

**Rio Hondo Community College District
Curriculum Committee
Minutes
Wednesday, February 8, 2023 – Remote
Zoom ID#864 9932 8617**

Voting Members Present: Janet Cha, Doralí Pichardo-Díaz, Marius Dornean, Joaquin Duran, Cameron English, Mike Garabedian, Nancy Garcia, Alex Gardos, Rose Marie Gaw, Sean Hughes, Ed Izaguirre, Wendy Huang-Jimenez, Jannine Livingston, Sondra Moe, Abbie Perry, Gil Puga, Elizabeth Ramirez, Claudia Rivas, Mike Slavich, Stephen Smith, Ralph Velazquez

Voting Members Absent: Ryan Carey, Michael Saakyan, Student Representative Victoria Reyes

Non-Voting Members: Leigh Ann Unger

Guests: Jim Engen, Charlene Jin, Sheila Lynch, Alice Mecom, Don Miller, Vann Priest, Claudia Romo, Mark Yokoyama

I. Call to Order

Meeting called to order at 11:16 a.m.

II. APPROVAL OF THE MINUTES FROM NOVEMBER 30, 2022

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Approved Not Approved 1 Abstention

III. PUBLIC COMMENT: *No comment*

IV. ACTION ITEMS

A) Approval of Consent Agenda:

Item 2223-312

**Delete from Catalog
ENGR 140 Materials Science and Engineering**

Item 2223-313

HUSR 118, MSCM 103 Pull DE requests from unfinished business (Already approved for online delivery)

It was moved by Abbie Perry; seconded by Gil Puga.

Approved Not Approved Abstention

B) Second Readings: *No Items*

C) First Readings:

Item 2223-314

Credit Course Revision

MATH 160 College Algebra

Updates to: Prerequisite, advisory, and updated textbook

It was moved by Rose Marie Gaw; seconded by Alex Gardos.

Correction Needed: Description

Approved

Not Approved

Abstention

Item 2223-315

Request to Offer a Course via Distance Education – *ONLINE*

BIOL 105L Human Biology Laboratory

It was moved by Sean Hughes; seconded by Alex Gardos.

Correction Needed: Items 1B, 2B, 2C, 6, 8

Approved

Not Approved

Abstention

Item 2223-316

Request to Offer a Course via Distance Education – *ONLINE*

PSY 127 Introduction to the Physiological Effects of Drugs of Abuse

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Approved

Not Approved

Abstention

Item 2223-317

Degree Change

A.S. Alternative Fuels & Advanced Transportation Technology

Updates to: Courses and units

It was moved by Rose Marie Gaw; seconded by Dorali Pichardo-Diaz

Approved

Not Approved

Abstention

Item 2223-318

New Certificate of Achievement

Crime Scene Investigations and Forensics

Description

The Certificate of Achievement in Crime Scene Investigations and Forensics offers instruction in the areas of crime scene processing and documentation, evidence preservation, blood spatter, DNA, fingerprints, photography, report writing, and legal issues relating to physical evidence. The curriculum prepares students with a foundation in crime scene investigations and forensics and is designed to meet the needs of students

desiring an entry-level civilian position working crime scenes or handling evidence, or enhancing the credentials of law enforcement officers interested in CSI.

It was moved by Abbie Perry; seconded by Marius Dornean.

Approved Not Approved Abstention

Item 2223-319

Degree Change

A.S. Electric Vehicle and Fuel Cell Technology

Updates to: Courses and units

It was moved by Alex Gardos; seconded by Dorali Pichardo-Diaz.

Approved Not Approved Abstention

Item 2223-320

New Associate in Science for Transfer

Film, Television, and Electronic Media

Description

The **Associate in Science in Film, Television, and Electronic Media for Transfer (AS-T) Degree**, is intended to meet the lower division requirements for Radio, Television, Film, Video, and Electronic Arts majors (or similar majors) at a CSU campus that offers a Film, Television, and Electronic Media baccalaureate degree. This degree is designed for students interested in the art of communicating stories and ideas through moving images and recorded sound. Students in this program will gain an aesthetic appreciation for and a critical understanding of the mediums of film, television, and video, as well as practical skills in writing, directing, shooting, editing, and producing work in these and other electronic media.

It was moved by Marius Dornean; seconded by Rose Marie Gaw.

Approved Not Approved Abstention

Item 2223-321

Degree Change

A.A. Music

Updates to: Courses, title, units and description

It was moved by Alex Gardos; seconded by Sondra Moe.

Approved Not Approved Abstention

Item 2223-322

Degree Change

A.A. Photography

Updates to: Courses

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

Approved Not Approved Abstention

Item 2223-323

Certificate Change

Spanish

Updates to: Units From: 18 TO: 16.50 – 18

It was moved by Abbie Perry; seconded by Rose Marie Gaw.

Approved

Not Approved

Abstention

Item 2223-324

New Noncredit Certificate of Competency

Pre-Algebra

Description

This is an academic preparation certificate for a course of study in essential algebra skills for successful achievement in secondary math education. Students gain foundational knowledge of algebra and practice applying quantitative thinking processes to solving basic algebraic equations using the order of operations.

It was moved by Rose Marie Gaw; seconded by Marius Dornean.

Approved

Not Approved

Abstention

It was moved by Jannine Livingston; seconded by Sondra Moe to review item **2223-324** and **2223-325** as a group.

Item 2223-325

Course Discipline Assignment

ENGR 141 Materials Science and Engineering

Approved

Not Approved

Abstention

Item 2223-326

Course Discipline Assignment

ENGR 141L Materials Science and Engineering Lab

Approved

Not Approved

Abstention

V. UNFINISHED BUSINESS:

Elizabeth Ramirez announced that ACCT 103, ASL 124, BIOL 226, CD 114, CD 229, CIT 139, CIT 140, CIT 170, CIT 171, CIT 192, CIT 221, ED 110, EGSS 110, HIST 325, HUSR 111, HUSR 122, HUSR 124, HUSR 126, HUSR 128, HUSR 199A, HUSR 230A, POLS 115, POLS 150, PSY 200 have passed 508 Accessibility checks.

A motion was made by Marius Dornean; seconded by Janet Cha to move these items from Unfinished Business to Second Read.

Approved

Not Approved

Tabled

It was moved by Alex Gardos; seconded by Sean Hughes to approve items **1920-299, 2021-266, 2122-056, 2122-057, 2122-058, 2122-059, 2122-062, 2122-202, 2122-304, 2122-374, 2122-375, 2223-025, 2223-030,**

2223-031, 2223-079, 2223-085, 2223-168, 2223-169, 2223-223, 2223-237, 2223-238, 2223-296, 2223-297, and 2223-298 for second read.

X Approved

Not Approved

Tabled

Distance Education Requests pending 508 compliance and review prior to 2nd read approval. (These items have not been evaluated to follow our DE model guidelines.)

(First Read 10/30/19)

Item 1920-107

Request to offer a course via Distance Education – HYBRID
KIN 297 Advanced Athletic Training

(First Read 11/20/2019)

Item 1920-209

Request to Offer a Course via Distance Education
KIN 110 Introduction to Fitness and Sport Management – *ONLINE*

(First Read 02/12/20)

Item 1920-298

Request to offer a Course via Distance Education
ASL 120 Introduction to Deaf Studies– *ONLINE*

Item 1920-299

Request to offer a Course via Distance Education
ASL 124 Deaf Culture– *ONLINE*

(First Read 02/19/20)

Item 1920-326

Request to Offer a Course via Distance Education - *ONLINE*
KIN 120 Sports Law and Ethics

Item 1920-327

Request to Offer a Course via Distance Education - *HYBRID*
ENGL 325 Technical and Professional Writing

(First Read 04/01/20)

Item 1920-392

Request to Offer a Course via Distance Education - *ONLINE*
LOG 110 Warehouse Management

(First Read 05/20/20)

Item 1920-495

Request to offer a Course via Distance Education - *ONLINE*
KIN 115 Fitness Specialist Internship

(First Read 03/17/21)

Item 2021-267

Request to offer a course via Distance Education – *ONLINE*
ENGT 150 AutoCAD for Basic CADD Applications

(First Read 05/12/21)

Item 2021-266

Request to offer a course via Distance Education – *ONLINE*
ED 110 Introduction to Teaching

Item 2021-268

Request to offer a course via Distance Education – *ONLINE*
GIS 130 Field Data Applications for GIS

Item 2021-269

Request to offer a course via Distance Education – *ONLINE*
GIS 221 Cartography Design and Geographic Information Systems

Item 2021-270

Request to offer a course via Distance Education – *ONLINE*
GIS 222 GIS for Civil Engineering and Public Works

Item 2021-271

Request to offer a course via Distance Education – *ONLINE*
GIS 230 GIS for Geographic Information Systems (GIS) in Environmental Technology

Item 2021-272

Request to offer a course via Distance Education – *ONLINE*
GIS 280 Geospatial Programming and Web Services

Item 2021-273

Request to offer a course via Distance Education – *ONLINE*
GIS 281 Crime Mapping and Analysis

Item 2021-274

Request to offer a course via Distance Education – *ONLINE*
KINA 136 Pilates Mat I

Item 2021-276

Request to offer a course via Distance Education – *ONLINE*
KINA 148 Strength Training

Distance Ed Requests pending 508 compliance approval only (These items have been evaluated to follow the DE model guidelines).

Item 2021-350

Request to offer a course via Distance Education – *ONLINE*
ENGT 105 Introduction to Technical Freehand Sketching

Item 2021-351

Request to offer a course via Distance Education – *ONLINE*
ENGT 122 Engineering Design Graphics

Item 2021-352

Request to offer a course via Distance Education – *ONLINE*
ENGT 131 Engineering and Manufacturing Applications of Technical Drawing

Item 2021-353

Request to offer a course via Distance Education – *ONLINE*
ENGT 170 MicroStation for Basic CADD Applications

Item 2021-354

Request to offer a course via Distance Education – *ONLINE*
ENGT 200 Intermediate CAD Modeling for Design & Production

Item 2021-355

Request to offer a course via Distance Education – *ONLINE*
ENGT 231 Technical Product Design and Presentation

Item 2021-356

Request to offer a course via Distance Education – *ONLINE*
ENGT 250 Parametric Modeling 3D Applications for Mechanical Design

Item 2021-357

Request to offer a course via Distance Education – *ONLINE*
ENGT 270 SolidWorks for 3D Modeling and Prototype Applications

Item 2021-363

Request to offer a course via Distance Education – *ONLINE*
LOG 130 Computerized Logistics

Item 2021-364

Request to offer a course via Distance Education – *ONLINE*
LOG 135 Quality Management Concepts

Item 2021-366

Request to offer a course via Distance Education – *ONLINE*
NVOC 150 AutoCAD for Basic CADD Applications

Item 2021-367

Request to offer a course via Distance Education – *ONLINE*
NVOC 170 Microstation Basic CADD

Item 2021-368

Request to offer a course via Distance Education – *ONLINE*
NVOC 250 Parametric Modeling 3D Applications

Item 2021-369

Request to offer a course via Distance Education – *ONLINE*
NVOC 270 SolidWorks for 3D Modeling and Prototype Applications

(First Read 09/15/21)

Item 2022-019

Request to offer a course via Distance Education – *ONLINE*
KIN 190 Women in Sports

Item 2022-020

Request to offer a course via Distance Education – *ONLINE*
LOG 125 Contract Management

Item 2022-021

Request to offer a course via Distance Education – *ONLINE*
NBIZ 020 Workforce Preparation: 21st Century Skills

Item 2022-022

Request to offer a course via Distance Education – *ONLINE*
NBIZ 050 California Property Taxation and Assessment

(First Read 09/22/21)

Item 2122-056

Request to offer a course via Distance Education - *ONLINE*
CIT 139 Linux I

Item 2122-057

Request to offer a course via Distance Education - *ONLINE*
CIT 140 Linux II

Item 2122-058

Request to offer a course via Distance Education - *ONLINE*
CIT 170 Server+

Item 2122-059

Request to offer a course via Distance Education - *ONLINE*
CIT 171 Network+

Item 2122-061

Request to offer a course via Distance Education - *ONLINE*
CIT 180 PC Maintenance – A+ Certification

Item 2122-062

Request to offer a course via Distance Education - *ONLINE*
CIT 221 Ethical Hacking

(First Read 09/29/21)

Item 2122-087

Request to offer a course via Distance Education – *ONLINE*
OENG 041 Introduction to Apprenticeship

Item 2122-088

Request to offer a course via Distance Education – *ONLINE*
OENG 042 Grade Checking

Item 2122-089

Request to offer a course via Distance Education – *ONLINE*
OENG 043 Equipment Operator

Item 2122-090

Request to offer a course via Distance Education – *ONLINE*
OENG 044 Plan Reading

Item 2122-091

Request to offer a course via Distance Education – *ONLINE*
OENG 045 Skills Specialization

Item 2122-092

Request to offer a course via Distance Education – *ONLINE*
OENG 052 Welding

Item 2122-093

Request to offer a course via Distance Education – *ONLINE*
OENG 053 Introduction to Hydraulics

Item 2122-094

Request to offer a course via Distance Education – *ONLINE*
OENG 054 Advanced Hydraulics/Pneumatics

Item 2122-095

Request to offer a course via Distance Education – *ONLINE*
OENG 055 Engines-Gasoline and Diesel

Item 2122-096

Request to offer a course via Distance Education – *ONLINE*
OENG 056 Component Disassembly and Assembly

Item 2122-097

Request to offer a course via Distance Education – *ONLINE*
OENG 062 Structural Masonry Inspection

Item 2122-098

Request to offer a course via Distance Education – *ONLINE*
OENG 063 Reinforced Concrete Inspection

Item 2122-099

Request to offer a course via Distance Education – *ONLINE*
OENG 064 Structural Steel/Welding

Item 2122-100

Request to offer a course via Distance Education – **ONLINE**
OENG 065 Prestressed Concrete Inspector

Item 2122-101

Request to offer a course via Distance Education – **ONLINE**
OENG 066 Soil Testing and Inspection

Item 2122-102

Request to offer a course via Distance Education – **ONLINE**
OENG 067 Structural Steel/Bolting

Item 2122-103

Request to offer a course via Distance Education – **ONLINE**
OENG 068 Non-Destructive Testing (NDT)

Item 2122-104

Request to offer a course via Distance Education – **ONLINE**
WELD 041 Elementary Metallurgy

(First Read 10/06/21)

Item 2122-122

Request to Offer a Course via Distance Education - **ONLINE**
MUST 101 Introduction to Music Technology

Item 2122-123

Request to Offer a Course via Distance Education - **ONLINE**
MUST 105 Introduction to the Music Business

Item 2122-124

Request to Offer a Course via Distance Education - **ONLINE**
MUST 151 History of Electronic Music

(First Read 10/13/21)

Item 2122-147

Request to offer a course via Distance Education - **ONLINE**
NBIZ 007 Introduction to Information Systems

Item 2122-148

Request to offer a course via Distance Education - **ONLINE**
NBIZ 008 Information Systems for Business

(First Read 11/03/21)

Item 2122-202

Request to offer a Course via Distance Education - **ONLINE**
HIST 325 History of Science and Technology

Item 2122-203

Request to offer a Course via Distance Education - **ONLINE**
NBAS 030 Biology: Living Earth Systems I

Item 2122-204

Request to offer a Course via Distance Education - **ONLINE**
NBAS 031 Biology: Living Earth Systems II

(First Read 11/17/21)

Item 2122-256

Request to offer a course via Distance Education - **ONLINE**
NBAS 044 American Government

Item 2122-257

Request to offer a course via Distance Education - **ONLINE**
NBAS 045 Principles of Economics

Item 2122-260

Request to offer a course via Distance Education - **ONLINE**
SOC 120 Perspectives of Sex & Gender

(First Read 12/01/21)

Item 2122-304

Request to offer a course via Distance Ed Request – **ONLINE**
ACCT 103 Payroll Accounting

Item 2122-306

Request to offer a course via Distance Ed Request – **ONLINE**
ACCT 110 Excel for Business and Accounting

Item 2122-307

Request to offer a course via Distance Ed Request – **ONLINE**
ACCT 203 Introduction to Cost Accounting

(First Read 02/09/22)

Item 2122-342

Request to Offer a Course via Distance Education - **ONLINE**
NBAS 040 World History I: 1750-1918

Item 2122-343

Request to Offer a Course via Distance Education - **ONLINE**
NBAS 041 World History II: 1918-Present

Item 2122-344

Request to Offer a Course via Distance Education - **ONLINE**
NBAS 042 U.S. History I: Origins of the American Republic - 1945

Item 2122-345

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 043 U.S. History II: 1945 – Present

Item 2122-346

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 050 English 1A

Item 2122-347

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 051 English 1B

Item 2122-348

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 052 English 2A

Item 2122-349

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 053 English 2B

Item 2122-350

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 054 English 3A

Item 2122-351

Request to Offer a Course via Distance Education - *ONLINE*
NBAS 055 English 3B

(First Read 02/23/22)

Item 2122-374

Request to offer a course via Distance Education - *ONLINE*
CIT 192 Security+

Item 2122-375

Request to offer a course via Distance Education - *ONLINE*
EGSS 110 Introduction to Ethnic Studies

Item 2122-377

Request to offer a course via Distance Education - *ONLINE*
SOC 120 Perspectives of Sex and Gender

(First Read 03/23/22)

Item 2122-403

Request to Offer a Course via Distance Education - *ONLINE*
ANIM 134 Mech and Vehicle Design

Item 2122-404

Request to Offer a Course via Distance Education - **ONLINE**
ANIM 135 Environment Design

Item 2122-406

Request to Offer a Course via Distance Education - **ONLINE**
MATH 180 Pre-Calculus

(First Read 04/13/22)

Item 2122-421

Request to Offer a Course via Distance Education - **ONLINE**
MATH 013E Essential Topics for Statistics

Item 2122-422

Request to Offer a Course via Distance Education - **ONLINE**
MATH 015E Essential Topics for Survey of Mathematics

Item 2122-423

Request to Offer a Course via Distance Education - **ONLINE**
MATH 016E Essential Topics for College Algebra

Item 2122-424

Request to Offer a Course via Distance Education - **ONLINE**
MATH 017E Essential Topics for Plane Trigonometry

Item 2122-425

Request to Offer a Course via Distance Education - **ONLINE**
MATH 018E Essential Topics for Pre-Calculus

Item 2122-426

Request to Offer a Course via Distance Education - **ONLINE**
MATH 190 Calculus I

(First Read 4/27/21)

Item 2122-433

Request to offer a course via Distance Education – **ONLINE**
MUS 101 Fundamentals of Music

Item 2122-434

Request to offer a course via Distance Education – **ONLINE**
PHTO 110 Introduction to Digital Photography

(First Read 08/31/22)

Item 2223-007

Request to offer a course via Distance Education – **ONLINE**
EGSS 130 Introduction to LGBTQ+ Studies

Item 2223-009

Request to offer a course via Distance Education – *ONLINE*
NBAS 032 Chemistry I

Item 2223-010

Request to offer a course via Distance Education – *ONLINE*
NBAS 033 Chemistry II

(First Read 09/07/22)

Item 2223-025

Request to Offer a Course via Distance Education – *ONLINE*
CD 229 Literacy Development for Children

Item 2223-026

Request to Offer a Course via Distance Education – *ONLINE*
ENGL 010S English Composition Support

Item 2223-027

Request to Offer a Course via Distance Education – *ONLINE*
ENGL 010SP English Composition Support Plus

Item 2223-028

Request to Offer a Course via Distance Education – *ONLINE*
HIST 156 Black American Experience to 1865

Item 2223-029

Request to Offer a Course via Distance Education – *ONLINE*
HIST 157 Black American Experience Since 1865

Item 2223-030

Request to Offer a Course via Distance Education – *ONLINE*
HUSR 128 Chemical Dependency and Co-Occurring Disorders

Item 2223-031

Request to Offer a Course via Distance Education – *ONLINE*
HUSR 230A Drug Studies Seminar

Item 2223-032

Request to Offer a Course via Distance Education – *ONLINE*
MUS 132 History of Rock and Roll

Item 2223-033

Request to Offer a Course via Distance Education – *ONLINE*
NESL 001 ESL Beginning I

Item 2223-034

Request to Offer a Course via Distance Education – *ONLINE*
NESL 015 ESL Beginning II

Item 2223-035

Request to Offer a Course via Distance Education – *ONLINE*
NESL 016 ESL Intermediate I

Item 2223-036

Request to Offer a Course via Distance Education – *ONLINE*
NESL 017 ESL Intermediate II

Item 2223-037

Request to Offer a Course via Distance Education – *ONLINE*
NESL 018 ESL Advanced I

Item 2223-038

Request to Offer a Course via Distance Education – *ONLINE*
NESL 019 ESL Advanced II: College Preparation

(First Read 09/14/22)

Item 2223-060

Request to offer a course via Distance Education - *ONLINE*
CIT 128 Python Programming II

(First Read 09/28/22)

Item 2223-079

Request to offer a Course via Distance Education - *ONLINE*
CD 114 Observation and Assessment

Item 2223-080

Request to offer a Course via Distance Education - *ONLINE*
CIT 173 Compute Engines in Amazon Web Services

Item 2223-081

Request to offer a Course via Distance Education - *ONLINE*
CIT 174 Security in Amazon Web Services

Item 2223-082

Request to offer a Course via Distance Education - *ONLINE*
CIT 175 DevOps Engineering in Amazon Web Services

Item 2223-083

Request to offer a Course via Distance Education - *ONLINE*
CIT 200 Systems Analysis and Design

Item 2223-084

Request to offer a Course via Distance Education - *ONLINE*
HUSR 118 Chemical Dependency: intervention, Treatment & Recovery

Item 2223-085

Request to offer a Course via Distance Education - *ONLINE*
HUSR 126 Counseling the Family of the Addicted Person

Item 2223-086

Request to offer a Course via Distance Education - *ONLINE*
NBIZ 001 Introduction to Computers

Item 2223-087

Request to offer a Course via Distance Education - *ONLINE*
NBIZ 002 Keyboarding and Word Processing

Item 2223-088

Request to offer a Course via Distance Education - *ONLINE*
NBIZ 003 Microsoft Word Essentials

Item 2223-089

Request to offer a Course via Distance Education - *ONLINE*
NBIZ 004 Microsoft Excel Essentials

Item 2223-090

Request to offer a Course via Distance Education - *ONLINE*
NBIZ 005 Microsoft Outlook and Powerpoint

Item 2223-091

Request to offer a Course via Distance Education - *ONLINE*
NHSN 040 Healthcare Careers Exploration

Item 2223-092

Request to offer a Course via Distance Education - *ONLINE*
NHSN 042 Medical Office Procedure and Customer Service

Item 2223-093

Request to offer a Course via Distance Education - *ONLINE*
NHSN 043 Medical Office Administration

Item 2223-094

Request to offer a Course via Distance Education - *ONLINE*
NHSN 044 Medical Insurance Claims

Item 2223-095

Request to offer a Course via Distance Education - *ONLINE*
NHSN 045 Health Care Industry Employment Readiness

(First Read 10/05/22)

Item 2223-120

Request to offer a Course via Distance Education - *Online*
NBIZ 006 Microsoft Access Essentials

(First Read 10/12/22)

Item 2223-136

Request to offer a Course via Distance Education – *ONLINE*
AUTO 410 Digital Marketing for the Automotive Industry

Item 2223-137

Request to offer a Course via Distance Education – *ONLINE*
CIT 117 Microsoft Excel

Item 2223-138

Request to offer a Course via Distance Education – *ONLINE*
CIT 119 Microsoft Access

Item 2223-139

Request to offer a Course via Distance Education – *ONLINE*
CIT 130 Windows Configuration

Item 2223-140

Request to offer a Course via Distance Education – *ONLINE*
CS 152 Discrete Structures

Item 2223-141

Request to offer a Course via Distance Education – *ONLINE*
NCOA 001 Painting for Older Adults

Item 2223-142

Request to offer a Course via Distance Education – *ONLINE*
NSCI 041 Basic Anatomy for Health Care

(First Read 10/19/22)

Item 2223-167

Request to Offer a Course via Distance Education - *ONLINE*
ART 120 Two Dimensional Design

Item 2223-168

Request to Offer a Course via Distance Education - *ONLINE*
BIOL 226 Human Physiology

Item 2223-169

Request to Offer a Course via Distance Education - *ONLINE*
PSY 200 Research Methods in Psychology

(First Read 11/02/22)

Item 2223-184

Request to Offer a Course via Distance Education - *ONLINE*
BIOL 206 Principles of Genetics

(First Read 11/09/22)

Item 2223-223

Request to offer a course via Distance Education – *ONLINE*
HUSR 111 Human Services in Contemporary Society

Item 2223-224

Request to offer a course via Distance Education – *ONLINE*
JOUR 110 Digital Photojournalism I

Item 2223-225

Request to offer a course via Distance Education – *ONLINE*
JOUR 115 Writing for TV and Film

Item 2223-226

Request to offer a course via Distance Education – *ONLINE*
JOUR 120 Communications Reporting and Writing

Item 2223-227

Request to offer a course via Distance Education – *ONLINE*
JOUR 147 Broadcast News

Item 2223-228

Request to offer a course via Distance Education – *ONLINE*
JOUR 220 Advanced Reporting and Writing

Item 2223-229

Request to offer a course via Distance Education – *ONLINE*
JOUR 241 Newspaper Production I

Item 2223-230

Request to offer a course via Distance Education – *ONLINE*
JOUR 242 Digital Newspaper Production I

Item 2223-231

Request to offer a course via Distance Education – *ONLINE*
JOUR 243 Newspaper Production II

Item 2223-232

Request to offer a course via Distance Education – *ONLINE*
JOUR 244 Digital Newspaper Production II

Item 2223-233

Request to offer a course via Distance Education – *ONLINE*
JOUR 290 CWE/Internship for Journalism Related Fields

Item 2223-234

Request to offer a course via Distance Education – *ONLINE*
JOUR 299 Directed Study: Journalism

Item 2223-235

Request to offer a course via Distance Education – *ONLINE*
MSCM 103 Survey of Motion Picture, Radio, and Television

Item 2223-236

Request to offer a course via Distance Education – *ONLINE*
MSCM 134 Documentary Film

Item 2223-237

Request to offer a course via Distance Education – *ONLINE*
POLS 115 Women in U.S. Politics

Item 2223-238

Request to offer a course via Distance Education – *ONLINE*
POLS 150 Latinx Politics

Item 2223-239

Request to offer a course via Distance Education – *ONLINE*
RDIO 104 Radio Broadcasting

Item 2223-240

Request to offer a course via Distance Education – *ONLINE*
RDIO 136 Radio Production

Item 2223-241

Request to offer a course via Distance Education – *ONLINE*
RDIO 290 CWE/Internship for Radio Related Fields

(First Read 11/16/22)

Item 2223-274

Request to offer a Course via Distance Education - *ONLINE*
NCOA 010 Principles of Mind and Body Health for Older Adults I: Flexibility and Balance

Item 2223-275

Request to offer a Course via Distance Education - *ONLINE*
NCOA 012 Principles of Mind and Body Health for Older Adults II: Strength and Balance

(First Read 11/30/22)

Item 2223-296

Request to Offer a Course via Distance Education - *ONLINE*
HUSR 122 Introduction to Group Leadership and Process

Item 2223-297

Request to Offer a Course via Distance Education - *ONLINE*
HUSR 124 Introduction to Case Management and Documentation

Item 2223-298

Request to Offer a Course via Distance Education - *ONLINE*
HUSR 199A Seminar in Human Services

Item 2223-299

Request to Offer a Course via Distance Education - *ONLINE*
JOUR 230 Magazine Production

Item 2223-300

Request to Offer a Course via Distance Education - *ONLINE*
JOUR 231 Digital Magazine Production

Item 2223-301

Request to Offer a Course via Distance Education - *ONLINE*
MSCM 128 Mass Media in Modern Society

Item 2223-302

Request to Offer a Course via Distance Education - *ONLINE*
NCOM 285 Journalism and Mass Communications Skills Development

Item 2223-303

Request to Offer a Course via Distance Education - *ONLINE*
RDIO 105 Introduction to Radio News Writing

Item 2223-304

Request to Offer a Course via Distance Education - *ONLINE*
RDIO 119 Sports Radio Broadcasting

Item 2223-305

Request to Offer a Course via Distance Education - *ONLINE*
RDIO 122 Introduction to Radio Announcing

Item 2223-306

Request to Offer a Course via Distance Education - *ONLINE*
RDIO 299 Directed Study: Radio

VI. DISCUSSION ITEMS/ATTACHMENTS

Elizabeth Ramirez requested to add an agenda item for Discussion. Vice President, Don Miller, would like to address the committee about the software program, BoardDocs.

It was moved by Alex Gardos; seconded by Dorali Pichardo-Diaz to add the BoardDocs Discussion to the agenda.

X Approved Not Approved Abstention

1. Dr. Don Miller gave an overview of the software platform, BoardDocs. He explained to the committee the advantages of converting to this software.
 - a. Ease of access to past agendas/minutes
 - b. Accreditation purposes
 - c. Publicly viewable
 - d. Common repository of information

The committee agreed to continue the discussion at the next committee meeting. Kathy Burdett will prepare a regular agenda along with the BoardDocs agenda for the next meeting for members to review.

2. Elizabeth Ramirez – AB 361 vote

It was motioned by Dorali Pichardo-Diaz; seconded by Sean Hughes to continue meeting via teleconferencing due to the current state of emergency for the next 30 days.

X Approved 1 Not Approved Abstention

3. Elizabeth Ramirez addressed the committee about a proposed deadline for Fall 2023 Distance Education requests. It was proposed that DE requests must be approved for a second reading by March 8, 2023 in order to be effective for Fall 2023. The committee members agreed to announce this deadline to their departments.
4. Elizabeth Ramirez – Honors/Non-Honors 508 Compliance – *No report due to time constraints*
5. Elizabeth Ramirez – Permanent DE Listing on Curriculum webpage – *No report due to time constraints*
6. Elizabeth Ramirez – Red Notebook/How to Update your COR – *No report due to time constraints*

VII. ADJOURNMENT

Elizabeth Ramirez announced that the next meeting will be held on February 22, 2023. Elizabeth adjourned the meeting at 12:32 p.m.