

## Senate Executive Board Members

President: Dr. Angela Medina Rhodes  
1<sup>st</sup> Vice President: Kelly Lynch  
2<sup>nd</sup> Vice President: Angelica Martinez  
Secretary: Michael Koger  
Parliamentarian: Steve Johnson  
ASCCC Representative: Farrah Nakatani  
Past-President: Doralí Pichardo Diaz  
RHCFA President: Diana Valladares  
Curriculum Chair: Elizabeth Ramirez

### Discussion Expectations

1. Be respectful
2. Step back or step up
3. Challenge the idea, not the person
4. Stay focused on the issue
5. Speak your discomfort or support
6. Acknowledge each other's experiences
7. Commit to learning from each other

### 10 + 1

"Academic and professional matters" means the following policy development and implementation matters:

- (1) curriculum, including establishing prerequisites and placing courses within disciplines;
- (2) degree and certificate requirements;
- (3) grading policies;
- (4) educational program development;
- (5) standards or policies regarding student preparation and success;
- (6) district and college governance structures, as related to faculty roles;
- (7) faculty roles and involvement in accreditation processes, including self-study and annual reports;
- (8) policies for faculty professional development activities;
- (9) processes for program review;
- (10) processes for institutional planning and budget development; and
- (11) other academic and professional matters as are mutually agreed upon between the governing board and the academic senate



## Academic Senate Agenda

February 21, 2023 1:00 p.m.

Location: <https://zoom.us/j/94542479249?pwd=QmE3bExzRi9rTExDZ21MK1VQU1VJQT09>

1. Call to Order
2. Approval of Minutes from February 7, 2023
3. **Public Comment:** Persons wishing to address the Academic Senate on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Academic Senate cannot discuss or take action on items not listed on the agenda. Matters brought before the Academic Senate that are not on the agenda may, at the Senate's discretion, be referred to the Senate Executive Council or placed on the next agenda.
4. **Guest Report**
  - a. Student Senate Resolutions, Matthew de Haro
    - i. Smoke-Free & Tobacco-Free Campus Resolution (Appendix A)
    - ii. Facilities Safety Measures Resolution (Appendix B)
5. **President's Report**
  - a. Call for Nominations for Senate Executive Council, Doralí Pichardo-Díaz
  - b. Resolution: California State University Area E (Appendix C)
  - c. Vote: By-laws Update, first reading (Appendix D)
  - d. Update: Campus Safety and Security Department
  - e. Update: Polo shirts (Attached)
  - f. Update: Hayward Award
  - g. Update: Student Housing Pilot with Whittier College
6. **Vice President's Report**
  - a. 1<sup>st</sup> Vice President, Kelly Lynch
    - i. Distinguished Faculty Award Committee
  - b. 2<sup>nd</sup> Vice President, Angelica Martinez
7. **Unfinished Business**
  - a. None
8. **New Business**
  - a. None
9. **Committee Reports**
  - a. Senate Committees
    - i. Academic Rank, Frank Sotelo
    - ii. Curriculum, Elizabeth Ramirez
    - iii. Distance Education, Jill Pfeifer (Appendix E)
    - iv. Guided Pathways, Lydia Gonzalez-No report
    - v. Instructional Technology (ITC), Dana Arazi
    - vi. Open Educational Resources (OER), Patricia Hughes
    - vii. Outcomes, Sean Hughes
    - viii. Staff Development/FLEX, Katie O'Brien
  - b. Planning & Fiscal Council Committees
    - i. Facilities, Scott Jaeggi-No report

**Rio Hondo College  
Vision Statement**

Rio Hondo College aspires to be an evolving community-focused institution that embraces diversity, equity, and inclusion as a means to achieve personal, professional, and educational goals in a caring and rigorous environment.  
(Board Approved 5/12/21)

**Mission Statement**

Río Hondo College is an educational and community partner committed to advancing social justice and equity as an anti-racist institution that collectively invests in all students' academic and career pathways that lead to attainment of degree, certificate, transfer, and lifelong-learning goals.  
(Board Approved 7/08/20)

- ii. Institutional Effectiveness (IEC), Julio Flores
- iii. Planning and Procedural Council, Rudy Rios
- iv. Program Review, Marie Eckstrom (Appendix F)
- v. Safety, Brian Brutlag
- c. Additional Committees
  - i. Enterprise Systems Advisory, Colin Young-No report
  - ii. Foundational Skills & Instructional Support, Tyler Okamoto
  - iii. Online Education Initiative (OEI), TBD
  - iv. ASCCC Open Educational Resources Initiative (ASCCC OERI), Sheila Lynch
  - v. Student Equity, Juana Mora
  - vi. Student Success and Support Services Program (SSSP), Bill Curington-No report

**10. Announcements**

**11. Adjournment**

**Appendix A-Executive motion regarding the Smoke-Free & Tobacco-Free Campus Resolution from the Associated Students of Rio Hondo College.**

***Executive Motion: The Academic Senate supports the Smoke-Free & Tobacco-Free Campus Resolution put forth by the Associated Students of Rio Hondo College.***

**Smoke Free & Tobacco Free Campus Resolution-  
Associated Students of Rio Hondo College**

*Approved by the Associated Students on Monday, March 7th*

WHEREAS, in the United States of America tobacco use is responsible for about one in five deaths annually (i.e., about 480,000 deaths per year, and an estimated 41,000 of these tobacco-related deaths are the result of secondhand smoke exposure)<sup>1</sup> ; and

WHEREAS, the Environmental Protection Agency has designated secondhand smoke to be a Group A carcinogen, where there is sufficient evidence that the substance causes cancer in humans and the Surgeon General has established that there is no safe level of secondhand smoke exposure<sup>2</sup> people with and without medical conditions such as asthma, allergies, and other chronic illness experience worsening health outcomes as a result of smoke exposure<sup>3</sup>; and

WHEREAS, tobacco smoke outside of campus buildings can be drawn in through ventilation intakes and/or open doors and windows, and students, staff, faculty and guests should be able to walk through campus and enter their respective buildings free of exposure to tobacco smoke<sup>2</sup> to date<sup>2</sup>, 106 colleges and universities in the United States alone have become tobacco or smoke-free campuses<sup>5</sup>; and 100% smoke-free campus policies have been shown to be an effective intervention in reducing tobacco use among college students<sup>6</sup>; All California State University campuses, and university of California are 100 percent smoke- and tobacco-free; smoking remnants litter campus building entrances and increases the amount of time, labor and costs spent cleaning<sup>4</sup> and

WHEREAS, the Board of Governors of the California Community Colleges passed a resolution in support of the adoption and implementation of 100 percent smoke and tobacco free policies at all 72 Community College Districts, including 114 California Community Colleges, and

WHEREAS, Tobacco smoke influences others to take on the habit: Supporters for smoking bans claim that cigarette smoking is also considered a status symbol and some teenagers and young adults can be influenced to smoke just to fit in. Restricting smoking from campus will reduce exposure and peer pressure for Rio Hondo Students.

WHEREAS, available data points to increased severity and lethality of Covid-19 for individuals who smoke. Smoking leading to diminished lung capacity has made many Covid-19 cases high risk and is considered a comorbidity. Creating a smoke-free campus will help students refrain from smoking, and will have an impact on

their overall health, while making them less at high risk in the event of Covid-19 diagnosis.

WHEREAS, Creating a tobacco-free policy on campuses will protect the environment. Cigarettes are poisonous when eaten by children, pets, and other animals leading to injury and death. Improperly discarded cigarettes and other smoking materials start fires. The toxic chemicals in cigarette butts are a threat to the children that are in the Child Development Center children are exposed to more smoke than adults. Children's bodies are still developing, and exposure to the poisons in secondhand smoke puts them at risk of severe respiratory diseases and can hinder the growth of their lungs.

THEREFORE, LET IT BE RESOLVED,

Associated Students of Rio Hondo College (ASRHC) urges the adoption and implementation of a 100% smoke and tobacco-free policy at Rio Hondo College. "Smoke-Free" is defined as inhaling, exhaling, burning, or carrying any lighted, heated, or ignited cigar, cigarette, cigarillo, pipe, hookah, electronic device, or any other device that delivers nicotine or other substances to a person. "Tobacco-Free" is defined as the use of any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff; and any electronic device that delivers nicotine or other substances to the person inhaling from the device, including, but not limited to, an electronic cigarette, electronic cigar, electronic pipe, or electronic hookah.

THAT ASRHC advocates that tobacco cessation programs working with the Los Compadres (smoke free program) be widely available to students, staff, and faculty and/or refer to free services offered by the California Smokers Helpline at 1-800-NOBUTTS and [www.nobutts.org](http://www.nobutts.org).

THAT ASRHC believes it is the responsibility of the administration to ensure compliance with this procedure. It is the responsibility of managers and supervisors to inform their employees of this procedure and it is the responsibility of all employees to inform the students. It is also the responsibility of the administration to prevent the Tobacco Industry from using Rio Hondo's good name and reputation as a way to increase their own reputation and promote a product that is hazardous to everyone's health.

### **Selected References**

1. U.S. Department of Health and Human Services. The Health Consequences of Smoking — 50 Years of Progress A Report of the Surgeon General. US Centers Dis Control Prev. 2014.
2. Zeise L, Dunn A, Donald J, et al. Respiratory health effects of exposure to environmental tobacco smoke. Calif Environ Prot Agency. 2003;8(2):131-139. <http://www.ncbi.nlm.nih.gov/pubmed/18815714>.
3. Services H. The Health Consequences of Involuntary Exposure to Tobacco Smoke A Report of the Surgeon General.



4. Sawdey M, Lindsay RP, Novotny TE. Smoke-free college campuses: no ifs, ands or toxic butts. Tob Control. 2011;20.
5. American Nonsmokers' Rights Foundation. Smokefree and Tobacco - Free U . S . and Tribal Colleges and Universities. 2018. <https://no-smoke.org/at-riskplaces/colleges/>.
6. Seo D, Macy J, Torabi M, Middlestadt S. The effect of a smoke-free campus policy on college students' smoking behaviors and attitude. Prev Med (Baltim). 2011;(53):347-352. doi:10.1016/j.ypmed.2011.07.015.
7. (5.8 The smoking behaviour of peers, and peer attitudes and norms - Tobacco in Australia, 2022)
- 8.(WHO statement: Tobacco use and COVID-19, 2022)
9. Living and learning tobacco free - portal.ct.gov. (n.d.). Retrieved March 7, 2022, from <https://portal.ct.gov/-/media/Departments-and-Agencies/DPH/dph/hems/tobacco/PDF/TFcampusespdf.pdf>

**Appendix B-Executive Motion regarding the Facilities Safety Measures  
Resolution from Associated Students of Rio Hondo College**

***Executive Motion: The Academic Senate supports the Facilities Safety Measures Resolution put forth by the Associated Students of Rio Hondo College and in addition, we recommend cameras to be included in quads and hallways for security purposes only as well as an improved communications system that includes timely alerts through text, email, and Canvas to students, staff, and faculty.***

**Facilities Safety Measures Resolution-  
Associated Students of Rio Hondo College**

*Approved by the Associated Students on Monday, September 19*

WHEREAS, Rio Hondo College in its first month of Fall 2022 semester had a series of both reported and unreported car accidents, including: hit and runs, scratches, stolen bumpers or bumpers ripped off; and

WHEREAS, late night students and staff leaving school walk through pitch dark parking lots so as to get to their cars, especially when parking later in the day as the parking lots get full and they have to park further; and

WHEREAS, most if not all emergency blue lights are out of order and have been for many years, could be repaired and be a dependable safety measure in case of any emergencies here on campus; and

WHEREAS, the rates of conduct violations can be reduced, though not eliminated in its entirety, by reinforcing the safety measures acclaimed above; as a consequence providing safety and security to those whom we represent with our best intentions

THEREFORE, LET IT BE RESOLVED,

Associated Students of Rio Hondo College (ASRHC) urges the adoption and implementation of the safety measures for all parking lots at Rio Hondo College. These "safety measures" are considered repainted lines, lanes, and parking spaces, added security cameras, light posts, and all carrier signal boosters, and repaired emergency blue lights; and

THAT ASRHC advocates the repainting of lines, lanes and parking spaces. Making them more visible shall prevent cars from overlapping car spaces, and provide proper guidance when maneuvering through any given parking lot. Furthermore, post lights in the parking lots can add visibility and light to prevent wild animals from confidently walking through the lots as well as any unwanted accidents. It is appropriate and necessary to implement these measures now so that things may refrain from escalating any further, i.e. innocent students being struck by an accelerating vehicle; and

THAT ASRHC believes that it is the responsibility of the administration to ensure compliance with these safety measures. It is the responsibility of the institution to offer any and all safety measures to ensure that their students and staff will be safer, have reliable access to emergency blue lights should they need them, and

detailed administrative procedures regarding campus safety. It is also the responsibility of the administration to ensure that Rio Hondo's good name and reputation is maintained in a way to increase their own reputation and promote a safe learning environment.

## **Appendix C-Resolution: California State University Area E**

Whereas, AB 928 established a single transfer pattern from California community colleges to California State Universities and University of California that has created many detrimental, unintended consequences including having a disproportionately negative impact on Black, Indigenous, and People of Color as well as marginalized students within the community college system; and

Whereas, the elimination of General Education Area E deprives students of the opportunity to explore topics of human sexuality, health and wellness, college success, nutrition and other life-impacting topics as well as deprives veterans of the opportunity to use their DD214 to earn general education credit;

Resolved, the Rio Hondo College Academic Senate implores the California State University system to make Lifelong Learning and Self-Development a lower-division graduation requirement so that students can continue to take these courses at the community college level.

## **Appendix D-Academic Senate By-laws update, first reading**

### Section 1 - Members

A. Membership shall be appointed by division. Each division shall be responsible for developing guidelines for the allotment and election of its senators. For purposes of

Academic Senate representation, the following are considered to be divisions:

- Arts and Cultural Programs
- Behavioral and Social Sciences
- Business
- Career and Technical Education
- Communications and Languages
- Counseling ~~and Student Success~~
- Health Sciences and Nursing
- Kinesiology, Dance, and Athletics
- Library ~~and Instructional Support~~
- Mathematics, ~~and~~ Sciences ~~and Engineering~~
- Public Safety
- Student Affairs and Student ~~Support~~ Services

## **Appendix E-Distance Education Committee Report**

### **Distance Education Committee Report 2/13/23 meeting**

#### **I. Professional Development hosted by Jill Pfeiffer**

A. "Are You a Bot or Not?" Round Table discussion meetings on fraudulent students and ChatGPT artificial intelligence bot. Bring your tips and tricks.

§ DATES: Thursday February 16th, 3-4 p.m.

§ Wednesday March 1st, 3-4 p.m.

§ Monday March 20th, 5-6 pm B. Online Teaching Conference to be held at the Long Beach Convention Center June 21-23rd, 2023. Funding is available for faculty to attend. Contact Jill Pfeiffer [jpfeiffer@riohondo.edu](mailto:jpfeiffer@riohondo.edu) if interested in attending.

C. Various @ONE trainings will be advertised related to DEI for online teaching. Be on the lookout for these opportunities sent by email. Stipends or flex time will be available.

D. DE Department is undergoing a reorganization that includes: 1. Assistant Dean 2. Reclassification of DE Techs to Designers/Accessibility Specialists 3. Senior Secretary 4. Codification of a POCR Club Coordinator SAP at 40% reassigned time 5. DE Coordinator DAP duties update.

#### **II. Peer Online Course Review- POCR Club Report**

A. A total of 26 POCR courses have been OEI aligned at Rio Hondo College. There are several others in the queue.

B. A Stipend of \$500 for reviewing areas A-C and \$500 for area D for POCR reviews are being offered now to POCR Club faculty members who want to review asynchronous courses for OEI Rubric alignment.

C. Contact Jenni Hoshijo-Tanaka for information regarding POCR Club training and membership. [Jtanaka@riohondo.edu](mailto:Jtanaka@riohondo.edu)

Submitted by Jill Pfeiffer

## **Appendix F-Program Review Report**

The executive summaries for the 2022 program review cycle will be sent to the participants very soon if not already sent).

Submitted by Marie Eckstrom



100% microfiber performance polyester  
Paragon Plus moisture management properties  
Anti-microbial & wrinkle resistant finish  
SRT - snag resistant technology  
UPF 30+ protection

