

**Rio Hondo Community College District  
Curriculum Committee  
Agenda  
Wednesday, February 22, 2023 11:15 A.M.  
Zoom ID# 864 9932 8617**

- I. **APPROVAL OF THE MINUTES FROM FEBRUARY 8, 2023**
- II. **PUBLIC COMMENT:** *Although the Curriculum Committee always welcomes the participation of guests in any discussion, this agenda item is provided to allow a member of the public to speak to an item not on the agenda.*
- III. **ACTION ITEMS**
- A) **Approval of Consent Agenda: *No Items***
- B) **Second Readings:**
- Item 2223-314**  
Credit Course Revision  
MATH 160 College Algebra  
Updates to: Prerequisite, advisory, description, and updated textbook
- Item 2223-316**  
Request to Offer a Course via Distance Education – *ONLINE*  
PSY 127 Introduction to the Physiological Effects of Drugs of Abuse
- Item 2223-317**  
Degree Change  
A.S. Alternative Fuels & Advanced Transportation Technology  
Updates to: Courses, units and minor description change
- Item 2223-318**  
New Certificate of Achievement  
Crime Scene Investigations and Forensics  
Description  
The Certificate of Achievement in Crime Scene Investigations and Forensics offers instruction in the areas of crime scene processing and documentation, evidence preservation, blood spatter, DNA, fingerprints, photography, report writing, and legal issues relating to physical evidence. The curriculum prepares students with a foundation in crime scene investigations and forensics and is designed to meet the needs of students desiring an entry-level civilian position working crime scenes or handling evidence, or enhancing the credentials of law enforcement officers interested in CSI.
- Item 2223-319**  
Degree Change  
A.S. Electric Vehicle and Fuel Cell Technology  
Updates to: Courses, units and minor description change
- Item 2223-320**  
New Associate in Science for Transfer  
Film, Television, and Electronic Media

**Description**

The Associate in Science in Film, Television, and Electronic Media for Transfer (AS-T) Degree is designed for students interested in communicating stories and ideas through moving images and recorded sound. Students in this program will gain an aesthetic appreciation for social and cultural phenomena and a critical understanding of film, television, and visual mediums, as well as practical skills in writing, directing, filming, editing, and producing work in these and other electronic media. It is intended to meet the lower division requirements for Radio, Television, Film, Video, and Electronic Arts majors (or similar majors) at a CSU campus that offers a Film, Television, and Electronic Media baccalaureate degree.

**Item 2223-321****Degree Change****A.A. Music****Updates to: Courses, title, units and description****Item 2223-322****Degree Change****A.A. Photography****Updates to: Courses and minor description change****Item 2223-323****Certificate Change****Spanish****Updates to: Units and minor description change****Item 2223-324****New Noncredit Certificate of Competency****Pre-Algebra****Description**

This is an academic preparation certificate for a course of study in essential algebra skills for successful achievement in secondary math education. Students gain foundational knowledge of algebra and practice applying quantitative thinking processes to solving basic algebraic equations using the order of operations.

**Item 2223-325****Course Discipline Assignment****ENGR 141 Materials Science and Engineering****Item 2223-326****Course Discipline Assignment****ENGR 141L Materials Science and Engineering Lab****C) First Readings:****Item 2223-327****New Credit Course****ART 147 Ceramic 3D Printing****Description**

This course is an introduction to exploring 3D ceramic concepts through art and design using digital tools. Students are introduced to a digital workflow in the process of producing traditional forms of art. Students learn software, hardware, and other aspects of the production process utilized in ceramic 3D

printing. This course is beneficial for all students interested in studio arts, entertainment design, and industrial design.

**Item 2223-328**

**New Credit Course**

**MUST 100 Pro Tools Fundamentals I**

**Description**

The Pro Tools Fundamentals I course introduces fundamental Pro Tools concepts and principles, covering everything an individual will need to know to complete a basic Pro Tools project, from initial setup to final mixdown. Students also learn to build sessions that include multi-track recordings of live audio, MIDI sequences and virtual instruments. Hands-on exercises and projects introduce essential techniques for creating sessions, recording and importing audio and MIDI, editing session media, navigating sessions and arranging media on tracks, and using basic processing and mixing techniques to finalize a production.

**Item 2223-329**

**New Credit Course**

**MUST 110 Pro Tools Fundamentals II**

**Description**

The Pro Tools Fundamentals II course expands upon the basic principles taught in the Pro Tools Fundamentals I course and introduces the core concepts and techniques students need to competently operate a Pro Tools system running mid-sized sessions. Students learn to build sessions designed for commercial purposes and improve the results of their recording, editing, and mixing efforts. Guided exercises provide experience in setting up sessions, importing media, working with digital video, spotting sound effects, using loop recording and MIDI Merge techniques, and working with virtual instruments. Additional topics include warping with Elastic Audio, applying Real-Time Properties, creating clip loops, applying signal processing, using automation, and using submixes and track groups to simplify a final mix. Together with the first course in the series, Pro Tools Fundamentals I, this course provides the training required to prepare for the Avid Certified User: Pro Tools certification exam.

**Item 2223-330**

**Credit Course Revision**

**MUST 125 Sound Design I**

**Updates to: Advisory, prerequisite, and title**

**Item 2223-331**

**New Credit Course**

**MUST 130 Pro Tools for Game Audio**

**Description**

The Pro Tools for Game Audio course provides students with exposure to the core skills, workflow, and concepts involved in creating and implementing game audio using Pro Tools systems. It covers basic sound design techniques along with example workflows. Session time is divided between demonstration and guided practice, with ample time to experiment with sample material. Together with the Pro Tools Fundamentals I course, this course provides the training required to prepare for the Avid Certified User: Pro Tools for Game Audio certification exam.

**Item 2223-332**

**Credit Course Revision**

**MUST 141 Recording Studio I**

**Updates to: Advisory and prerequisite**

**Item 2223-333**

**Credit Course Revision**

**MUST 145 Live Sound Reinforcement I**

**Updates to: Advisory and prerequisite**

**Item 2223-334**

**New Credit Course**

**MUST 201 Pro Tools Production I**

**Description**

The Pro Tools Production I course covers the core concepts and skills needed to operate an Avid Pro Tools Ultimate system with HD-series hardware in a professional studio environment. This course builds on the Pro Tools Fundamentals I and II series of courses, providing intermediate and advanced-level Pro Tools concepts and techniques. Students learn to customize the configuration of Pro Tools | HD Native systems to maximize results and improve recording, editing, and mixing workflows. Guided exercises provide experience optimizing system resources, configuring I/O, navigating and color-coding sessions, managing session media, using advanced selection and auditioning techniques, working with clip gain, applying advanced automation techniques, creating submixes and applying parallel processing, advanced mixing and finishing techniques for a final mixdown. This course provides the foundational training for the Avid Certified Operator: Pro Tools | Music, and Avid Certified Operator: Pro Tools | Post certification exams.

**Item 2223-335**

**New Noncredit Course**

**NCOM 012 Academic Enrichment**

**Description**

This course supports students in developing effective academic study skills and learning strategies for reaching their educational goals. Students gain various techniques for note-taking, test-taking, text reading, memorizing, time planning, and communicating. The course provides resources for managing stress, maintaining personal well-being, and community building in diverse settings.

**Item 2223-336**

**Request to offer a course via Distance Education – *ONLINE***

**ECON 101H Principles of Macroeconomics Honors**

**Item 2223-337**

**Request to offer a course via Distance Education – *ONLINE***

**ECON 102H Principles of Microeconomics Honors**

**Item 2223-338**

**Request to offer a course via Distance Education – *ONLINE***

**HUM 145 Women in the Humanities**

**Item 2223-339**

**Request to offer a course via Distance Education – *ONLINE***

**READ 012 Learning Strategies**

**Item 2223-340**

**Request to offer a course via Distance Education – *ONLINE***

**SOC 101H Introduction to Sociology Honors**

**Item 2223-341**

**Degree Change**

**General Studies with an Emphasis in Arts and Human Expression**

**Course Additions**

**Item 2223-342**

**Degree Change**

**General Studies with an Emphasis in Science and Mathematics**

**Course Addition**

**Item 2223-343**

**Degree Change**

**General Studies with an Emphasis in Social Behavior and Self-Development**

**Course Addition**

**Item 2223-344**

**New Noncredit Certificate of Competency**

**Precalculus I**

**Description**

This is an academic preparation certificate for a course of study in math analysis and trigonometry for successful achievement in advanced secondary math education. Students achieve proficiency in conceptual analyses of algebraic, polynomial, rational, logarithmic, exponential, trigonometric functions and their application to calculations. Students who complete the program will be prepared to begin a course of study in calculus.

**Item 2223-345**

**New Noncredit Certificate of Competency**

**Precalculus II**

**Description**

This is an academic preparation certificate for a precalculus course of study in advanced integrated secondary math education. Students achieve proficiency in conceptual analyses of algebraic, polynomial, rational, logarithmic, exponential, trigonometric functions and their application to calculations. Students who complete the program will be prepared to begin a course of study in calculus.

**Item 2223-346**

**Course Discipline Assignment**

**HUSR 135 Law and Ethics in Human Services**

**Item 2223-347**

**Course Discipline Assignment**

**HUSR 136 Diverse Populations in Human Services**

**Item 2223-348**

**Course Discipline Assignment**

**READ 101 Critical Reading**

**Item 2223-349**

**Course Discipline Assignment**

**READ 134 Academic Success and Lifelong Learning**

**IV. UNFINISHED BUSINESS:**

***Distance Education Requests pending 508 compliance and review prior to 2<sup>nd</sup> read approval.  
(These items have not been evaluated to follow our DE model guidelines.)***

***(First Read 10/30/19)***

**Item 1920-107**

**Request to offer a Course via Distance Education – *HYBRID*  
KIN 297 Advanced Athletic Training**

***(First Read 11/20/2019)***

**Item 1920-209**

**Request to Offer a Course via Distance Education - *ONLINE*  
KIN 110 Introduction to Fitness and Sport Management**

***(First Read 02/12/20)***

**Item 1920-298**

**Request to offer a Course via Distance Education - *ONLINE*  
ASL 120 Introduction to Deaf Studies**

***(First Read 02/19/20)***

**Item 1920-326**

**Request to Offer a Course via Distance Education - *ONLINE*  
KIN 120 Sports Law and Ethics**

**Item 1920-327**

**Request to Offer a Course via Distance Education - *HYBRID*  
ENGL 325 Technical and Professional Writing**

***(First Read 05/20/20)***

**Item 1920-495**

**Request to offer a Course via Distance Education - *ONLINE*  
KIN 115 Fitness Specialist Internship**

***(First Read 04/14/21)***

**Item 2021-267**

**Request to offer a course via Distance Education – *ONLINE*  
ENGT 150 AutoCAD for Basic CADD Applications**

**Item 2021-268**

**Request to offer a course via Distance Education – *ONLINE*  
GIS 130 Field Data Applications for GIS**

**Item 2021-269**

**Request to offer a course via Distance Education – *ONLINE*  
GIS 221 Cartography Design and Geographic Information Systems**

**Item 2021-270**

**Request to offer a course via Distance Education – *ONLINE*  
GIS 222 GIS for Civil Engineering and Public Works**

**Item 2021-271**

Request to offer a course via Distance Education – *ONLINE*  
GIS 230 GIS for Geographic Information Systems (GIS) in Environmental Technology

**Item 2021-272**

Request to offer a course via Distance Education – *ONLINE*  
GIS 280 Geospatial Programming and Web Services

**Item 2021-273**

Request to offer a course via Distance Education – *ONLINE*  
GIS 281 Crime Mapping and Analysis

**Item 2021-274**

Request to offer a course via Distance Education – *ONLINE*  
KINA 136 Pilates Mat I

**Item 2021-276**

Request to offer a course via Distance Education – *ONLINE*  
KINA 148 Strength Training

Distance Ed Requests pending 508 compliance approval only – (New Model DE language included)

*(First Read 05/12/21)*

**Item 2021-350**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 105 Introduction to Technical Freehand Sketching

**Item 2021-351**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 122 Engineering Design Graphics

**Item 2021-352**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 131 Engineering and Manufacturing Applications of Technical Drawing

**Item 2021-353**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 170 MicroStation for Basic CADD Applications

**Item 2021-354**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 200 Intermediate CAD Modeling for Design & Production

**Item 2021-355**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 231 Technical Product Design and Presentation

**Item 2021-356**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 250 Parametric Modeling 3D Applications for Mechanical Design

**Item 2021-357**

Request to offer a course via Distance Education – *ONLINE*  
ENGT 270 SolidWorks for 3D Modeling and Prototype Applications

**Item 2021-363**

Request to offer a course via Distance Education – *ONLINE*  
LOG 130 Computerized Logistics

**Item 2021-364**

Request to offer a course via Distance Education – *ONLINE*  
LOG 135 Quality Management Concepts

**Item 2021-366**

Request to offer a course via Distance Education – *ONLINE*  
NVOC 150 AutoCAD for Basic CADD Applications

**Item 2021-367**

Request to offer a course via Distance Education – *ONLINE*  
NVOC 170 Microstation Basic CADD

**Item 2021-368**

Request to offer a course via Distance Education – *ONLINE*  
NVOC 250 Parametric Modeling 3D Applications

**Item 2021-369**

Request to offer a course via Distance Education – *ONLINE*  
NVOC 270 SolidWorks for 3D Modeling and Prototype Applications

*(First Read 09/15/21)*

**Item 2022-019**

Request to offer a course via Distance Education – *ONLINE*  
KIN 190 Women in Sports

**Item 2022-020**

Request to offer a course via Distance Education – *ONLINE*  
LOG 125 Contract Management

**Item 2022-021**

Request to offer a course via Distance Education – *ONLINE*  
NBIZ 020 Workforce Preparation: 21<sup>st</sup> Century Skills

**Item 2022-022**

Request to offer a course via Distance Education – *ONLINE*  
NBIZ 050 California Property Taxation and Assessment

*(First Read 09/22/21)*

**Item 2122-061**

Request to offer a course via Distance Education - *ONLINE*  
CIT 180 PC Maintenance – A+ Certification

*(First Read 09/29/21)*

**Item 2122-087**

Request to offer a course via Distance Education – ***ONLINE***  
OENG 041 Introduction to Apprenticeship

**Item 2122-088**

Request to offer a course via Distance Education – ***ONLINE***  
OENG 042 Grade Checking

**Item 2122-089**

Request to offer a course via Distance Education – ***ONLINE***  
OENG 043 Equipment Operator

**Item 2122-090**

Request to offer a course via Distance Education – ***ONLINE***  
OENG 044 Plan Reading

**Item 2122-091**

Request to offer a course via Distance Education – ***ONLINE***  
OENG 045 Skills Specialization

**Item 2122-092**

Request to offer a course via Distance Education – ***ONLINE***  
OENG 052 Welding

**Item 2122-093**

Request to offer a course via Distance Education – ***ONLINE***  
OENG 053 Introduction to Hydraulics

**Item 2122-094**

Request to offer a course via Distance Education – ***ONLINE***  
OENG 054 Advanced Hydraulics/Pneumatics

**Item 2122-095**

Request to offer a course via Distance Education – ***ONLINE***  
OENG 055 Engines-Gasoline and Diesel

**Item 2122-096**

Request to offer a course via Distance Education – ***ONLINE***  
OENG 056 Component Disassembly and Assembly

**Item 2122-097**

Request to offer a course via Distance Education – ***ONLINE***  
OENG 062 Structural Masonry Inspection

**Item 2122-098**

Request to offer a course via Distance Education – ***ONLINE***  
OENG 063 Reinforced Concrete Inspection

**Item 2122-099**

Request to offer a course via Distance Education – **ONLINE**  
OENG 064 Structural Steel/Welding

**Item 2122-100**

Request to offer a course via Distance Education – **ONLINE**  
OENG 065 Prestressed Concrete Inspector

**Item 2122-101**

Request to offer a course via Distance Education – **ONLINE**  
OENG 066 Soil Testing and Inspection

**Item 2122-102**

Request to offer a course via Distance Education – **ONLINE**  
OENG 067 Structural Steel/Bolting

**Item 2122-103**

Request to offer a course via Distance Education – **ONLINE**  
OENG 068 Non-Destructive Testing (NDT)

**Item 2122-104**

Request to offer a course via Distance Education – **ONLINE**  
WELD 041 Elementary Metallurgy

*(First Read 10/06/21)*

**Item 2122-122**

Request to Offer a Course via Distance Education - **ONLINE**  
MUST 101 Introduction to Music Technology

**Item 2122-123**

Request to Offer a Course via Distance Education - **ONLINE**  
MUST 105 Introduction to the Music Business

**Item 2122-124**

Request to Offer a Course via Distance Education - **ONLINE**  
MUST 151 History of Electronic Music

*(First Read 10/13/21)*

**Item 2122-147**

Request to offer a course via Distance Education - **ONLINE**  
NBIZ 007 Introduction to Information Systems

**Item 2122-148**

Request to offer a course via Distance Education - **ONLINE**  
NBIZ 008 Information Systems for Business

*(First Read 11/03/21)*

**Item 2122-203**

Request to offer a Course via Distance Education - **ONLINE**  
NBAS 030 Biology: Living Earth Systems I

**Item 2122-204**

**Request to offer a Course via Distance Education - *ONLINE*  
NBAS 031 Biology: Living Earth Systems II**

***(First Read 11/17/21)***

**Item 2122-256**

**Request to offer a course via Distance Education - *ONLINE*  
NBAS 044 American Government**

**Item 2122-257**

**Request to offer a course via Distance Education - *ONLINE*  
NBAS 045 Principles of Economics**

**Item 2122-260**

**Request to offer a course via Distance Education - *ONLINE*  
SOC 120 Perspectives of Sex & Gender**

***(First Read 12/01/21)***

**Item 2122-306**

**Request to offer a course via Distance Ed Request – *ONLINE*  
ACCT 110 Excel for Business and Accounting**

**Item 2122-307**

**Request to offer a course via Distance Ed Request – *ONLINE*  
ACCT 203 Introduction to Cost Accounting**

***(First Read 02/09/22)***

**Item 2122-342**

**Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 040 World History I: 1750-1918**

**Item 2122-343**

**Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 041 World History II: 1918-Present**

**Item 2122-344**

**Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 042 U.S. History I: Origins of the American Republic – 1945**

**Item 2122-345**

**Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 043 U.S. History II: 1945 – Present**

**Item 2122-346**

**Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 050 English 1A**

**Item 2122-347**

**Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 051 English 1B**

**Item 2122-348**

**Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 052 English 2A**

**Item 2122-349**

**Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 053 English 2B**

**Item 2122-350**

**Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 054 English 3A**

**Item 2122-351**

**Request to Offer a Course via Distance Education - *ONLINE*  
NBAS 055 English 3B**

***(First Read 03/23/22)***

**Item 2122-403**

**Request to Offer a Course via Distance Education - *ONLINE*  
ANIM 134 Mech and Vehicle Design**

**Item 2122-404**

**Request to Offer a Course via Distance Education - *ONLINE*  
ANIM 135 Environment Design**

**Item 2122-406**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 180 Pre-Calculus**

***(First Read 04/13/22)***

**Item 2122-421**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 013E Essential Topics for Statistics**

**Item 2122-422**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 015E Essential Topics for Survey of Mathematics**

**Item 2122-423**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 016E Essential Topics for College Algebra**

**Item 2122-424**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 017E Essential Topics for Plane Trigonometry**

**Item 2122-425**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 018E Essential Topics for Pre-Calculus**

**Item 2122-426**

**Request to Offer a Course via Distance Education - *ONLINE*  
MATH 190 Calculus I**

***(First Read 4/27/22)***

**Item 1920-433**

**Request to offer a course via Distance Education – *ONLINE*  
MUS 101 Fundamentals of Music**

**Item 1920-434**

**Request to offer a course via Distance Education – *ONLINE*  
PHTO 110 Introduction to Digital Photography**

***(First Read 08/31/22)***

**Item 2223-007**

**Request to offer a course via Distance Education – *ONLINE*  
EGSS 130 Introduction to LGBTQ+ Studies**

**Item 2223-009**

**Request to offer a course via Distance Education – *ONLINE*  
NBAS 032 Chemistry I**

**Item 2223-010**

**Request to offer a course via Distance Education – *ONLINE*  
NBAS 033 Chemistry II**

***(First Read 09/07/22)***

**Item 2223-026**

**Request to Offer a Course via Distance Education – *ONLINE*  
ENGL 010S English Composition Support**

**Item 2223-027**

**Request to Offer a Course via Distance Education – *ONLINE*  
ENGL 010SP English Composition Support Plus**

**Item 2223-028**

**Request to Offer a Course via Distance Education – *ONLINE*  
HIST 156 Black American Experience to 1865**

**Item 2223-029**

**Request to Offer a Course via Distance Education – *ONLINE*  
HIST 157 Black American Experience Since 1865**

**Item 2223-032**

**Request to Offer a Course via Distance Education – *ONLINE*  
MUS 132 History of Rock and Roll**

**Item 2223-033**

**Request to Offer a Course via Distance Education – *ONLINE*  
NESL 001 ESL Beginning I**

**Item 2223-034**

**Request to Offer a Course via Distance Education – *ONLINE*  
NESL 015 ESL Beginning II**

**Item 2223-035**

**Request to Offer a Course via Distance Education – *ONLINE*  
NESL 016 ESL Intermediate I**

**Item 2223-036**

**Request to Offer a Course via Distance Education – *ONLINE*  
NESL 017 ESL Intermediate II**

**Item 2223-037**

**Request to Offer a Course via Distance Education – *ONLINE*  
NESL 018 ESL Advanced I**

**Item 2223-038**

**Request to Offer a Course via Distance Education – *ONLINE*  
NESL 019 ESL Advanced II: College Preparation**

*(First Read 09/14/22)*

**Item 2223-060**

**Request to offer a course via Distance Education - *ONLINE*  
CIT 128 Python Programming II**

*(First Read 09/28/22)*

**Item 2223-080**

**Request to offer a Course via Distance Education - *ONLINE*  
CIT 173 Compute Engines in Amazon Web Services**

**Item 2223-081**

**Request to offer a Course via Distance Education - *ONLINE*  
CIT 174 Security in Amazon Web Services**

**Item 2223-082**

**Request to offer a Course via Distance Education - *ONLINE*  
CIT 175 DevOps Engineering in Amazon Web Services**

**Item 2223-083**

**Request to offer a Course via Distance Education - *ONLINE*  
CIT 200 Systems Analysis and Design**

**Item 2223-086**

**Request to offer a Course via Distance Education - *ONLINE*  
NBIZ 001 Introduction to Computers**

**Item 2223-087**

**Request to offer a Course via Distance Education - *ONLINE*  
NBIZ 002 Keyboarding and Word Processing**

**Item 2223-088**

**Request to offer a Course via Distance Education - *ONLINE*  
NBIZ 003 Microsoft Word Essentials**

**Item 2223-089**

**Request to offer a Course via Distance Education - *ONLINE*  
NBIZ 004 Microsoft Excel Essentials**

**Item 2223-090**

**Request to offer a Course via Distance Education - *ONLINE*  
NBIZ 005 Microsoft Outlook and Powerpoint**

**Item 2223-091**

**Request to offer a Course via Distance Education - *ONLINE*  
NHSN 040 Healthcare Careers Exploration**

**Item 2223-092**

**Request to offer a Course via Distance Education - *ONLINE*  
NHSN 042 Medical Office Procedure and Customer Service**

**Item 2223-093**

**Request to offer a Course via Distance Education - *ONLINE*  
NHSN 043 Medical Office Administration**

**Item 2223-094**

**Request to offer a Course via Distance Education - *ONLINE*  
NHSN 044 Medical Insurance Claims**

**Item 2223-095**

**Request to offer a Course via Distance Education - *ONLINE*  
NHSN 045 Health Care Industry Employment Readiness**

***(First Read 10/05/22)***

**Item 2223-120**

**Request to offer a Course via Distance Education - *Online*  
NBIZ 006 Microsoft Access Essentials**

***(First Read 10/12/22)***

**Item 2223-136**

**Request to offer a Course via Distance Education – *ONLINE*  
AUTO 410 Digital Marketing for the Automotive Industry**

**Item 2223-137**

**Request to offer a Course via Distance Education – *ONLINE*  
CIT 117 Microsoft Excel**

**Item 2223-138**

**Request to offer a Course via Distance Education – *ONLINE*  
CIT 119 Microsoft Access**

**Item 2223-139**

**Request to offer a Course via Distance Education – *ONLINE*  
CIT 130 Windows Configuration**

**Item 2223-140**

**Request to offer a Course via Distance Education – *ONLINE*  
CS 152 Discrete Structures**

**Item 2223-141**

**Request to offer a Course via Distance Education – *ONLINE*  
NCOA 001 Painting for Older Adults**

**Item 2223-142**

**Request to offer a Course via Distance Education – *ONLINE*  
NSCI 041 Basic Anatomy for Health Care**

*(First Read 10/19/22)*

**Item 2223-167**

**Request to Offer a Course via Distance Education - *ONLINE*  
ART 120 Two Dimensional Design**

*(First Read 11/02/22)*

**Item 2223-184**

**Request to Offer a Course via Distance Education - *ONLINE*  
BIOL 206 Principles of Genetics**

*(First Read 11/09/22)*

**Item 2223-224**

**Request to offer a course via Distance Education – *ONLINE*  
JOUR 110 Digital Photojournalism I**

**Item 2223-225**

**Request to offer a course via Distance Education – *ONLINE*  
JOUR 115 Writing for TV and Film**

**Item 2223-226**

**Request to offer a course via Distance Education – *ONLINE*  
JOUR 120 Communications Reporting and Writing**

**Item 2223-227**

**Request to offer a course via Distance Education – *ONLINE*  
JOUR 147 Broadcast News**

**Item 2223-228**

**Request to offer a course via Distance Education – *ONLINE*  
JOUR 220 Advanced Reporting and Writing**

**Item 2223-229**

**Request to offer a course via Distance Education – *ONLINE*  
JOUR 241 Newspaper Production I**

**Item 2223-230**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 242 Digital Newspaper Production I

**Item 2223-231**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 243 Newspaper Production II

**Item 2223-232**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 244 Digital Newspaper Production II

**Item 2223-233**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 290 CWE/Internship for Journalism Related Fields

**Item 2223-234**

Request to offer a course via Distance Education – *ONLINE*  
JOUR 299 Directed Study: Journalism

**Item 2223-236**

Request to offer a course via Distance Education – *ONLINE*  
MSCM 134 Documentary Film

**Item 2223-239**

Request to offer a course via Distance Education – *ONLINE*  
RDIO 104 Radio Broadcasting

**Item 2223-240**

Request to offer a course via Distance Education – *ONLINE*  
RDIO 136 Radio Production

**Item 2223-241**

Request to offer a course via Distance Education – *ONLINE*  
RDIO 290 CWE/Internship for Radio Related Fields

*(First Read 11/16/22)*

**Item 2223-274**

Request to offer a Course via Distance Education - *ONLINE*  
NCOA 010 Principles of Mind and Body Health for Older Adults I: Flexibility and Balance

**Item 2223-275**

Request to offer a Course via Distance Education - *ONLINE*  
NCOA 012 Principles of Mind and Body Health for Older Adults II: Strength and Balance

**Item 2223-279**

Request to offer a Course via Distance Education - *ONLINE*  
RDIO 236 Advanced Radio Production

*(First Read 11/30/22)*

**Item 2223-299**

**Request to Offer a Course via Distance Education - *ONLINE*  
JOUR 230 Magazine Production**

**Item 2223-300**

**Request to Offer a Course via Distance Education - *ONLINE*  
JOUR 231 Digital Magazine Production**

**Item 2223-301**

**Request to Offer a Course via Distance Education - *ONLINE*  
MSCM 128 Mass Media in Modern Society**

**Item 2223-302**

**Request to Offer a Course via Distance Education - *ONLINE*  
NCOM 285 Journalism and Mass Communications Skills Development**

**Item 2223-303**

**Request to Offer a Course via Distance Education - *ONLINE*  
RDIO 105 Introduction to Radio News Writing**

**Item 2223-304**

**Request to Offer a Course via Distance Education - *ONLINE*  
RDIO 119 Sports Radio Broadcasting**

**Item 2223-305**

**Request to Offer a Course via Distance Education - *ONLINE*  
RDIO 122 Introduction to Radio Announcing**

**Item 2223-306**

**Request to Offer a Course via Distance Education - *ONLINE*  
RDIO 299 Directed Study: Radio**

*(First Read 11/30/22)*

**Item 2223-315**

**Request to Offer a Course via Distance Education – *ONLINE*  
BIOL 105L Human Biology Laboratory**

**V. DISCUSSION ITEMS/ATTACHMENTS**

1. Elizabeth Ramirez – BoardDocs continued discussion
2. Elizabeth Ramirez – Honors/Non-Honors 508 Compliance
3. Elizabeth Ramirez – Permanent DE Listing on Curriculum webpage
4. Elizabeth Ramirez – Red Notebook/How to Update your COR
5. Elizabeth Ramirez – Spring 2024 DE Request Deadline
6. Elizabeth Ramirez – Governance Manual

VI. ADJOURNMENT