

Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, February 14, 2018

Voting Members Present: Alex Gardos, Elizabeth Ramirez, Mike Hinze, Ryan Bronkar, Jay Ribaya, Ted Preston, Sharon Bell, Michelle Pilati, Mike Slavich, Ryan Carey, Dorali Pichardo, Jannine Livingston, Janet Cha, Marius Dornean, Jim Newman, Patti Luna, Dana Arazi, Janet Cha, Sharon Bell, Ryan Carey, Warren Roberts

Voting Members Absent: Mutsuno Ryan, Moises Mata, Judy Sevilla-Marzona, Rose Marie Gaw, Scott Dixon

Non-Voting Members Present: Rose Sanceda

Guests: Ygnacio Flores, Tracy Rickman, Rodolfo Rios

I. Approval of the minutes for the meeting held on February 7, 2018

It was moved by Jay Ribaya; seconded by Mike Hinze.

Approved with one opposition Not Approved Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda: *No Items*

B) Second Readings:

It was moved by Alex Gardos; seconded by Jannine Livingston and approved by the Committee to approve items **1718-133 through 1718-136, 1718-142, 1718-143, and 1718-148 through 1718-154** as a group:

1) Course Revision
Item 1718-133

ASL 149: American Sign Language I
Number Change: TO: ASL 101
Description Change
Revise content and update text

2) Course Revision
Item 1718-134

ASL 150: American Sign Language II
Number Change: TO: ASL 102
Prerequisite Change:
FROM: ASL 149 – TO: ASL 101
(formerly ASL 149)

Description Change

Revise content and update text

3) New Course

Item 1718-135

ASL 201: American Sign Language III

Units: 4.0

Hours: 72 Total Lecture

Prerequisite: ASL 102 (formerly ASL 150)

Advisory: READ 022 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment

4) New Course

Item 1718-136

ASL 202: American Sign Language IV

Units: 4.0

Hours: 72 Total Lecture

Prerequisite: ASL 201

Advisory: READ 022 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment

5) New Course

Item 1718-142

COUN 103: Introduction to Student Leadership Development

Units: 3.0

Hours: 54 Total Lecture

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

6) New Course

Item 1718-143

COUN 104: Stress and Anxiety Management for Emotional Well-Being

Units: 3.0

Hours: 54 Total Lecture

Advisory: ENGL 035 or ENLA 100 or appropriate assessment

7) Course Revision

Item 1718-148

MUS 134: Chamber Singers

Unit Change: FROM: 2.0 **TO:** 1.0

Hour Change: FROM: 54 Total Lec/Lab
TO: 27 Total Lec/Lab

Advisory: REMOVE: ENGL 035 or ENLA 100 or appropriate assessment

ADD: MUS 120

Prerequisite: REMOVE: MUS 120 and Audition

Description Change

Revise content and update text

8) Course Revision
Item 1718-149

MUS 157: Intermediate Musicianship II

Title TO: Musicianship IV

Units: FROM: 3.0 TO: 1.0

Hours: FROM: 54 Lec TO: 9 Lec/27 Lab

Advisory: ADD: READ 043 or

appropriate assessment

Corequisite: ADD: MUS 206

Description Change

Revise content and update text

9) Course Revision
Item 1718-150

MUS 181: Applied Music I

Title: TO: Applied Music

Units: FROM: 2.0 TO: .50

Hours: FROM: 27 Lecture/27 Lab

TO: 9 Lecture

Corequisite:ADD: MUS 220, MUS 216,

MUS 217 or MUS 234

Description Change

Revise content and update text

10) Course Revision
Item 1718-151

MUS 206: Music Theory IV
(Deleted from catalog 2006)

Units: 3.0

Hours: 54 Total Lecture

Advisory: READ 043 or appropriate
assessment

Prerequisite: MUS 105

Corequisite: MUS 157

Description Change

Revise content and update text

11) New Course
Item 1718-152

MUST 121: Electronic Music I

Units: 3.0

Hours: 36 Lecture/54 Lab

Advisory: READ 043 or appropriate
assessment

12) New Course
Item 1718-153

MUST 122: Electronic Music II

Units: 3.0

Hours: 36 Lecture/54 Lab

Advisory: READ 043 or appropriate
assessment

Prerequisite: MUST 121

13) New Course
Item 1718-154

MUST 123: Electronic Music III
Units: 3.0
Hours: 36 Lecture/54 Lab
Advisory: READ 043 or appropriate assessment
Prerequisite: MUST 122

C) First Readings: *Continued from February 7th Agenda*

1) Course Revision
Item 1718-137

CIT 101: Introduction to Computer Information Technology
Description Change
Revise content and update text

It was moved by Dana Arazi ; seconded by Alex Gardos.

Approved Not Approved Tabled

2) Course Revision
Item 1718-138

CIT 102: Introduction to Microsoft Office
TOP Code:FROM: 0701.00TO: 0702.10
Revise content and update text

It was moved by Alex Gardos; seconded by Dana Arazi.

Approved Not Approved Tabled

3) Course Revision
Item 1718-139

CIT 103: Microsoft® Word®
TOP Code: FROM: 0701.00
TO: 0702.10
Advisory: Add: CIT 101
Prerequisite: Remove: CIT 101
Description Change
Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

4) Course Revision
Item 1718-140

CIT 107: Microsoft® Excel®
Advisory: Add: CIT 101
Prerequisite: Remove: CIT 101
Revise content and update text

Correction Needed: Add lab content

It was moved by Ted Preston; seconded by Dana Arazi.

Approved Not Approved Tabled

5) Course Revision
Item 1718-141

CIT 109: Microsoft® Access®
Advisory: Add: CIT 101
Prerequisite: Remove: CIT 101
Revise content and update text

Correction needed: Add Lab Content/Which Degree/Instructional material

It was moved by Alex Gardos; seconded by Jim Newman.

Approved Not Approved Tabled

6) New Course
Item 1718-144

HUSR 199A: Seminar in Human Services
Units: 1.0
Hours: 18 Total Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
Prerequisite: PSY 101, SOC 101
Corequisite: HUSR 199B

It was moved by Mike Slavich; seconded by Jim Newman.

Approved Not Approved Tabled

Correction Needed: Textbook for Lecture?

7) New Course
Item 1718-145

HUSR 199B: Fieldwork in Human Services
Units: 2.0 to 3.0
Hours: 120 to 180 Unpaid
150 to 225 Paid
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
Prerequisite: PSY 101, SOC 101
Corequisite: HUSR 199A

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved

Not Approved

Tabled

8) New Course
Item 1718-146

HUSR 230A: Drug Studies Seminar

Units: 1.0

Hours: 18

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

Prerequisite: HUSR 130, HUSR 124 and HUSR 122

Corequisite: HUSR 230B

Correction needed: Library resources box to be checked

It was moved by Jannine Livingston; seconded by Alex Gardos.

Approved

Not Approved

Tabled

9) Course Revision
Item 1718-147

HUSR 230: Drug Studies Seminar and Internship

Number Change TO: HUSR 230B

Title TO: Drug Studies Internship

Unit Change: FROM: 2.0

TO: 2.0 to 3.0

Hour Change: Remove: Lecture Hours

Add: Lab Hours: 120 to 180 Unpaid
or 150 to 225 Paid

Corequisite: Remove: HUSR 122, 124, 130

Add: HUSR 230A

Description Change

Revise content and update text

Correction needed: Library resources box to be checked

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved

Not Approved

Tabled

D) First Readings: *New Items*

1) New Course
Item 1718-156

CIT 170: Server +

Units: 3.0

Hours: 45 Lecture/27 Lab/72 Total

Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

Prerequisite: CIT 101

It was moved by Mike Slavich; seconded by Mike Hinze.

Approved Not Approved Tabled

2) New Course
Item 1718-157

CIT 171: Network +
Units: 3.0
Hours: 45 Lecture/27 Lab/72 Total
Advisory: READ 043 or appropriate assessment;
ENGL 035 or ENLA 100 or appropriate assessment
Prerequisite: CIT 101

It was moved by Mike Hinze; seconded by Alex Gardos.

Approved Not Approved Tabled

3) Course Revision
Item 1718-158

CIT 180: PC Maintenance – A+ Certification
TOP Code:FROM:0701.00 TO: 0708.00
Advisory: Add: ENGL 035 or ENLA 100 or appropriate assessment
Revise content and update text

It was moved by Dana Arazi; seconded by Ted Preston.

Approved Not Approved Tabled

4) Course Revision
Item 1718-159

CIT 192: Network Security
TOP Code:FROM:0708.10 TO:0708.00
Advisory: Update to READ 043
Prerequisite: Add: CIT 210
Revise content and update text

It was moved by Alex Gardos; seconded by Ryan Bronkar.

Approved Not Approved Tabled

5) New Course
Item 1718-160

DANC 179H: Dance History Honors
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment
Prerequisite: ENGL 101 with a grade of “C” or better

***Correction Needed: HONORS CONTENT at beginning/Other Methods
“Judge”?***

It was moved by Ryan Bronkar; seconded by Patti Luna.

Approved Not Approved Tabled

**6) New Course
Item 1718-161**

**DANC 199H: Dance Appreciation
Honors**
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate
assessment
Prerequisite: ENGL 101 with a grade of
“C” or better

Correction Needed: HONORS CONTENT at beginning/Textbook year?

It was moved by Ryan Bronkar; seconded by Mike Slavich.

Approved Not Approved Tabled

**7) New Course
Item 1718-162**

**ENGL 125H: Grammar and Usage
Honors**
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate
assessment;
Prerequisite: ENGL 101 with a grade of
“C” or better

Need clarification on IGETC issue/Missing year on 2nd text

It was moved by Alex Gardos; seconded by Mike Slavich.

Approved Not Approved Tabled

**8) New Course
Item 1718-163**

**HMLD 102: Introduction to
Emergency
Management**
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate
assessment; ENGL 035 or ENLA 100 or
appropriate assessment

It was moved by Alex Gardos; seconded by Mike Hinze.

Approved Not Approved Tabled

9) New Course
Item 1718-164

HMLD 103: Terrorism & Violence in Society
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

Correction Needed: Minimize # of Assignments/Methods of Instruction and Evaluation

It was moved by Ryan Bronkar; seconded by Ryan Carey.

Approved Not Approved Tabled

10) New Course
Item 1718-165

HMLD 104: Emergency Planning & Response
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

Correction Needed: Minimize # of Assignments/Methods of Instruction and Evaluation

It was moved by Jim Newman; seconded by Ryan Bronkar.

Approved Not Approved Tabled

11) New Course
Item 1718-166

HMLD 105: Hazard Mitigation in Emergency Management
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

Correction Needed: Minimize # of Assignments/Methods of Instruction and Evaluation

It was moved by Jim Newman; seconded by Mike Slavich.

Approved Not Approved Tabled

12) Course Revision
Item 1718-167

HS 045: Math for the Health Care Professional

Advisory: Update to READ 043
Revise content and update text

Correction Needed: Add MATH 033B to Advisory

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

13) Course Revision
Item 1718-168

HS 060: Health Science Core

Advisory: Update to READ 043
Revise content and update text

Correction Needed: Advisory/Prerequisite – remove MATH 020, etc

It was moved by Alex Gardos; seconded by Jim Newman.

Approved Not Approved Tabled

14) Course Revision
Item 1718-169

KIN 145: Theory and Analysis of Fitness Instruction

Revise content and update text

It was moved by Ryan Bronkar; seconded by Patti Luna.

Approved Not Approved Tabled

15) Course Revision
Item 1718-170

KINA 217: Swimming II

Advisory: Remove: READ 022

Add: READ 043

Revise content and update text

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

16) New Course
Item 1718-171

MUST 101: Introduction to Music Technology

Units: 3.0

Hours: 36 Lecture/54 Lab/90 Total

Advisory: READ 043 or appropriate assessment

It was moved by Mike Slavich; seconded by Mike Hinze.

Approved Not Approved Tabled

17) New Course
Item 1718-172

MUST 141: Recording Studio I
Units: 3.0
Hours: 36 Lecture/54 Lab/90 Total
Advisory: READ 043 or appropriate assessment
Prerequisite: MUST 101

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

18) New Course
Item 1718-173

MUST 142: Recording Studio II
Units: 3.0
Hours: 36 Lecture/54 Lab/90 Total
Advisory: READ 043 or appropriate assessment
Prerequisite: MUST 141

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

19) New Course
Item 1718-174

MUST 145: Live Sound Reinforcement I
Units: 3.0
Hours: 36 Lecture/54 Lab/90 Total
Advisory: READ 043 or appropriate assessment
Prerequisite: MUST 101

It was moved by Mike Slavich; seconded by Alex Gardos.

Approved Not Approved Tabled

20) New Course
Item 1718-175

MUST 151: History of Electronic Music
Units: 3.0
Hours: 54 Total Lecture Hours

Advisory: READ 043 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment

It was moved by Alex Gardos; seconded by Jannine Livingston.

Approved Not Approved Tabled

Items 1718-176 & 1718-177 moved to next agenda due to time restraints

**21) Course Revision
Item 1718-176**

PHY 211: Physics for Scientists & Engineers - I

Advisory: Update to READ 043

Corequisite: Remove: MATH 190 or MATH 190H

Prerequisite: Add: with a grade of "C" or better

Revise content and update text

**22) Course Revision
Item 1718-177**

PHY 213: Physics for Scientists & Engineers - III

Advisory: ADD: MATH 250

Prerequisite: REMOVE: PHY 212

ADD: PHY 211 and MATH 191

Revise content and update text

III. UNFINISHED BUSINESS:

**23) Course Revision
Item 1718-155**

PHTO 185: Introduction to Digital Photography

Description Change

Revise content and update text

Pending Academic Senate approval of Units vs. Hours proposal.

IV. DISCUSSION ITEMS/ATTACHMENT:

Michelle Pilati announced that the Units vs. Hours proposal will go before the Academic Senate next week. Michelle stated that she has made some minor modifications to the proposal and will send out the revised proposal to the Curriculum Committee. The main change clarified the intent to have the process for granting exceptions to the policy delineated outside of board policy.

In the course of approving one new course, a discussion ensued regarding what courses should be offered as Honors courses. It was noted that typically Honors courses are IGETC courses so that students would be able to simultaneously complete Honors courses and earn IGETC (UC general education) credit. It was also shared that the Honors elements should be preceded by “HONORS CONTENT” to facilitate UC review.

It was also noted that it would be useful to identify which course a particular entering skill would be obtained from in the event that a course has multiple co-requisites. An example was provided where entering skill was followed by the requisite course indicated in parentheses. The value of this practice on multiple levels was recognized by the committee.

V. ADJOURNMENT: 12:29 pm