of faculty, deans, counselors and administration at a Guided Pathways conference

9. Committee Reports

a. Senate Committees

- i. Academic Rank, Frank Sotelo
 1. No report
- ii. Curriculum, Elizabeth Ramirez
 1. No report
- iii. Distance Education, Jill Pfeiffer
 1. No report
- iv. Guided Pathways, Lydia Gonzalez
 1. No report
- v. Instructional Technology (ITC), Dana Arazi
 1. No report
- vi. Open Educational Resources (OER), Patricia Hughes
 1. No updates
- vii. Outcomes, Sean Hughes
 1. No updates
- viii. Staff Development/FLEX, Katie O’Brien
 1. We are “inching” towards the development of a Cultural Competency class for Rio Hondo faculty

b. Planning & Fiscal Council Committees

- i. Facilities, Brian Brutlag
 1. No report
- ii. Institutional Effectiveness (IEC), Julio Flores
 1. No report
- iii. Planning and Procedural Council, Rudy Rios
 1. No report
- iv. Program Review, Marie Eckstrom
 1. Appendix A
- v. Safety, Brian Brutlag
 1. No report

c. Additional Committees

- i. Enterprise Systems Advisory, Colin Young

1. No report
- ii. Foundational Skills & Instructional Support, Tyler Okamoto
 1. Increasing tutor salary is currently being reviewed
 2. Tyler is now the co-chair of the committee
- iii. Online Education Initiative (OEI), TBD
 1. No report
- iv. ASCCC Open Educational Resources Initiative (OERI), Sheila Lynch
 1. No report
- v. Student Equity, Juana Mora
 1. No report
- vi. Student Success and Support Services Program (SSSP), Bill Curington
 1. No report

10. Announcements

11. Adjournment

- a. Meeting adjourned at 2:20
- b. A recording of this meeting can be viewed at the following link:
https://us06web.zoom.us/rec/share/t63M_1ffu1aTAEBGVe8v6AjoThx6920qzHlnC4idOafEzKfQBL-bB_b5NzrGnbCW.w92fG2kDziv2JhN?startTime=1668546388000

Appendix A

Program Review

Program Review orientation will take place via Zoom on Wednesday, November 16, from 3:00 to 3:30 p.m. and on Thursday, November 17, from 9:00 to 9:30 a.m.

Program Review meetings will take place during the week of December 5.

Submitted by Marie Eckstrom

Appendix B

Cranium Café Resolution

Whereas counseling faculty voted to discontinue use of Cranium Café and continue Zoom with SARS integration during a division meeting in spring 2021 and collegial consultation did not take place in the administration's decision to adopt the Cranium Café platform which was approved by the Board of Trustees on July 13th, 2022 for the price of \$350,000;

Whereas many counseling faculty at other colleges have discontinued the use of Cranium Café for counseling appointments due to chronic technical issues and glitches, along with the fact that Cranium Café cannot integrate with SARS Grid nor was ASRHC surveyed to express their platform preference;

Whereas student services deans, IT staff, and faculty have spent countless hours ensuring that SARS with Zoom integration provides students the best front-facing experience and have removed technological barriers to support student success;

Be it resolved that since faculty platforms have previously been vetted through faculty, such as Blackboard and Canvas, that Zoom with SARS integration continue to be the platform for delivery of faculty counseling appointments and other faculty services.