



February 21<sup>st</sup>, 2023

Location: <https://us06web.zoom.us/j/94542479249?pwd=QmE3bExzRi9rTExDZ21MK1VQU1VJQT09>

Attendance: Aditi Sapra, Alex Cadena, Angela Rhodes, Angelica Martinez, Brian Brutlag, Carley Mitchell, Cynthia Lewis, Dave Lindy, Dianna Reyes, Diana Valladares, Diego Silva, Doralí Pichardo-Díaz, Farrah Nakatani, Fran Cummings, Frank Accardo, Jeannie Liu, Jorge Huinquez, Katie O'Brien, Kelly Lynch, Kevin Smith, Libby Curiel, Margaret Griffith, Marina Markossian, Marissa Berru-Licon, Martin Covarrubias, Michael Koger, Mike Hinze, Mutsuno Ryan, Patricia Hughes, Razvan Stoian, Rebecca Green, Rudy Rios, Shari Herzfeld, Sheila Lynch, Shelly Spencer, Shirley Isaac, Steve Johnson, Tyler Okamoto, Victor Kowalski, Viviana Villanueva, Young Lee

Ad Hoc Members Present: Diana Valladares, Elizabeth Ramirez

Guests: Matthew de Haro

Members Absent: George Kimber, Greg Miller, Juana Mora, Matt Pitassi, Robin Babou, Tanja Baum, Wendy Carerra, William Curington

Guests:

1. Call to order
  - a. Meeting called to order at 1:00
2. Approval of Minutes from
  - a. Moved by B. Brutlag/Second by D. Pichardo-Díaz
    - i. M. Koger read off the requested changes
    - ii. S. Spencer added one further correction for clarification
  - b. Minutes approved (33 aye/0 nay/1 abstain)
3. Public Comment: Persons wishing to address the Academic Senate on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Academic Senate cannot discuss or take action on items not listed on the agenda. Matters brought before the Academic Senate that are not on the agenda may, at the Senate's discretion, be referred to the Senate Executive Council or placed on the next agenda.
  - a. L. Curiel commented on the speed and efficacy of the computers in the A Building. There is a recurring issue of the computers running slowly which is an impediment to the instructor's job. While the Dean is aware, this may be a network issue, but it is also a campus-wide issue. L. Curiel wondered if this was connected to the SMS messaging

issue from the previous week and was curious if anything was being done about the lack of efficiency regarding technology in the classroom

- b. M. de Haro asked for faculty support regarding the two resolutions being brought forth by ASRHC

#### 4. Guest Report

- a. Student Senate Resolutions, Matthew de Haro

- i. Smoke-Free and Tobacco-Free Campus Resolution

- 1. This motion was approved by ASRHC on Monday, March 7th
    - 2. **Executive Motion:** The Academic Senate supports the Smoke-Free and Tobacco-Free Campus Resolution put forth by the Associated Students of Rio Hondo College
    - 3. Discussion:
      - a. D. Silva asked if there were parameters stipulating how far from the campus perimeter a smoker would have to go. A. Rhodes replied that smokers would have to go off campus to smoke (i.e., Workman Mill Rd)
        - i. D. Silva followed up with support having read the resolution and read it as a resolution for the *future* implementation of a tobacco-free campus with some more detailed information about where students could be allowed to smoke
      - b. R. Rios asked regarding veterans who use smoking as a coping mechanism. A. Rhodes replied that this was considered by a previous Academic Senate. This was brought to the Veterans Center. Areli communicated their support for the resolution
        - i. A. Martinez followed up with Areli and the Veterans Center support stands
      - c. D. Reyes expressed concern with people leaving campus to go smoke and that this may be a bit extreme and could be a safety issue
      - d. D. Lindy mentioned the lack of sidewalk space on Workman Mill Rd and wondered what Rio Hondo College's liability would be
      - e. K. O'Brien asked if the resolution includes smoking marijuana. M. de Haro responded that the resolution does, in fact, include smoking marijuana
      - f. K. Smith referenced two fire alarm incidents because of students vaping in the bathroom and wants to make sure students do not resort to this sort of behavior to try and hide their behaviors
      - g. D. Reyes mentioned that the military has designated smoking areas and asked for balance in the resolution especially since tobacco does constitute an addiction

- i. K. O'Brien followed up and asked why an outdoor space is not considered part of the resolution. M. de Haro commented on the history of smoking on Rio Hondo College. The campus currently has designated smoking areas. The intent to eliminate the smoking areas is to put Rio Hondo College with every other community college in the state as well as most of the UCs and CSUs
    - h. B. Brutlag asked about enforcement and what would be done for enforcement
      - i. A. Rhodes responded that this is a policy put forth by the students. M. de Haro replied that it is up to the district and each constituency group would be able to provide input regarding this
    - i. D. Silva clarified that a resolution is a call for action and this puts it to the Board of Trustees. D. Silva shared the policy at Cerritos College
  - 4. Motion passes (25 aye/8 nay/2 abstain)
- ii. Facilities Safety Measures Resolution
  - 1. This motion passed ASRHC on Monday, September 19th
  - 2. **Executive Motion: The Academic Senate supports the Facilities Safety Measures Resolution put forth by the Associated Students of Rio Hondo College and in addition, we recommend cameras to be included in quads and hallways for security purposes only as well as an improved communications system that includes timely alerts through text, email, and Canvas to students, staff, and faculty.**
  - 1. Discussion
    - a. A. Rhodes noted that there have been several safety concerns just this month. The Executive Motion was drafted in consultation with ASRHC. The safety incidents this past month may have been avoided with some of these measures. It is also noted that the security systems will only be used for security purposes
    - b. S. Isaac asked for a rough timeline of implementation
      - i. A. Rhodes answered that after the meeting, the resolution moves to CSEA for their approval. Dr. Flores is serious about security on campus. Details were shared later in the meeting. Dr. Flores hopes to have more safety measures in place for Fall 2023
    - c. R. Stoian asked if the increase in security measures will result in an increase in security staff to monitor and respond to these incidents

- i. A. Rhodes answered that Dr. Flores plans to have all camera footage in a central location that will be monitored. There will also be a dispatch to alert security on campus.
  - d. S. Herzfeld appreciates the movement of the resolution and commented on how dark the campus is at night. S. Herzfeld commented that restriping needs to include space for car doors to open

2. Motion passes (31 aye/1 nay/0 abstain)

## 2. President's Report

- a. Call for Nominations for Senate Executive Council, Doralí Pichardo-Díaz
  - i. D. Pichardo-Díaz reviewed the timeline for Senators. Nominations begin during this meeting and nominations close on February 28<sup>th</sup> with campaigning and voting to follow. Only current senators are able to vote
    - 1. M. Markossian nominated M. Koger for Secretary
    - 2. K. Smith nominated A. Martinez for Parliamentarian
    - 3. A. Rhodes nominated F. Nakatani for ASCCC Representative
    - 4. A. Martinez nominated D. Valladares for 2<sup>nd</sup> Vice President
    - 5. A. Rhodes nominated K. Lynch for 1<sup>st</sup> Vice President
    - 6. A. Martinez nominated A. Rhodes for President
  - ii. Additional nominations should be emailed to D. Pichardo-Díaz
- b. Resolution: California State University Area E (Appendix C)
  - i. **Executive Motion: The Rio Hondo College Academic Senate implores the California State University system to make Lifelong Learning and Self-Development a lower-division graduation requirement so that students can continue to take these courses at the community college level.**
  - ii. AB928 was passed into law to establish one transfer pattern from California community colleges to the UCs and CSUs. However, there are some unintended issues. A. Rhodes read the resolution in full
    - 1. The CSUs are debating whether they will still accept Area E courses as an upper-division or lower-division requirement. If they were made to be an upper-division requirement, those could not be taken at a community college. If Rio Hondo passes the resolution, A. Rhodes will connect with the academic senates of the CSUs to inform them of Rio Hondo's decision
  - iii. K. O' Brien voiced support for the resolution and asked if students followed the new GE Pattern, would they be taking an extra course
    - 1. D. Pichardo-Díaz said it would function much the same way as Political Science or History requirements can be taken at the CC
  - iv. S. Spencer asked how this new pattern affects BIPOC and how the resolution addresses some of these issues

1. E. Ramirez responded that first-generation students who have difficulty navigating the college system can take classes at the community college that help resolve that while simultaneously satisfying the Category E requirement
  2. A. Rhodes followed up that “Lifelong Learning and Self-Development” courses are the Category E courses. With regard to BIPOC and other marginalized students, Rio Hondo College is an HSI that serves many disproportionately impacted students. If there are more general education courses at the upper-division, this will further disproportionately impact those groups. Sample language for the resolution was provided by CCA
  3. R. Stoian asked if the resolution is approved does this make an additional requirement or a separate path
    - a. A. Rhodes clarified that it is not an additional requirement
    - b. E. Ramirez added that Category E classes are already a part of Rio Hondo College’s transfer pathway, so it would not be an additional requirement
  4. B. Brutlag asked what is the likelihood of the CSUs accepting this resolution if passed
    - a. A. Rhodes responded that there is no indication one way or the other. A. Rhodes commented that this is also a money-issue as it could mean an extra course for students to take at the CSU
    - b. D. Pichardo-Diaz said the CSU believes in the Category E area, but the UCs don’t have the same category. The debate is whether the CSUs will keep it as a lower-division requirement, or will they change it to an upper-division requirement
  5. D. Reyes followed up and said this seems like a business decision and is unsure why Cal-GETC would eliminate the Category E requirement
- v. Motion passes (32 aye/2 nay/2 abstain)
- c. Vote: By-laws update, first reading (Appendix D)
- i. When the campus is reorganized, campus divisions are often re-named. This by-laws change reflects the updated names
  - ii. Motion moved by D. Pichardo-Diaz/ Second by D. Silva
    1. K. O’ Brien mentioned there are two deans in Student Affairs and Student Support Services. A. Rhodes confirmed
    2. S. Herzfeld commented on a typo
  - iii. Motion passes (31 aye/0 nay/2 abstain)
- d. Update: Campus Safety and Security Department
- i. A. Rhodes met with Dr. Flores who shared her vision and intention for campus safety and security. Dr. Flores would like to create Rio Hondo College’s own security department. This is currently being reviewed by a Board subcommittee and will be passed at the March Board of Trustees meeting. Afterwards, the

District will have to work with CSEA to develop this. CSEA is in support. Job descriptions will be created and then flown with measures in place by Fall 2023

ii. Details:

1. Security Officers will be trained law officers and cameras will be monitored. The current phone network also does not connect to the off-site locations which creates problems for a campus-wide network. Emergency Plans will also be updated (e.g., active shooter and fire emergencies). Dr. Flores would also like all students to get an ID so that if there is an accident, students can be identified by picture. A campus hotline number would be developed.

iii. B. Brutlag asked if this was regardless of the hiring of a new facilities director

1. A. Rhodes replied that this is irrespective of a new facilities director. Dr. Flores is working with the Dean of Public Safety as well as others to develop this plan

e. Update: Polo shirts

- i. Senators are asked to fill out the poll sent in an email to indicate their size or if they don't want a polo by March 3<sup>rd</sup> at 3:30pm if they want a shirt

f. Update: Hayward Award

- i. Academic Senate forwarded Wendy Carrera as Rio Hondo College's candidate for the Hayward Award. However, Wendy did not win the award

g. Update: Student Housing Pilot with Whittier College

- i. Dr. Perea and S. Philips are piloting a housing project at Whittier College for 15 students for 1 year to include a meal plan and CalFresh subscription. These students have been chosen. These students also have access to Whittier College facilities. The chosen students were in emergency housing prior to the pilot. Students have reported the program has been successful. Dr. Perea and S. Philips have a researcher gathering data on the students' progress for a report. The Academic Senate commends Dr. Perea and S. Philips for this program

3. Vice President's Report

a. 1st Vice President, Kelly Lynch

- i. FACCC has a sponsored bill, SB467, to promote equal access to higher education for all Californians, including undocumented students
- ii. The California Community Colleges Board of Governors will be finalizing its decision on forwarding a candidate for Chancellor to the governor
- iii. Distinguished Faculty Award Committee
  1. The application has been extended to next Monday for more applicants. Nominations are needed, as well as volunteers for the subcommittee
  2. K. Smith, A. Rhodes, and S. Isaac volunteered to be on the committee

b. 2nd Vice President, Angelica Martinez

- i. No report

4. Unfinished Business

5. New Business

## 6. Committee Reports

### a. Senate Committees

- i. Academic Rank, Frank Sotelo
- ii. Curriculum, Elizabeth Ramirez
  - 1. DE requests must be approved for a second reading by March 8, 2023 in order to be effective for Fall 2023. Please connect with your division Curriculum representative with any questions.
- iii. Distance Education, Jill Pfeiffer (Appendix E)
- iv. Guided Pathways, Lydia Gonzalez
  - 1. No report
- v. Instructional Technology (ITC), Dana Arazi
- vi. Open Educational Resources (OER), Patricia Hughes
  - 1. S. Lynch reported: Our OER Committee Student Representative, Naomi Chavez, invited members of the committee to speak at the next ASRHC meeting. Patricia Hughes, our OER Committee Chair, and I, OER Committee member and. our school's ASCCC OERI Liaison, addressed the ASRHC Exec Board at their meeting on campus last week. We spoke about OER, in general, and also about the Chancellor's Office ZTC Degree Program Grant. We invited questions. There were several that led to a robust discussion.

We asked that ASRHC Executive Board consider informing students of the opportunity the school has to participate in a \$200 thousand grant from the Chancellor's Office to create ZTC pathways at Rio Hondo College. We also asked that they consider voicing their views to the RHC Board of Trustees at the Board's monthly meetings about the need for OER on our campus.

- vii. Outcomes, Sean Hughes
  - 1. Outcomes meeting to follow the Senate meeting
- viii. Staff Development/FLEX, Katie O'Brien
  - 1. 24 participants finished the Equity and Cultural Response Teaching online course. This course will be offered again for either a stipend of 30 hours of Flex Credit

### b. Planning & Fiscal Council Committees

- i. Facilities, Scott Jaeggi
  - 1. No report
- ii. Institutional Effectiveness (IEC), Julio Flores
- iii. Planning and Procedural Council, Rudy Rios
  - 1. Following up from the previous Academic Senate meeting. The primary area being looked at changing regards PPC creating task forces that include subject matter experts and students when necessary. R. Rios

believes this will be changed and streamlined. However, this has not yet been finalized

2. Modality preferences were also discussed. More people preferred synchronous online but this ultimately depends on what the Governor's office determines when removing the COVID pandemic mandate
3. PPC also looked at the relevancy of constituency groups and if there is a "good mix" of Constituency Groups. The committee believes they have adequate representation from relevant groups

iv. Program Review, Marie Eckstrom

1. Appendix F

v. Safety, Brian Brutlag

c. Additional Committees

i. Enterprise Systems Advisory, Colin Young

1. No report

ii. Foundational Skills & Instructional Support, Tyler Okamoto

1. FSIS has asked about changing students' perceptions of the tutoring center to draw more students
2. Tutors were approved for a wage increase
3. Data collection surveys are also being collected

iii. Online Education Initiative (OEI), TBD

iv. ASCCC Open Educational Resources Initiative (OERI), Sheila Lynch

1. RFP-V deadline is tomorrow
2. S. Lynch will also be contacting select divisions for whenever there is a request from OERI from someone who is working on a proposal for additional support

v. Student Equity, Juana Mora

vi. Student Success and Support Services Program (SSSP), Bill Curington

7. Announcements

- a. S. Johnson announced The Women's Basketball team made the playoffs and will be hosting College of the Canyons on Wednesday at 7pm. Please come out and support our Lady Roadrunners. \$12 general admission and \$8 for students, faculty, staff, senior citizens and children 12 and under.

8. Adjournment

- a. Meeting adjourned at 2:24pm
- b. A recording of this meeting can be viewed at the following link:  
[https://us06web.zoom.us/rec/share/E8BceWYaJNVGPCje8x2LEHEaslWNWANKRb5RJCGJ5Z49PRMigFnbctrepPRyn\\_0JuQP2HLYwjLCURM4?startTime=1677013203000](https://us06web.zoom.us/rec/share/E8BceWYaJNVGPCje8x2LEHEaslWNWANKRb5RJCGJ5Z49PRMigFnbctrepPRyn_0JuQP2HLYwjLCURM4?startTime=1677013203000)